

**U.S. DEPARTMENT OF THE INTERIOR  
Office of Surface Mining  
Washington, DC 20240**

Performance Report

Program Narrative Statement

1. Type of Program (Check Appropriate Box)			
<input checked="" type="checkbox"/> Abandoned Mine Land Program	<input type="checkbox"/> State and Federal Program		
2. Grant Recipient	Type of Report	Reporting Period	Control Number(s)
3. Project Title/Program			
4. Performing Organization			
5. Program Narrative			

OSM-51(12/80)

**Paperwork Reduction Act Statement**

The Paperwork Reduction Act of 1995 (44 U.S.C. 3501) requires us to inform you that: Federal Agencies may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. This information is being collected to review, administer and evaluate the States/Tribes grants for program development and administration and enforcement to meet the requirements of the Surface Mining Control Reclamation and Enforcement Act. The obligation to respond is required to obtain a benefit.

Public reporting burden for this form is estimated to average 10 hours per response, including time for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. Direct comments regarding the burden estimate or any other aspect of this form to the Information Collection Clearance Officer, Office of Surface Mining Reclamation and Enforcement, Room 210 SIB, 1951 Constitution Ave., NW, Washington, D.C. 20240.

## DETAILED INSTRUCTIONS FOR COMPLETING OSM 51 - PROGRAM NARRATIVE

1. Self-explanatory.
2. Enter the name of the grant applicant.
3. Enter the name of the program and the project being described.
4. Enter the name of the performing organization if it is different from the grant or cooperative agreement recipient.
5. Enter the program narrative statement. As detailed in OMB Circular A-102 (Revised), the Program Narrative Statement should include the following information:

**Objectives and Need for Assistance.** Precisely describe any relevant physical, economic, social, financial, institutional or other problems requiring a solution. Demonstrate the need for the assistance and state the principal and subordinate objectives of the project. Supporting documentation or other testimonies from concerned interests other than the applicant may be used. Any relevant data based on planning studies should be included or footnoted.

**Results and Benefits Expected.** Identify results and benefits to be derived. For example, show how the facility will be used. For land acquisition or developmental projects, explain how the project will benefit the public.

**Approach.** Outline a plan of action pertaining to the scope of the project and detail how the proposed work will be accomplished for each assistance program. Cite factors which might accelerate or decelerate the work and your reasons for taking this approach as opposed to others. Describe any unusual features of the project, such as design or technological innovations, reductions in cost or time, or extraordinary social and community involvements. Provide for each assistance program quantitative projections of the accomplishments to be achieved, if possible. When accomplishments cannot be quantified, list the activities in chronological order to show the schedule of accomplishments and their target dates. Identify the kinds of data to be collected and maintained, and discuss the criteria to be used to evaluate the results and success of the project. Explain the methodology that will be used to determine if the needs identified and discussed are being met and if the results and benefits identified are being achieved. List each organization, cooperator, consultant or other key individuals who will work on the project along with a short description of the nature of their effort or contribution.

**Geographic Location.** Give the precise location of the project and area to be served by the proposed project. Maps or other graphic aids may be attached.