

# Teacher and Leader Evaluation Systems (TLES) Study



## Advance Letter

Dear [District Official],

I am writing to introduce you to a new Department of Education-funded study called the Teacher and Leader Evaluation Systems (TLES) study, which examines the implementation and impact of a state of the art evaluation system. The American Institutes for Research (AIR) and its partners are undertaking this project, which will provide districts with an opportunity to have selected schools pilot a comprehensive teacher and leader evaluation system using instructional practice, leadership, and student achievement evaluation components, designed to promote professional growth and student learning. We believe that your district would meet the initial eligibility requirements for participation. Attached to this e-mail are documents that briefly describe the study and the team conducting the study.

I would like to schedule a brief phone call with you to tell you more about the study and to learn more about the current teacher and leader evaluation systems in your district to determine your eligibility. Please let me know if there is a particular day or time that would be best for you.

Thank you for your time, and I look forward to speaking with you.

Regards,

### Notice of Confidentiality

The contractor follows the confidentiality and data protection requirements of IES (The Education Sciences Reform Act of 2002, Title I, Part E, Section 183). The contractor will protect the confidentiality of all information collected for the study and will use it for research purposes only. The reports prepared for the study will summarize findings across the sample and will not associate responses with a specific program, district, school, or individual. We will not provide information that identifies any study participant to anyone outside the study team, except as required by law.

