

Instructions for Form FSA-2070

BILL OF SALE

This form is used to transfer ownership of chattel or personal property from one person/individual to another. (The form may be used by FSA to transfer title to inventory chattel/personal property to a purchaser of such property.) The form is signed by the seller of the property and identifies the following information:

- **The seller's name and address**
- **The purchaser's name and address**
- **The property being sold or transferred**
- **Any encumbrances to the property**

The seller or transferring party will complete and sign the form. The original is given to the buyer and a copy retained by the seller.

| Fld Name / Item No. | Instruction |
|----------------------------|---|
| 1(a) Dollars | Enter the dollar amount of the consideration given for the transfer, i.e., the selling price. The information is spelled out in words, such as TEN dollars. |
| 1(b) Dollars | Enter the dollar amount of the consideration given for the transfer, i.e., the selling price. The information is the numeric representation of the spelled out information in (a). I.e., \$10.00. |
| 1(c) Buyer's name | Enter the name of the buyer or receiving party |
| 1(d) Buyer's address | Enter the address of the buyer or receiving party |
| 1(e) Buyer's county | Enter the county of residence of the seller or receiving party |
| 1(f) Buyer's state | Enter the state of residence of the seller or receiving party |
| 3(a) Encumbrances | Enter any encumbrances or liens on the property being transferred or sold |
| 4(a) Sellers | Enter the seller's name |

| Fld Name / Item No. | Instruction |
|--------------------------------|--|
| Name | |
| 4(b) Seller's address | Enter the seller's address |
| 4(c) Signature | The seller will sign the document |
| 4(d) Date | Enter the date the seller signs the document |