

# AHRQ Medical Office Survey on Patient Safety Culture Comparative Database, Supporting Statement B

**Attachment J:** Example Screen Shots of Medical Office SOPS Data Submission Web Site Information Collection

**Figure 1:** Submit questionnaire and link questionnaire to medical office(s)

## Questionnaires

 [Upload a questionnaire](#)

<< Previous | Next >> **Records: 1**

Status	Date Received	File Name	Number of Sites using this Questionnaire

Note: Acceptable file formats are .doc, .docx, .wpd, .pdf, or .rtf.

Language

- English
- Spanish
- Other

Select the sites that used this questionnaire [Check All](#) [Uncheck All](#)

Select	Site Name	State
<input type="checkbox"/>	Medical Office A	IL
<input type="checkbox"/>	Medical Office B	IL

## AHRQ Medical Office Survey on Patient Safety Culture Comparative Database, Supporting Statement B

**Attachment J:** Example Screen Shots of Medical Office SOPS Data Submission Web Site Information Collection

**Figure 2:** Upload data for each participating medical office



### One at a time

#### Submit Survey Data File(s)

Instructions:

- Once your questionnaire is approved you can begin submitting your data file(s). Select "Submit Data File" next to the medical office you are submitting data for to upload your file(s).
- View [data specifications](#). ([PDF](#), 153 KB, [PDF HELP](#))
- View [sample data file](#) ([XLSX](#), 13 KB)

<< Previous | Next >> Records: 1

	Submit 	Status	Site Name	Denominator	End Month	End Year	Current Data File	Current Data File Status
1	<a href="#">Submit data file</a> 	Pending	Medical Office A	200	11	2010		

### All at once

Instructions:

- Upload survey data file for multiple medical offices. Site IDs must match those in the Site-Level data file.
- Select 'Browse' to locate the data file.
- Select 'Next'.

**(Step 1 of 2)**

**Submit Data: Select file**

Note: Only Excel files are acceptable (valid file extensions are .xls and.xlsx).