

Justification of Data Elements Department of Education Gainful Employment Program Disclosure Template for 668.6(b) Disclosures	
<u>Data Element</u>	<u>Justification</u>
SCHOOL CODE:	
OPEID (6-digit)	Required to identify the institution for matching records with ED. Required to identify a gainful employment program.
PROGRAM INFORMATION:	
Dept. of Education 6-digit CIP for program (Ex: 11.0101) and click on “Search CIP”:	Required to identify a gainful employment program. Required under regulatory requirements in 668.6(b) Disclosures.
Enter the institution’s name of the program:	Required to identify similarity of CIP classifications.
Select the credential level for this program:	Required to identify a gainful employment program.
OCCUPATIONS:	
Drop down menu – “Click here to select occupations for which this program prepares students. If not listed, enter the name and the SOC code of the occupation for which this program prepares students.”	A list of SOCs from the CIP-SOC crosswalk (based on the CIP code entered above will be displayed.) Required under regulatory requirements in 668.6(b) Disclosures.
COST:	
Enter the total tuition and required fees for the entire program, assuming completed in normal time:	Required under regulatory requirements in 668.6(b) Disclosures.
Enter the total estimated costs for books and supplies for the entire program:	Required under regulatory requirements in 668.6(b) Disclosures.
Enter the total charges for on campus room and board for the entire program:	Required under regulatory requirements in 668.6(b) Disclosures.
Check here if your institution does not provide on-campus housing for students enrolled in this program	Allows for automatic “Not Offered” response connected to this question on the output document.
Enter any fees or expenses that students have in addition to those covered in tuition and fees, books and supplies, and living costs (for example, optional equipment, parking permits, etc.)	This information, if provided, will appear in the Cost section of the output document by clicking on the “What other costs are there?” link.
Enter the URL for program cost information available on your institution’s website pursuant to Sec. 668.43(a):	Required under regulatory requirements in 668.6(b) Disclosures.
DEBT AT PROGRAM COMPLETION	
Enter the number of students completing the program between July 1, 20XX and June 30, 20XX	Required under regulatory requirements in 668.6(b) Disclosures.
Of the XXX [pre-populated from the response above] completers reported above, enter the number completing with any student loan debt as a result of attendance in this program: <i>[This is the only data field on this template that you are not required to populate. The percentage of students completing the program with debt will be calculated using this field and the field above for display on the Financing section of the output document.]</i>	This is an optional field. The institutions are not required to provide the information. However, the output document will indicate if the institution has elected to provide the data. The percentage of students completing the program with debt will be calculated using this field and the field above.
For all students (both borrowers and non-borrowers) completing the program between July 1, 20XX and June 30, 20XX, enter the <u>median cumulative debt</u> for each of the	

following:	
Federal student loan debt:	Required under regulatory requirements in 668.6(b) Disclosures. Provided to the institution by ED.
Private loan debt:	Required under regulatory requirements in 668.6(b) Disclosures. Provided by the institution.
Institutional financing plan debt	Required under regulatory requirements in 668.6(b) Disclosures. Provided by the institution.
PROGRAM COMPLETION IN NORMAL TIME	
Enter the normal time to complete program as published in your institution catalog or other publication in whole numbers, no fractions: [weeks/months/years]	Required under regulatory requirements in 668.6(b) Disclosures.
Of the XXX [pre-populated from response to the first question in the debt at program completion section] students completing the program between July 1, 20XX and June 30, 20XX, enter the number who completed the program within the normal time reported above:	Required under regulatory requirements in 668.6(b) Disclosures.
JOB PLACEMENT	
Check the box that applies. Are you required to calculate a job placement rate for the program completers for: [Your accrediting agency(ies) or state/None of the above]	Used to identify if the following questions will require a response from the institutions. If “None of the above” then the following Job Placement questions will not be available for completion.
Enter the job placement rate for program completers: %	Required under regulatory requirements in 668.6(b) Disclosures.
For the job placement rate reported above, enter the following information to be included in the template as context for the job placement rate.	This information will appear in the Success section of the output document by clicking on the “What type of jobs? How long did it take?” link.
State name or accrediting agency(ies) <i>Enter the state or accrediting agency(ies) to which your institution reports this job placement rate.</i>	Provides context for the prospective student to evaluate how the job placement rate was calculated.
Who is included? <i>Enter information about the program completers included in the calculation of this rate (example: All students who completed between July 1, 20xx and June 30, 20xx are included in this calculation).</i>	Provides context for the prospective student to evaluate how the job placement rate was calculated.
What types of jobs? <i>Provide information here about whether the jobs are in-field of study or not. (example: This job placement rate looks only at jobs that were in the field of study. Positions that recent completers were hired for include:).</i>	Provides context for the prospective student to evaluate how the job placement rate was calculated.
When were the former students employed? <i>Enter information about how long after the program completion date the job placement rate is based. (example: This rate is based on program completers who were employed within 180 days of completion and were employed for at least 13 weeks).</i>	Provides context for the prospective student to evaluate how the job placement rate was calculated.
How were completers tracked? <i>Provide information about how this information is obtained (completion survey, state data system, etc.). If a survey of completers/alumni is used, please provide the response rate to the survey.</i>	Provides context for the prospective student to evaluate how the job placement rate was calculated.
Do you have another state or accrediting agency for which placement rates are calculated? [Yes/No]	Allows institutions to revisit the questions above starting with “State name or accrediting agency(ies)”.

<p>Context: Please enter here any additional information that should be included on the disclosure templates to provide information/context to student son this program and the information provided above.</p>	<p>This information will appear on the output document by clicking on the “For additional information about this program or the information provided above” link.</p>
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