

ANNEX I
Partnership with the Information Resources Management College (IRMC)
of the
National Defense University (NDU)

CAEs *may, but are not required to*, address this section of the solicitation with a separate ANNEX I to their proposals titled “Proposal for IRMC/NDU Partnership.” CAEs are encouraged to submit a proposal for this section if the CAE has a current partnership or intends to partner with IRMC during the next academic year. This submission will be evaluated separately from the Institution’s general proposal in response to the broader solicitation.

I. OVERVIEW

In addition to students that are not employed by the DoD at the time of application, the DoD will award a number of scholarships to current DoD employees to pursue degrees in information assurance, information technology and cybersecurity (IT/IA/cybersecurity) disciplines. The DoD employees will first complete the DoD’s IRMC/NDU graduate-level CIO Certificate Program. As a part of the CIO Certificate Program, each successful student will also earn Information Assurance Certification (NSTISSI 4011 Certification.) (see <http://www.cnss.gov/instructions.html> click on NSTISSI 4011).

The CIO Certificate Program is available through a number of options including (1) a comprehensive fourteen-week full-time Advanced Management Program (AMP); (2) a series of eight one-week intensive resident courses (with follow-on requirements); (3) a series of eight 12-week web-based distance-learning courses; or (4) a combination of the options.

The Information Assurance Certification is available through three options including: (1) as a concentration in the AMP; (2) as a concentration in the intensive resident and/or distance learning versions CIO Certificate Program (requires nine courses); or (3) as a separate certification consisting of four courses, available in residence or through web-based distance learning. It is anticipated that most DoD students in the scholarship program will complete the CIO Certificate Program and Information Assurance Certification through the AMP option.

The NDU is accredited by the Middle States Association of Colleges and Schools and is a graduate level institution. Currently, a number of universities grant DoD civilian employees and military officers who complete the CIO Certificate Program a total of 15 graduate transfer credits toward their master’s and/or doctoral degree programs. Additional agreements award nine (9) hours credit for the NSTISSI 4011 Certification only. If you have questions on the process for the memoranda of agreement (MOA) or need samples of course syllabi for the varying CIO Certificate Program options and current MOA for graduate credit please contact the IRM College’s Assistant Dean of Curriculum, Dr. Brenda Roth, at 202-685-2062, or at rothb@ndu.edu. If you have general questions regarding the Annex I solicitation, you may contact Gilliam Duvall, 202-685-3889, <mailto:duvallg@ndu.edu> or email askiasp@nsa.gov.

II. PARTNERSHIP OPPORTUNITY

IRMC/NDU invites CAEs to propose partnerships or cite existing agreements that would articulate the IRMC program with a follow-on opportunity at the CAE. This partnership would allow DoD students to complete a master's or doctorate with a concentration in information assurance. The following conditions will apply to a partnership arrangement between a CAE institution and IRMC, and should be addressed in the proposal ANNEX I.

A. DoD Student Population: DoD students will be enrolled in the IRMC CIO Certificate Program scheduled to begin in September 2012. These students will complete the IRMC program by the end of December 2012 or January 2013, and be eligible to enter a full-time graduate program to complete the remainder of their degree in January 2013 or September 2013. Please note these students may select individual partnering universities; they do not all proceed as one cohort to any one institution.

B. DoD Student Demographics: DoD students will be civilian employees or military officers at senior career levels (GS-12 and O-4 officer rank and above) who are competitively selected to participate in the DoD scholarship program and attend the CIO Certificate Program (with NSTISSI 4011 Certification). Besides having successfully completed the CIO Certificate Program and the NSTISSI 4011 Certificate, they will have completed, at a minimum, an undergraduate degree and will be eligible to begin the first or second year of a master's degree program or doctoral studies.

C. ANNEX I Technical Proposals: CAEs must be willing to consider acceptance of DoD-selected students who have, at a minimum, an undergraduate degree and who meet all CAE university entrance requirements. Once admitted to their graduate programs in an information assurance related degree, partnering CAEs agree to award a minimum of fifteen (15) graduate credits from the IRMC CIO Certificate Program (with NSTISSI 4011 Certification) or a minimum of nine (9) hours for NSTISSI 4011 Certification only. CAEs should indicate their willingness to accept these conditions or cite existing agreements, address the specific number of graduate credits they award or will award for the IRMC CIO Certificate and/or NSTISSI 4011 Certification, and indicate whether the agreement will be extended to all IRMC CIO Certificate Program and CNSS 4011 Certification graduates, including those not participating in the scholarship program. In addition, they should briefly address:

1. the number of students they can accommodate from each of the anticipated IRMC class cycles during Academic Year 2012-2013, and thereafter;
2. master's and/or doctoral degree programs the students could participate in;

For **each** identified degree, provide the following information:

1. number of additional credit hours required for degree completion
2. estimated number of months to complete degree (do **not** include IRM College time);
3. prerequisite qualifications required or desired (if any) of potential DoD students;
4. anticipated curriculum content of graduate programs proposed for the DoD students; **and**
5. whether students will be required to attend courses on the college campuses or whether there are alternative means (e.g. web-based or satellite-based distance learning) through which students might participate in the college or university's degree programs.

6. whether students will be eligible to attend courses part-time.
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D. ANNEX I Cost Proposals: CAEs wishing to partner with DoD in this effort should provide a separate cost ANNEX I in support of their “Proposal for IRMC/NDU Partnership.” In preparing this cost ANNEX I, CAEs should estimate the per student scholarship costs (e.g., tuition, books, and select academic fees) for DoD students. Unlike non-DoD students participating in the scholarship program, DoD students will not receive stipends. These scholarship costs should be identified separately from any other direct costs associated with the partnership proposed with IRMC, e.g., evaluation of curriculum content for determining transfer credits, programmatic enhancements, managerial requirements, etc. *Administrative costs allowed for the program should include a visit to the IRMC , for one overnight if necessary (if you are not in the local area). Additionally, if you do not currently have IRMC partnerships students, please provide prices for a per student option, with a breakout of in-state/out-of-state (as applicable), MS and PhD (if both), and indicate the maximum number of partnership students you can accept during each year. Those with current partnership students must also address the necessary continuation costs for them.* In computing indirect (F&A) costs, CAEs are again reminded that F&A costs may not be applied to scholarship amounts per OMB Circular A-21. (http://www.whitehouse.gov/omb/circulars/a021/a21_2004.html#j).

V. EVALUATION CRITERIA

The “Proposal for IRMC/NDU Partnership” ANNEX I will be evaluated separately from the rest of the CAE’s proposal using the criteria below:

- A. The merits of the CAE’s proposed approach, and the ability of the institution to meet the conditions imposed by DoD for an IRMC/NDU partnership.
- B. The potential benefit of the program to DoD students and to meeting DoD mission needs.
- C. The realism and reasonableness of the cost proposal.