

U.S. DEPARTMENT OF AGRICULTURE  
 FOOD SAFETY AND INSPECTION SERVICE  
 OFFICE OF PROGRAM EVALUATION, ENFORCEMENT AND REVIEW

**DISTRIBUTION:** RETAIN ONE COPY FOR YOUR FILES, AND RETURN ONE COPY OF THIS REPORT TO:

USDA, FSIS, OPEER, EED  
 1400 Independence Avenue, SW  
 Stop Code 3753, PP3, Cubicle 8-243A  
 Washington, D.C. 20250-3700  
 EPBCorrespondence@fsis.usda.gov

**REGISTRATION OF  
 MEAT AND POULTRY HANDLERS**

**NOTICE TO MEAT AND POULTRY HANDLERS**

Unless you operate under Federal Inspection, you are required by law to register with the U.S. Department of Agriculture if you deal in meat or poultry products in or for commerce. (The term "commerce" means commerce between any State, any territory, or the District of Columbia, and any place outside thereof; or within any territory not organized with a legislative body, or the District of Columbia, or within a State or Territory that has been designated for 21 U.S.C. 643 and/or 21 U.S.C. 460 because such State or Territory does not operate a program of its own.)

**INSTRUCTIONS:** Complete items 1 through 10 and send both copies to the address in the upper right corner. USDA will return one copy of the completed registration to the registrant in item 2.

1. Check the "original" box to indicate first time registration or check the "update" box for any changes to original form and highlight the changed information. (When submitting an update, please specify the registration number.)

ORIGINAL                       UPDATE      REGISTRATION NO. \_\_\_\_\_

2. NAME AND MAILING ADDRESS OF REGISTRANT (Include Zip Code)

3. FORM OF ORGANIZATION (Check or specify)

<input type="checkbox"/> INDIVIDUALLY OWNED	<input type="checkbox"/> PARTNERSHIP
<input type="checkbox"/> INCORPORATED	<input type="checkbox"/> COOPERATIVE ASSOCIATION
<input type="checkbox"/> LIMITED LIABILITY CORPORATION	<input type="checkbox"/> OTHER (Specify) _____

PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

4. NATURE OF BUSINESS (Check one)

MEAT OR MEAT PRODUCTS       POULTRY OR POULTRY PRODUCTS       BOTH MEAT AND POULTRY PRODUCTS       OTHER: \_\_\_\_\_

5. CHECK EACH TYPE OF BUSINESS YOU ARE ENGAGED IN

DOMESTIC BROKER       IMPORT BROKER       RENDERER       ANIMAL FOOD MANUFACTURER

PUBLIC WAREHOUSEMAN       WHOLESALE       OTHER: \_\_\_\_\_

Buying, selling, transporting, or importing any dead, dying, disabled, or diseased cattle, sheep, swine, goats, horses, mules, equines, poultry, or parts of the carcasses of any such animals or poultry that died otherwise than by slaughter. (4D Operator)

6. Address(es) of subsidiaries, branches, or divisions of your organization which engage in business of the type identified in Item 4. Include trade or other names if different from your organization's. (If none, state none)

PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

HOURS OF OPERATION \_\_\_\_\_

**CHANGES:** If you make any changes in the names, including trade names, or addresses of the place or places where you do business, report such changes within 15 days to address in upper right corner.

**CERTIFICATION BY FIRM OFFICIAL**

7. TYPED OR PRINTED NAME	8. TITLE	9. SIGNATURE	10. DATE
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**NOTICE OF REGISTRATION BY USDA (COMPLETED BY USDA OFFICIAL)**

a. REGISTRATION NO.	b. DATE OF REGISTRATION	c. TITLE OF USDA OFFICIAL	d. SIGNATURE OF USDA OFFICIAL
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## INSTRUCTIONS FOR FSIS FORM 5020-1, REGISTRATION OF MEAT AND POULTRY HANDLERS

### OFFICIAL OF THE "MEAT AND POULTRY HANDLING" FIRM REQUIRED TO REGISTER: COMPLETE BLOCKS 1-10 BEFORE SUBMITTING THE FORM TO FSIS.

- Block 1. Check the box that best describes the nature of the application (original for first time registrations, or update to request changes (specify the registration number and highlight the changes)).
- Block 2. Enter the entire name and mailing address of the registering firm, include the phone number and an E-mail address.
- Block 3. Check the box that describes the "Form of Organization" of the registering firm's organization.
- Block 4. Check the box that best describes the nature of the registrants business (*meat or meat products poultry or poultry products, both meat and poultry products, and other if applicable*).
- Block 5. Check all the boxes that describe the "Type of Business" that the registrant is engaged in (*domestic broker, import broker, renderer, animal food manufacturer, warehouseman, wholesaler, or other*).
- Block 6. Enter the address or addresses of subsidiaries, branches, or divisions of the registrants organization that engage in business of the type checked in block 4. Include any that do business as names, trade names, or names that are different than the name entered in block 1. Include the phone number, an E-mail address, and the hours of operation for each subsidiary, branch, or division. Attach additional sheets if necessary.
- Block 7. Print or type the name of the registering official.
- Block 8. Print or type the title of the registering official.
- Block 9. Enter the signature of the registering official.
- Block 10. Enter the date when the registering official signs the form.

### OPEER HEADQUARTERS PERSONNEL: FILL OUT BLOCKS A-D AFTER RECEIVING THE FORM FROM THE REGISTRANT

- Block a. Choose a unique registration number (*method to be determined*).
- Block b. Enter the date the form is signed by a FSIS official.
- Block c. Enter the title of the FSIS official signing the form.
- Block d. Enter the signature of the FSIS official registering the firm.