

**ATTACHMENT C-2**  
**INFORMATIONAL BROCHURE FOR HIV PRACTICE SURVEY**





## **HIV Workforce Survey**

**Your practice has been selected to participate in a federal survey on the demand for and supply of clinicians who provide care and treatment to people with HIV or AIDS**

### **Survey Details**

#### **Sponsorship and Administration of the Survey**

The HIV/AIDS Bureau (HAB) within the Health Resources and Services Administration (HRSA) in the Department of Health and Human Services (DHHS) is sponsoring this survey to better understand the supply of and demand for primary care clinicians who specialize in treating patients living with HIV or AIDS. HRSA contracted with Mathematica Policy Research to conduct a survey of 500 practices providing primary care and treatment to patients living with HIV or AIDS.

#### **Goal of the Survey**

The goal of the survey is to develop action steps that HRSA and other national and local stakeholders can use to strengthen the ability of the HIV clinician workforce to meet the growing demand for HIV-related medical care. The survey data will help HRSA assess the capacity of the HIV workforce to meet the increasing demand for HIV-related medical care, as well as examine the variation in HIV workforce capacity by region, health profession, and health care setting. HRSA will use the findings to help implement the goals of the National HIV/AIDS Strategy to increase access to care, improve health outcomes for people living with HIV or AIDS, and reduce HIV-related disparities and health inequities.

#### **Use of the Survey Data**

HRSA will use the survey responses to build an aggregate supply and demand model to evaluate and forecast the capacity of the HIV workforce to meet the growing demand for HIV-related medical care services and to identify strategies for addressing HIV workforce challenges in the future.

#### **Confidentiality of Information You Provide**

HRSA will keep your identity and contact information separate from the survey responses you provide. Your responses will be kept confidential, except as prescribed by law. Mathematica will present the findings from the survey to HRSA in aggregate form only; no responses will be attributable to you or the clinic where you practice. The survey is not directly associated with funding for the care and treatment of patients with HIV or AIDS; nor is it related to other state or federal reporting requirements. Your decision to complete the survey will have no effect on any funding you receive for the care and treatment of patients with HIV or AIDS now or in the future.

## **How You Can Help HRSA**

You have been selected to participate in this survey because, based on a review of medical claims data, your practice provided medical care to a significant number of patients with HIV or AIDS in the past 12 months. You can help HRSA better understand the capacity of the HIV workforce and implement the goals of the National HIV/AIDS Strategy by completing the survey in a timely manner when Mathematica contacts you.

## **The Survey Sample**

The survey sample consists of 500 practices drawn from all 50 states and the District of Columbia that currently provide primary care to a significant number of patients living with HIV or AIDS. Practices may be public or private, part of a larger hospital or health care system or an independent and freestanding clinic or practice, a community health center or public health department clinic, or a solo or group physician practice.

## **Timeframe for Completing the Survey**

We encourage you to complete the survey within 14 days of receiving the survey materials. Once the data are collected, Mathematica will analyze the survey responses and summarize the findings in aggregate form in a written report to HRSA.

## **Survey Questions**

The survey asks about the organizational and staffing characteristics of your practice, the type of patients you serve, how you manage patient care, your experience retaining and recruiting HIV clinicians, your capacity to meet the demand for care, and your perspective on the capacity of the HIV workforce in your community.

## **Time Commitment**

The survey should take approximately 30 minutes to complete. We recognize that you are a busy professional, so we have worked to make the survey as brief as possible. We pretested the survey with other HIV clinic administrators to ensure the questions are relevant to your experience. You may need to refer to clinic records or reach out to other staff to help you answer specific questions. We very much appreciate your taking time from your busy schedule to complete the survey.

## **About HRSA's Contractor, Mathematica Policy Research**

Mathematica Policy Research <http://www.mathematica-mpr.com/> is a non-partisan research firm with headquarters in Princeton, New Jersey. Mathematica has more than 40 years of experience conducting health, welfare, and education surveys for many federal agencies, including HRSA. The firm has a well-established reputation for conducting quality, objective research and contributing to the formation of effective state and federal policies.

## **Contact information for Survey**

If you have questions about this survey, please contact Mathematica by phone at 1-xxx-xxx-xxxx or via email at [HIVWorkforceSurvey@mathematica-mpr.com](mailto:HIVWorkforceSurvey@mathematica-mpr.com).