



Para: Administrador de la instalación

Su instalación ha sido seleccionada al azar para participar en una encuesta nacional muy importante conocida como la **Encuesta sobre la Comunidad de Puerto Rico** (PRCS, por sus siglas en inglés), la cual es llevada a cabo por el Negociado del Censo de los EE.UU. La PRCS es una encuesta mensual continua que nos indica cómo es la población y cómo vive. Participar en la PRCS es importante y también es *requerido por la ley* (Título 13 del código de los Estados Unidos (U.S.C.), Secciones 141, 193, 221 y 223).

Los estimados basados en los datos de la PRCS son utilizados por el gobierno federal, el de Puerto Rico y los gobiernos municipales, al igual que por organizaciones privadas sin fines de lucro y comunidades, por ejemplo:

- Los gobiernos municipales y de Puerto Rico utilizan estos datos para preparar presupuestos, evaluar programas y planificar proyectos de desarrollo comunitario, tales como para las personas de edad avanzada, programas de niños y niñas escuchas, bibliotecas y hospitales.
- Otras organizaciones usan esta información para proveer servicios a la comunidad y para planificar o establecer nuevas instalaciones, edificios y programas.
- Los administradores en su propia instalación pueden utilizar la información de la PRCS.

Durante el año, los representantes de la PRCS contactan diferentes instalaciones, tales como instituciones de corrección, instituciones para jóvenes, barracas militares y residencias estudiantiles. Dentro del próximo mes, uno de nuestros representantes de la PRCS lo(a) contactará a usted o a alguien en su oficina para conversar sobre la encuesta y hacer una cita para visitar su instalación.

El representante del Negociado del Censo:

- le contestará cualquier pregunta que usted tenga sobre la PRCS o sobre los procedimientos para las entrevistas con los residentes de su instalación.
- recopilará y verificará información básica sobre su instalación, tal como el nombre y la dirección.
- solicitará una lista de las personas que actualmente residen o permanecen en la instalación, con el fin de crear una base para la muestra.
- seleccionará al azar una muestra de residentes para que participen en la PRCS.
- entrevistará a los residentes seleccionados. Si algún residente no puede participar en la entrevista, el representante del Negociado del Censo trabajará con usted para determinar si hay otra manera de obtener la información necesaria.

Se les pedirá a los residentes seleccionados que respondan a la PRCS y que provean información sobre varios temas, tales como la educación y el empleo. ***Toda la información que el Negociado del Censo recopila se mantiene confidencial por ley (Título 13, U.S.C. Sección 9).***

Su cooperación es esencial para el éxito de la PRCS y el representante podrá llegar a necesitar su asistencia para recopilar información de la encuesta de la muestra de residentes. El representante del Censo necesitará tener acceso a los residentes seleccionados.

El folleto que se incluye provee respuestas a las preguntas más frecuentes sobre la PRCS. Si usted desea aprender más sobre la PRCS, visite la página del Negociado del Censo en <http://www.census.gov/acs>.

Si tiene alguna otra pregunta, por favor, llame a la Oficina Regional del Negociado del Censo en New York al número de teléfono 1-800-991-2520 (ext. 3400) y pida por el supervisor del PRCS. Se le agradece por adelantado por su cooperación y esperamos poder contar con usted.

Atentamente,



Robert M. Groves
Director
Negociado del Censo de los EE.UU.

Anejo



To: Director of Student Housing

Your student housing facility has been randomly selected to participate in a very important national survey conducted by the U.S. Census Bureau called the **American Community Survey** (ACS). The ACS is an on-going survey that tells us what the population looks like and how it lives. A sample of students who live or stay in student housing is included in the ACS. Participating in the ACS is important and also *required by law* (Title 13, United States Code, Sections 141, 193, 221, and 223).

Estimates from the ACS are used by federal, state, local, and tribal governments, as well as by businesses and private nonprofit organizations.

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Throughout the year, representatives for the ACS contact different facilities, such as college residence halls, dormitories, and fraternity/sorority housing recognized by the college or university. During the next month, one of our ACS field representatives will contact you or someone in your office to discuss the survey and to schedule an appointment to visit your facility.

The field representative will:

- answer any questions you may have about the ACS or about interviewing residents of your facility.
- collect and verify basic information about your student housing facility such as the facility name and address.

- ask for a list of students who are currently living or staying at the sampled student housing facility to establish a basis for their sample. According to the Family Education Rights and Privacy Act (FERPA) the Census Bureau is permitted to collect this information.
- select a random sample of students to take part in the ACS.
- interview the selected students. If a student is unable to participate in an interview, the field representative will work with you to determine if there are other ways to get the needed information.

Selected students will be asked to respond to the ACS and provide information about various topics, such as education and employment. **All the information the U.S. Census Bureau collects is confidential by law (Title 13, United States Code, Section 9).**

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If you have further questions, please call the Census Bureau's Atlanta Regional Office toll-free number at 1-800-424-6974, and ask for the ACS supervisor. Thank you in advance for your cooperation, and we look forward to working with you.

Sincerely,



Robert M. Groves
Director
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Enclosure



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If you have further questions, please call the Census Bureau's Chicago Regional Office toll-free number at 1-800-865-6384, and ask for the ACS supervisor. Thank you in advance for your cooperation, and we look forward to working with you.

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If you have further questions, please call the Census Bureau's Denver Regional Office toll-free number at 1-888-209-7659, and ask for the ACS supervisor. Thank you in advance for your cooperation, and we look forward to working with you.

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If you have further questions, please call the Census Bureau's Los Angeles Regional Office toll-free number at 1-800-992-3530 (ext.1), and ask for the ACS supervisor. Thank you in advance for your cooperation, and we look forward to working with you.

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Robert M. Groves
Director
U.S. Census Bureau

Enclosure

**ACS-18(L)(GQ)(ATLANTA)(2013)
(1-2012)**



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001
OFFICE OF THE DIRECTOR

To: Facility Manager

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**ACS-18(L)(GQ)(CHICAGO)(2013)
(1-2012)**



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**ACS-18(L)(GQ)(DENVER)(2013)
(1-2012)**



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- ask for a list of residents who are currently living or staying at your facility to establish a basis for their sample.

- select a random sample of residents to take part in the ACS.
- interview the selected residents. If a resident is unable to participate in an interview, the field representative will work with you to determine if there are other ways to get the needed information.

Selected residents will be asked to respond to the ACS and provide information about various topics such as education and employment. **All the information the U.S. Census Bureau collects is confidential by law (Title 13, United States Code, Section 9).**

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If you have further questions, please call the Census Bureau's Los Angeles Regional Office toll-free number at 1-800-992-3530 (ext. 1), and ask for the ACS supervisor. Thank you in advance for your cooperation, and we look forward to working with you.

Sincerely,



Robert M. Groves
Director
U.S. Census Bureau

Enclosure

**ACS-18(L)(GQ)(NEW YORK)(2013)
(1-2012)**



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001
OFFICE OF THE DIRECTOR

To: Facility Manager

Your facility has been randomly selected to participate in a very important national survey conducted by the U.S. Census Bureau called the **American Community Survey (ACS)**. The ACS is an on-going survey that tells us what the population looks like and how it lives. A sample of residents who live or stay in your facility is included in the ACS. Participating in the ACS is important and also *required by law* (Title 13, United States Code, Sections 141, 193, 221, and 223).

Estimates from the ACS are used by federal, state, local, and tribal governments, as well as by private nonprofit organizations and communities, for example:

- Local governments use these estimates for budgeting, evaluating programs, and planning for community development projects, such as those for the older population, scout programs, libraries, and hospitals.
- Other organizations use this information to provide services to the community, and to plan or establish new facilities, buildings, and programs.
- Administrators at your own facility may use ACS estimates themselves.

Throughout the year, representatives for the ACS contact different facilities, such as correctional facilities, juvenile facilities, military barracks, and college residence halls. During the next month, one of our ACS field representatives will contact you or someone in your office to discuss the survey and to schedule an appointment to visit your facility.

The field representative will:

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If you have further questions, please call the Census Bureau's New York Regional Office toll-free number at 1-800-991-2520 (ext. 3400), and ask for the ACS supervisor. Thank you in advance for your cooperation, and we look forward to working with you.

Sincerely,



Robert M. Groves
Director
U.S. Census Bureau

Enclosure

**ACS-18(L)(GQ)(PHILADELPHIA)(2013)
(1-2012)**



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001
OFFICE OF THE DIRECTOR

To: Facility Manager

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Throughout the year, representatives for the ACS contact different facilities, such as correctional facilities, juvenile facilities, military barracks, and college residence halls. During the next month, one of our ACS field representatives will contact you or someone in your office to discuss the survey and to schedule an appointment to visit your facility.

The field representative will:

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- collect and verify basic information about your facility, such as the facility name and address.
- ask for a list of residents who are currently living or staying at your facility to establish a basis for their sample.

- select a random sample of residents to take part in the ACS.
- interview the selected residents. If a resident is unable to participate in an interview, the field representative will work with you to determine if there are other ways to get the needed information.

Selected residents will be asked to respond to the ACS and provide information about various topics such as education and employment. **All the information the U.S. Census Bureau collects is confidential by law (Title 13, United States Code, Section 9).**

Your cooperation is essential to the success of the ACS, and the field representative may need your assistance in collecting survey information from the sample of residents. The field representative will need access to the residents chosen.

The enclosed brochure provides answers to frequently asked questions about the ACS. If you want to learn more about the ACS, please visit the Census Bureau's Web site at <http://www.census.gov/acs>.

If you have further questions, please call the Census Bureau's Philadelphia Regional Office toll-free number at 1-866-238-1374, and ask for the ACS supervisor. Thank you in advance for your cooperation, and we look forward to working with you.

Sincerely,



Robert M. Groves
Director
U.S. Census Bureau

Enclosure

**ACS-18(L)(GQ)(PR)(2013)
(1-2012)**



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001
OFFICE OF THE DIRECTOR

To: Facility Manager

Your facility has been randomly selected to participate in a very important national survey conducted by the U.S. Census Bureau called the **Puerto Rico Community Survey (PRCS)**. The PRCS is an on-going monthly survey that tells us what the population looks like and how it lives. A sample of residents who live or stay in your facility is included in the PRCS. Participating in the PRCS is important and also *required by law* (Title 13, United States Code, Sections 141, 193, 221, and 223).

Estimates from the PRCS are used by federal, Puerto Rico and municipio governments, as well as by private nonprofit organizations and communities. For example:

- Puerto Rico and municipio governments use these estimates for budgeting, evaluating programs, and planning for community development projects, such as those for the older population, scout programs, libraries, and hospitals.
- Other organizations use this information to provide services to the community, and to plan or establish new facilities, buildings, and programs.
- Administrators at your own facility may use PRCS estimates themselves.

Throughout the year, representatives for the PRCS contact different facilities such as correctional facilities, juvenile facilities, military barracks, and college residence halls. During the next month, one of our PRCS field representatives will contact you or someone in your office to discuss the survey and to schedule an appointment to visit your facility.

The field representative will:

- answer any questions you may have about the PRCS or about interviewing residents of your facility.
- collect and verify basic information about your facility, such as the facility name and address.
- ask for a list of residents who are currently living or staying at your facility to establish a basis for their sample.

- select a random sample of residents to take part in the PRCS.
- interview the selected residents. If a resident is unable to participate in an interview, the field representative will work with you to determine if there are other ways to get the needed information.

Selected residents will be asked to respond to the PRCS and provide information about various topics such as education and employment. **All the information the U.S. Census Bureau collects is confidential by law (Title 13, United States Code, Section 9).**

Your cooperation is essential to the success of the PRCS, and the field representative may need your assistance in collecting survey information from the sample of residents. The field representative will need access to the residents chosen.

The enclosed brochure provides answers to frequently asked questions about the PRCS. If you want to learn more about the PRCS, please visit the Census Bureau's Web site at <http://www.census.gov/acs>.

If you have any further questions, please call the Census Bureau's New York Regional Office toll-free number at 1-800-991-2520 (ext. 3400), and ask for the PRCS supervisor. Thank you in advance for your cooperation, and we look forward to working with you.

Sincerely,



Robert M. Groves
Director
U.S. Census Bureau

Enclosures



To: Health Care Facility Administrator

Your facility has been randomly selected to participate in a very important national survey conducted by the U.S. Census Bureau called the **American Community Survey (ACS)**. The ACS is an ongoing survey that tells us what the population looks like and how it lives. A sample of residents who live or stay in your hospitals, nursing facilities/skilled nursing facilities, and inpatient hospice facilities is included in the ACS. Participating in the ACS is important and also *required by law* (Title 13, United States Code, Sections 141, 193, 221, and 223).

Estimates from the ACS are used by federal, state, local, and tribal governments, as well as by private nonprofit organizations and communities. For example:

- Local governments use these estimates for budgeting, evaluating programs, and planning for community development projects, such as those for the older population, hospitals, and senior centers.
- Other organizations use this information to provide services to the community, and to plan or establish new facilities, buildings, and programs.
- Administrators at your own facility may use ACS estimates themselves.

Throughout the year, representatives for the ACS contact different facilities, such as hospitals, nursing facilities/skilled nursing facilities, and inpatient hospice facilities. During the next month, one of our ACS field representatives will contact you or someone in your office to discuss the survey and to schedule an appointment to visit your facility.

The field representative will:

- answer any questions you may have about the ACS or about interviewing residents of your facility.
- collect and verify basic information about your facility, such as the facility name and address.

- ask for a list of residents who are currently living or staying at your facility to establish a basis for their sample.
- select a random sample of residents to take part in the ACS.
- interview the selected residents. If a resident is unable to participate in an interview, the field representative will work with you to determine if there are other ways to get the needed information.

Selected residents will be asked to respond to the ACS and provide information about various topics, such as education, military service, insurance coverage and disability. **All the information the U.S. Census Bureau collects is confidential by law (Title 13, United States Code, Section 9).**

Your cooperation is essential to the success of the ACS, and the field representative may need your assistance in collecting survey information from the sample of residents. The field representative will need access to the residents chosen. For those residents who cannot complete the survey, according to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), to the extent required by Title 13 or other law, an organization or facility covered by HIPAA is permitted under the Privacy Rule to disclose protected health information to the Census Bureau for survey purposes.

The enclosed brochure provides answers to frequently asked questions about the ACS. If you want to learn more about the ACS, please visit the Census Bureau's Web site at <http://www.census.gov/acs>.

If you have further questions, please call the Census Bureau's Atlanta Regional Office toll-free number at 1-800-424-6974, and ask for the ACS supervisor. Thank you in advance for your cooperation, and we look forward to working with you.

Sincerely,



Robert M. Groves
Director
U.S. Census Bureau

Enclosure



To: Health Care Facility Administrator

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If you have further questions, please call the Census Bureau's Chicago Regional Office toll-free number at 1-800-865-6384, and ask for the ACS supervisor. Thank you in advance for your cooperation, and we look forward to working with you.

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If you have further questions, please call the Census Bureau's Denver Regional Office toll-free number at 1-888-209-7659, and ask for the ACS supervisor. Thank you in advance for your cooperation, and we look forward to working with you.

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Enclosure



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Robert M. Groves
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Enclosure