

Dear *[name of participant]*

We are asking for your assistance by answering a few brief questions. This survey is about the *[workshop name]* you attended on *[date]* in *[location]*.

We want to make future training retreats as useful as possible, and the only way for us to know how to improve is through your feedback. Please take a few minutes to tell us about your experience since the training. Your perspective is very valuable to us, and we thank you in advance your help. We would appreciate a response by XXXX.

Your privacy is important to us; we will not be asking for any identifying information or link your answers back to you.

If you experience technical difficulties accessing or submitting the survey, or if you have any questions, please contact Patricia Finnerty, Senior Project Developer at [patricia.finnerty@tsa-usa.org](mailto:patricia.finnerty@tsa-usa.org) or (617) 670-1318.

Thank you for your time,

Sincerely,

Gary Frank, ACSW, LCSW

Executive Vice President, TSA

In partnership with the Centers for Disease Control and Prevention (CDC)