

**Written Narrative of Proposed Changes: EOIR-31 Request for Recognition of a  
Non-Profit Religious, Charitable, Social Service, or Similar Organization**

Footers on each page

1. Change the revision date from "April 2009" to "2012"

Page 1 Instructions, under "Preparation of Application"

1. After the first sentence, insert the following sentence: "This form must be signed and submitted by an officer or individual authorized to act for the organization."
2. Delete "before the Board of Immigration Appeals (BIA)" from the sentence that begins "A **separate** Form EOIR-31 must be filed . . . ."
3. After the sentence that begins "A **separate** Form EOIR-31 must be filed . . . . " insert the following sentence: "In the event of a merger of two organizations that have already been individually accorded recognition, the newly created organization must file a new application for recognition (Form EOIR-31)."
4. In the final sentence, change "in" to "on" as follows: "next to your response *on* the additional sheet of paper."

Page 1 Instructions, under "Recognition is not Accreditation"

1. Delete the second sentence and replace it with the following: "A recognized organization may seek from the Board of Immigration Appeals (BIA) accreditation of particular employees or associates by requesting either full accreditation (allowing appearances before the Department of Homeland Security, Immigration Courts, and the BIA) or partial accreditation (allowing appearances before DHS only) for such persons."
2. In last sentence of first paragraph, add "availability of" after "demonstrate"

Page 1 of Form

1. At number 1, add the following parenthetical underneath the line on which an organization fills in its name: "(name of organization applying for recognition)"; and add "/or" before "the U.S. Citizenship and Immigration Services (USCIS)"
2. At number 5, change "imposed" to "charged to clients"
3. Add a new number 7 as follows: "Provide a description of the specific immigration legal services the organization will provide."
4. Renumber "7" to "8"
5. At new number 8 in the second sentence, add "of the organization" after "structure"; and replace "showing" with "which shows"
6. At new number 8 in the third sentence, add "practice" after "immigration"
7. Renumber "8" to "9"
8. In the parenthetical following new number 9, add "is being made)." after "request"

Page 2 of Form, under "Have you Submitted?"

1. In the seventh checkbox, replace "caseload of staff" with "a description of the specific immigration legal services the organization will provide."
2. In the tenth checkbox, delete "on a pro bono basis"
3. Following the final checkbox, replace EOIR's website with "<http://www.justice.gov/eoir>"

Page 2 of Form

Insert the following Privacy Act Notice following the Paperwork Reduction Act Notice, in same font and style (please keep this on the same page, making adjustments to size elsewhere as needed):

The information on this form is authorized by 8 U.S.C. §§ 1103, 1229a, 1362 and 8 C.F.R. 1292.2 in order to request recognition of a non-profit religious, charitable, social service or similar organization. The information you provide is mandatory and required to obtain recognition. Failure to provide the requested information may result in denial of your request. EOIR may share this information with others in accordance with approved routine uses described in BIA-002, Roster of Organizations and their Accredited Representatives Recognized by the Board of Immigration Appeals.