Design for Accessibility Needs Assessment Survey

The National Endowment for the Arts (NEA) recently awarded a new Cooperative Agreement for *Design for Accessibility* to the Institute for Human Centered Design (IHCD). This cultural accessibility initiative, jointly sponsored by the National Endowment for the Humanities and the Institute of Museum and Library Services (IMLS), will develop a comprehensive online technical assistance resource including legal requirements and guidance as well as information about local and national resources and precedents. IHCD will work closely with the NEA's Office of Accessibility's director, Beth Bienvenu, Ph.D.

Right from the start, we want to hear from you. We want to learn what type of information and resources would be most valuable to you. This is an opportunity to create a dynamic new resource that will ensure that the stunningly diverse US cultural community meets its civil rights responsibilities to people with disabilities while making more welcoming and satisfying experiences for all.

The time required to provide responses to the survey questions is estimated to be approximately 20 minutes. Your participation is voluntary. You will not receive any compensation for responding to the survey. You may decline to answer any questions you wish. Under the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid Office of Management and Budget (OMB) control number. The OMB control number for this survey is OMB No. 3135-0130 (expires 4/25/2014).

Design for Accessibility is a Project of the Institute for Human Centered Design and is Supported by:

Institute for Human Centered Design

**Questionnaire for US Cultural Administrators
to Assess Needs for Accessibility and Universal Design Guidance**

Please note that your responses are anonymous. However, if you would like to self-identify or would prefer to answer the questionnaire in a telephone interview, please provide your contact information at the end of the questionnaire.

1. What type of organization do you work for? Responses can include: museum (specify type), gallery, presenting organization, performing organization, literary organization, media, library, university, other:

   Your title:

2. How many paid staff members are in your organization?

3. Do you have a staff position(s) responsible for ensuring accessibility of your facility and/or programs? If so, what percentage of their time is dedicated to this function? 0-25%_____ 26-50%_____, 51-75%_____, 76-100%_____. Is this a volunteer or paid position?

4. How would you rate how well your organizational practices achieve equal participation for older adults and people with disabilities?
   1 (poor) 2 3 4 5 (strong)

5. How would you rate your organization's current physical accessibility for older adults and people with disabilities? 1 (poor) 2 3 4 5 (strong)

6. Does your staff typically receive regular training on federal requirements under Section 504 of the Rehabilitation Act, the Americans with Disabilities Act, and other laws and guidelines pertaining to accessibility? ___Yes   ___No   If so, what format does it take?
   (Check all that apply)
   ___ Workshops
   ___ Conferences
   ___ Online Training
   ___ Consulting
   ___ Other:_____

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7. Where do you turn most often for accessibility resources and assistance?
   (check all that apply)
   ___ Local disability organizations
   ___ National disability service organizations
   ___ Regional ADA Centers
   ___ Online resources
   ___ State or Local Arts Organizations
   ___ Other:_____

8. Is your website accessible for people with disabilities?
   ___ Yes
   ___ Somewhat
   ___ I'm not sure
   ___ No

9. Are your multi-media offerings (videos, podcasts, apps, multi-media presentations)
   accessible to people with sensory limitations (sight, hearing, speech, touch)?
   ___ Yes
   ___ Somewhat
   ___ I'm not sure
   ___ No

10. What are your biggest challenges for meeting the goal of equal opportunity and
    experience for older adults and people with disabilities? Please rate low, medium, or high
    on all that apply:
    ____Lack of understanding about how to make progress toward compliance and inclusion
    ____Lack of guidance regarding best practices and procedures
    ____Insufficient financial resources
    ____Lack of staff/leadership awareness of the needs of people with disabilities/older adults
        and the legal requirements
    ____Lack of prioritization of accessibility by leadership
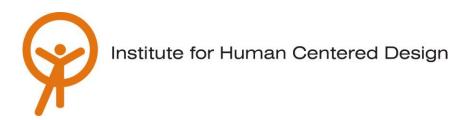   ____Lack of information on how to market to specific communities

11. An organization's accessibility for older adults and people with disabilities (visitors/audience members/volunteers/staff/presenters/artists) will vary. When considering accessibility in your programs and facilities, please rate your needs for more specific information and resources about making your facilities and programs accessible—low, medium, or high—on all that apply:

_____Physical limitation (people with mobility, dexterity, strength, stamina limitations)

_____Sensory limitations (people with sight, hearing, speech, touch limitations)

_____Brain-based limitations (people with learning, developmental, mental health, cognitive limitations)

_____Older people who may have systemic changes in functional abilities as the result of age

12. How would you rate your knowledge about accessibility requirements for your facilities—or facilities that you lease—as it pertains to existing building and grounds, major renovation projects, or new construction? 1 (poor) 2 3 4 5 (strong)

13. How would you rate your knowledge about the accessibility requirements for programs, services, and activities? 1 (poor) 2 3 4 5 (strong)

14. What features would you most like to see in a new web resource— [select up to three (3)]

____ Easy navigation

____ In-depth profiles of best practices

____ Links to resources

____ Contact information for resources

____ Research studies and reports

____ Information about program accessibility

____ Information about physical accessibility (buildings, grounds, exhibits)

____ Information about creating a welcoming experience for people with specific types of limitations

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Please note that your responses are anonymous. However, if you would like to self-identify or would prefer to answer the questionnaire in a telephone interview, please provide your contact information. Would you like to receive a follow-up phone call? ___Yes   ___No

Optional Contact Information
Name (First, Last)_____
Email Address:_____
Phone Number: _____