

## Summary of Revisions to General Council Member and Youth Seat Applications

*Drafted December 8, 2011*

- Includes two applications:
  - General council member or alternate application for adults (18 years of age or older); and
  - Youth council member or alternate application for youth/students (14 to 17 years of age when apply).
- Revised the instructions to ensure consistency between the general council member and youth seat applications.
- Clarified the age range (when apply) of youth seat applicants.
- Replaced *council* with *sanctuary advisory council*.
- Noted requirement for the Office of National Marine Sanctuaries to conduct a database search to determine whether an applicant has been a federally registered lobbyist in the two year period before the proposed appointment date.
- Clarified the need for a letter of support from a state agency employee's supervisor (at the time he/she submits an application) if the state agency employee is applying for a non-governmental seat (i.e., seeking to serve in a personal capacity).
  - Stated that members of state legislature are not required to supply such letters of support.
- Clarified the intent (or potential) to recruit for a particular seat (e.g., Research) and position (i.e., council member or alternate), if applicable.
- Edited the application to allow individual councils to specify advertised (i.e., available) seat(s) and position(s) since not all seats/positions will be available during a recruitment process or on all councils.
- Clarified the necessary contact information for the application and parent/guardian, if applicable.
- Reordered, reworded and, at times, condensed the questions.
- Requested that the questions be addressed in an attached statement, by number, in the same order as presented in the application.
  - Intended to simplify responses (i.e., don't provide statements of intent or CV), as well as the applicant review process.
- Addressed the potential need for youth to miss a portion of or all of their classes and club or team activities to attend sanctuary advisory council meetings or retreats.