

## **Narrative of Changes**

*The purpose of the Narrative of Changes is to clearly indicate changes to a collection since the previous approval.*

Collection Title: Disaster Assistance Registration

OMB Control No.: 1660-0002

Current Expiration Date: 8/31/2013

Collection Instruments:

FEMA Form 009-0-1T (English) Tele-Registration, Disaster Assistance Registration

FEMA Form 009-0-1Int (English) Internet, Disaster Assistance Registration

FEMA Form 009-0-2Int (Spanish) Internet, Registro Para Asistencia De Desastre

FEMA Form 009-0-1 (English) Paper Application / Disaster Assistance Registration

FEMA Form 009-0-2 (Spanish), Solicitud en Papel / Registro Para Asistencia De Desastre

FEMA Form 009-0-1S (English) Smartphone, Disaster Assistance Registration

FEMA Form 009-0-2S (Spanish) Smartphone, Registro Para Asistencia De Desastre

FEMA Form 009-0-3 (English), Declaration and Release

FEMA Form 009-0-4 (Spanish), Declaración Y Autorización

FEMA Form 009-0-5 (English), Receipt for Government Property

FEMA Form 009-0-6 (Spanish), Recibo de la Propiedad del Gobierno

The following are the changes to this collection:

FEMA Form numbers 009-0-1 and 009-0-2 have been changed to allow disaster survivors register for disaster assistance utilizing there Smartphone.

FEMA Form numbers 009-0-1 and 009-0-2 have been changed to give disaster survivors the option to receive all correspondence electronically and to receive notification to their mobile devices when their status has been changed.

Supporting Statement:

Question 2 – Updated to reflect agency use for collection of information.

Question 3 – Updated to reflect automated, electronic techniques to collect information.

Question 10 – Updated to reflect current privacy information.

Question 12 – Number of forms respondents increased or decreased. See Question 15 for explanation.

Question 14 – Costs to the Federal Government updated.

Question 15 – Burden hour decrease or increase explained.

Itemized Changes in Annual Burden Hours						
Data collection Activity/Instrument	Program Change (hours currently on OMB Inventory)	Program Change (New)	Difference	Adjustment (hours currently on OMB Inventory)	Adjustment (New)	Difference
Tele-Registration Application for Disaster Assistance / FEMA Forms 009-0-1T (English)				345,377	345,377	0
Internet Application for Disaster Assistance (English and Spanish) / FEMA Forms 009-0-1Int and 009-0-2Int				154,646	96,912	-57,734
Paper Application for Disaster Assistance (English and Spanish) / FEMA Forms 009-0-1 and 009-0-2				15,465	15,465	0
Smartphone Application for Disaster Assistance/ FEMA Forms (English and Spanish) 009-0-1S and 009-0-2S	0	57,734	+57,734			
Declaration and Release (English and Spanish) / FEMA Forms 009-0-3 and 009-0-4				36,657	36,657	0
Receipt for Government Property (English and Spanish) / FEMA Form 009-0-5 and 009-0-6				2,864	2,864	
Tele-Registration Application for Disaster Assistance / FEMA Forms 009-0-1T (English)				345,377	345,377	0

**Explain:**

FEMA Form 009-0-1T, **Tele-Registration** for Disaster Assistance (English), the previously approved burden hours is 345,377; the current estimated annual burden hour's remains 345,377. It's expected that respondents will continue to utilize FEMA's 1-800 number to register for disaster assistance.

FEMA Forms 009-0-1Int and 009-0-2Int, **Internet** for Disaster Assistance (English and Spanish), the previously approved burden hours were 154,646; the current estimated annual hour burden is 96,911.94. The difference is 57,734 hours. The adjustment in burden hour(s) results from applicants now having the option to register for disaster assistance using their Smartphone, which lessens the annual burden hours expected to use the internet as an option to register for disaster assistance.

FEMA Forms 009-0-1and 009-0-2, **Paper** Application for Disaster Assistance (English and Spanish), the previously approved burden hours are 15,465; the current estimated annual burden hours remains 15,465. It's been estimated that the only time that paper applications will be used is when the phone line are down which only occurs on rare occasions.

For FEMA Forms (English and Spanish) 009-0-1S and 009-0-2S, **Smartphone** for Disaster Assistance (English and Spanish) the previously approved burden hours were 0; the current estimated annual burden hour is 57,734, resulting in an adjustment of hours. The adjustment in burden hour(s) results from respondents now having the option to apply for disaster assistance using their Smartphone.

**FEMA Forms 009-0-3 and 009-0-4** Declaration and Release (English and Spanish), the previously approved burden hours are 36,657. The current estimated burden hours remains 36,657. It has been estimated the burden hours will remain the same.

**FEMA Form 009-0-5 (English) and 009-0-6 (Spanish)** Receipt for Government Property, the previous approved burden hours are 2,864. The current estimated burden hours remain 2,864. It has been estimated the burden hours will remain the same.