

**SUPPORTING STATEMENT  
SSS FORM 2 –  
CHANGE OF INFORMATION FORM**

**A. JUSTIFICATION**

1. The Military Selective Service Act stipulates that the Selective Service System (SSS) must be ready to provide the untrained manpower required to staff our Armed Services during a military emergency. This requirement makes the collection of this information necessary.
2. The principal purpose of the required information is to ensure the accuracy and completeness of the registration data maintained by the SSS for the purpose of establishing registration. This information may be furnished to the following for the purposes stated:

**DEPARTMENT OF JUSTICE**– for review and processing of suspected violation of the Military Selective Service Act, or for perjury, and for defense of a civil action arising from administrative processing under such Act.

**DEPARTMENT OF STATE & U.S. CITIZENSHIP AND IMMIGRATION SERVICES**– for collection and evaluation of data to determine a person's eligibility for entry/re-entry into the United States and for U.S. Citizenship.

**DEPARTMENT OF DEFENSE & COAST GUARD**– for exchange of data concerning registration, classification, induction, and examination of registrants and for identification of prospects for recruiting.

**DEPARTMENT OF LABOR**– to assist veterans in need of data concerning re-employment rights, and determining eligibility for benefits under the Workforce Investment Act.

**DEPARTMENT OF EDUCATION**– to determine eligibility for student financial assistance.

**OFFICE OF PERSONNEL MANAGEMENT & U.S. POSTAL SERVICE**– to determine eligibility for employment.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**– to determine a person's proper Social Security Account Number and for locating parents pursuant to the Child Support Enforcement Act.

**STATE AND LOCAL GOVERNMENTS**– to provide data which may constitute evidence and facilitate the enforcement of state and local law.

**ALTERNATIVE SERVICE EMPLOYERS**– for exchange of information with employers regarding a registrant who is a conscientious objector for the purpose of placement and supervision of performance of alternative service in lieu of induction into military service.

**BUREAU OF CENSUS**– for the purposes of planning or carrying out a census or survey or related activity pursuant to the provisions of Title 13.

**GENERAL PUBLIC**-- Registrant's name, Selective Service Number, Date of Birth and Classification (Military Selective Service Act, Section 6, 50 U.S.C. App. 456h).

Failure to provide the required information may violate the Military Selective Service Act. Conviction for such a violation may result in imprisonment for up to five years and/or a fine of not more than \$250,000.

3. The SSS Form 2 in its present format should require no more than two (2) minutes to complete by each respondent. Registration with Selective Service is mandatory by Presidential Proclamation 4771 and 32 CFR 1615.1.
4. We know of no duplication of data, including Selective Service Number.
5. We know of no other system or records comparable to the information base collected to satisfy the registration requirements by Proclamation 4771 and 32 CFR 1615.1: that males born after December 31, 1959, who have reached their 18<sup>th</sup> birthday, register.
6. N/A. The information collection does not involve small organizations.
7. Collection of updates or corrections to the registrant data file on any basis, other than on a continuing basis, when necessary, would result in an incomplete and outdated data base for use in the event of a mobilization during a national emergency.
8. This collection conforms to all regulations and guidelines applicable to Federal information collection activities.
9. Consultations outside the Agency.

N/A to SSS Form 2

The SSS Form 2 is generated from the SSS Registration Program.

10. Specially coded forms are used for such programs as:
  - A. The Registration Form is prepared in an original only by the registrant.
  - B. N/A, no unresolved problem.
  - C. Public contacts and comments. Comments are obtained from Congress, OMB, and the public through the usual channels, such as the Federal Register, periodic reports to OMB and the Congress, and the annual budget review process. Comments and SSS responses are furnished upon request.
11. The information collected to update registrants' files is used only according to the Privacy Act Notification printed on each form supported by this Supporting Statement.

Source documents are maintained in a controlled environment during preparation for computer processing. Thereafter, the information is maintained on magnetic tapes and microfilms which are stored in a secure facility. The paper source documents are then macerated. The information collection complies with the Privacy Act of 1974, OMB Circular A-108, and OMB Matching Guidelines dated May 11, 1982.

12. Estimates of Annualized Cost:

During CY 10, SSS received 2,343,373 registrations. Of this total, 1,313 were SSS Form 2s which were modified by the respondent to serve as registrations, approximately 502 were Change of Information, SSS Form 2s.

Labor Cost	\$	\$ 1,000
Printing Cost:		<u>\$ 40,000</u>
Total		\$ 41,000

Personnel Resources:

DMC FTE	=	55
PRODUCTION FTE	=	47
Hours per FTE	=	0.1

13. Estimate of the burden of the collection of information:

Respondents:	2300
Frequency:	One Time
Burden per Respondent:	2 minutes each
Total estimated annual Public burden:	77 hrs = (2300 x .0333)

There is no remuneration to persons supplying the information.

14. In 2007, adhesive was added to all forms for privacy purposes. Since this was last done, there has been no significant change in the SSS, Form 2 except for adding the new OMB statement.
15. Plans for tabulation and publication include ad hoc and quarterly releases of registration information to the media, as well as the Annual Report of the Director to the Congress.

**B. COLLECTION OF INFORMATION EMPLOYING STATISTICAL METHODS.**

N/A to SSS. Statistical methods are not used in the collection described in this statement