

APPENDIX F

INTERVIEW PROTOCOL: VOCATIONAL AND CONSTRUCTION TRAINING

Public reporting burden for this collection of information is estimated to average 60 minutes per respondent, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information to Eileen Pederson, U.S. Department of Labor, Employment and Training Administration, Office of Policy Development and Evaluation, Room N-5641, 200 Constitution Avenue, NW, Washington, DC 20210. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The OMB control number for this information collection is xxxx-xxxx. Expiration Date xx/xx/20xx.

VI. Vocational and Construction Training

Name of site:

Site code:

Name of site visitor:

Date of site visit:

Name of respondent(s) and titles:

Staff Background (*gather from each staff member participating in session*)

Describe your background and role in the organization:

- Title
- # of years at YouthBuild
- Experience working with at-risk youth
- Similarity between own background and youths'
- Degree/credentials/certifications
- Role/s in the organization
- How do you balance responsibilities between these roles?
- Other

Overview

1. What vocational/construction services are available to youth?

<input type="checkbox"/>	Construction training only.
<input type="checkbox"/>	Vocational training only.
<input type="checkbox"/>	Construction and vocational training.

Vocational Training (non-construction)

2. Approximately what percentage of youth's time is spent in vocational training? (get percentage and describe)

3. What types of other vocational training services are available to youth? Check all that apply and describe.

	Description (if offered)*
<input type="checkbox"/>	Computer technology training.
<input type="checkbox"/>	Certified Nurse's Assistant (CNA) training.
<input type="checkbox"/>	Automotive.
<input type="checkbox"/>	Landscaping.
<input type="checkbox"/>	Building management.
<input type="checkbox"/>	Other, specify.

* Describe the specific vocational training activities checked above. Be sure to include information about: description of services, duration, frequency, service delivery arrangements, etc.

4. How do youth decide which vocational program to enroll in if more than one is available?

5. What is the schedule for vocational skills training (days per week, alternating days, etc.)

6. Are youth paid for their time spent in vocational training?

<input type="checkbox"/>	Yes. Amount: Detailed information, if available: <ul style="list-style-type: none"> • Pay per hour: • Hours per week: • Length (in months): • Other information (as available):
<input type="checkbox"/>	No.

7. Other comments

Construction Training

8. Approximately what percentage of youth's time is spent in construction training? (gather percentage and describe)

9. What is the schedule for construction training (days per week, alternating days, etc.)

10. What types of construction training are offered?

<input type="checkbox"/>	New home construction.
<input type="checkbox"/>	Renovate existing housing units.
<input type="checkbox"/>	Other, specify.

11. What specific types of construction training is offered? Check all that apply and describe.

	Description (if offered)*
<input type="checkbox"/>	Workplace safety.
<input type="checkbox"/>	Hazmat.
<input type="checkbox"/>	Bricklaying.
<input type="checkbox"/>	Painting.
<input type="checkbox"/>	Carpentry.
<input type="checkbox"/>	Electrical.
<input type="checkbox"/>	Plumbing.
<input type="checkbox"/>	Other, specify.

**Describe the specific vocational training activities checked above. Be sure to include information about: description of services, duration, frequency, service delivery arrangements, etc.*

12. Does your program follow a specific curriculum for the construction training?

<input type="checkbox"/>	Yes. Specify:
<input type="checkbox"/>	Curriculum from National Center for Construction Education and Research (NCCR).
<input type="checkbox"/>	Other, specify.
<input type="checkbox"/>	No.

13. Describe the training sequence (e.g. what do youth learn first, how they progress from one training activity to the next)

14. Is the training tailored to youth skills and/or interest?

<input type="checkbox"/>	Yes. <ul style="list-style-type: none"> Extent to which training accounts for different levels of youth experience and interest in construction.
<input type="checkbox"/>	No.

15. How are training activities set up to maintain youth interest throughout?

16. How long does the construction training last?

17. How many hours do youth work at the worksite each day?

18. Do youth work in teams at the worksite?

<input type="checkbox"/>	Yes. <ul style="list-style-type: none">• Number of teams at each worksite.• How teams are divided?• What each team does at the worksite?
<input type="checkbox"/>	No.

19. Are youth paid for their time working on construction projects?

<input type="checkbox"/>	Yes. Detailed information, if available: <ul style="list-style-type: none">• Pay per hour:• Hours per week:• Length (in months):• Other information (as available):
<input type="checkbox"/>	No.

20. Other comments

Worksites

21. At how many worksites do youth work?

22. Does the YouthBuild program operate its worksite(s)?

<input type="checkbox"/>	Yes.
<input type="checkbox"/>	No. <ul style="list-style-type: none">• Who operates the worksite(s)?

23. If the program does not control its worksites, does it have appropriate construction and/or other work site(s) where youth can be trained?

<input type="checkbox"/>	Yes, specify.
<input type="checkbox"/>	No.

24. What is the program's level of control over construction training schedule to accommodate student learning?

25. Other comments

Staff

26. How many staff are responsible for providing construction training?

	Teachers.
	Worksite supervisors.
	Other, specify.

27. What is the staff-to-student ratio for construction training and worksites? (gather number of staff and number of participants for both training sites and worksites)

28. Do any of the construction staff have other formal roles in the YouthBuild program (e.g., coordinate community service, job development)?

<input type="checkbox"/>	Yes.
<input type="checkbox"/>	No.

29. Does the program use youth leaders to help out with the construction training/worksite supervision?

<input type="checkbox"/>	Yes. <ul style="list-style-type: none"> • What is the role of the youth leader(s) in the training? • How frequently do youth leaders help out with the training?
<input type="checkbox"/>	No.

30. What types of partners are involved in the delivery of construction/other training?

Name of Partner	Partner Role	Services Provided

31. Do unions have a role in your program?

<input type="checkbox"/>	Yes.
<input type="checkbox"/>	No.
<input type="checkbox"/>	Other, describe.

32. Do you have employer partners involved with the construction training?

33. What resources, if any, do employer partners offer to the YouthBuild program?

Community

34. What is the state of the local construction industry?

Outcomes/Lessons Learned

35. Do youth receive certificates upon completion of the program?

<input type="checkbox"/>	Yes. <ul style="list-style-type: none">• Certificates.• Apprenticeships.• Other.
<input type="checkbox"/>	No.

36. How many housing units does your program build and renovate each year?

	Built.
	Renovated.

37. What are the challenges you face in providing youth with vocational and construction training?

38. What works best for you in providing vocational and construction training?