

ATTACHMENT B:

FOCUS GROUP SCREENER FOR POTENTIAL USERS

**E-VERIFY COMMUNICATION AND OUTREACH STUDY SCREENER FOR POTENTIAL USERS**

FOCUS GROUP PARTICIPANTS

**Revised April 3, 2013**

**SECTION A. [INITIAL CONTACT] POTENTIAL USERS-ALL**

Hello, thank you for calling us about participating in a focus group about the E-Verify work eligibility program. The focus group is being conducted by Westat, a social science research company, on behalf of the U.S. Citizenship and Immigration Services (USCIS).

QA1. What is your name?

NAME: \_\_\_\_\_

QA2. Are you the person who makes the decisions or is the most knowledgeable about your company's hiring policies?

YES.....1 (SKIP TO QB2)

NO.....2 (SAY: We are really looking to speak with that person. Could you give me that person's name and phone number?)

NAME\_\_\_\_\_ PHONE\_\_\_\_\_

Thank you for taking time to talk with me and providing us with this information. We will contact [NEW CONTACT]. **END**

QA3. May I speak with (INSERT NAME OF NEW CONTACT)?

YES.....1 (GO TO INTRODUCTION BEFORE QB1)

NOT AVAILABLE.....2 (IF CONTACT IS NOT AVAILABLE, REQUEST A CALL BACK TIME. RECORD TIME ON CALL RECORD. **END**)

**SECTION B. [SPEAKING TO CONTACT PERSON] POTENTIAL USERS-ALL INTRODUCTION**

[IF NEEDED: Hello, my name is \_\_\_\_\_ and I'm calling from Westat, a social science research company, on behalf of the U.S. Citizenship and Immigration Services (USCIS). We are conducting a study of the communication methods used by USCIS to inform and educate employers about work eligibility.]

QB1. You have been identified as the person at your company who makes the decisions or is the most knowledgeable about your company's hiring policies. Is that correct?

YES.....1 (CONTINUE WITH QB2)

NO.....2 (SAY: We are really looking to speak with that person. Could you give me that person's name and phone number?)

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

Thank you for taking time to talk with me and providing us with this information. We will contact [NEW CONTACT]. **END**

QB2. [IF NOT ALREADY KNOWN] What is your position in the company?

\_\_\_\_\_  
POSITION

If your company is eligible, we would like to invite you to participate in one of our focus groups which we would schedule with you within the next week or so.

QB3. Do you have a few minutes for me to ask you a few questions to determine if your company is eligible for the interview?

YES.....1 (CONTINUE WITH QB4)

NO.....2 When would be a good time to call you back? Thank you. I will get back to you on [DAY] at [TIME].

QB4. Are you currently participating in the E-Verify Program?

YES.....1 **(We are not including E-Verify employers in the study at this time. Thank you for taking time to talk to us.) END**

NO.....2 (CONTINUE)

QB5. Have you ever participated in the E-Verify Program?

YES.....1 **(We are not including employers that have ever participated in E-Verify in the study at this time. Thank you for taking time to talk to us.) END**

NO.....2 (CONTINUE)

QB6. Have you heard of E-Verify?

YES.....1 (CONTINUE)

NO.....2 **(We are only including employers that have heard about E-Verify in the study at this time.) END**

QB7. Has your company researched or received information about E-Verify?

YES.....1 (SKIP TO QB9)

NO.....2 (CONTINUE)

QB8. What do you know about E-Verify and how did you receive information about the Program?

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Thank you for taking time to talk with me and providing us with this information. We are currently looking to include employers with more exposure to the E-Verify Program. (END)

[IF RESPONDENT QUESTIONS WHETHER THE COMPANY SHOULD BE INCLUDED BECAUSE IT IS NOT ENROLLED IN E-VERIFY, SAY:] We are very interested in hearing from companies that have heard and know something about E-Verify but are not enrolled.

QB9. Is your company a federal contractor?

YES.....1 **(We are not including federal contractors in the study at this time. Thank you for taking time to talk to us.) END**

NO.....2 (CONTINUE)

QB10. Approximately how many employees does your company currently have?

\_\_\_\_\_  
# OF EMPLOYEES

QB11. Approximately how many employees does your company typically hire in a year?

\_\_\_\_\_  
# OF EMPLOYEES

QB12. Is your company a permanent placement or recruiting firm; that is, does your company refer job candidates for permanent placement to employers that may hire and pay them?

YES.....1 (CONTINUE) (CLASSIFIED AS **EMPLOYMENT AGENCY**)  
NO.....2 (CONTINUE)

QB13. Is your company a temporary staffing agency; that is, does your company provide workers on your own payroll to work at your clients' sites?

YES.....1 (CONTINUE) (CLASSIFIED AS **TEMPORARY STAFFING**)  
NO.....2 (CONTINUE)

Thank you for taking time to answer our questions.  
Your company is eligible to participate in a focus group, which should take about 45 minutes. Your participation in the focus group and the information we collect will be kept private in that we will not identify you or your company by name. The report will summarize responses from various employers. We are offering a \$50 incentive to participants as a thank you for your help.

QB14. Would you be willing to participate in a focus group?

YES.....1 (CONTINUE)  
NO.....2 Thank you for your time. END

QB15. [SCHEDULE INTERVIEW]

Are you available to participate in a focus group at the following date and time [DAY, DATE, TIME]?

YES.....1 (CONTINUE)  
NO.....2 Thank you for your time. END

Thank you. We'll schedule you for the focus group on [DAY, DATE, TIME].

Can I have your email so we can send you the confirmation? [OR, IF YOU ALREADY HAVE EMAIL] Let me confirm your email so we can send you a confirmation email.

\_\_\_\_\_

EMAIL

Also, can I have the address and phone number where you would like us to mail your check after the interview or in case we need to contact you?

\_\_\_\_\_

Street address

Suite (unit #)

City/State/ Zip

Phone number \_\_\_\_\_

Thank you again for participating. Goodbye.