DoD National Survey of Employers
Screening Telephone Call Script

INTRO: Hello, I am [your name] calling on behalf of a Department of Defense agency, called Employer Support of the Guard and Reserve.

SQ1 *Have I reached [establishment name]?*
Yes	1	(Go to SQ4)
Business changed name	2	(Go to SQ2)
No, another business	3	(Go to SQ3)
Residence only (not a business)	4	(Go to SQ5)

SQ2 *What is the name of your business?*
Name given	1	(Go to SQ3)

SQ3 *Is this business the same as [establishment name]?*
Yes	1	(Go to SQ4)
No	2	(Go to SQ5)

SQ4 *Are you located at [establishment address]?*
Yes	1	(Go to SQ10)
No	2	(Go to SQ8)
Refused	3	(Go to SQ10)

SQ5 *Do you know what happened to [establishment name] at [establishment address]?*
Closed/out of business	1	(Code SAMP_DC2 = I)
Moved/at another number	2	(Go to SQ6)
Don't know	3	(Code SAMP_DC2 = NL_E)
This is [establishment name]	4	(Go to SQ4)

SQ6 *Do you know the current address and phone number for [establishment name]?*
Yes	1	(Go to SQ7)
No	2	(Code SAMP_DC2 = NL_E)

SQ7 *What is the phone number/address of [establishment name]?*
Address Changed		(Code SAMP_DC2 = AC)
Matches current data	2	(Go to SQ10)

SQ8 *Does [establishment name] have an office at [establishment address]?*
Yes	1	(Go to SQ9)
No	2	(Code SAMP_DC2 = NL_E)

SQ9 *Can you give me the telephone number for that location?*
Yes	1	(Record & schedule new call)
No	2	(Code SAMP_DC2 = NL)

SQ10 *During [enter time frame of fielding], we will be conducting a short study in which businesses will be invited to offer their opinions on workplace issues. We would like to collect information about company policies regarding the employment of National Guard and Reserve members. Who would be the most appropriate person at your location to respond to this short study?*

      Name given   (Go to SQ11)
      No name given   (Code SAMP_DC2 = NL)

SQ11 *Does this person have access to the Internet at work?*
      Yes   1   (Code WEB=Y, Go to SQ14)
      No   2   (Code WEB=N, Go to SQ12)

SQ12 *We are planning on mailing short surveys to those who are unable to fill in the information online. Would this person receive mail sent to [establishment address]?*
      Yes   1   (Go to SQ14)
      No   2   (Go to SQ13)

SQ13 *Do you have a current address where we can send them the information?*
      Yes   1   (Go to SQ14)
      No   2   (Go to SQ14)

SQ14 *Do you have a work email address for this individual?*
      Yes   1
      No   2