

Attachment - J: CDC Assessment of Principal Grant Contacts for SAS Licenses Reminder (Email Only)

FIRST EMAIL REMINDER

Send message on day 5 [Date TBD pending OMB approval]

From: Judy Delany

To: (Non-responders only) State, Tribal, Local, and Territorial Principal Grant Contacts for CDC-provided SAS Licenses [Contact information from CDC SAS License key database or from STLT Principal Contacts for SAS Licenses]

Subject: **REMINDER:** Check out CDC's assessment for State, Tribal, Local and Territorial Contacts receiving more than 1 CDC-provided SAS license!

Dear [Insert Principal Contact Name]

This is a brief reminder that CDC is seeking feedback regarding the SAS use by CDC SAS license grantees. To obtain that information we need the names and email addresses of all the people to whom you distribute the CDC provided SAS licenses. The information you provide will help CDC better understand your health department's analytic needs and determine the best way to improve the analytic capacity of grantees.

Your participation in this assessment is greatly appreciated.

Take me to the assessment [Link text to assessment]

This online assessment is estimated to take 8 minutes to complete. Your answers are important to us and will be handled in a secure manner. The assessment closes on [actual date TBD pending OMB approval]. If you have any questions, please feel free to contact me directly.

Thank you for your time and we look forward to hearing from you.

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