

**EXHIBIT 1
ESTIMATED ANNUAL RESPONDENT BURDEN AND COST**

	Hours and Costs Per Respondent Per Activity								Total Hours and C	
	Leg. \$108.80 / Hour	Mgr. \$98.01 / Hour	Tech. \$93.82 / Hour	Cler. \$46.51 / Hour	Respon. Hours	Labor Cost	Capital/ Startup Cost	O & M Cost	Number of Respond.	Total Hours/Year
INFORMATION COLLECTION ACTIVITY										
Annual GHG Inventory Summary and Goal Tracking Form										
Subsequent Year Inventory										
Identify and record any changes made to baseline data or inventory methodologies	0.00	0.00	2.00	0.00	2.00	\$188	\$0	\$0	46	92.0
Update inventory data	0.00	0.00	15.00	0.00	15.00	\$1,407	\$0	\$0	46	690.0
Complete Spreadsheet Form, submit to EPA, and file copy	0.00	1.00	3.00	0.00	4.00	\$379	\$0	\$0	46	184.0
SUBTOTAL	0.00	1.00	20.00	0.00	21.00	1974.00	0.00	0.00	138.00	966.00
TOTAL	0.00	1.00	20.00	0.00	21.00	\$1,974	0.00	0.00	138.00	966.00

* Labor rates listed here are the rates provided by partner consultations
 ** Unique respondents, some partners may submit more than one type of response

**EXHIBIT 2
ESTIMATED ANNUAL AGENCY BURDEN AND COST**

	Hours and Costs Per Respondent Per Activity									Total Number of Respond.
	Contractor Tech. \$147.00 / Hour	Agency Leg. \$86.86 / Hour	Agency Mgr. \$86.86 / Hour	Agency Tech. \$46.36 / Hour	Agency Cler. \$21.10 / Hour	Contractor & Agency Hours	Labor Cost	Capital/ Startup Cost	O & M Cost	
INFORMATION COLLECTION ACTIVITY										
Annual GHG Inventory Summary and Goal Tracking Form										
Subsequent Year Inventory										
Receive, review, and enter information into database	13.0	0.0	0.0	2.0	0.0	15.0	\$2,004	\$0	\$0	46
SUBTOTAL	13.0	0.0	0.0	2.0	0.0	15.0	\$2,004	0.0	0.0	46.0
TOTAL	13.00	0.00	0.00	2.00	0.00	15.00	\$2,004	0.00	0.00	46.00

* Labor rates for EPA personnel were used for all public-sector personnel, including employees of State/Local/Tribal agencies. Source for EPA labor rates: Office of Personnel Management: 2011 GS Salary Table of Annual Rates by Grade and Step <http://opm.gov/oca/11tables/html/gs.asp>. Legal and managerial rates assumed a GS level 15 step 5; technical rates assumed a GS level 12 step 1; clerical rates assumed a GS level 5 step 1. A loaded hourly wage to account for benefits and overhead was calculated from the annual rates given in the table according to the instructions in the ICR Handbook, p A-31. GS Hourly wage = [GS annual salary(\$)/2080 (hours/year)]*1.6

Costs

Total Cost/ Year
\$8,648
\$64,722
\$17,434
\$90,804
\$90,804

II Hours and Costs

Total Hours/Year	Total Cost/ Year
690.0	\$92,184
690.0	\$92,184
690.00	\$92,184

Company	Co 1	Co 2	Co 3	Co 4	Co 5	Averages
Labor Rates						
Legal		\$175		\$250	\$109	\$178
Managerial	\$43	\$128	\$60	\$40	\$89	\$72
Technical	\$34	\$128	\$60	\$30	\$63	\$63
Clerical	\$28	\$60			\$33	\$40
LOI						
Total Hours		336	446	204	50	259
Legal Hours		10	0	4		5
Managerial Hours*		155	320	200		225
Technical Hours		170	125			148
Clerical Hours		1	1			1
Reporting Forms						
Total Hours	54	180	40.5	15	30	64
Legal Hours						0
Managerial Hours	11	8	24	15		15
Technical Hours	42	170	16			76
Clerical Hours	1	2	0.5			1
Total	#REF!	#REF!	#REF!	#REF!		#REF!