

Attachment G1: Advance Letter for Households

From the Director of the National Center for Health Statistics:

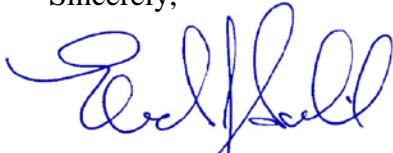
My agency, part of the U. S. Department of Health and Human Services, needs your help. We are doing an important research study called the National Survey of Family Growth. The main part of this study asks questions about family life, marriage and divorce, having and raising children, health and health care. The information is used to help improve health services and health education programs.

To prepare for this study, we are asking a scientific sample of households to take part in a short interview. We have asked the University of Michigan to do these interviews for us. In a few days, an interviewer will visit your home to complete the interview. The visit will only take about 5 minutes, and any adult who lives in the home can answer. You may be asked to complete our main interview, which is described in more detail in the enclosed brochure.

Your help is voluntary but is key to the success of the study. By Federal law*, the answers you give are confidential and we will take all possible steps to protect your privacy. Your answers will be used for research only.

We look forward to speaking with you soon.
I thank you for your help with this influential study.

Sincerely,



Edward J. Sondik, Ph.D.
Director, National Center for Health Statistics
<http://www.cdc.gov/nchs>

*One important law that protects your confidentiality is Section 308(d) of the Public Health Service Act (42 USC 242m(d)). The other two laws are the Confidential Information Protection and Statistical Efficiency Act of 2002 (44 USC 3501 note) and the Privacy Act of 1974 (5 USC 552a). Section 306 of the Public Health Service Act (42 USC 242k) allows us to carry out this survey.

Attachment G1: Advance Respondent Letter

From the Director of the National Center for Health Statistics:

We are pleased that you were chosen to take part in the National Survey of Family Growth. This important research study is being done by the National Center for Health Statistics of the United States Department of Health and Human Services.

We plan to speak to a national sample of households. The interview asks questions about family life, marriage, divorce, cohabitation, family planning, fatherhood, infertility, pregnancy and birth. It lasts about 60-80 minutes, and you will only be asked questions that apply to you. The information is used to help improve health services and health education programs.

The highly respected University of Michigan will do the interviews.

Your help in this study is voluntary but is also helpful to the success of the study. Saying yes or no to being in the study will not change any benefits you get now or in the future. The interview is interesting and enjoyable for most people. Each person interviewed represents thousands of others. Your interviewer will arrange to do the interview at a time that works best for you. For your help, you will receive \$40 as a token of appreciation.

By Federal law*, the answers you give are confidential and we will take all possible steps to protect your privacy. Your answers will be used for research only. We report the information in summary form. Individuals or families can not be identified. You may choose not to answer any question at any time. You may have questions about your rights as a participant in this research study. If so, please call the office of the Research Ethics Review Board at the National Center for Health Statistics, toll free, at 1-800-223-8118. Please leave a brief message with your name and phone number. Say that you are calling about Study Number **2011-11**. Your call will be returned as soon as possible.

The enclosed brochure will help to answer your questions about the study. You can also learn more at our website: www.cdc.gov/nchs/nsfg.htm. To schedule your interview, please call the University of Michigan (toll-free) at 1-800-759-7947.

I thank you for your help with this influential study.

Sincerely,



Edward J. Sondik, Ph.D.
Director, National Center for Health Statistics
<http://www.cdc.gov/nchs>

*One important law that protects your confidentiality is Section 308(d) of the Public Health Service Act (42 USC 242m(d)). The other two laws are the Confidential Information Protection and Statistical Efficiency Act of 2002 (44 USC 3501 note) and the Privacy Act of 1974 (5 USC 552a). Section 306 of the Public Health Service Act (42 USC 242k) allows us to carry out this survey.

Attachment G2: Letter of Authorization for Interviewers

To Whom It May Concern:

[INTERVIEWER NAME] has been authorized to work as a field interviewer on the National Survey of Family Growth (NSFG). This major study is sponsored by the National Center for Health Statistics of the U.S. Department of Health and Human Services. This survey provides information on health, marriage and divorce, having and raising children and medical care.

About 17,000 people in the U.S. will be selected at random to take part in this study.

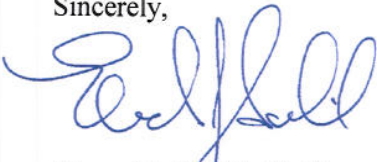
The interviewers working on this study have been hired and trained by the University of Michigan's Survey Research Center, located in Ann Arbor, Michigan. The National Center for Health Statistics hired the University of Michigan (Contract # 200-2010-33976) to collect the data for the survey.

If you would like more proof that [INTERVIEWER NAME] is an interviewer working for the University of Michigan on this study, please call the Survey Research Center at 1-800-759-7947 (toll-free).

If you would like to know more about the NSFG, you may visit the study's website: www.cdc.gov/nchs/nsfg.htm. You may also call Dr. William Mosher or Dr. Gladys Martinez, at the National Center for Health Statistics (1-866-227-8347 - toll-free), during business hours, Monday through Friday.

Thank you in advance for your help with this important research study.

Sincerely,



Edward J. Sondik, Ph.D.
Director, National Center for Health Statistics



Other Safeguards for Your

Privacy

• We remove any information that could reveal who you are. Names and addresses are never on anything we give out. We also mask details on jobs, family, or other traits if they could lead to anyone being identified.

• No one from outside NCHS can get to the information stored in NCHS computers. Measures include passwords, firewalls, and other means to block people from getting these data.

• No one can obtain data that identifies you from NCHS. We will not give information that identifies a person to police, the military, or any other government agency, including the Internal Revenue Service, Immigration, or welfare agencies, for any reason. And your information is protected from the Freedom of Information Act and court subpoenas.

For More Information

NCHS data are released in printed reports and CD-ROM's after identifying information has been removed. For more information, visit the NCHS home page:

www.cdc.gov/nchs

For specific questions about how NCHS protects the information you provide, contact:

Eve Powell-Griner, Ph.D.
Confidentiality Officer
National Center for Health Statistics
Centers for Disease Control and Prevention
3311 Toledo Road, Room 7116
Hyattsville, MD 20782
Telephone: 301-458-4257
E-mail: EPowell-Griner@cdc.gov

The National Survey of Family Growth

How We Keep Your Information Strictly Confidential



U.S. Department of Health & Human Services
Centers for Disease Control and Prevention
National Center for Health Statistics



A Research Study for the National Center for Health Statistics conducted by
The University of Michigan

Protecting the Public's Privacy... no idle pledge

The Law

Information collected in the National Survey of Family Growth (NSFG) is used only for statistical purposes. No information that could identify a person can be released to anyone—including the President, Congress, or any court.

The Sworn Statement

Anyone working on this study must sign an affidavit—a legal document making them subject to the Privacy Act, the Public Health Service Act, and other laws. Anyone who violates the law can be fined up to \$250,000, lose their job, or go to jail.

The Record

Since its very first survey in 1957, the National Center for Health Statistics (NCHS) has maintained a perfect record in protecting the privacy of people in its surveys.

A message from the Director of NCHS:

This agency is well known for the quality of the data we provide. Collecting high-quality information is not possible unless we can promise that the information you give us is confidential. We can.

The principles of privacy and confidentiality are firmly grounded in Federal laws. Those laws include the Privacy Act, the Public Health Service Act, Title 18 of the United States Code, and the Confidential Information Protection and Statistical Efficiency Act. All NCHS employees must sign a pledge making them legally liable and subject to all punishments in these laws.

Those working for NCHS must also strictly observe special practices to protect confidential information. The practices are meant to insure that your privacy is respected.

So we have a number of very important reasons for observing strict confidentiality. It is the right thing to do. We could not collect quality information without it. And it is required by law.

Edward J. Sondik, Ph.D.
Director, National Center for Health Statistics

NCHS and NSFG

The National Center for Health Statistics (NCHS) first carried out the National Survey of Family Growth (NSFG) in 1973. For over 30 years, the NSFG has been the major source of information on trends in US childbearing, marriage and divorce, contraceptive use, and parenting. These data are used to guide health services and health education programs all over the US. You can see some of the statistics produced from the NSFG at our web site:

www.cdc.gov/nchs/nsfg.htm

Attachment G2: Questions & Answers Brochure

The best health decisions are based on the best health information.

"Insert updated quote here here here here here here here here here"

Dr. Thomas R. Frieden
Director, Centers for Disease Control and Prevention

Your household has been chosen to take part in the NATIONAL SURVEY OF FAMILY GROWTH. The NSFG is an important research study of men, women and families. In this brochure, we answer some of the questions people ask about the study.



Questions & Answers



WHAT IS THE NATIONAL SURVEY OF FAMILY GROWTH?

The National Survey of Family Growth gathers information on family life, marriage and divorce, pregnancy, infertility, use of birth control, sexual experience, and men's and women's health. The U.S. Department of Health and Human Services uses the survey results. This information is used to plan health services and educational programs.

The survey is authorized by a federal law, Section 306(b)(1)(H) of the Public Health Service Act (42 USC 242k), which asks us to collect "statistics on family formation, growth, and dissolution."

The survey provides accurate national statistics on critical issues like:

- People making choices about school, work and having a family
- Women looking for a safe and effective way to space their children
- The health care that men and women get, including family planning and reproductive health
- Risk for sexually transmitted infections
- Child care services used by working parents
- How programs for families and children are working

WHO IS DOING THE NATIONAL SURVEY OF FAMILY GROWTH?

The National Center for Health Statistics (NCHS), part of the U.S. Department of Health and Human Services, does the survey. You can find out more about NCHS at www.cdc.gov/nchs. NCHS has asked the University of Michigan to do the interviews. A professional, female interviewer from the University of Michigan's Survey Research Center will come to your home and find out if you are eligible for the study. The interviewer who comes to your home will have a University of Michigan identification badge with her picture on it and a Letter of Authorization from the U.S. Department of Health and Human Services. She will ask you questions and type your answers into a laptop computer. You will also get to answer some questions by putting answers into the computer yourself.

HOW WAS I CHOSEN?

We do not know who lives at your house or what your name is. We take a sample of households from all across the United States. When your interviewer arrives, she will find out if there is someone in your household we need to include in our study.

The National Survey of Family Growth



WHY SHOULD I PARTICIPATE? WHY NOT INTERVIEW ACROSS THE STREET?

We cannot talk to all of the millions of men and women in this country — that would cost too much and take too long. So we scientifically select a “sample” of households. We then choose one person from some of those households to be in the survey. Choosing the sample scientifically lets us take the information we learn and use it to better understand the whole population. Once participants have been chosen they cannot be replaced.

ARE THESE INTERVIEWS JUST FOR FAMILIES, OR THOSE WITH CHILDREN?

No. If you do not have children, or live alone, your responses are just as important to the study as anyone else’s. You will be asked only those questions that apply to you. For example, we need to have accurate information about topics such as:

- How many people are choosing not to have children or to have them later in life
- How long marriages and other relationships last
- How often divorced fathers see their children
- The need for infertility services



WILL MY ANSWERS BE KEPT PRIVATE?

Yes. Federal law protects the confidentiality of all the information you provide [Section 308(d) of the Public Health Service Act (42 USC 242m(d)), the Privacy Act of 1974 (5 USC 552a), and the Confidential Information Protection and Statistical Efficiency Act (PL 107-347)]. Each research staff member has signed a legal confidentiality pledge. The answers you give will be combined with answers from many other people. The data will be reported as percentages, totals, and averages. By law we cannot release information that could identify you or your family to anyone else. Anyone who breaks the law can be fined up to \$250,000, lose their job, and/or be sent to prison.

Who Is The UNIVERSITY OF MICHIGAN?

The University of Michigan was one of the first public universities in the United States. Today, the University is one of the largest research universities in the world. This study is only one of many important surveys done by the University’s Survey Research Center. Other studies’ topics include families, health, retirement and other important issues.

DO I HAVE TO ANSWER THE QUESTIONS?

Your help with this study is voluntary. Saying yes or no to being in the study will not change any benefits you get now or in the future.

Most people find the interview interesting and enjoyable. Your participation is very important because each person interviewed represents thousands of others. Some of the questions may be sensitive for some people. You may choose not to answer any question for any reason and may stop the interview at any time.



HOW LONG WILL IT TAKE?

Interviews take about 60-80 minutes for most adults. Interviews for teenagers take about 60 minutes. A few interviews take a little less or a little more time. We will do the interview at the time that works best for you. Also, for your help in being part of this study, you will receive \$40 as a token of our appreciation.

WHERE DO I GET MORE INFORMATION?

- For study information:**
- ★ Ask your interviewer
 - ★ Visit the survey’s website at www.cdc.gov/nchs/nsfg.htm
 - ★ Call Dr. Bill Mosher or Dr. Gladys Martinez at NCHS (toll-free): 1-866-227-8347

For information about your rights as a participant:

- ★ Call the office set up to oversee research (toll-free): 1-800-223-8118

To schedule an interview:

- ★ Call the University of Michigan (toll-free): 1-800-759-7947

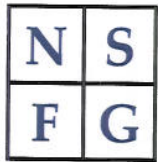


U.S. Department of Health & Human Services
Centers for Disease Control and Prevention
National Center for Health Statistics



A Research Study for the
National Center for Health Statistics conducted by
The University of Michigan

Attachment G2: NSFG Family Fact Sheet

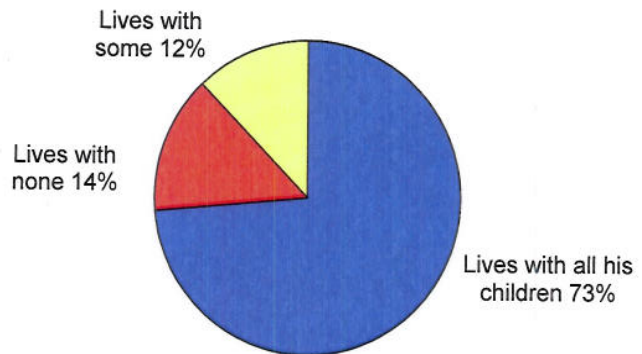


Family Facts
from the National Survey of Family Growth

The National Survey of Family Growth (NSFG) collects data on such topics as pregnancy, adoption, contraceptive use and effectiveness, and infertility. In 2004, it was praised by the *Washington Post* as “a comprehensive, well-respected government survey” and “one of the most authoritative sources of information.” The *Washington Times* said the survey “provides bedrock data on American family life, marriage, divorce, adoption, cohabitation, family planning, fatherhood, infertility, pregnancy and birth.” Below are some examples of actual data collected by the study the last time it was conducted in 2002.

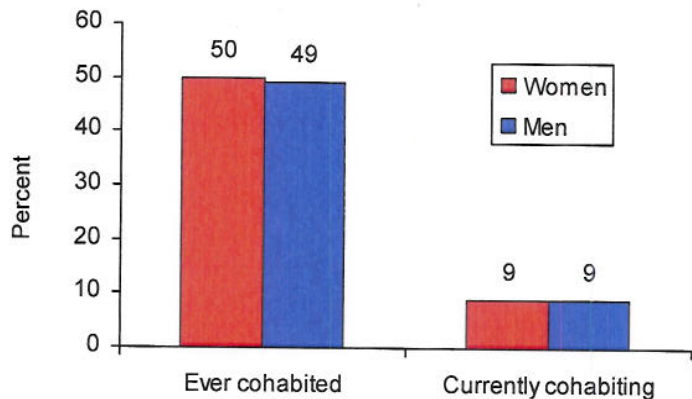
Living Arrangement with Children

73% of fathers live with all of their children; 14% do not live with any of their children, and 12% live with some and not others.



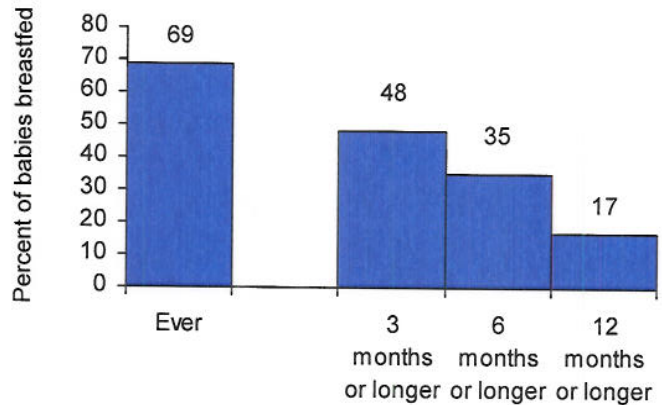
Cohabiting

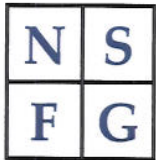
About half of men and women have ever cohabited at some time and 9% are currently cohabiting.



Breastfeeding

Approximately two-thirds of babies born 1997 through 2000 were breastfed. By one year of age, only 17 percent were still being breastfed.

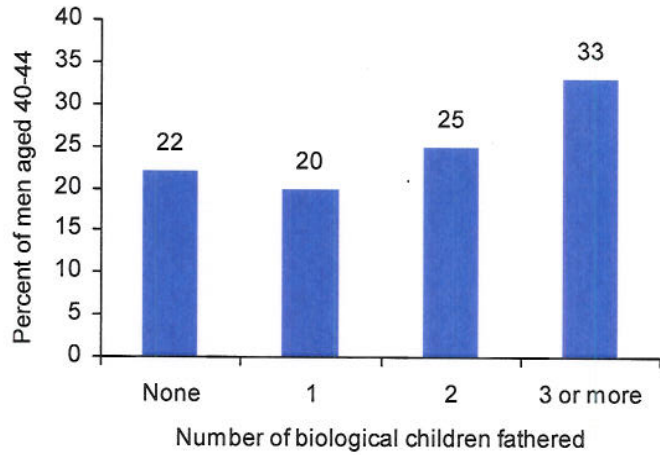




Family Facts from the National Survey of Family Growth

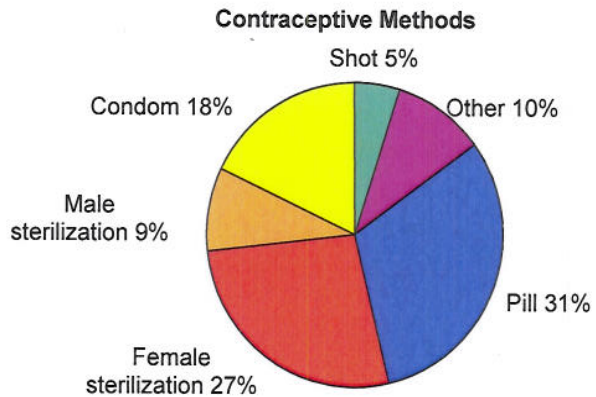
Number of Children Fathered

Among men 40 - 44 years old, 22% have not fathered any children and 33% have fathered 3 or more children.



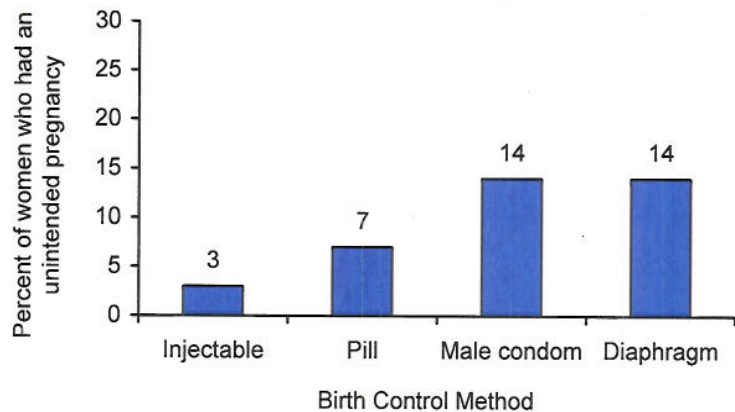
Contraception

The most popular methods of contraception in the U.S. in 2002 were the pill, female sterilization, and the condom.



Unintended Pregnancies

In their first year using the pill, 7% of women had an unintended pregnancy, compared with 14% of those using condoms and 14% of those using diaphragms.



U.S. Department of Health & Human Services
Centers for Disease Control and Prevention
National Center for Health Statistics



A Research Study for the National Center for Health Statistics conducted by
The University of Michigan

Attachment G3: Adult Permission Form**ADULT'S PERMISSION FOR INTERVIEW**

This interview is part of the National Survey of Family Growth. This research study is being done for the U.S. National Center for Health Statistics. The University of Michigan will do the interviews. The interview asks questions about marriage, divorce, adoption, cohabitation, family planning, fatherhood, infertility, sexual experience, and pregnancy and birth. The information will be used to help improve health services and health education programs in the U.S. The interviewer will only ask questions that apply to you. The interview lasts about 60-80 minutes. Answers to the questions will be entered into a laptop computer.

You will be part of a scientific sample of people. You will represent thousands of other people across the country. Your participation is very important because it will help the study be accurate for people like yourself. For your help in this study, you will receive \$40 as a token of appreciation.

By Federal law, the answers you give are confidential and we will take all possible steps to protect your privacy. Your answers will be used for research only. To keep the answers confidential it is important to do the interview in a private setting. This brochure, which you may have seen earlier, answers questions people sometimes ask about the study.

Your help in this study is completely voluntary. Saying yes or no to being in the survey will not change any benefits you get now or in the future. For most people, the survey is interesting and enjoyable. Some of the questions in the interview may be sensitive for some people. You may choose not to answer any question for any reason, and you may stop the interview at any time.

You may have questions about your rights as a participant in this research study. If so, please call the office of the Research Ethics Review Board at the National Center for Health Statistics, toll free, at 1-800-223-8118. Please leave a brief message with your name and phone number. Say that you are calling about Study Number **2011-11**. Your call will be returned as soon as possible. If you have other questions about the survey, you may call Dr. William Mosher or Dr. Gladys Martinez (toll-free) at NCHS: **1-866-227-8347**, or visit the NSFG webpage: www.cdc.gov/nchs/nsfg.htm.

Thank you again for being part of our survey.

I have read the study letter and brochure. I agree to take part in the survey.

I received the \$40 token of appreciation.

I refused the \$40 token of appreciation.

Respondent's Signature

Respondent's Name (PLEASE PRINT)

Interviewer's Signature

I have read the study letter and brochure. I agree to take part in the survey but do not wish to sign this consent form.

Interviewer: The respondent has read the study letter and brochure or they have been read to the respondent. The respondent has given oral permission to be interviewed, but does not wish to sign the consent form.

Interviewer's Signature

Attachment G3: Parent Permission Form**PARENT'S/GUARDIAN'S PERMISSION FOR INTERVIEW**

This interview is part of the National Survey of Family Growth. This research study is being done for the U.S. National Center for Health Statistics. The University of Michigan will do the interviews. The survey has questions on family life, marriage, family planning, sexual experience, pregnancy, health and use of health care, and attitudes and opinions about these topics. The interviewer will only ask questions that apply to your son or daughter's experience. The information will be used to help improve health services and health education programs in the U.S. The interview lasts about 60 minutes. Answers to the questions will be entered into a laptop computer.

Your son or daughter will be part of a scientific sample. This sample will represent the 20 million teenagers in the United States. His or her participation is very important and will help the study results to be accurate for all teenagers. Your teenager will receive \$40 as a token of appreciation for his or her help in this study.

By Federal law, your teenager's answers are confidential and we will take all possible steps to protect your teenager's and your family's privacy. Your teenager's answers will be used for research only and will not be shared with you or other family members. To keep the answers confidential it is important to do the interview in a private setting. This brochure, which you may have seen earlier, answers questions people sometimes ask about the study.

Giving your permission does not mean that your son or daughter has to do the interview. It just means that we have your permission to ask him or her for the interview. Your son or daughter is free to decide to do the interview or not. Saying yes or no to being in the survey will not change any benefits you or your teenager gets now or in the future. For most people, the survey is interesting and enjoyable. Some of the questions in the interview may be sensitive for some people. Your son or daughter may choose not to answer any question for any reason, and he or she may stop the interview at any time.

You may have questions about your teenager's rights as a participant in this research study. If so, please call the office of the Research Ethics Review Board at the National Center for Health Statistics, toll free, at 1-800-223-8118. Please leave a brief message with your name and phone number. Say that you are calling about Study Number **2011-11**. Your call will be returned as soon as possible. If you have other questions about the survey, you may call Dr. William Mosher or Dr. Gladys Martinez (toll-free) at NCHS: **1-866-227-8347**, or visit the NSFG webpage: www.cdc.gov/nchs/nsfg.htm.

I have read the study letter and brochure. You may ask my son or daughter if he or she wants to take part in the survey.

Parent's/Guardian's Signature

Parent's/Guardian's Name (PLEASE PRINT)

Son or Daughter's Name (PLEASE PRINT)


 U.S. DEPARTMENT OF HEALTH & HUMAN SERVICES

Centers for Disease Control and Prevention

 National Center for Health Statistics
 3311 Toledo Road
 Hyattsville, Maryland 20782

Attachment G3: Assent form for Minors

MINOR'S PERMISSION FOR INTERVIEW (AGE 15-17)

We are doing a research study called The National Survey of Family Growth. Your parent or guardian says that you may take part. This study is being done for the U.S. National Center for Health Statistics. The University of Michigan does the interviews. The survey has questions on family life, marriage, family planning, sexual experience, pregnancy, health and health care. We also ask your thoughts about these topics. The interviewer will only ask questions that make sense for you. The information will be used to help improve health services and health education programs for teens and adults. The interview lasts about 60 minutes. Answers will be put into a laptop computer.

You will be part of a sample that represents the teenagers in the U.S. Your help is very important because you represent thousands of others. To thank you for your help in this study, we will give you \$40.

By Federal law, the answers you give are confidential and we will take all possible steps to protect your privacy. We will not share them with your parents or other family members. They will be used for research only. To keep the answers private we will do the interview in private. This brochure answers questions people sometimes ask about the study.

It's your choice to do the interview or not. Saying yes or no to being in the survey will not change any benefits you get now or ever. For most people, the survey is interesting and enjoyable. Some of the questions in the interview may be sensitive for some people. You can say no to any question for any reason. You can stop at any time.

You may have questions about your rights as a participant in this research study. If so, please call the office of the Research Ethics Review Board at the National Center for Health Statistics, toll free, at 1-800-223-8118. Please leave a brief message with your name and phone number. Say that you are calling about Study Number **2011-11**. Your call will be returned as soon as possible. If you have other questions about the survey, you may call Dr. William Mosher or Dr. Gladys Martinez (toll-free) at NCHS: **1-866-227-8347**, or visit the NSFG webpage: www.cdc.gov/nchs/nsfg.htm.

If you agree to take part in this study, please sign this form. Thank you again for being part of our survey.

I have read the study letter and brochure. I agree to take part in the survey.

I received the \$40 token of appreciation.

I refused the \$40 token of appreciation.

Respondent's Signature

Respondent's Name (PLEASE PRINT)

Interviewer's Signature