

Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives
Supporting Statement

1140-0003

Report of Multiple Sale or Other Disposition of Pistols and Revolvers
ATF F 3310.4

A. Justification

1. Title 18, United States Code 923 (g) (3) provides that “Each licensee shall prepare a report of multiple sales of other dispositions whenever the licensee sells or otherwise disposes of, at one time or during any five consecutive business days, two or more pistols, or revolvers, or any combination of pistols or revolvers totaling two or more, to an unlicensed person.” The report shall be prepared on ATF F 3310.4, Report of Multiple Sale or Other Disposition of Pistols and Revolvers. It is pertinent that the Multiple Sale or Other Disposition Report was originally a regulatory requirement that was incorporated into the Gun Control Act when it was amended in 1986.

The questions and instruction have changed to more accurately reflect the information that is required. Please note the revised information to the form.

Item 1-“Date of Report”

Item 2b – Removed “include number, street, city, state and zip code” also removed “Phone:” and “Fax:”

Item 2c- “Are any of the firearm(s) connected to another multiple sale?” with “yes/no” check boxes and “See Instruction #2”

Item 3- “Any Combination of Pistols and Revolvers Disposed of to the Same Unlicensed Person at One Time or During Any Five Consecutive Business Days” changed “Disposition Date” to “Transfer Date”

Item 7 – Changed to separate race and ethnicity into two blocks, “7a. Ethnicity” and “7b. Race” and “(See instruction 5.)”

Item 12 – Removed “county”

Item 13-“If the buyer of the firearms listed in item 4 is a person authorized to act on behalf of a corporation, company association, partnership or other such business entity, you must complete the following, if applicable: (See instruction 6.)”

Item 15 – Added “if applicable”

Item 17-s – “Date”

The instructions have been changed to include the following:

Instruction #2 changed to read – “If this transaction is an additional weapon(s) to a multiple sale previously submitted, check “Yes” and enter the date of the previous Multiple Sale form. (For example a multiple sale for purchases made on a Monday and Friday must be submitted by the close of business Friday. If an additional purchase is made within the five days from the Friday purchase, this purchase is part of the previous multiple sale and must be reported as part of that multiple sale under 2c).”

Instruction # 3 changed to read – “A separate form is to be submitted for each unlicensed person.”

Instruction #4 changed to read – “Licensees must complete Items 1 through 12, 14 and 16 entirely. Item 13 and 15 must be completed, if applicable.”

Added new race and ethnicity instruction to read – “Refer to the Race and Ethnicity information provided on the ATF Form 4473 associated with this transaction when filling out the Race and Ethnicity information on this form.”

Instruction # 5 changed to Instruction #6 and changed to read – “Business Entities- Information identifying the business entity must be recorded in Item 13. The authorized person receiving the firearms must be identified in Item 4 through 12 of this form.”

Instruction #6b changed “Mail Copy 2 to your CLEO.” to read “Provide Copy 2 to your CLEO.”

Instruction# 6 changed to Instruction #7 and added an email address and changed the physical address to where this form is to be submitted.

Instruction #7 changed to Instruction #8 and changed the address and phone number

Added – Privacy Act Information

Paperwork Reduction Act Notice Section –changed to include the burden minutes increase from 12 minutes to 15 minutes.

The number of respondents has increased and the frequency of their responses has decreased based on an average of the last five years’ records. The changes to the form will not result in a change in the number of transactions subject to the reporting requirement. This concludes the revisions for this submission.

2. These reports of multiple sales or other dispositions are used by ATF as a means to discern patterns in the purchase of firearms that may end up in the interstate trafficking of illegal firearms. The information is used to determine if the buyer (transferee) is involved in unlawful activity. The report shall be prepared not later than the close of business on the day that the multiple sales or other disposition occurs.
3. This information collection is now available on the ATF website as a fillable form. The respondent must email, fax or mail the form to the ATF National Tracing Center. The respondent must provide a copy of the form to their local Chief Law Enforcement Official.
4. ATF uses a subject classification code on all forms. This code ensures that there is no duplication of information. Similar information is not available elsewhere for this information collection requirement.
5. The collection of information does not have any impact on small business or other small entities.
6. The consequence of not conducting this information collection would pose a threat to public safety. The information collection documents certain sales or other dispositions of handguns for law enforcement purposes.
7. There are no special circumstances for this information collection and it is in conformance with the guidelines of 5 CFR 1320.6
8. The ATF National Tracing Center and ATF Chief Counsel were consulted for this information collection. The information requested is mandatory and required by statute (18 U.S.C. 923 (g) (3)). A 60-day and 30-day notice was published in the Federal Register to solicit comments from the general public. No comments were received.
9. No payment or gift is associated with this collection.
10. Respondent's confidentiality is not assured. The information is used, stored and retrieved in accordance with Justice/ATF-008 Regulatory Enforcement Record System 68 FR 3558 dated January 24, 2003.
11. No questions of a sensitive nature are asked.
12. The estimated number of respondents is 67,833. The frequency of response averages 2.92519 per respondent, though some may complete several during a year and others may complete none. The estimated total responses are 198,424. Total annual burden hours are 49,606.
13. It is estimated that three fourths fax their response and the others email their response. Therefore, the cost burden is zero.

14. Estimates of annual costs to the Federal Government are as follows:

Printing	\$1,030
Distribution	535
Clerical cost	10,780
Other salary	<u>2,915</u>
Total	\$15,260.00

15. The changes to the burden are due to revised agency estimates regarding the number of respondents which increased and the decreased frequency of responses based on an average of the last five years' records. The changes to the form will not result in a change in the number of transactions subject to the reporting requirement.

16. The results of this information collection will not be published.

17. ATF does not request approval to not display the expiration date for OMB approval of the information for this collection.

18. There are no exceptions to the certification statement.

B. Collections of Information Employing Statistical Methods.

None