

Appendix F.

**Item-by-Item Justification for
Tracking Survey Instrument**

Q #	Question	Source	Uses	Justification
Section A				
Current Housing, Homelessness Since Previous Interview, Housing Program Participation				
A1	Can you please confirm the address where you are living/staying now?	New	Used to verify and update contact information to help locate the respondent for the follow-up survey	A key purpose of the tracking interview is to maintain up to date locating information for each participant to ensure a high response rate to the follow-up survey
A2	Is the place you live now called the [INSERT NAME OF TRANSITIONAL HOUSING PROGRAM TO WHICH THE FAMILY WAS RANDOMLY ASSIGNED]	New	For participants assigned to the TH intervention, this item is used to document whether respondent is still living in initial assigned program	This is used to document total time spent in assigned TH program. This is essential for measuring receipt (initial take up and total time) of the assigned intervention.
A3a— a3p.	Which of the following best describes your current living situation? (Several responses including house or apartment that you owned or rented, a friend or relative's house or apartment, a voucher hotel or motel, a shelter.)	Adapted from Transitional Housing Study	Used to track housing situation over the follow up period and to measure housing stability	For living situations that are formal programs (TH, DV, etc) names are collected to provide measures of participation in housing programs over the follow up period.
A4	How long have you lived in this place (current living situation)	New	Outcome: Housing stability	The study interventions may affect housing stability by providing housing subsidy and supportive services to promote stability. Questions on length of time in current housing at each tracking interview can be used to track housing stability at various points in the follow up period.
A5	Thinking about the time between [MONTH/YEAR of RA or MM/YYYY of LAST TRACKING INTERVIEW] what would you say is the total number of days, weeks, or months that you have been homeless?	Adapted from the Center for Mental Health Services and the Center or Substance Abuse Treatment (CMHS/CSAT) Homeless Families Evaluation Homelessness History Module	Outcome: Housing stability	The study interventions may affect housing stability and measuring incidence of homelessness over the follow up period is needed to assess whether the interventions reduce homelessness among study participants.
A6	Thinking about the time between [MONTH/YEAR of RA or MM/YYYY of LAST TRACKING INTERVIEW] have you participated in any housing program (or any other housing program if already discussed program in A2)	New	Exposure to housing assistance—receipt of housing interventions	Used to document receipt of intervention assistance and crossover
A7— A10	Please tell me the names of any programs mentioned in A6 and how long you participated.	New	Exposure to housing assistance—receipt of housing interventions	Used to document receipt of intervention assistance and crossover, and time spent receiving assistance

Q #	Question	Source	Uses	Justification
Section B				
Family Composition				
B1a-	The last time we talked, [MM/YYYY of RA or MM/YYYY OF LAST TRACKING INTERVIEW]	Questions B1—B11 are adapted from the Transitional Housing Study Family Roster, Moving to Opportunity Interim Evaluation Roster, and The Effects of Housing vouchers on Welfare Families Household Roster	For the tracking interview, family composition is assessed to measure outcomes of the study interventions on family preservation. Composition of the family is documented at each tracking interview to measure changes in family composition over time.	Family preservation is one of the main outcomes of interest for this study. The interventions being studied are hypothesized to promote family preservation by increasing housing stability and addressing other needs of the family which make it more likely for family members to remain together. It is thus important to gather detailed information about family composition at each tracking interview, to track changes in family composition that occur as family members join or leave the family.
B1e	[LIST FIRST NAMES AND CURRENT AGES OF PEOPLE LIVING WITH RESPONDENT AT TIME OF LAST INTERVIEW] were living with you/staying with you. Can you please tell me if each of them are staying with you now? If not, please tell me where they are currently staying, and how long they've been staying there.		Used to document which family members have remained with the family head since the previous interview	
B2	Is (name of first person with the family at previous interview) staying with you now?		Used to measure length of time family members present at previous interview, but not with the family at the current interview, have been apart from the family.	
B3	If NO to B2 for any person with the family at previous interview, ask How long has it been since that person lived/stayed with you?		Used to document location of family members who have left the family since the previous interview	
B4	If NO to B2 for any person with the family at previous interview, ask Where is that person living/staying now?		B5–B7 are used to establish which family members (adults and children) who have joined the family since the previous interview.	
B5	Are there any other people are <i>living with you right now</i> who we haven't talked about?			The study interventions may promote family unification, whereby previously separated family members rejoin the family. It is essential to gather information on changes in family composition over time to measure this outcome.
B5a	How many people living with you now who we haven't talked about yet are adults, 18 or older?			
B6	How many are children?			
B7	Please tell me the first names of adults. Please tell me the first names of children			

Q #	Question	Source	Uses	Justification
B8	What is [NAME OF FAMILY MEMBER]'s relationship to you?		B8-B11 provide details about family members who have joined the family since the baseline or most recent tracking interview, age, relationship to family head, and gender, and if 15 or older, employment status.	
B9	Is [NAME OF FAMILY MEMBER] male or female?			
B10	What is [NAME OF FAMILY MEMBER]'s date of birth?			
B11	Ask if [NAME OF FAMILY MEMBER] is 15 or older. Is [NAME OF FAMILY MEMBER] currently working for pay?			
Section C				
Contact Information				
C1	When we spoke last you said that [NAME OF contact 1] was a person who would always know where you are and how to reach you. Is CONTACT 1 still a person who does not live with you and will always know how to contact you? IF Yes, confirm address provided at baseline, if no collect new Contact person and address. IF NO, ask about CONTACT 2 provided at baseline. What is his/her first name? What is his/her middle name? What is his/her last name? Does his/her name have a suffix? What is (his/her) street address? Is there a complex/building name? Is there an apartment number? In what city? In what state? What is the zip code? What is (his/her) home phone number, starting with the area code? What is (his/her) cell phone number, starting with the area code? What is (his/her) email address? What is (his/her) relationship to you?		Section C is used to verify contact information provided at baseline and to update as needed.	Maintaining locating information is essential to the success of the participant tracking effort and to conducting the follow up interview. Collecting information about friends or relatives who are likely to know how to reach the respondent will be used to maintain up to date locating information.
C2				
C2a				
C2b				
C2c				
C3				
C3a				
C3b				
C3c				
C3d				
C3e				
C4				
C5				
C6				
C7				

Q #	Question	Source	Uses	Justification
C8	Could you tell us the name of a second person who does not live with you and will always know how to contact you? This question confirms Contact 2 provided at baseline or collects new contact person.			
C9	What is his/her first name?			
C9a	What is his/her middle name?			
C9b	What is his/her last name?			
C9c	Does his/her name have a suffix?			
C10	What is (his/her) street address?			
C10a	Is there a complex/building name?			
C10b	Is there an apartment number?			
C10c	In what city?			
C10d	In what state?			
C10e	What is the zip code?			
C11	What is (his/her) home phone number, starting with the area code?			
C12	What is (his/her) cell phone number, starting with the area code?			
C13	What is (his/her) email address?			
C14	What is (his/her) relationship to you?			
C15	Could you tell us the name of a third person who does not live with you and will always know how to contact you?			
C16	What is his/her first name?			
C16a	What is his/her middle name?			
C16b	What is his/her last name?			
C16c	Does his/her name have a suffix?			
C17	What is (his/her) street address?			
C17a	Is there a complex/building name?			
C17b	Is there an apartment number?			
C17c	In what city?			
C17d	In what state?			
C17e	What is the zip code?			
C18	What is (his/her) home phone number, starting with the area code?			
C19	What is (his/her) cell phone number, starting with the area code?			
C20	What is (his/her) email address?			
C21	What is (his/her) relationship to you?			