REVISED ATTACHMENT A:

WEB SURVEY OF USERS

- 2010 QUESTIONNAIRE TRACKED WITH CHANGES FOR 2013 DATA COLLECTION
- 2013 INSTRUMENT WITH CHANGES ACCEPTED

2013 Survey for E-Verify Evaluation

Login Page:

2013 Survey for E-Verify Evaluation

To enter the 2013 Survey for E-Verify Evaluation, please type your User Name and Password in the boxes below, then click on **Login**.

User Name:	
Password:	
LOGIN	RESET

OMB # 1615-0115 Expires: 07 / 31 / 2013

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB number. Send comments regarding this burden of estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to:

Mr. Sunday Aigbe, Chief, Regulatory Products Division, U.S. Department of Homeland Security, 111 Massachusetts

Avenue NW, 3rd Floor, Washington, DC 20529. Do not return the completed form to this address.

2013 Survey for E-Verify Evaluation

Introduction:

The questions in this survey ask about your opinions and your experiences with how E-Verify works for your company. Your answers will be used to help us understand how well E-Verify is working and may lead to improvements in the Program.

Privacy –Your individual responses will not be shared with the Government nor will you be identified in any way to anyone not on Westat's evaluation team.

Your Answers – This survey includes questions about employment verification at your company. The accuracy of your answers is very important to us. In completing the questions, please respond based on your company's current practices and consider all of the business locations, branches, and divisions of your company as you answer questions. If there are any items that you are unable to answer, we would appreciate your obtaining the necessary information.

After submitting your completed survey, you will have an opportunity to print a copy of it for your records. If you have any questions about the survey, please call 1-888-292-9071 or send an email to OKtoWorkSurvey@westat.com.

Thank you for your help.

2013 Survey for E-Verify Evaluation

Instructions:

- Answer each question, then click the "Save & Continue" button to save your responses and move to the next question.
- Warning: If you exit the survey without saving, you will lose any unsaved answers.
- Note: After 20 minutes of inactivity, your session will end and a new screen will be displayed with instructions on how to log back into the survey.
- To begin, click the "Continue" button below.

Links near the top of each screen will take you to:

- Introduction screen
- **Instructions** (this screen)
- **Section Status** screen: Open any section that has been or is now ready to be opened. You **must** answer the questions in order; you will be unable to open sections before they are available.
- **Contact** email message: Fill in and send an email to the study staff.
- FAQs (Frequently Asked Questions) list
- Print Survey: Displays your responses in a format for printing.
- **Sign Out**: Allows you to exit the survey.

When you are finished:

- 1. You may print and review a copy of your answers.
- 2. Make any answer changes needed.
- 3. Click the "Submit" button.
- 4. Print your final completed survey for your records.

SECTION A: Contact Information

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A1. Please enter any corrections to the company address information listed below.

[MOST RECEN	NT COMPANY INFORMATION IS DISPLAYED BELOW]	
Company name:	e:	
Address:	STREET	
	CITY STATE ZIPCODE _	
knowledgeable a located at any co	is designed to be completed by the person in your comp about your entire company's use of E-Verify. That pers company office and could operate as part of your compa urity, or other services.	son could be
to respond to th	nformation was provided for the person who would be n his survey. Please note that this information will only be us to contact the person.	
[MOST RECENT	IT CONTACT INFORMATION IS DISPLAYED AS READ-C	<u>)NLY</u> BELOW.]
FIRST NAME	LAST NAME	
JOB TITLE		
Is this the correc	ect person to respond to the survey?	
(Please choose o	only one response)	
1 □ Yes		
2 □ No		
3 ☐ Don't kn	now	
[IF A2 = '1' THEN S [ALL OTHERS, INC	SKIP TO A4] CLUDING A2 = 'BLANK', ASK A3]	

(ALL COMPANIES IF NOT THE CORRECT CONTACT PERSON)

A3. We would appreciate it if you provide the contact information for the person at your company who could best answer our questions about your hiring and workauthorization procedures.

New Name:	FIRST NAME	LAST NAME
New Title:	JOB TITLE	
New telephone:	FULL PHONE ()	Extension
New email addre	ss:	
A3 BOTH FIRST	ONTINUES (SURNAME AND LAST NAME QUESTION A5	/EY DOES NOT END): IE ARE ANSWERED (NOT 'BLANK'):
SKIP TO (NAME AND LAST NAM	•
SKIP TO (NAME AND LAST NAM QUESTION A5	IE ARE ANSWERED (NOT 'BLANK'):
SKIP TO (ALL COMPANIES) A4. Please revi	NAME AND LAST NAM QUESTION A5 few the contact informa	•
SKIP TO (SALL COMPANIES) A4. Please revi	NAME AND LAST NAM QUESTION A5 iew the contact informatic CONTACT INFORMAT	IE ARE ANSWERED (NOT 'BLANK'): ation provided below and enter any correction
SKIP TO (SKIP TO (SKIP TO (SALL COMPANIES) A4. Please revi [MOST RECENT Name: FIRS	NAME AND LAST NAM QUESTION A5 iew the contact informatic CONTACT INFORMAT	TIE ARE ANSWERED (NOT 'BLANK'): ation provided below and enter any correction is DISPLAYED BELOW.]
F A3 BOTH FIRST SKIP TO ((ALL COMPANIES) A4. Please revi [MOST RECENT Name: FIRST	NAME AND LAST NAM QUESTION A5 iew the contact information of the contact i	IE ARE ANSWERED (NOT 'BLANK'): ation provided below and enter any correction is displayed below.] LAST NAME

2010 E-Verify Users Web Survey showing track changes for the 2013 Survey (Februa 2013)	ry 20,
(ALL COMPANIES) A5. Are you [RESPONDENT FIRST AND LAST NAME FROM A3 OR A4]?	
(Please choose only one response)	
1 ☐ Yes	
2 No	
IF A2 = '1' AND A4 = (no new information) AND A5 ≠ '1' (INCLUDING A5 = 'BLAN SAY:	K'),
[Screen #1:]	
Please tell us how we can reach [RESPONDENT NAME].	
SAVE AND CONTINUE	
[Screen #2:]	
Thank you for your help. We have no further questions for you at this time. The information you have provided is appreciated. [IF NEW NAME AND EMAIL ADDR OR PHONE GIVEN: We will contact [RESPONDENT FIRST AND LAST NAME]. EXIT	ESS
END	
FOR ALL OTHER CASES WHERE A5 ≠ '1', (INCLUDING A5 = 'BLANK'), SAY:	
Thank you for your help. We have no further questions for you at this time. The information you have provided is appreciated. [IF NEW NAME AND EMAIL ADDR OR PHONE GIVEN: We will contact [RESPONDENT FIRST AND LAST NAME]. EXIT	ESS
END	
FOR ALL OTHER CASES WHERE A5 ≠ '1', (INCLUDING A5 = 'BLANK'), SAY:	
Thank you for your help. We have no further questions for you at this time. The information you have provided is appreciated. [IF NEW NAME AND EMAIL ADDR OR PHONE GIVEN: We will contact [RESPONDENT FIRST AND LAST NAME].	ESS
END	

IF A5 = '1', THEN GO TO A6.

2010 E-Verify Users	Web Survey showing	track changes for	r the 2013 S	Survey (Fe	ebruary 20,
2013)					

(ALL	COMP	ANIES'
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A6. Which description below best fits your company?

(Please choose only one response)

1 🗆	Single location company
2 🗖	Multiple location company
3 🗆	Don't know

[IF A6 = '1' OR IF A6 = '3' OR IF A6 = 'BLANK', THEN SKIP TO A8] [OTHERWISE ASK A7]

(ALL MULTIPLE LOCATION COMPANIES)

A7. Are you located at your company headquarters/central office? (Please choose only one response)

1 🗆	Yes
2 🗆	No

2010 E-Verify Users Web Survey showing track changes for the 2013 Survey (February 20, 2013) A8. Is your company an E-Verify Employer Agent; i.e., a company that provides E-Verify and possibly other services to other companies for a fee? An E-Verify Employer Agent used to be called a Designated Agent or DA. (Please choose only one response) 1 ☐ Yes 2 🗆 No 3 Don't know [IF A8 = '1' THEN GROUP = '1 DA' AND SHOW:] This survey is for companies that only use E-Verify for their own workers. Thank you for your help on this survey. The information you have provided is greatly appreciated. **END** (ALL COMPANIES) A9. Does your company use an E-Verify Employer Agent; i.e., another company that provides E-Verify and possibly other services for a fee? An E-Verify Employer Agent used to be called a Designated Agent or DA. (Please choose only one response) 1 ☐ Yes 2 □ No 3 ☐ Don't know

[IF A9 = '1' THEN GROUP = '1 UD' AND SHOW:]

This survey is for companies that use E-Verify themselves as opposed to having another company provide this service. Thank you for your help on this survey. The information you have provided is greatly appreciated.

END

(ALL COMPANIES)

	10. Which one of the following statements best describes this company's use of E-Verify?					
	Note: Your answer here will determine which questions you will be asked as you go through the rest of this survey.					
(Plea	se choose only one response)					
1 🗆	This company has never used E-Verify (NEVER USED)					
2 🗆	This company has used E-Verify but has decided to no longer use it (PRIOR USER)					
3 🗆	This company has used E-Verify and plans to continue using it in the future (CURRENT USER)					

[IF A10 = '1' THEN GROUP = '3 NEVER USED'] [IF A10 = '2' THEN GROUP = '4 PRIOR USER'] [ALL OTHERS, INCLUDING A10 = 'BLANK', GROUP = '5 OTHER']

(ALL COMPANIES)

A11. Do the following statements describe your company?		
(Please choose one response for each row)	Yes	No
This company provides workers on <u>our payroll</u> to work at our clients' sites (e.g., our company is a Temporary Staffing agency)		
This company refers job candidates for permanent placement to potential employers who may hire and pay them (e.g., our company is a Placement or Recruiting firm)		

2010 I	E-Verify Users \	Neb Survey s	howing track	changes for	the 2013	Survey (February	20,
2013)								

A12. Is your company a Professional Employment Organization (PEO); i.e., does your company provide a range of human resources services to clients (e.g., benefits, payroll, training, worker compensation) for a fee?

(Plea	se choose only one response)
1 🗆	Yes
2 🗆	No

[IF GROUP = '3 NEVER USED' OR GROUP = '4 PRIOR USER' THEN SKIP TO A14] [IF A6 = '1' OR A6 = '3' OR A6 = 'BLANK' THEN SKIP TO SECTION B] [OTHERWISE, ASK A13]

(ALL USERS WITH MULTIPLE LOCATIONS)

A13.		ch of the following best describes how your company uses E-Verify? se choose only one response)
	1 🗆	Headquarters handles all E-Verify submissions for all locations (i.e., all branches)
	2 🗆	One location, but not headquarters, handles all E-Verify submissions for all locations
	3 🗆	All locations use E-Verify, but not all submissions are done from a single location
	4 🗆	Individual locations may use or not use E-Verify at their own discretion
	5 🗆	Certain locations use E-Verify (e.g., because of federal, state, or local mandates) but it is not used company-wide
	6 🗆	Other (specify):

[ALL, INCLUDING A13 = 'BLANK', SKIP TO SECTION B]

(NOT	CURRENTLY USING E-VERIFY)			Know
A14.	Why isn't this company currently using E-Verify? (Please choose one response for each item)	Yes	No	Don't Know
а	The person who originally wanted to use E-Verify has left the company			
b	We decided it would be too burdensome to use the system			
С	We decided that there was a better way to improve our verification process			
d	We have had no new hires in the past 6 months			
е	Using E-Verify would reduce our number of job applicants			
f	Using E-Verify would result in the loss of some existing employees			
g	Using E-Verify would damage the employee/management relationship			
h	Using E-Verify would make us less competitive in the market place			
i	Other (specify):			

SECTION B: System Implementation

These questions are about implementing the E-Verify system.				
(ALL COMPANIES) B1. Have you personally completed the E-Verify online tutorial? (Please choose only one response)				
1 ☐ Yes 2 ☐ No 3 ☐ Don't know				
[IF GROUP = '3 NEVER USED' THEN SKIP TO SECTION D] [IF GROUP = '4 PRIOR USER' THEN SKIP TO SECTION C]				
(ALL CURRENT USERS)				

2 Some users share a user ID

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2010 E-Verify Users Web Survey showing track changes for the 2013 Survey (February 20, 2013) (ALL CURRENT USERS)

B4.	For each of the statements below, select the answer that best represents your company's experience with the system registration and start-up process. (Please choose one response for each item)	Strongly Agree	Agree	Disagree	Strongly Disagree	Don't Know
a.	The online registration process was easy to complete					
b.	The online registration process was too time -consuming					
C.	The content of the online tutorial was easy to understand					
d.	The tutorial adequately prepared us to use the online verification system					
e.	The tutorial answers all of our questions about using the online verification system					
f.	The tutorial takes too long to complete					
g.	It is a burden to have to pass the Tutorial Knowledge Test (previously called the Mastery Test) before being allowed to use the online verification system			_		

(ALL CURRENT USERS)

	For your company, how helpful are each of the following resources and features that are provided as part of the E-Verify system? (Please choose one response for each item)	Very Helpful	Helpful	Not Very Helpful	Not At All Helpful	Not Aware of Item	Never Used Item
a.	The online E-Verify User Manual						
b.	The online tutorial						
c.	Online Webinars						
d.	Other online resources						
e.	Reports to monitor the status of employee cases						
f.	Reports to monitor our company's use of the system and the use of individual users in our company						
g.	Mouse-over features on data entry fields						
h.	Any other features (specify):						

2013) (ALL CURRENT USERS) B6. Thinking about system navigation and data entry issues, how user-friendly is the **E-Verify system?** (Please choose only one response) 1 ☐ Very user-friendly 2 ☐ Somewhat user-friendly 3 ☐ Not very user-friendly 4 ☐ Not at all user-friendly (ALL CURRENT USERS) B7. Have you personally ever tried calling the E-Verify Technical Help Desk (800-741-5023) or the E-Verify Customer Service number (888-464-4218)? (Please choose only one response) 1 ☐ Yes $2 \square$ No, we had problems but did not know the number to call $3 \square$ No, we have not had any need to call 4 ☐ Don't know [IF B7 = '1' THEN ASK B8] [ALL OTHERS, INCLUDING B7 = 'BLANK' SKIP TO SECTION C] (CURRENT USERS WHO TRIED TO CALL HELP DESK/CUSTOMER SERVICE) **B8.** Which service did you try to contact? (Please choose only one response) 1 ☐ E-Verify Technical Help Desk (800-741-5023) only 2 ☐ E-Verify Customer Service number (888-464-4218) only 3 D Both the Technical Help Desk and the Customer Service numbers 4 ☐ Not sure which number [IF B8 = '1' OR B8 = '3' THEN ASK B9] [IF B8 = '2' THEN SKIP TO B10] [IF B8 = '4' THEN SKIP TO B11]

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[ALL OTHERS, INCLUDING B8 = 'BLANK', SKIP TO SECTION C]

2010 E-Verify Users Web Survey showing track changes for the 2013 Survey (February 20, 2013) (CURRENT USERS WHO TRIED TO CALL HELP DESK) B9. Generally, how satisfied were you with your experience in contacting the E-Verify					
Technical Help Desk? (Please choose only one response	onse)				
$_{1}\square$ Very satisfied					
2 ☐ Satisfied					
3 ☐ Unsatisfied					
4 ☐ Very unsatisfied					
[IF B8 = '3' THEN ASK B10] [ALL OTHERS, INCLUDING B8 = 'BLANK', SKIP TO INST	RUCTION	IS BEFO	RE B12]		
(CURRENT USERS WHO TRIED TO CALL CUSTOMER SERVICE B10. Generally, how satisfied were you with your experi Customer Service number? (Please choose only one in the control of the control o	ence in c	ontacting	g the E-V	erify	
$_{1}\square$ Very satisfied					
2 ☐ Satisfied					
3 ☐ Unsatisfied					
4 ☐ Very unsatisfied					
[ALL, INCLUDING B10 = 'BLANK', SKIP TO INSTRUCTION	ONS BEFO	ORE B12	I		
(CURRENT USERS WHO TRIED TO CALL BUT NOT SURE WHI B11. Generally, how satisfied were you with your experi E-Verify Technical Help Desk or the Customer Service one response)	ence in c	ontacting	_		
$_{1}\square$ Very satisfied					
2 ☐ Satisfied					
3 ☐ Unsatisfied					
4 ☐ Very unsatisfied					
[IF B9 = '3' OR B9 = '4' OR B10 = '3' OR B10 = '4' OR B11 [ALL OTHERS, INCLUDING B9, B10, AND B11 = 'BLANK,				SK B12]	
(CURRENT USERS WHO WERE UNSATISFIED WITH EITHER N	NUMBER)				
B12. Have you ever had any of the following problems w the E-Verify Technical Help Desk or the E-Verify Customer Service number?	rith			Not applicable	
(Please choose one response for each item)		Yes	9	Not 8	

a. I was given information that turned out to be incorrect		
b. They were unable to answer my question		
c. Their answer was hard to understand		
d. They were rude or discourteous		
e. I was unable to get through to a person		
f. I was referred to another phone number to get help		
g. I was given information that conflicted with another source (specify the other source):		
h. Other (specify):		

[IF GROUP = '3 NEVER USED' THEN SKIP TO SECTION D]

SECTION C: Setup and Maintenance Costs

The next set of questions is about costs involved in setup and maintenance of E-Verify.

Setup Costs:

(ALL COLORS	Yes	No	
а	Training		
b	Computer hardware		
С	Telephone line to access the internet		
d	Internet connection and access charges		
е	Filing cabinets or other office equipment		
f	Remodeling or restructuring of the physical plant		
g	Other (specify):		

[IF C1A = '1' OR C1B = '1' OR C1C = '1' OR C1D = '1' OR C1E = '1' OR C1F = '1' OR C1G = '1' OR (C1GSPECIFY = (not blank) AND C1G = blank), THEN ASK C2]
[ALL OTHERS, INCLUDING ALL ITEMS IN C1 = 'BLANK', SKIP TO C3]

(CURRENT AND PRIOR USERS WITH ANY SETUP COSTS)

C2. Please provide an estimate of the total direct expenditures for each of the following items associated with setting up E-Verify.

[ONLY DISPLAY ITEMS THAT WERE CHECKED AS '1' IN C1 AND/OR TEXT FOR C1G] a \$______Training b \$_____Computer hardware c \$_____Telephone line to access the internet d \$_____Internet connection and access charges e \$_____Filing cabinets or other office equipment f \$_____Remodeling or restructuring of the physical plant g \$_____Other [DISPLAY TEXT FROM C1G)

(ALL CURRENT AND PRIOR USERS)

•		
01	f emp	the <i>indirect</i> costs associated with <i>setting up</i> E-Verify, such as reassignment loyees, additional recruitment, delayed production and so on:
(F	riease	choose only one response)
	1 🗆	An extreme burden
	2 🔲	A moderate burden
	3 🔲	A slight burden
	4 🔲	Not a burden at all

[IF GROUP = '4 PRIOR USER' THEN SKIP TO SECTION D]

Maintenance Costs:

(ALL CURRENT USERS) C4. What are the annual direct costs incurred by this company to maintain E-Verify? (Please choose one response for each item)	Yes	No
a Computer maintenance		
b Telephone fees for internet access		
c Internet access fees		
d Training of replacement staff		
e Wages for verification specialist(s)		
f Other (specify):		

[IF C4A = '1' OR C4B = '1' OR C4C = '1' OR C4D = '1' OR C4E = '1' OR C4F = '1' OR C

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(CURRENT USERS WITH ANY MAINTENANCE COSTS)

C5. Please provide an estimate of the total annual direct expenditures associated with

maintaining E-Verify for each item below.	
[ONLY DISPLAY ITEMS THAT WERE CHECKED AS '1' IN C4 AND/OR TEXT FOR C4	F]

a \$	_Computer maintenance
b \$	Telephone fees for internet access
c \$	Internet access fees
d \$	
e \$	
f \$	Other [DISPLAY TEXT FROM C4F]

(ALL CURRENT USERS)

	he indirect costs associated with maintaining E-Verify been: choose only one response)
1 🗆	An extreme burden
2 🗆	A moderate burden
3 🗆	A slight burden
4 🗆	Not a burden at all

SECTION D: Experiences with E-Verify

The following set of questions asks about your views of and your experiences with E-Verify.

Ď1.	How o	PANIES) did this company first learn about E-Verify? e choose only one response)
	1 🗆	USCIS website
	2 🗆	Other USCIS or SSA materials, publications, or presentations
	3 🗆	U.S. Immigration and Customs Enforcement (ICE) audit or visit
	4 🗆	Information from a state or local office
	5 🗆	Media coverage
	6 🗆	Request from client to participate
	7 🗆	Information from a business/professional association
	8 🗆	Heard about it from other companies
	9 🗆	Other (specify):
	10 🗆	Don't know

(ALL COMPANIES)

D2. Which of the following were reasons this company agreed to participate in E-Verify?			Don't Know
(Please choose one response for each item)	Yes	% 8	Don't
a State or local government required participation			
b Federal government required participation			
c To satisfy a client's request			
Believed that using E-Verify would allow us to avoid a U.S. Immigration and Customs Enforcement (ICE) audit, raid, or fine			
e To improve ability to verify work authorization			
Believed it would make us more competitive with others in our industry			
Trusted recommendation from someone at another company or organization			
h Other (specify):			

[IF TWO OR MORE ITEMS IN D2 ARE CODED '1' (Yes), THEN ASK D3]
[ELSE IF GROUP = '3 NEVER USED' OR GROUP = '4 PRIOR USER' THEN SKIP TO SECTION E]

[ALL OTHERS, INCLUDING D2='BLANK', SKIP TO D4]

(ALL COMPANIES WITH MORE THAN ONE 'YES' IN D2.)

D3. Which of the following was the *main* reason this company agreed to participate in E-Verify? (Please choose only one response)

[ONLY DISPLAY ITEMS THAT WERE CHECKED AS '1' IN D2 AND/OR TEXT FOR D2h] 1 \square State or local government required participation 2 \square Federal government required participation 3 🗆 To satisfy a client's request Believed that using E-Verify would allow us to avoid a U.S. Immigration and 4 Customs Enforcement (ICE) audit, raid, or fine 5 To improve ability to verify work authorization Believed it would make us more competitive with others in our industry 6 7 Trusted recommendation from someone at another company or organization 8 Other [DISPLAY TEXT FROM D2h)

[IF GROUP = '3 NEVER USED' OR GROUP = '4 PRIOR USER' THEN SKIP TO SECTION E]

(ALL CURRENT USERS)

D4

Some states and localities have mandated the use of E-Verify for some or all their companies.

E-Verify has also been mandated for most federal contractors.

IF A11a OR A11b OR A12 =YES, ASK: Please answer the following for <u>your own</u> <u>company</u>.

(Please choose one response for each row)

- Our company participates in E-Verify because we have federal contract(s) requiring participation
- Our company participates in E-Verify because we do business in a state or locality that requires participation

[IF D4a = '1' OR D4b = '1', THEN ASK D5]
[ALL OTHERS, INCLUDING D4 = 'BLANK', SKIP TO D9]

•	RENT USERS REQUIRED TO USE E-VERIFY LIKELY TO TINUE) Why would you be likely to continue using E-Verify? (Please choose one response for each item)	Yes	ON N	Don't Know
а	To possibly avoid a U.S. Immigration and Customs Enforcement (ICE) audit, raid, or fine			
b	To improve our ability to verify work authorizations			
С	To remain more competitive with other companies in our industry			
d	Our clients like that we use E-Verify			
е	Other (specify):			

[ALL, INCLUDING ALL ITEMS IN D6 = 'BLANK', SKIP TO INSTRUCTIONS BEFORE D8]

(CURRENT USERS REQUIRED TO USE E-VERIFY UNLIKELY TO CONTINUE) D7. Why would you be unlikely to continue using E-Verify? (Please choose one response for each item)	, es	O Z	Don't Know
a Using E-Verify makes it difficult to attract qualified workers			
b E-Verify is burdensome to use			
Using E-Verify makes us less competitive with other compar in our industry	nies 🗆		
d We seldom have any new hires			
e Other (specify):			

[IF D4a = '1' THEN ASK D8]
[ALL OTHERS, INCLUDING D4 = 'BLANK', SKIP TO D9]

(CURRENT USERS REQUIRED TO USE E-VERIFY BECAUSE OF FEDERAL CONTRACTS)

D8. In response to the federal mandate, did you verify or are you verifying any of your existing employees who were working at this company prior to when the company began using E-Verify?

(ALL CURRENT USERS) D9. Please indicate your own perceptions related to the impact that E-Verify has had on this company. (Please choose one response for each item)	Strongly Agree	Agree	Disagree	Strongly Disagree	Not Applicable
The number of work-authorized persons who applied for jobs decreased because E-Verify was used					
b. The number of unauthorized workers who applied for jobs decreased because E-Verify was used					
c. Qualified workers were difficult to recruit because E-Verify was used					
d. Using E-Verify resulted in some existing employees choosing to leave (e.g., resignation or retirement)					
e .Using E-Verify resulted in the firing or termination of some existing employees					
f. Using E-Verify damaged the employee-/ management relationship					
g. Using E-Verify created a competitive					

2010 E-Verify Users Web Survey showing track 2013)	k change	s for the	2013 Sur	vey (Feb	oruary 20,
advantage for this company					
h. Using E-Verify caused this company to be less competitive					

(ALL CURRENT USERS)

D10. Please consider each of the following statements related to E-Verify and select the choice that best represents the experiences at this company. (Please choose one response for each item)	Strongly Agree	Agree	Disagree	Strongly Disagree	Not Applicable
a. It is impossible to fulfill all the company obligations required by the E-Verify verification process					
b. Overall, E-Verify is an effective tool for employment verification					
c. It is easy to make errors when entering employee information into the E-Verify system					_
d. We are sometimes unsure about how to enter certain types of names (e.g., single names, compound/hyphenated last names, very long names, etc.)					
e. Frequent technical assistance is required from the Help Desk to use E-Verify					
f. At times, the number of employees hired is so great that it is impossible to submit the information required by the deadline					
g. E-Verify is difficult to use for hiring seasonal workers					

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(ALL CURRENT USERS)

b C	Consider each of the following statements elated to E-Verify and select the choice that est represents the experiences at this ompany. Please choose one response for each item)	Strongly Agree	Agree	Disagree	Strongly Disagree	Not Applicable
h.	 a. USCIS usually provides adequate training when introducing new Program features 					
i.	b. E-Verify is not always available because the Federal system is 'down'					
j.	c. E-Verify is not always available because our internet system is unreliable					
k.	d. System time-outs require us to re-enter information previously entered					
I.	e. We believe E-Verify is highly accurate					
f.	It is easy for system users to obtain a lost or forgotten password					
g.	The available E-Verify system reports cover all of our reporting needs					

2010 E-Verify Users Web Survey showing track changes for the 2013 Survey (February 20, 2013)
(ALL CURRENT USERS)
D12. E-Verify Photo Matching allows you to compare the picture on the person's Form I-9 documents to the one that is returned by E-Verify.
Has your company ever used E-Verify Photo Matching?
(Please choose only one response)
1 □ Yes
2 □ No
3 ☐ Don't know
[IF D12 = '1' THEN ASK D13] [ALL OTHERS, INCLUDING D12 = 'BLANK', SKIP TO D17]

D13. Please consider the following statements related to the E-Verify Photo Matching and select the choice that best represents the experiences at this company. (Please choose one response for each item)	Strongly Agree	Agree	Disagree	Strongly Disagree	Not Applicable
We would like to have the Photo Matching include more types of documents					
b. Using Photo Matching reduces our responsibility to be certain that the person presenting the document is the right person					
c. Photo Matching makes E-Verify more burdensome and time-consuming to use					
d. The use of Photo Matching has helped us identify cases of potential fraud					
e. Other (specify):					

(CURRENT USERS USING PHOTO MATCHING) (CURRENT USERS USING PHOTO MATCHING

D14. Has Photo Matching influenced the types of documents your company asks for during the verification process?				
(Please choose only one response)				
1 □ Yes 2 □ No				
3 ☐ Don't know				
IF YES, ASK D15; OTHERWISE SKIP TO D16				
3 □ Don't know				
(CURRENT USERS INFLUENCED BY PHOTO MATCHING) D15. Has Photo Matching made it more likely that your company will do the following during the verification process? (Please choose one response for each item)	Yes	N _o	Don't Know	
a. Ask noncitizens for immigration documents during verification				
b Ask U.S. citizens for passports during verification				

(CURRENT USERS USING PHOTO MATCHING)

respon	s this company compare the photo provided in the E-Verify Photo Matching se to the picture on the document the worker provided? choose only one response)
	Yes No – this is not part of our procedures

2010 E-Verify Users Web Survey showing track changes for the 2013 Survey (February 20, 2013)
(ALL CURRENT USERS)
D17. How frequently during the Form I-9 process does this company compare the picture on the document(s) used for verification to the person presenting them? (Please choose only one response)
1 □ Always

 $2\square$ Only when there is not an E-Verify photo to compare to the person

3 ☐ Sometimes, even when there is an E-Verify photo

5 Don't know

(ALL CURRENT USERS)

4 ☐ Never

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D18. In the past few years, have you noticed any decrease in the use of immigration documents (Employment Authorization Documents or Permanent Resident Green Cards) provided by employees during the verification process? (Please choose only one response)
1 ☐ Yes 2 ☐ No 3 ☐ Don't know
(ALL CURRENT USERS)
D19. Do you think that this company is more willing or less willing to consider hiring job applicants who appear to be foreign born <i>now</i> than it was <i>prior to starting</i> the use of automated employment verification?
(Please choose only one response)
Note: Your responses will not be individually shared with the Government, nor will you be identified in any way to anyone not on Westat's evaluation team.
 1 ☐ More willing 2 ☐ Less willing 3 ☐ Neither 4 ☐ Don't know
[IF D19 = '1' THEN ASK D20] [IF D19 = '2' THEN SKIP TO D21] [ALL OTHERS, INCLUDING D19 = 'BLANK', SKIP TO D22]

(CURRENT USERS WHO ARE MORE WILLING IN D19)

D20. Which of the statements below are reasons that this company is more willing now to consider hiring job applicants who appear to be foreignborn?		
(Please choose one response for each item)	Yes	O N
Using E-Verify is easier than using the Form I-9 to tell who is work authorized		
 Using E-Verify takes the guesswork out of determining the validities of the documents presented 	ty	
c. Using E-Verify provides immediate results		
d. Using E-Verify reassures us that we are not hiring unauthorized workers		
e. Using E-Verify gives us confidence that all the workers we hire are legally authorized to work		
f. Using E-Verify shows a good-faith effort that we are complying with the law		
g. Some other reason (specify):		

[ALL SKIP TO D22]

(CURRENT USERS WHO ARE LESS WILLING IN D19)

D21. Which of the statements below are reasons that this company is less willing now to consider hiring job applicants who appear to be foreign born?		
(Please choose one response for each item)	Yes	O Z
Using E-Verify can be disruptive if we first hire someone and then later have to let that person go		
b. Using E-Verify creates extra work when someone is not work authorized		
c. Using E-Verify is more difficult with foreign-born applicants		
d. Some other reason (specify):		

(ALL CURRENT USERS)

D22. Self Check is a voluntary and free service of the USCIS E-Verify Program that allows individuals to check their employment eligibility in the United States.

Have you heard about Self Check?

(Please choose only one response)

- 1 ☐ Yes
- 2 🗆 No

[IF D22 = '1' THEN ASK D23]
[ALL OTHERS, INCLUDING D22 = 'BLANK', SKIP TO SECTION E]

(CURI D23.	RENT USERS WHO HAVE HEARD ABOUT SELF CHECK) Do you agree with the following statements? (Please choose one response for each item)	Yes	N 0	Don't Know
а	Self Check reduces Tentative Nonconfirmations (TNCs)			
b	Self Check makes the hiring and verification process more efficient			
С	Self Check makes workers less concerned about the E-Verify verification process			

D24. Does	USERS WHO HAVE HEARD ABOUT SELF CHECK) Is this company inform anyone (e.g., job applicants, new hires, exithe Self Check service? In choose only one response)	isting workers)
1 🗆	Yes (specify):	_)
2 🗆	No	
3 🗆	Don't know	
D25. Does (Please 1 □ 2 □	USERS WHO HAVE HEARD ABOUT SELF CHECK) Is this company require anyone to use the Self Check service? In choose only one response) Yes (specify): No Don't know	_)
(CURRENT D26. Has	USERS WHO HAVE HEARD ABOUT SELF CHECK) anyone told you that they have used Self Check? e choose only one response) Yes (specify): No)

[IF A11b ≠ '1' THEN SKIP TO SECTION F]

SECTION E: Companies that Refer Job Candidates

This section asks questions about your experiences in referring job candidates to companies wishing to hire new employees. Do NOT consider temporary placements or other workers on your own payroll in this section.

•	PLOYMENT AGENCIES) For which referrals does your company require the following pre-employment checks (other than E-Verify) before referring workers for employment? (Please choose one response for each item)	All referrals	Some referrals	No referrals
a.	Tests of drugs and/or alcohol abuse			
b.	Criminal record check			
C.	Reference checks			
d.	Check on the accuracy of education and prior experience claims of the worker			
e.	Other background checks (driving records, credit history, etc.)			
f.	Skills tests (typing tests, etc.)			
g.	Other (specify):			

[IF E1A = '1' OR E1A = '2' OR E1B = '1' OR E1B = '2' OR E1C = '1' OR E1C = '2' OR E1D = '1' OR E1D = '2' OR E1E = '1' OR E1E = '2' OR E1F = '1' OR E1F = '2' OR E1G = '1' OR E1G = '2' OR (E1GSPECIFY = (not blank) AND E1G = blank), THEN ASK E2]
[ALL OTHERS, INCLUDING ALL ITEMS IN E1 = 'BLANK', SKIP TO E3]

E2. Ho	MENT AGENCIES WITH AT LEAST ONE CHECK DONE PRIOR TO REFERRING) w long does it typically take to complete these checks, that is, from the time you ide the worker should have them until all checks/tests are completed? ease choose only one response)
1 [One to two days
2 [Three to six days
3 [One to two weeks
4 [More than two weeks

2013) (EMPLOY	erify Users Web Survey showing track changes for the 2013 Survey (February 20,
	ch <i>job candidate</i> s do you require to be found work authorized before ring them?
(Ple	ase choose only one response)
1 □	All job candidates
2 🗆	Some job candidates
3 □	None of the job candidates

(EMPLOYMENT AGENCIES)

E4.		any of your clients ever asked you to o rify has found to be work authorized?	
	1 🗆	Yes	
	2 🗆	No	
	3 □	Don't know	

SECTION F: Verification Procedures

IF PLACEMENT OR RECRUITING FIRM [IF A11b = '1']: "This section asks questions about your verification procedures for your own employees, including internal staff and other employees on your payroll even if they are working off site or as temporary help for another company."

ALL OTHER TYPES: The following questions are about your verification procedures for *your employees*. Do NOT include information about employees working at your company who are from temporary help agencies or contractors. Do include employees on your payroll who work offsite.

[IF GROUP = '3 NEVER USED' OR GROUP = '4 PRIOR USER' THEN SKIP TO F2]

F1.	CURRENT USERS) For which of the following does this company verify work authorization using E-Verify? (Please choose one response for each item)	Yes	ON V	Not Applicable
а	All new hires			
b	Employees who started working for this company because of merger or buy-out			
С	Existing employees who worked at this company prior to when the company began using E-Verify			
d	Existing employees with work authorizations that are about to expire			
е	Existing employees not believed to be work authorized			
f	Other types (specify):			

F2.	[FOR EMPLOYMENT AGENCIES, BEGIN THIS QUESTION WITH: You already answered this question for job candidates that you refer to other companies. Now we are asking about tests/checks you do as part of the hiring process for your own employees, that is, all of the employees on your payroll.] Which of the following do you require from some or all prospective new employees before they can start work? (Please choose one response for each item)	For all hires	For some hires	Not for any hires
а	Tests of drugs and/or alcohol abuse			
b	Criminal record check			
С	Reference checks			
d	Check on the accuracy of education and prior experience claims of the worker			
е	Other background checks (driving records, credit history, etc.)			
f	Tests of skills (e.g., typing tests)			
g	Other (specify):			

THE FOLLOWING INSTRUCTION APPLIES WHEN THE QUESTION IS FIRST ANSWERED, AND ALSO APPLIES TO THE RESPONSE IF IT IS REVISED LATER. [IF F2A = '1' OR F2A = '2' OR F2B = '1' OR F2B = '2' OR F2C = '1' OR F2C = '2' OR F2D = '1' OR F2D = '2' OR F2E = '1' OR F2E = '2' OR F2F = '1' OR F2F = '2' OR F2G = '1' OR F2G = '2' OR F2GSPECIFY = (not blank) AND F2G = blank), THEN ASK F3]

[ALL OTHERS, INCLUDING ALL F2 = 'BLANK', SKIP TO INSTRUCTIONS BEFORE F4]

-3. How	PANIES WITH AT LEAST ONE CHECK DONE PRIOR TO HIRING) long does it typically take to complete these checks, that is, from the time you the worker should have them until all checks/tests are completed?
(Pleas	e choose only one response)
1 🗆	One to two days
2 🗆	Three to six days
3 🗆	One to two weeks
4 🗆	More than two weeks

2010 E-Verify Users Web Survey showing track changes for the 2013 Survey (February 20, 2013)

[IF GROUP = '3 NEVER USED' OR GROUP = '4 PRIOR USER' THEN SKIP TO SECTION G]

(ALL CURRENT USERS)

F4. When is E-Verify typically used to verify work authorization?

(Please choose only one response)

1 🗆	Before a job offer is made
2 🗆	After a job offer but before the worker has accepted
3 🗆	After a job offer has been accepted but before the employee's first day of paid work
4 🔲	On the first day of paid work
5 🗆	On the second or third day of paid work
6 🗆	More than three days after starting paid work
7 🗆	Other times (specify):

[IF F4 = '1' OR F4 = '2' OR F4 = '3' THEN ASK F5] [ALL OTHERS, INCLUDING F4 = 'BLANK', SKIP TO F6]

RREN	TUSERS THAT VERIFY PRIOR TO THE START OF WORK)
F5.	Which of the following best describes your company's procedures for when workers can start work? (Please choose only one response)
1 🗆	All workers must be found work authorized by E-Verify prior to starting work
2 🗆	Some types of workers must be found work authorized by E-Verify prior to starting work (specify types):
3 🗆	No workers need to be found work authorized by E-Verify prior to starting work

(ALL CURRENT USERS)

(ALL COP	RENT USERS)
F6.	As far as you know, did your company receive any Tentative Nonconfirmation findings because of a data entry mistake when entering the I-9 information into E-Verify? (Please choose only one response)
1	
-	'1' THEN ASK F7] HERS, INCLUDING F6 = 'BLANK', SKIP TO F9]

(CURRENT	JSERS IF HAD A DATA ENTRY TNC)
	id those data entry mistakes when entering the I-9 information into E-Verify ccur during the past 12 months? (Please choose only one response)
1 □ 2 □	
	Don't know
	JSERS IF HAD A DATA ENTRY TNC)
F8. When a dat	a entry error is found, how do you typically correct it?
(Ple	ease choose <i>only</i> one response)
1 🗆	We close the original case as an invalid query and also enter the corrected information as a new case
2 🗆	We enter the correct information as a new case but do not close the original case as an invalid query
3 🗆	We submit the case as a revision of the original case when prompted by the system
4 🗆	Other (specify):
	our company have any Tentative Nonconfirmation findings that were NOT esult of data entry errors? (Please choose only one response)
_	
1 🗆 2 🗖	Yes No
3 🗆	Don't know

[IF F9 = '1' THEN ASK F10] [ALL OTHERS, INCLUDING F9 = 'BLANK', SKIP TO F17]

CURRENT USERS THAT HAD A TNC)

F10. How often does each of the following situations apply to this company's use of E-Verify for persons receiving Tentative Nonconfirmations? (Please choose one response for each item) Note: Select 'Not Applicable' if the situation has never arisen		Never	Sometimes	Often	Always	Not Applicable
a.	Employees who fail <i>initial verification</i> are informed privately					
b.	Written notification of a Tentative Nonconfirmation is given to employees					
C.	<i>In-person</i> notification of a Tentative Nonconfirmation is given to employees					
d.	We have difficulty locating employees to notify them of the Tentative Nonconfirmation finding					
e.	Employees do not return to work when a Tentative Nonconfirmation is received					
f.	Employees are unable to contest a Tentative Nonconfirmation because of barriers such as language or bureaucracy/'red tape'					

(CURRENT USERS THAT HAD A TNC)

F11. How often does each of the following situations apply to this company's use of E-Verify for persons receiving Tentative Nonconfirmations? (Please choose one response for each item) Note: Select 'Not Applicable' if the situation has never arisen		Never	Sometimes	Often	Always	Not Applicable
g. a. Employees tell us that t contest	hey plan to					
h. b. Employees decide to que contest the finding	uit rather than to					
i. c. Employees quit before to tell them about the finding						
j. d. We don't tell employees Nonconfirmations but let the work for us						
 k. e. We decide not to hire e receiving Tentative Noncont telling them about the findin 	irmations without					
 f. We decide to fire employ Tentative Nonconfirmations them about the finding 						
CURRENT USERS THAT HAD A TNC)						

F12. How soon after a Tentative Nonconfirmation is received does your company typically notify the employee? (Please choose only one response)

1 🗆	A day or less
2 🗆	Within three days
3 🗆	Within a week
4 🗆	More than a week
5 🗆	We do not usually notify the employee

CURRENT USERS THAT HAD A TNC)

2013	9)					
F13. Please consider each of the following statements related to <i>Tentative Nonconfirmations</i> received during employment verification using the E-Verify system. Select the answer that best represents the experiences of this company. (Please choose one response for each item) Note: Select 'Not Applicable' if the situation has never occurred			Agree	Disagree	Strongly Disagree	Not Applicable
a.	Contesting a Tentative Nonconfirmation is not encouraged because the process requires too much time					0
b.	Providing assistance to employees who contest a Tentative Nonconfirmation is an excessive burden on staff					
C.	Contesting Tentative Nonconfirmations is not encouraged because work authorization rarely results					0
d.	Establishing work authorization has become a burden because there are so many Tentative Nonconfirmations					
e.	Work assignments must be restricted until employment authorization is confirmed					
f.	Pay is reduced until employment authorization is confirmed					
g.	Training is delayed until after employment authorization is confirmed					

(CURRENT USERS THAT HAD A TNC)

F14. Has your company ever had a worker receive a Final Nonconfirmation (or unauthorized to work)?

(Please choose only one response)

1 🗆	Yes
2 🔲	No
3 🔲	Don't know

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2013)
[IF F1 <mark>4</mark> = '1' THEN ASK F1 <mark>5</mark>]
[ALL OTHERS, INCLUDING F1 <mark>4</mark> = 'BLANK', SKIP TO F1 <mark>7</mark>]

CURRENT	USERS THAT HAD AN FI	VC)
---------	-----------------------------	-----

F15. Which of the following affect how long a worker could remain on the job after receiving a Final Nonconfirmation? (Please choose one response for each item)	Yes, always	Yes, sometimes	ON	Not Applicable
a. The worker is terminated immediately				
b. The worker's departure is linked to the company's pay period (e.g., the end of the month)				
c. We keep the worker until a replacement can be found				
d. We keep the worker until a specific project is completed				
e. When the position requires travel, we wait until a trip has been completed before we let the worker go				
f. We time the departure to fall within a certain amount of time after receiving the Final Nonconfirmation (e.g., within 3 or 5 days)				
g. Other (specify):				

(CURRENT USERS THAT HAD AN FNC)

CONTRA	141 031	_113	mai nab an i noj
		_	, how long do you usually let a person continue to work after the Final tion (FNC) (or unauthorized to work) has been received?
			Average number of workdays
OR			We do not usually terminate employment for workers with FNCs

(ALL CURRENT USERS)

F17.	The following statements describe possible changes that could be made to the E-Verify procedures. Please select the answer that best describes your views for each of these possible changes. (Please choose one response for each item)	Strongly Support	Support	Oppose	Strongly Oppose	No Opinion
a.	Allowing verification of job applicants					
b.	Allowing all companies to verify existing employees					
C.	Requiring all companies in the United States to use E-Verify					
d.	Eliminating the paper Form I-9					
e.	Including the ability to take and verify fingerprints					
f.	Increasing the types of documents that can be used with Photo Matching					
g.	Making Tentative Nonconfirmation notices and referral letters available in more languages					
h.	Adding a formal appeal process that employers or their employees could use if they disagree with the final case finding	_				
i.	Any other changes you might want to suggest (specify):					

(ALL CURRENT USERS)

CORRENT OSERS)				
F18.	Do you now use any form of electronic I-9? (Please choose only one response)			
1 🗆	Yes			
2 🗆	No			
3 🗆	Don't know			

SECTION G: Company Characteristics

(ALL COMPANIES) G1. Please estimate the total number of current employees in your company as of today. Be sure to include all employees on your company's payroll regardless of whether they work full time or part time, and whether they are permanent or temporary employees. Employees who are paid by another company should No be included.				
() total employees at <i>all locations</i> of this company			
(ALL COMPANIE G2. During th company?	ne past 12 months, approximately how many people were hired by this			
(_) employees hired in last 12 months			
(ALL COMPANIE G3. During t or quit?	ES) he past 12 months, approximately how many employees were terminated			
() employees terminated or quit in last 12 months			
(ALL COMPANIE G4. Approxin	ES) nately what percent of current employees of this company are?			

A. () % Salaried (e.g., managers, professionals, and technical staff)

B. () % Skilled Hourly (e.g., sales, office, clerical, and craft workers)

Total employees at this company

100 %

C. (_____) % Unskilled Hourly (e.g., operatives, laborers, and service workers)

(ALL COMPANIES)

L COMP	•
say are	e immigrants, that is, they were born outside the United States?
(Pleas	e choose only one response)
	our responses will not be individually shared with the Government, nor will you tified in any way to anyone not on Westat's evaluation team.
0 🗆	0 percent
1 🗆	1-5 percent
	6-20 percent
	21-40 percent
	41-80 percent 81 percent or more
° –	of percent of more
L COMP What	ANIES) additional comments or suggestions for improvement do you have for
E-Verif	
[IF FEV	VER THAN 100 EMPLOYEES, SAY: We are particularly interested in your
[IF FEV	
[IF FEV	VER THAN 100 EMPLOYEES, SAY: We are particularly interested in your
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2013)	

2013 Survey for E-Verify Evaluation

Login Page:

2013 Survey for E-Verify Evaluation

To enter the 2013 Survey for E-Verify Evaluation, please type your User Name and Password in the boxes below, then click on **Login**.

User Login:	
Password:	
LOGIN	RESET

OMB # 1615-0115 Expires: 07 / 31 / 2013

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB number. Send comments regarding this burden of estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Mr. Sunday Aigbe, Chief, Regulatory Products Division, U.S. Department of Homeland Security, 111 Massachusetts Avenue NW, 3rd Floor, Washington, DC 20529. **Do not return the completed form to this address.**

2013 Survey for E-Verify Evaluation

Introduction:

The questions in this survey ask about your opinions and your experiences with how E-Verify works for your company. Your answers will be used to help us understand how well E-Verify is working and may lead to improvements in the Program.

Privacy – Your individual responses will not be shared with the Government nor will you be identified in any way to anyone not on Westat's evaluation team.

Your Answers – This survey includes questions about employment verification at your company. The accuracy of your answers is very important to us. In completing the questions, please respond based on your company's current practices and consider all of the business locations, branches, and divisions of your company as you answer questions. If there are any items that you are unable to answer, we would appreciate your obtaining the necessary information.

After submitting your completed survey, you will have an opportunity to print a copy of it for your records. If you have any questions about the survey, please call 1-888-292-9071 or send an email to OKtoWorkSurvey@westat.com.

Thank you for your help.

2013 Survey for E-Verify Evaluation

Instructions:

- Answer each question, then click the "Save & Continue" button to save your responses and move to the next question.
- Warning: If you exit the survey without saving, you will lose any unsaved answers.
- Note: After 20 minutes of inactivity, your session will end and a new screen will be displayed with instructions on how to log back into the survey.
- To begin, click the "Continue" button below.

Links near the top of each screen will take you to:

- Introduction screen
- Instructions (this screen)
- **Section Status** screen: Open any section that has been or is now ready to be opened. You **must** answer the questions in order; you will be unable to open sections before they are available.
- Contact email message: Fill in and send an email to the study staff.
- FAQs (Frequently Asked Questions) list
- Print Survey: Displays your responses in a format for printing.
- **Sign Out**: Allows you to exit the survey.

When you are finished:

- 5. You may print and review a copy of your answers.
- 6. Make any answer changes needed.
- 7. Click the "Submit" button.
- 8. Print your final completed survey for your records.

2013 E-Verify Users Web Survey, Revised February 20, 2013

SECTION A: Contact Information

Company name	:		
Address:	STREET		
	CITY	STATE	ZIPCODE
knowledgeable located at any c	about your entire of	company's use of E-Ver I could operate as part	in your company who is most ify. That person could be of your company's human
The following in			ho would be most appropriate
	is survey. Please to contact the perso		will only be used by Westat staff
in case we need	to contact the perso	n.	will only be used by Westat staff D AS <u>READ-ONLY</u> BELOW.]
in case we need [MOST RECEN	to contact the perso	n.	D AS <u>READ-ONLY</u> BELOW.]
in case we need [MOST RECENT FIRST NAME	to contact the perso T CONTACT INFOR	on. RMATION IS DISPLAYE	D AS <u>READ-ONLY</u> BELOW.]
in case we need [MOST RECENT FIRST NAME JOB TITLE	to contact the perso T CONTACT INFOR	on. RMATION IS DISPLAYE AST NAME	D AS <u>READ-ONLY</u> BELOW.]
in case we need [MOST RECENT FIRST NAME JOB TITLE Is this the corre	to contact the perso T CONTACT INFOF	on. RMATION IS DISPLAYE AST NAME	D AS <u>READ-ONLY</u> BELOW.]
in case we need [MOST RECENT FIRST NAME JOB TITLE Is this the corre	to contact the perso T CONTACT INFOF L ct person to respo	on. RMATION IS DISPLAYE AST NAME	D AS <u>READ-ONLY</u> BELOW.]
in case we need [MOST RECENT FIRST NAME JOB TITLE Is this the corre (Please choose of	to contact the perso T CONTACT INFOF L ct person to respo	on. RMATION IS DISPLAYE AST NAME	D AS <u>READ-ONLY</u> BELOW.]
in case we need [MOST RECENT FIRST NAME JOB TITLE Is this the corre (Please choose of the corre) 1 Yes	to contact the perso T CONTACT INFOF L ct person to respo only one response)	on. RMATION IS DISPLAYE AST NAME	D AS <u>READ-ONLY</u> BELOW.]

[IF A2 = '1' THEN SKIP TO A4]
[ALL OTHERS, INCLUDING A2 = 'BLANK', ASK A3]

2013 E-Verify Users Web Survey, Revised February 20, 2013

(ALL COMPANIES IF NOT THE CORRECT CONTACT PERSON)

A3. We would appreciate it if you provide the contact information for the person at your company who could best answer our questions about your hiring and workauthorization procedures.

[NEW PER:	SON'S CONTACT INFORMAT	ΠΟΝ]
New name:	FIRST NAME	LAST NAME
New title:	JOB TITLE	
New telepho	one: FULL PHONE ()	Extension
New email a	address:	
IF SURVE	RVEY ENDS Y CONTINUES (SURV RST NAME AND LAST NAME TO QUESTION A5	'EY DOES NOT END): E ARE ANSWERED (NOT 'BLANK'):
	review the contact informati	on provided below and enter any corrections ION IS DISPLAYED BELOW.]
Name: F	FIRST NAME	LAST NAME
Title:	IOB TITLE	
Telephone:	FULL PHONE ()	Extension
Email addre	ess:	

•	LL COMPANIES) Are you [RESPONDENT FIRST AND LAST NAME FROM A3 OR A4]?
(Ple	ease choose only one response)
	1 □ Yes
	2 □ No
IF A2 SAY:	= '1' AND A4 = (no new information) AND A5 ≠ '1' (INCLUDING A5 = 'BLANK'),
	[Screen #1:]
	Please tell us how we can reach [RESPONDENT NAME].
	SAVE AND CONTINUE
	DIVE THE CONTINUE
	[Screen #2:]
	Thank you for your help. We have no further questions for you at this time. The information you have provided is appreciated. [IF NEW NAME AND EMAIL ADDRESS OR PHONE GIVEN: We will contact [RESPONDENT FIRST AND LAST NAME].
	EXIT
	END

FOR ALL OTHER CASES WHERE A5 ≠ '1', (INCLUDING A5 = 'BLANK'), SAY:

Thank you for your help. We have no further questions for you at this time. The information you have provided is appreciated. [IF NEW NAME AND EMAIL ADDRESS OR PHONE GIVEN: We will contact [RESPONDENT FIRST AND LAST NAME].

END

IF A5 = '1', THEN GO TO A6.

(AL	(ALL COMPANIES)					
A6	A6. Which description below best fits your company?					
(P	lease choose only one response)					
1 🗆	Single location company					
2 🗆	Multiple location company					
3 🗆	Don't know					
[ОТНЕ	[IF A6 = '1' OR IF A6 = '3' OR IF A6 = 'BLANK', THEN SKIP TO A8] [OTHERWISE ASK A7]					
•	L MULTIPLE LOCATION COMPANIES)					
A7	. Are you located at your company headquarters/central office?					
	(Please choose only one response)					
1 🗆	Yes					
2 🗆	No					

and po	ANIES) r company an E-Verify Employer Agent; i.e., a <u>company</u> that provides E-Verify essibly other services to other companies for a fee? An E-Verify Employer Agent of be called a Designated Agent or DA.
(Plea	se choose only one response)
1 🗆	Yes
2 🗆	No
3 🗆	Don't know
This you EN	
(ALL COMP	ANIES)
provid	your company <u>use</u> an E-Verify Employer Agent; i.e., <u>another company</u> that es E-Verify and possibly other services for a fee? An E-Verify Employer Agent be called a Designated Agent or DA.

[IF A9 = '1' THEN GROUP = '1 UD' AND SHOW:]

This survey is for companies that use E-Verify themselves as opposed to having another company provide this service. Thank you for your help on this survey. The information you have provided is greatly appreciated.

END

1 ☐ Yes 2 ☐ No

3 ☐ Don't know

(ALL COMPANIES)

	A10. Which one of the following statements best describes this company's use of E-Verify?				
	e: Your answer here will determine which questions you will be asked as go through the rest of this survey.				
(Plea	se choose only one response)				
1 🗆	This company has never used E-Verify (NEVER USED)				
2 🗆	This company has used E-Verify but has decided to no longer use it (PRIOR USER)				
3 🗖	This company has used E-Verify and plans to continue using it in the future (CURRENT USER)				

[IF A10 = '1' THEN GROUP = '3 NEVER USED'] [IF A10 = '2' THEN GROUP = '4 PRIOR USER'] [ALL OTHERS, INCLUDING A10 = 'BLANK', GROUP = '5 OTHER']

(ALL COMPANIES)

A11. Do the following statements describe your company?		
(Please choose one response for each row)	Yes	N _O
This company provides workers on <u>our payroll</u> to work at our clients' sites (e.g., our company is a Temporary Staffing agency)		
This company refers job candidates for permanent placement to potential employers who may hire and pay them (e.g., our company is a Placement or Recruiting firm)		

C	ompai	rr company a Professional Employment Organization (PEO); i.e., does your ny provide a range of <u>human resources services</u> to clients (e.g., benefits, training, worker compensation) for a fee?
	(Pleas	se choose only one response)
	1 🗆	Yes
	2 🗖	No
[IF A6	= '1'	= '3 NEVER USED' OR GROUP = '4 PRIOR USER' THEN SKIP TO A14] OR A6 = '3' OR A6 = 'BLANK' THEN SKIP TO SECTION B] SE, ASK A13]
•	Whic	with Multiple Locations) ch of the following best describes how your company uses E-Verify? se choose only one response)
	1 🗆	Headquarters handles all E-Verify submissions for all locations (i.e., all branches)
	2 🗆	One location, but not headquarters, handles all E-Verify submissions for all locations
	3 🗖	All locations use E-Verify, but not all submissions are done from a single location
	4 🗆	Individual locations may use or not use E-Verify at their own discretion
	5 🗆	Certain locations use E-Verify (e.g., because of federal, state, or local mandates) but it is not used company-wide
	6 🗆	Other (specify):

[ALL, INCLUDING A13 = 'BLANK', SKIP TO SECTION B]

(NOT	CURRENTLY USING E-VERIFY)			
	Why isn't this company currently using E-Verify?			Oon't Know
	(Please choose one response for each item)	Yes	8	Don
а	The person who originally wanted to use E-Verify has left the company			
b	We decided it would be too burdensome to use the system			
С	We decided that there was a better way to improve our verification process			
d	We have had no new hires in the past 6 months			
е	Using E-Verify would reduce our number of job applicants			
f	Using E-Verify would result in the loss of some existing employees			
g	Using E-Verify would damage the employee/management relationship			
h	Using E-Verify would make us less competitive in the market place			
i	Other (specify):			

SECTION B: System Implementation

(ALL CURRENT USERS)

These questions are about implementing the E-Verify system.

	ave	ANIES) you personally completed the E-Verify online tutorial? se choose only one response)
1		Yes
2		No
3		Don't know
-		= '3 NEVER USED' THEN SKIP TO SECTION D] = '4 PRIOR USER' THEN SKIP TO SECTION C]

B2.	E-Veri	staff members at this company who currently conduct verifications using fy have completed the E-Verify online tutorial? e choose only one response)
	1 🗆	I am the only user at this company
	2 🗆	All of the other current users have completed the tutorial
	3 🗖	Some of the other current users have completed the tutorial
	4 🗆	None of the other current users have completed the tutorial
•		ENT USERS) ing about E-Verify system user IDs, at this company which of the following
		es? (Please choose only one response)
	1 🗆	All users have their own unique user IDs (or there is only one user)
	2 □	Some users share a user ID

(ALL CURRENT USERS)

so yo sy p	or each of the statements below, elect the answer that best represents our company's experience with the ystem registration and start-up rocess. Please choose one response for each item)	Strongly Agree	Agree	Disagree	Strongly Disagree	Don't Know
a.	The online registration process was easy to complete					
b.	The online registration process was too time-consuming					
C.	The content of the online tutorial was easy to understand					
d.	The tutorial adequately prepared us to use the online verification system					
e.	The tutorial answers all of our questions about using the online verification system					
f.	The tutorial takes too long to complete					
g.	It is a burden to have to pass the Tutorial Knowledge Test (previously called the Mastery Test) before being allowed to use the online verification system					

(ALL CURRENT USERS)

	For your company, how helpful are each of the following resources and features that are provided as part of the E-Verify system? (Please choose one response for each item)	Very Helpful	Helpful	Not Very Helpful	Not At All Helpful	Not Aware of Item	Never Used Item
a.	The online E-Verify User Manual						
b.	The online tutorial						
C.	Online webinars						
d.	Other online resources						
e.	Reports to monitor the status of employee cases						
f.	Reports to monitor our company's use of the system and the use of individual users in our company						
g.	Mouse-over features on data entry fields						
h.	Any other features (specify):						

(ALL CURRENT USERS)

/-						
B6.	6. Thinking about system navigation and data entry issues, how user-friendly is the E-Verify system? (Please choose only one response)					
	1 🗆	Very user-friendly				
	2 🗆	Somewhat user-friendly				
	3 🗖	Not very user-friendly				
	4 🔲	Not at all user-friendly				

(ALL CURRENT USERS) B7. Have you personally ever tried calling the E-Verify Technical Help Desk (800-741-5023) or the E-Verify Customer Service number (888-464-4218)? (Please choose only one response)		
1 🗆	Yes	
2 🗖	No, we had problems but did not know the number to call	
3 🗖	No, we have not had any need to call	
4 🗆	Don't know	
-	THEN ASK B8] ERS, INCLUDING B7 = 'BLANK' SKIP TO SECTION C]	
	USERS WHO TRIED TO CALL HELP DESK/CUSTOMER SERVICE) h service did you try to contact? (Please choose only one response)	
1 🗆	E-Verify Technical Help Desk (800-741-5023) only	
2 🗆	E-Verify Customer Service number (888-464-4218) only	
3 🗖	Both the Technical Help Desk and the Customer Service numbers	
4 🔲	Not sure which number	
[IF B8 = '1' OR B8 = '3' THEN ASK B9] [IF B8 = '2' THEN SKIP TO B10] [IF B8 = '4' THEN SKIP TO B11] [ALL OTHERS, INCLUDING B8 = 'BLANK', SKIP TO SECTION C]		

B9. General	ly, how satisfied were you with your experience in contacting the E-Verify IH Help Desk? (Please choose only one response)
1 🗆 Ve	ery satisfied
2 🗆 Sa	atisfied
3 🔲 U	nsatisfied
4 □ Ve	ery unsatisfied
	HEN ASK B10] S, INCLUDING B8 = 'BLANK', SKIP TO INSTRUCTIONS BEFORE B12]
B10. Genera	ERS WHO TRIED TO CALL CUSTOMER SERVICE) Ally, how satisfied were you with your experience in contacting the E-Verify r Service number? (Please choose only one response)
1 🗆 Ve	ery satisfied
2 🗆 Sa	atisfied
3 🔲 U	nsatisfied
4 □ Ve	ery unsatisfied
[ALL, INCLU	DING B10 = 'BLANK', SKIP TO INSTRUCTIONS BEFORE B12]
B11. Genera	ERS WHO TRIED TO CALL BUT NOT SURE WHICH NUMBER) Ally, how satisfied were you with your experience in contacting either the Technical Help Desk or the Customer Service number? (Please choose only onse)
1 🗆 V	ery satisfied
2 🗆 Sa	atisfied
3 🔲 U	nsatisfied
4 □ Ve	ery unsatisfied

[IF B9 = '3' OR B9 = '4' OR B10 = '3' OR B10 = '4' OR B11 = '3' OR B11 = '4', THEN ASK B12] [ALL OTHERS, INCLUDING B9, B10, AND B11 = 'BLANK, SKIP TO SECTION C]

(CURRENT USERS WHO WERE UNSATISFIED WITH EITHER NUMBER)

B12. Have you ever had any of the following problems with the E-Verify Technical Help Desk or the E-Verify Customer Service number? (Please choose one response for each item)		ON N	Not Applicable
a. I was given information that turned out to be incorrect			
b. They were unable to answer my question			
c. Their answer was hard to understand			
d. They were rude or discourteous			
e. I was unable to get through to a person			
f. I was referred to another phone number to get help			
g. I was given information that conflicted with another source (specify the other source):			
h. Other (specify):			

[IF GROUP = '3 NEVER USED' THEN SKIP TO SECTION D]

SECTION C: Setup and Maintenance Costs

The next set of questions is about costs involved in setup and maintenance of E-Verify.

Setup Costs:

(ALL CURRENT AND PRIOR USERS) C1. What direct costs did this company incur in setting up E-Verify? Do not include costs for equipment that you had prior to setting up E-Verify. (Please choose one response for each item)		Yes	O N
а	Training		
b	Computer hardware		
С	Telephone line to access the Internet		
d	Internet connection and access charges		
е	Filing cabinets or other office equipment		
f	Remodeling or restructuring of the physical plant		
g	Other (specify):		

[IF C1A = '1' OR C1B = '1' OR C1C = '1' OR C1D = '1' OR C1E = '1' OR C1F = '1' OR C1G = '1' OR (C1GSPECIFY = (not blank) AND C1G = blank), THEN ASK C2]
[ALL OTHERS, INCLUDING ALL ITEMS IN C1 = 'BLANK', SKIP TO C3]

(CURRENT AND PRIOR USERS WITH ANY SETUP COSTS)

C2. Please provide an estimate of the total direct expenditures for each of the following items associated with setting up E-Verify.

items associa	ated with setting up E-verify.
[ONLY DISPL	AY ITEMS THAT WERE CHECKED AS '1' IN C1 AND/OR TEXT FOR C1G]
a \$	<u>T</u> raining
b \$	_Computer hardware
c \$	Telephone line to access the Internet
d \$	Internet connection and access charges
e \$	<u>F</u> iling cabinets or other office equipment
f \$	Remodeling or restructuring of the physical plant
g \$	Other [DISPLAY TEXT FROM C1G)

(ALL CURRENT AND PRIOR USERS)

(ALL COILL	ENT AND THICK GOERG)
of emp	the <i>indirect</i> costs associated with <i>setting up</i> E-Verify, such as reassignment loyees, additional recruitment, delayed production and so on: choose only one response)
1 □	An extreme burden
	All extreme burden
2 🗆	A moderate burden
3 🔲	A slight burden
4 🗆	Not a burden at all

[IF GROUP = '4 PRIOR USER' THEN SKIP TO SECTION D]

Maintenance Costs:

(ALL CURRENT USERS) C4. What are the annual direct costs incurred by this company to maintain E-Verify? (Please choose one response for each item)	Yes	No
a Computer maintenance		
b Telephone fees for internet access		
c Internet access fees		
d Training of replacement staff		
e Wages for verification specialist(s)		
f Other (specify):		

[IF C4A = '1' OR C4B = '1' OR C4C = '1' OR C4D = '1' OR C4E = '1' OR C4F = '1' OR C

(CURRENT USERS WITH ANY MAINTENANCE COSTS)

C5. Please provide an estimate of the total annual direct expenditures associated with *maintaining* E-Verify for each item below.

[ONLY	DISPLAY ITEMS THAT WERE CHECKED AS '1' IN C4 AND/OR TEXT FOR C4F]
a \$	Computer maintenance
b \$	Telephone fees for internet access
c \$	Internet access fees
d \$	Training of replacement staff
e \$	
f \$	Other [DISPLAY TEXT FROM C4F]
(ALL CURE	RENT USERS)
(ALL CUDI	DENT LICEDO)
•	the <i>indirect</i> costs associated with <i>maintaining</i> E-Verify been:
	e choose only one response)
1 🗆	An extreme burden
2 🗆	A moderate burden
3 🗆	A slight burden
4 🗆	Not a burden at all

SECTION D: Experiences with E-Verify

The following set of questions asks about your views of and your experiences with E-Verify.

(ALL COMPANIES) D1. How did this company first learn about E-Verify? (Please choose only one response)			
1 🗆	USCIS website		
2 🗆	Other USCIS or SSA materials, publications, or presentations		
3 🗖	U.S. Immigration and Customs Enforcement (ICE) audit or visit		
4 🗆	Information from a state or local office		
5 🗆	Media coverage		
6 🗆	Request from client to participate		
7 🗆	Information from a business/professional association		
8 🗆	Heard about it from other companies		
9 🗆	Other (specify):		
10 🗆	Don't know		

(ALL COMPANIES)

D2. Which of the following were reasons this company agreed to participate in E-Verify?			Don't Know
(Please choose one response for each item)	Yes	No	Don't
a State or local government required participation			
b Federal government required participation			
c To satisfy a client's request			
Believed that using E-Verify would allow us to avoid a U.S. d Immigration and Customs Enforcement (ICE) audit, raid, or fine			
e To improve ability to verify work authorization			
Believed it would make us more competitive with others in our industry			
Trusted recommendation from someone at another company or organization			
h Other (specify):			

[IF TWO OR MORE ITEMS IN D2 ARE CODED '1' (Yes), THEN ASK D3]
[ELSE IF GROUP = '3 NEVER USED' OR GROUP = '4 PRIOR USER' THEN SKIP TO SECTION E]

[ALL OTHERS, INCLUDING D2 = 'BLANK', SKIP TO D4]

(ALL COMPANIES WITH MORE THAN ONE 'YES' IN D2.)

D3. Which of the following was the *main* reason this company agreed to participate in E-Verify? (Please choose only one response)

[ONLY DISPLA	AY ITEMS THAT WERE CHECKED AS '1' IN D2 AND/OR TEXT FOR D2h]
1 🗆	State or local government required participation
2 🗖	Federal government required participation
3 🗖	To satisfy a client's request
4 🗆	Believed that using E-Verify would allow us to avoid a U.S. Immigration and Customs Enforcement (ICE) audit, raid, or fine
5 🗖	To improve ability to verify work authorization
6 🗆	Believed it would make us more competitive with others in our industry
7	Trusted recommendation from someone at another company or organization
8 🗖	Other [DISPLAY TEXT FROM D2h)

[IF GROUP = '3 NEVER USED' OR GROUP = '4 PRIOR USER' THEN SKIP TO SECTION E]

(ALL CURRENT USERS) D4. Some states and localities have mandated the use of E-Verify for some or all their companies. E-Verify has also been mandated for most federal contractors. IF A11a OR A11b OR A12 = YES, ASK: Please answer the following for your own company. (Please choose one response for each row)		No	Don't Know
Our company participates in E-Verify because we have federal contract(s) requiring participation			
Our company participates in E-Verify because we do business in a state or locality that requires participation			

[IF D4a = '1' OR D4b = '1', THEN ASK D5]
[ALL OTHERS, INCLUDING D4 = 'BLANK', SKIP TO D9]

(CURRENT USERS REQUIRED TO USE E-VERIFY) D5. If your company were no longer required to use E-Verify, how likely is it that you would continue to use it? (Please choose only one response) 1 □ Very likely 2 □ Likely 3 □ Maybe 4 □ Unlikely 5 □ Very unlikely [IF D5 = '1' OR D5 = '2' THEN ASK D6] [IF D5 = '4' OR D5 = '5' THEN ASK D7] [ALL OTHERS, INCLUDING D5 = 'BLANK', SKIP TO INSTRUCTIONS BEFORE D8]

•	RENT USERS REQUIRED TO USE E-VERIFY LIKELY TO TINUE) Why would you be likely to continue using E-Verify? (Please choose one response for each item)	Yes	O Z	Don't Know
а	To possibly avoid a U.S. Immigration and Customs Enforcement (ICE) audit, raid, or fine			
b	To improve our ability to verify work authorizations			
С	To remain more competitive with other companies in our industry			
d	Our clients like that we use E-Verify			
е	Other (specify):			

[ALL, INCLUDING ALL ITEMS IN D6 = 'BLANK', SKIP TO INSTRUCTIONS BEFORE D8]

(CUR CONT D7.	RENT USERS REQUIRED TO USE E-VERIFY UNLIKELY TO FINUE) Why would you be unlikely to continue using E-Verify?			Don't Know			
	(Please choose one response for each item)	Yes	N _O	Don			
a	Using E-Verify makes it difficult to attract qualified workers						
b	E-Verify is burdensome to use						
С	Using E-Verify makes us less competitive with other companies in our industry						
d	We seldom have any new hires						
е	Other (specify):						
(CUR							
Ċ	your existing employees who were working at this company pri company began using E-Verify?	JI 10 W					
(Please choose only one response)						
	1 \square Yes, but only those working on federal contracts requiring E-	-Verify					
	Yes, including existing employees who are not required to be verified (e.g., because they do not work on federal contracts)						
	3 □ No						
	4 ☐ Other (specify)						

D9.	CURRENT USERS) Please indicate your own perceptions related to the impact that E-Verify has had on this company. (Please choose one response for each item)	Strongly Agree	Agree	Disagree	Strongly Disagree	Not Applicable
a.	The number of work-authorized persons who applied for jobs decreased because E-Verify was used					
b.	The number of unauthorized workers who applied for jobs decreased because E-Verify was used					
C.	Qualified workers were difficult to recruit because E-Verify was used					
d.	Using E-Verify resulted in some existing employees choosing to leave (e.g., resignation or retirement)					
e.	Using E-Verify resulted in the firing or termination of some existing employees					
f.	Using E-Verify damaged the employee- management relationship					
g.	Using E-Verify created a competitive advantage for this company					
h.	Using E-Verify caused this company to be less competitive					

(ALL CURRENT USERS)

	Please consider each of the following statements related to E-Verify and select the choice that best represents the experiences at this company. (Please choose one response for each item)	Strongly Agree	Agree	Disagree	Strongly Disagree	Not Applicable
a.	It is impossible to fulfill all the company obligations required by the E-Verify verification process					
b.	Overall, E-Verify is an effective tool for employment verification					
C.	It is easy to make errors when entering employee information into the E-Verify system					
d.	We are sometimes unsure about how to enter certain types of names (e.g., single names, compound/hyphenated last names, very long names, etc.)					
e.	Frequent technical assistance is required from the Help Desk to use E-Verify					
f.	At times, the number of employees hired is so great that it is impossible to submit the information required by the deadline					
g.	E-Verify is difficult to use for hiring seasonal workers					

(ALL CURRENT USERS)

D11. Consider each of the following statements related to E-Verify and select the choice that best represents the experiences at this company. (Please choose one response for each item)			Agree	Disagree	Strongly Disagree	Not Applicable
a.	USCIS usually provides adequate training when introducing new program features					
b.	E-Verify is not always available because the federal system is 'down'					
C.	E-Verify is not always available because our internet system is unreliable					
d.	System time-outs require us to re-enter information previously entered					
e.	We believe E-Verify is highly accurate					
f.	It is easy for system users to obtain a lost or forgotten password					
g.	The available E-Verify system reports cover all of our reporting needs					

(ALL CURRENT USERS)

D12. E-Verify Photo Matching allows you to compare the picture on the person's Form I-9 documents to the one that is returned by E-Verify.

Has your company ever used E-Verify Photo Matching?

(Please choose only one response)

1 🗆	Yes
2 🗆	No
3 🔲	Don't know

[IF D12 = '1' THEN ASK D13]
[ALL OTHERS, INCLUDING D12 = 'BLANK', SKIP TO D17]

(CURRENT USERS USING PHOTO MATCHING)

D13. Please consider the following statements related to E-Verify Photo Matching and select the choice that best represents the experiences at this company. (Please choose one response for each item)	Strongly Agree	Agree	Disagree	Strongly Disagree	Not Applicable
a. We would like to have Photo Matching include more types of documents					
b. Using Photo Matching reduces our responsibility to be certain that the person presenting the document is the right person			0		0
c. Photo Matching makes E-Verify more burdensome and time-consuming to use					
d. The use of Photo Matching has helped us identify cases of potential fraud					
e. Other (specify):					

(CURRENT USERS USING PHOTO MATCHING)

D14.		Photo Matching made it more likely for your company to ask noncitizens for gration documents during the verification process?
		se choose only one response)
	1 🗆	<mark>Yes</mark>
	2 🗆	No No
	3 🗆	Don't know
(CUR	RENT	USERS USING PHOTO MATCHING)

D15.		Photo Matching made it more likely for your company to ask U.S. citizens for ports during the verification process?
	pass	orts during the vernication process:
	(Pleas	<mark>se choose only one response)</mark>
	1 🗆	Yes
	2 🗆	No No
	3 🗆	Don't know

(CURRENT USERS USING PHOTO MATCHING)

	this company compare the photo provided in the E-Verify Photo Matching se to the picture on the document the worker provided?
(Please	choose only one response)
1 🗆 2 🗖	Yes No – this is not part of our procedures
D17. How picture	ENT USERS) frequently during the Form I-9 process does this company compare the e on the document(s) used for verification to the person presenting them? e choose only one response)
1 🗆	Always
2 🗆	Only when there is not an E-Verify photo to compare to the person
3 🗆	Sometimes, even when there is an E-Verify photo
4 🗆	Never
5 🗆	Don't know
(ALL CURR	ENT USERS)

D18.	In the past few years, have you noticed any decrease in the use of immigration documents (Employment Authorization Documents or Permanent Resident Green Cards) provided by employees during the verification process? (Please choose only one response)
	1 ☐ Yes 2 ☐ No 3 ☐ Don't know
•	CURRENT USERS) Do you think that this company is more willing or less willing to consider hiring job applicants who appear to be foreign born <i>now</i> than it was <i>prior to starting</i> the use of automated employment verification?
	(Please choose only one response)
	Note: Your responses will not be individually shared with the Government, nor will you be identified in any way to anyone not on Westat's evaluation team.
	1 ☐ More willing 2 ☐ Less willing 3 ☐ Neither 4 ☐ Don't know
[IF D	19 = '1' THEN ASK D20] 19 = '2' THEN SKIP TO D21] OTHERS, INCLUDING D19 = 'BLANK', SKIP TO D22]

(CURRENT USERS WHO ARE MORE WILLING IN D19)

	Which of the statements below are reasons that this company is more willing now to consider hiring job applicants who appear to be foreign born?		
	(Please choose one response for each item)	Yes	N _O
a.	Using E-Verify is easier than using the Form I-9 to tell who is work authorized		
b.	Using E-Verify takes the guesswork out of determining the validity of the documents presented		
C.	Using E-Verify provides immediate results		
d.	Using E-Verify reassures us that we are not hiring unauthorized workers		
e.	Using E-Verify gives us confidence that all the workers we hire are legally authorized to work		
f.	Using E-Verify shows a good-faith effort that we are complying with the law		
g.	Some other reason (specify):		

[ALL SKIP TO D22]

(CURRENT USERS WHO ARE LESS WILLING IN D19)

D21. Which of the statements below are reasons that this company is less willing now to consider hiring job applicants who appear to be foreign born?			
(Please choose one response for each item)	Yes	No
a.	Using E-Verify can be disruptive if we first hire someone and then later have to let that person go		
b.	Using E-Verify creates extra work when someone is not work authorized		
C.	Using E-Verify is more difficult with foreign-born applicants		
d.	Some other reason (specify):		

(ALL CURRENT USERS)

D22. Self Check is a voluntary and free service of the USCIS E-Verify Program that allows individuals to check their employment eligibility in the United States.

Have you heard about Self Check?

1	(Please	choose	only	one	resr	onse)
u	i icasc	0110030	Oilly	0110	1000	,0,,50,

1 ☐ Yes

2 🗆 No

[IF D22 = '1' THEN ASK D23]
[ALL OTHERS, INCLUDING D22 = 'BLANK', SKIP TO SECTION E]

2 🗆 No

(CUR D23.	RENT USERS WHO HAVE HEARD ABOUT SELF CHECK) Do you agree with the following statements? (Please choose one response for each item)	Yes	No	Don't Know
а	Self Check reduces Tentative Nonconfirmations (TNCs)			
b	Self Check makes the hiring and verification process more efficient			
С	Self Check makes workers less concerned about the E-Verify verification process			
а	Does this company inform anyone (e.g., job applicants, new about the Self Check service? Please choose only one response) 1 Yes (specify):			-
	1 ☐ Yes (specify):)	
	2 □ No			
	3 ☐ Don't know			
D25.	RENT USERS WHO HAVE HEARD ABOUT SELF CHECK) Does this company require anyone to use the Self Check selence choose only one response)	rvice?		
	1 ☐ Yes (specify):)	
	2 □ No			
	3 ☐ Don't know			
D26.	RENT USERS WHO HAVE HEARD ABOUT SELF CHECK) Has anyone told you that they have used Self Check? Please choose only one response)			
	1 ☐ Yes (specify):)	

[IF A11b ≠ '1' THEN SKIP TO SECTION F]

SECTION E: Companies that Refer Job Candidates

This section asks questions about your experiences in referring job candidates to companies wishing to hire new employees. Do NOT consider temporary placements or other workers on your own payroll in this section.

(EMPLOYMENT AGENCIES) E1. For which referrals does your company require the following pre-employment checks (other than E-Nabefore referring workers for employment? (Please choose one response for each item)		Some referrals	No referrals
a. Tests of drugs and/or alcohol abuse			
b. Criminal record check			
c. Reference checks			
d. Check on the accuracy of education and prior experie claims of the worker	ence \Box		
e. Other background checks (driving records, credit hist	ory, etc.)		
f. Skills tests (typing tests, etc.)			
g. Other (specify):			

[IF E1A = '1' OR E1A = '2' OR E1B = '1' OR E1B = '2' OR E1C = '1' OR E1C = '2' OR E1D '1' OR E1D = '2' OR E1E = '1' OR E1E = '2' OR E1F = '1' OR E1F = '2' OR E1G = '1' OR E1G = '2' OR (E1GSPECIFY = (not blank) AND E1G = blank), THEN ASK E2]
[ALL OTHERS, INCLUDING ALL ITEMS IN E1 = 'BLANK', SKIP TO E3]

(EMPLOYMENT AGENCIES WITH AT LEAST ONE CHECK DONE PRIOR TO REFERRING)

È2.		long does it typically take to complete these checks, that is, from the time you the worker should have them until all checks/tests are completed?
	(Plea	se choose only one response)
	1 🗆	One to two days
	2 🗆	Three to six days
	3 🗆	One to two weeks
	4 🗆	More than two weeks

(EMPLOYMENT AGENCIES)

E3. Which job candidates do you require to be found work authorized before referring them?

(Please choose only one response)		
1 🗆	All job candidates	
2 🗆	Some job candidates	
3 □	None of the job candidates	

(EMPLOYMENT AGENCIES)

E4.		any of your clients ever asked you to c	
	E-Ve	rify has found to be work authorized?	(Please choose only one response)
	1 🗆	Yes	
	2 🗆	No	
	3 🗆	Don't know	

SECTION F: Verification Procedures

IF PLACEMENT OR RECRUITING FIRM [IF A11b = '1']: "This section asks questions about your verification procedures for your own employees, including internal staff and other employees on your payroll even if they are working off site or as temporary help for another company."

ALL OTHER TYPES: The following questions are about your verification procedures for *your employees*. Do NOT include information about employees working at your company who are from temporary help agencies or contractors. Do include employees on your payroll who work off site.

[IF GROUP = '3 NEVER USED' OR GROUP = '4 PRIOR USER' THEN SKIP TO F2]

F1 .	CURRENT USERS) For which of the following does this company verify work authorization using E-Verify? (Please choose one response for each item)	Yes	ON V	Not Applicable
а	All new hires			
b	Employees who started working for this company because of merger or buy-out			
С	Existing employees who worked at this company prior to when the company began using E-Verify			
d	Existing employees with work authorizations that are about to expire			
е	Existing employees not believed to be work authorized			
f	Other types (specify):			

F2.	[FOR EMPLOYMENT AGENCIES, BEGIN THIS QUESTION WITH: You already answered this question for job candidates that you refer to other companies. Now we are asking about tests/checks you do as part of the hiring process for your own employees, that is, all of the employees on your payroll.] Which of the following do you require from some or all prospective new employees before they can start work? (Please choose one response for each item)	For all hires	For some hires	Not for any hires			
а	Tests of drugs and/or alcohol abuse						
b	Criminal record check						
С	Reference checks						
d	Check on the accuracy of education and prior experience claims of the worker						
е	Other background checks (driving records, credit history, etc.)						
f	Tests of skills (e.g., typing tests)						
g	Other (specify):						
AND [IF F OR F OR F							

•	How I	ANIES WITH AT LEAST ONE CHECK DONE PRIOR TO HIRING) ong does it typically take to complete these checks, that is, from the time you the worker should have them until all checks/tests are completed?
	(Please	e choose only one response)
	1 🗆	One to two days
	2 🗆	Three to six days
	3 🗆	One to two weeks
	4 🗆	More than two weeks

[IF GROUP = '3 NEVER USED' OR GROUP = '4 PRIOR USER' THEN SKIP TO SECTION G]

(ALL CURRENT USERS) F4. When is E-Verify typically used to verify work authorization? (Please choose only one response) 1 \square Before a job offer is made 2 After a job offer but before the worker has accepted After a job offer has been accepted but before the employee's first day of paid 3 🔲 4 ☐ On the first day of paid work $5 \square$ On the second or third day of paid work 6 ☐ More than three days after starting paid work 7 ☐ Other times (specify): _____ [IF F4 = '1' OR F4 = '2' OR F4 = '3' THEN ASK F5] [ALL OTHERS, INCLUDING F4 = 'BLANK', SKIP TO F6] (CURRENT USERS THAT VERIFY PRIOR TO THE START OF WORK) Which of the following best describes your company's procedures for when workers can start work? (Please choose only one response) 1 All workers must be found work authorized by E-Verify prior to starting work Some types of workers must be found work authorized by E-Verify prior to starting 2 🔲 work (specify types): 3 ☐ No workers need to be found work authorized by E-Verify prior to starting work (ALL CURRENT USERS) F6. As far as you know, did your company receive any Tentative Nonconfirmation

findings because of a data entry mistake when entering the I-9 information into E-Verify? (Please choose only one response)

1 🗆	Yes
2 🗆	No
3 🗆	Don't know

[IF F6 = '1' THEN ASK F7] [ALL OTHERS, INCLUDING F6 = 'BLANK', SKIP TO F9]

(CURRENT USERS IF HAD A DATA ENTRY TNC)

	F7.	Did those data entry mistakes when entering the I-9 information into E-Verify occur during the past 12 months? (Please choose only one response)
	1 🗆	Yes
	2 🗆	No
	3 🗆	Don't know
(CUF	REN	USERS IF HAD A DATA ENTRY TNC)
F8.	Whe	en a data entry error is found, how do you typically correct it?
	(Plea	se choose only one response)
	1 🗆	We close the original case as an invalid query and also enter the corrected information as a new case
	2 🗆	We enter the correct information as a new case but do not close the original case as an invalid query
	3 🗆	We submit the case as a revision of the original case when prompted by the system
	4 🗆	Other (specify):
•	Did y	RENT USERS) Your company have any Tentative Nonconfirmation findings that were NOT result of data entry errors? (Please choose only one response)
	1 🗆	Yes
	2 🗆	No
	3 🗆	Don't know
		.' THEN ASK F10] IERS, INCLUDING F9 = 'BLANK', SKIP TO F17]

(CURRENT USERS THAT HAD A TNC)

(F	How often does each of the following situations apply to this company's use of E-Verify for persons receiving Tentative Nonconfirmations? Please choose one response for each item) E: Select 'Not Applicable' if the situation has never arisen	Never	Sometimes	Often	Always	Not Applicable
a.	Employees who fail <i>initial verification</i> are informed privately					
b.	Written notification of a Tentative Nonconfirmation is given to employees					
C.	<i>In-person</i> notification of a Tentative Nonconfirmation is given to employees					
d.	We have difficulty locating employees to notify them of the Tentative Nonconfirmation finding					
e.	Employees do not return to work when a Tentative Nonconfirmation is received					
f.	Employees are unable to contest a Tentative Nonconfirmation because of barriers such as language or bureaucracy/'red tape'					

(CURRENT USERS THAT HAD A TNC)

Situa Veri Non	How often does each of the following ations apply to this company's use of Effy for persons receiving Tentative confirmations? Please choose one response for each item) E: Select 'Not Applicable' if the situation has never arisen	Never	Sometimes	Often	Always	Not Applicable
a.	Employees tell us that they plan to contest					
b.	Employees decide to quit rather than to contest the finding					
C.	Employees quit before we have a chance to tell them about the finding					
d.	We don't tell employees about Tentative Nonconfirmations but let them continue to work for us					
e.	We decide not to hire employees receiving Tentative Nonconfirmations without telling them about the finding					
f.	We decide to fire employees receiving Tentative Nonconfirmations without telling them about the finding					

(CURRENT USERS THAT HAD A TNC)

F12. How soon after a Tentative Nonconfirmation is received does your company typically notify the employee? (Please choose only one response)

1 🗆	A day or less
2 🗆	Within three days
3 🗖	Within a week
4 🗆	More than a week
5 🗆	We do not usually notify the employee

(CURRENT USERS THAT HAD A TNC)

(CUF	(CURRENT USERS THAT HAD A TNC)							
	Please consider each of the following statements related to <i>Tentative Nonconfirmations</i> received during employment verification using the E-Verify system. Select the answer that best represents the experiences of this company. (Please choose one response for each item) Note: Select 'Not Applicable' if the situation has never occurred	Strongly Agree	Agree	Disagree	Strongly Disagree	Not Applicable		
a.	Contesting Tentative Nonconfirmations is not encouraged because the process requires too much time							
b.	Providing assistance to employees who contest Tentative Nonconfirmations is an excessive burden on staff							
C.	Contesting Tentative Nonconfirmations is not encouraged because work authorization rarely results							
d.	Establishing work authorization has become a burden because there are so many Tentative Nonconfirmations							
e.	Work assignments must be restricted until work authorization is confirmed							
f.	Pay is reduced until work authorization is confirmed							
g.	Training is delayed until after work authorization is confirmed							

e. When the position requires travel, we wait until a trip has

f. We time the departure to fall within a certain amount of time after receiving the Final Nonconfirmation (e.g.,

g. Other (specify):

been completed before we let the worker go

2013 E-Verify Users Web Survey, Revised February 20, 2013 (CURRENT USERS THAT HAD A TNC) F14. Has your company ever had a worker receive a Final Nonconfirmation (or **unauthorized to work)?** (Please choose only one response) 1 ☐ Yes 2 **No** 3 Don't know [IF F14 = '1' THEN ASK F15] [ALL OTHERS, INCLUDING F14 = 'BLANK', SKIP TO F17] (CURRENT USERS THAT HAD AN FNC) Yes, sometimes Not Applicable F15. Which of the following affect how long a worker could remain on the job after receiving a Final Nonconfirmation? 9 (Please choose one response for each item) a. The worker is terminated immediately b. The worker's departure is linked to the company's pay period (e.g., the end of the month) c. We keep the worker until a replacement can be found d. We keep the worker until a specific project is completed

(CURRENT USERS THAT HAD AN ENC)

within 3 or 5 days)

	. On average, how long do you usually let a person continue to work after the Nonconfirmation (FNC) (or unauthorized to work) has been received?									
		Average number of workdays								
OR		We do not usually terminate employment for workers with FNCs								

(ALL CURRENT USERS)

F17.	The following statements describe possible changes that could be made to E-Verify procedures. Please select the answer that best describes your views for each of these possible changes. (Please choose one response for each item)	Strongly Support	Support	Oppose	Strongly Oppose	No Opinion
a.	Allowing verification of job applicants					
b.	Allowing all companies to verify existing employees					
C.	Requiring all companies in the United States to use E-Verify					
d.	Eliminating the paper Form I-9					
e.	Including the ability to take and verify fingerprints					
f.	Increasing the types of documents that can be used with Photo Matching					
g.	Making Tentative Nonconfirmation notices and referral letters available in more languages					
h.	Adding a formal appeal process that employers or their employees could use if they disagree with the final case finding	_		0		
i.	Any other changes you might want to suggest (specify):			0		

(ALL CURRENT USERS)

F18.	Do you now use any form of electronic I-9? (Please choose only one response)
1 🗆	Yes
2 🗆	No
3 🗆	Don't know

SECTION G: Company Characteristics

G1. I to wi te	Please estimate the total number of current employees in <i>your company as of day</i> . Be sure to include all employees on your company's payroll regardless of hether they work full time or part time, and whether they are permanent or mporary employees. Employees who are paid by another company should NOT e included.
(_) total employees at <i>all locations</i> of this company
G2. I	COMPANIES) During the past 12 months, approximately how many people were hired by <i>this ompany</i> ?
(_) employees hired in last 12 months
G3. or	During the past 12 months, approximately how many employees were terminated quit?) employees terminated or quit in last 12 months
	COMPANIES) Approximately what percent of current employees of <i>this company</i> are?
a	. () % Salaried (e.g., managers, professionals, and technical staff)
b	. () % Skilled Hourly (e.g., sales, office, clerical, and craft workers)
C.	() % Unskilled Hourly (e.g., operatives, laborers, and service workers)
	100 % Total employees at this company

(ALL COMPANIES)

say are	e choose only one response)
	our responses will not be individually shared with the Government, nor will you tified in any way to anyone not on Westat's evaluation team.
0 🗆	0 percent
1 🗆	1-5 percent
2 🗆	6-20 percent
3 🗆	21-40 percent
4 🗆	41-80 percent
5 🗆	81 percent or more
E-Verif	additional comments or suggestions for improvement do you have for y? VER THAN 100 EMPLOYEES, SAY: We are particularly interested in your ences and suggestions as a small company.]
E-Verif	y? VER THAN 100 EMPLOYEES, SAY: We are particularly interested in your
E-Verif	y? VER THAN 100 EMPLOYEES, SAY: We are particularly interested in your
E-Verif	y? VER THAN 100 EMPLOYEES, SAY: We are particularly interested in your
E-Verif	y? VER THAN 100 EMPLOYEES, SAY: We are particularly interested in your
E-Verif	y? VER THAN 100 EMPLOYEES, SAY: We are particularly interested in your
E-Verif	y? VER THAN 100 EMPLOYEES, SAY: We are particularly interested in your
E-Verif	y? VER THAN 100 EMPLOYEES, SAY: We are particularly interested in your
E-Verif	y? VER THAN 100 EMPLOYEES, SAY: We are particularly interested in your