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**Attachment 13: Approval from Houston Police  
Department**

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**From:** Jason Giuffre [<mailto:Jason.Giuffre@cityofhouston.net>]  
**Sent:** Wednesday, January 19, 2011 1:43 PM  
**To:** Catalano, Shannan  
**Subject:** RE: BJS Research Study

The Houston Police Department will participate with the study.

Please call me at 713-308-9109.

>>> Shannan Catalano 1/19/2011 12:38 PM >>>  
Hello Sergeant Giuffre.

I want to touch base with you again as to whether any decision has been made on whether the Houston P.D. is interested in participating in the UDOJ's BJS research study. If there are additional questions regarding the study, I am happy to answer those for you. Thank you,  
Shannan

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Shannan Catalano, Ph.D.  
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**From:** Jason Giuffre [<mailto:Jason.Giuffre@cityofhouston.net>]  
**Sent:** Wednesday, January 12, 2011 2:24 PM  
**To:** Catalano, Shannan  
**Subject:** RE: BJS Research Study

I concluded my research and sent the letter to our Executive Assistant Chief yesterday. He will make the final determination if the Houston Police Department will participate.

I expect to hear something back from him very soon. I will contact you a.s.a.p. with his decision.

Take care,

Jason Giuffre, Sergeant  
Houston Police Department  
Administrative Services Command  
Office of Planning  
713-308-9109

>>> Shannan Catalano 1/12/2011 9:30 AM >>>  
Hello Sergeant Giuffre,

I wanted to touch base with you on whether Houston will is interested in participating in the BJS research study. Michael Rand is out of the office this week, so feel free to contact me directly with any decision or further questions you may have.  
Thank you, Shannan

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**From:** Jason Giuffre [<mailto:Jason.Giuffre@cityofhouston.net>]  
**Sent:** Monday, January 10, 2011 9:31 AM  
**To:** Catalano, Shannan  
**Subject:** Re: BJS Research Study

received...thank you for the clarification. I am working on your request now.

>>> Shannan Catalano 1/10/2011 6:48 AM >>>  
Sergeant Giuffre,

You spoke with Michael Rand last week regarding the BJS vicimization study. During that conversation, he indicated I would send you the initial contact letter to be mailed to households selected for participation in the study. The letter is attached to this email, but I want to mention two additional items. First, the letter will be cognitively tested with focus groups beginnning next month. This process will insure that we are using a letter that resonates with people. Second, any findings garnered from the cognitive interviews and focus groups will be used to refine the letter prior to use in the study.

If you have any further questions, feel free to contact me. Thank you for your consideration.  
Shannan

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