

Attachment G:
Documentation of IRB Approval

REVIEW OF SAFEGUARDS FOR HUMAN SUBJECTS

American Institutes for Research
1000 Thomas Jefferson Street, NW
Washington, DC 20007

Institutional Review Board
IRB00000436

Project number: 02916

Project Director/Proposal Author: Marilyn Moon

Project/Proposal title: Citizens Forum

1. Type of review:

(Check one)

- Expedited review
 Full IRB review

(Check one)

- Initial review
 Scheduled re-review (e.g., annual)
 Requested re-review (e.g., new data collection component, research plan change)

2. Review determination:

After reviewing the above project, the Institutional Review Board (or member signing below) has determined the following:

- Determination of Exemption: the project is exempt from further IRB review because it does not constitute research or because it does not involve human subjects.
- Provisional Approval: the submitted *insert "project/study/proposal or other descriptive"* is approved pending development of the research plan (45CFR46.118), which must be reviewed before enrollment of subjects or collection of data can begin. Proposed date of review:
- Conditional Approval: data collection of *insert "project/study/proposal or other descriptive"* can proceed after meeting the following conditions:
- Approval renewal: approval of the project is granted and data collection can continue. In keeping with our Federalwide Assurance mandate, the IRB must conduct reviews at least annually for each project. This project will be reviewed again on 6/13/12.**
- Approval Denied: approval of *insert "project/study/proposal or other descriptive"* is denied and data collection may not proceed for the following reasons:

3. Consent Procedures

The Institutional Review Board has determined that consent procedures:

- are not applicable to the project.
- must be reviewed on _____.
- are approved as previously submitted.**
- are approved under the following conditions:
- are not approved for the following reasons:

4. Individually Identifiable Information Safeguards

The Institutional Review Board has determined that the safeguards planned for individually identifiable information:

- are not applicable to the project.
- must be reviewed on _____.
- are approved as previously submitted.**
- are approved under the following conditions:
- are not approved for the following reasons:

5. Comments

On the basis of this review, the IRB has determined that the Progress Report for the project, as described in the materials you submitted, is accepted. Approval status is extended for one year. The next IRB review date for this project is June 13, 2012, at which time an IRB Progress or Final Report will be due.

6. IRB Signature(s):

7/13/11
Date



Erin Wallace
IRB Administrator

Please keep in mind that any material changes made to the study or the study procedures require advance IRB review and approval.