## **ATTACHMENT D: Notification Email**

**Subject:** Case Study of CEFO Field Staff

Hello,

The Career Epidemiology Field Officer (CEFO) Program will be conducting a case study of field assignments in Idaho, Wyoming and Montana. The purpose of the descriptive case study is to understand the role, work, contribution of CEFOs on building epidemiology and preparedness and response capacity in your state. We also seek to understand the factors that facilitate and/or inhibit their efforts.

As part of the process, we would like to schedule phone interviews with each of you to elicit information on the field assignments. The phone interviews will take approximately 60 minutes for state supervisors and PHEP directors and 30 minutes for state partners. Your responses to all questions will be kept secure and results will be presented in an aggregate form. This is an opportunity for you to provide valuable feedback to the CEFO Program to address key areas for improvement to enhance the effectiveness of the field assignments.

To assist us in scheduling the phone interviews, please indicate you availability by clicking on the link below. The link will be open from [[START DATE]] until [[END DATE]]. We look forward to hearing from you.

If you have any questions, please contact Kerry Pride at <a href="https://hgp3@cdc.gov">hgp3@cdc.gov</a> or Yessica Gomez at <a href="https://xca1@cdc.gov">xca1@cdc.gov</a>.

[[LINK]]

Sincerely,

Kerry Pride, DVM, MPH Preventive Medicine Fellow CDC/OSELS/SEPDPO Yessica Gomez, MPH ORISE Fellow CDC/OPHPR/DSLR/FSB