



**OFFICE OF THE SECRETARY OF DEFENSE  
SEXUAL ASSAULT PREVENTION  
AND RESPONSE OFFICE**

## **Maintain SAPR Related Training**

### **DSAID Use Case Specification**

Version 1.6.3

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# Maintain SAPR Related Training

## 1 Description

This use case describes how a Sexual Assault Response Coordinator (SARC) maintains a list of SAPR related training that a SARC has provided. The list contains the dates of all training provided. This use case explains how a SARC creates, saves and make edits to the training list.

## 2 Actors

SARC

## 3 Pre-Conditions

UC14.1.1 SARC is logged into the system.

UC14.1.2 SARC information must be available in DSAID for retrieval.

UC14.1.3 Location Code information must be updated periodically and available in DSAID for retrieval.

## 4 Triggers

N/A

## 5 Basic Flow - Create SAPR Related Training Record

UC14.2.1 The use case begins when the user selects to create a training record provided by a SARC.

Alternative Flow #1: Retrieve Existing Training List.

BR39 Any SARC within the same Location Code can create or update a training record; regardless of whether he or she provided the training.

UC14.2.2 The system prompts the user to enter training information.

SYS166 The system shall prompt the user to enter training information to create a training record.

DR5.61 SAPR Related Training Provider Name

DR5.62 SAPR Related Training Type

DR5.63 SAPR Related Training Date

DR5.64 SAPR Related Training Receiving Organization Name

SYS167 The system shall require the user to enter Training Date and Organization Name for each Training Type.

DR5.63 SAPR Related Training Date

DR5.64 SAPR Related Training Receiving Organization Name

BR40 There can be more than one name for the provider for each training record.

DR5.61 SAPR Related Training Provider Name

UC14.2.3 The user enters the above data.

UC14.2.4 The system validates the data entered by the SARC.

SYS168 The system shall validate the required data elements for creating or changing a training record.

DR5.61 SAPR Related Training Provider Name

DR5.62 SAPR Related Training Type

DR5.63 SAPR Related Training Date

DR5.64 SAPR Related Training Receiving Organization Name

SYS169 The system shall display a message indicating which validation rule failed for creating or updating a training record.

BR42 The Training Date can not be a future date (based on the system date).

DR5.63 SAPR Related Training Date

UC14.2.5 If all the validation rules are met, the system saves the training information and attaches the training record to the applicable SARC's assigned Location Code(s).

Otherwise, go to step 2.

SYS170 The system shall save the new or updated training record.

DR5.60 SAPR Related Training ID

DR5.61 SAPR Related Training Provider Name

DR5.62 SAPR Related Training Type

DR5.63 SAPR Related Training Date

DR5.64 SAPR Related Training Receiving Organization Name

SYS188 The system shall attach the training record to the applicable SARC's assigned Location Code(s).

UC14.2.6 The use case ends.

## **6 Alternative Flows**

### **6.1 Alternative Flow #1 - Retrieve Existing SAPR Related Training List**

UC14.3.1.1 The user selects to retrieve an existing training list.

SYS189 The system shall allow the user to retrieve a training record.

UC14.3.1.2 The system prompts user to specify a date range for Training Date.

SYS191 The system shall allow the user to search for a training record by date range.

DR5.63 SAPR Related Training Date

SYS343 The system shall allow the user to search for a training record by Training Type.

DR5.62 SAPR Related Training Type

UC14.3.1.3 The user selects a date range.

UC14.3.1.4 The system displays the list of training records that are associated with the SARC's assigned Location Code(s) and match the specified search criteria.

Exception Flow: No Matching Training Record Found.

SYS190 The system shall display the following information, but not limited to:  
Training Date, Training Type, Organization Name and Training Provider Name.

DR5.61 SAPR Related Training Provider Name

DR5.62 SAPR Related Training Type

DR5.63 SAPR Related Training Date

DR5.64 SAPR Related Training Receiving Organization Name

SYS192 The system shall display a list of training records found, based on the search criteria specified by the user.

UC14.3.1.5 The system prompts the user with the option to print the training list.

Alternative Flow #2: Update Existing Training Record.

Alternative Flow #3: Delete Existing Training Record.

SYS195 The system shall have the capability to print the training list (training records).

UC14.3.1.6 The use case ends.

## **6.2 Alternative Flow #2 - Update Existing SAPR Related Training Record**

UC14.3.2.1 The user selects to update an existing training record.

SYS197 The system shall allow the user to make a change to one or more data element(s) on the training record.

DR5.61 SAPR Related Training Provider Name

DR5.62 SAPR Related Training Type

DR5.63 SAPR Related Training Date

DR5.64 SAPR Related Training Receiving Organization Name

BR39 Any SARC within the same Location Code can create or update a training record; regardless of whether he or she provided the training.

BR40 There can be more than one name for the provider for each training record.

DR5.61 SAPR Related Training Provider Name

UC14.3.2.2 The system displays the following information for the selected training records:

Training Date

Training Type

Organization Name

Training Provider Name(s)

SYS190 The system shall display the following information, but not limited to: Training Date, Training Type, Organization Name and Training Provider Name.

DR5.61 SAPR Related Training Provider Name

DR5.62 SAPR Related Training Type

DR5.63 SAPR Related Training Date

DR5.64 SAPR Related Training Receiving Organization Name

UC14.3.2.3 The user updates the training record.

SYS197 The system shall allow the user to make a change to one or more data element(s) on the training record.

DR5.61 SAPR Related Training Provider Name

DR5.62 SAPR Related Training Type

DR5.63 SAPR Related Training Date

DR5.64 SAPR Related Training Receiving Organization Name

BR40 There can be more than one name for the provider for each training record.

DR5.61 SAPR Related Training Provider Name

UC14.3.2.4 The system validates the data entered by the SARC.

SYS169 The system shall display a message indicating which validation rule failed for creating or updating a training record.

UC14.3.2.5 If all the validation rules are met, the system saves the updated training information and attaches training record to the applicable SARC's assigned Location Code(s).

Otherwise, go to step 3.

SYS168 The system shall validate the required data elements for creating or changing a training record.

DR5.61 SAPR Related Training Provider Name

DR5.62 SAPR Related Training Type

DR5.63 SAPR Related Training Date

DR5.64 SAPR Related Training Receiving Organization Name

SYS170 The system shall save the new or updated training record.

DR5.60 SAPR Related Training ID

DR5.61 SAPR Related Training Provider Name

DR5.62 SAPR Related Training Type

DR5.63 SAPR Related Training Date

DR5.64 SAPR Related Training Receiving Organization Name

SYS188 The system shall attach the training record to the applicable SARC's assigned Location Code(s).

BR42 The Training Date can not be a future date (based on the system date).

DR5.63 SAPR Related Training Date

UC14.3.2.6 The use case ends.

### **6.3 Alternative Flow #3 - Delete SAPR Related Training Record**

UC14.3.3.1 The user selects to delete an existing training record.

SYS199 The system shall allow the user to remove a training record.

UC14.3.3.2 The system prompts the user to confirm the deletion.

SYS201 The system shall require the user to confirm the removal of a training record, if it has been more than 3 years.

SYS392 If the training record has been less than 3 years, the system shall require the user to confirm if the record is a duplicate of an existing training record.

UC14.3.3.3 If the user confirms the deletion, the system deletes the training record from DSAID.

Otherwise, the training record is not deleted.

SYS203 The system shall remove a training record, only when the user confirms the removal.

SYS393 The system shall remove a training record, only when the user confirms the record that is less than 3 years, is a duplicate.

BR44 A training record must be maintained for no less than three years before a training record can be removed, unless it is a duplicate of an existing record as confirmed by the user.

UC14.3.3.4 The use case ends.

## **7 Exception Flows**

### **7.1 Exception Flow #1 - No SAPR Related Training Record Found**

UC14.4.1.1 The system displays a message indicating no matching training record found

SYS205 The system shall display a message indicating there is no training record to display.

UC14.4.1.2 The use case ends.

## **8 Post Conditions**

UC14.5.1 The Training Records for a specified date range are successfully saved, retrieved, updated, deleted or printed.

## **9 Extension Points**

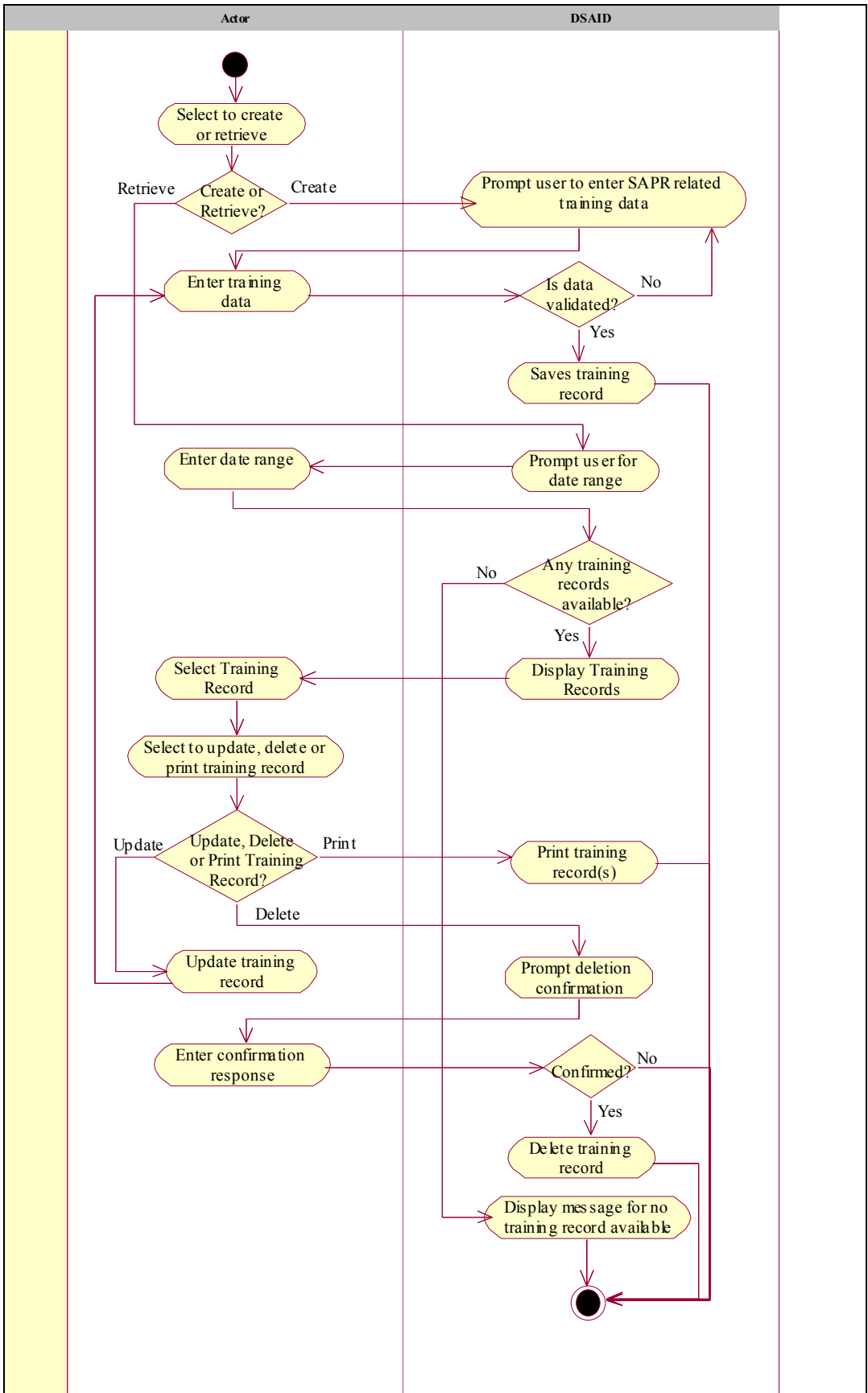
N/A

## **10 Special Requirements**

N/A

## **11 Activity Diagram**





## 12 References

REF1 DoDI 6495.02 Section E3.1 Management Responsibility

Commanders, supervisors, and managers at all levels are responsible for the effective implementation of SAPR policies. Military and DoD civilian officials at each management level shall advocate a strong SAPR program and provide education and training that shall enable them to prevent and appropriately respond to incidents of sexual assault.

REF2 DoDI 6495.02 Section E3.2.1.1.

The focus of this training is to ensure that all Service members and civilian supervisors of Service members have a working knowledge of what constitutes sexual assault, why sexual assaults are crimes, and the meaning of consent. Additionally, the training should provide personnel with information on the reporting options available to them and the exceptions and/or limitations of each option

REF7 DoD SAPR Data Collection & Reporting System Concept Design Report

REF11 DoDI 6495.02 Section E3.2.5.2.15.3

Facilitate ongoing training of military and civilian law enforcement and criminal investigative personnel on the SAPR policy and the roles and responsibilities of the SARC and VAs.