

**Attachment – M: CDC Assessment of Analytic Tools and Practices of Grantee Data Analysts
Reminder Email**

Grantee Data Analysts for SAS Licenses Reminder (Email Only)

FIRST EMAIL REMINDER

Send message on day 5 [Date TBD pending OMB approval]

From: Judy Delany

To: (Non-responders only) State, Tribal, Local, and Territorial Data Analysts using CDC-provided SAS Licenses [Contact information from CDC SAS License key database or from STLT Principal Contacts for SAS Licenses]

Subject: REMINDER: Check out CDC's assessment for State, Tribal, Local and Territorial Grantees who use a CDC provided SAS license for data analysis.

Dear [Insert SAS User Name]

This is a brief reminder that CDC is seeking feedback regarding the use of SAS by grantees receiving licenses from CDC. The information you provide about your use of SAS will help CDC better understand your health department's analytic needs and determine the best way to improve the analytic capacity of grantees.

Your participation in this assessment is greatly appreciated.

Take me to the assessment [Link text to assessment]

This online assessment is estimated to take 15-30 minutes to complete, and your answers will be kept in a secure manner. The assessment closes on [actual date TBD pending OMB approval]. If you have any questions, please feel free to contact me directly.

Thank you for your time and we look forward to hearing from you.

Judy Delany
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