

**NEA Application**  
**Project Budget, Page 1 of 2**

**Read the instructions for this form before you start.**

OMB No. 3135-0112  
 Expires 11/30/2010

Applicant (official IRS name):

**INCOME**

1. Amount requested from the Arts Endowment: \$

2. Total match for this project Be as specific as possible. Asterisk (\*) those funds that are committed or secured.

**Cash** (Refers to the cash donations, grants, and revenues that are expected or received for this project) AMOUNT

Total cash a. \$ \_\_\_\_\_

**In-kind: Donated space, supplies, volunteer services** (These same items also must be listed as direct costs under "Expenses" below or in Page 2 of the Project Budget form; identify sources)

Total donations b. \$ \_\_\_\_\_

Total match for this project (2a. cash + 2b. donations) \$ \_\_\_\_\_

3. Total project income (1 + 2) \$ \_\_\_\_\_

**EXPENSES**

1. Direct costs: Salaries and wages

TITLE AND/OR TYPE OF PERSONNEL	NUMBER OF PERSONNEL	ANNUAL OR AVERAGE SALARY RANGE	% OF TIME DEVOTED TO THIS PROJECT	AMOUNT

Total salaries and wages a. \$ \_\_\_\_\_

Fringe benefits Total fringe benefits b. \$ \_\_\_\_\_

Total salaries, wages, and fringe benefits (a. + b.) \$ \_\_\_\_\_

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**EXPENSES, CONTINUED**

**2. Direct costs: Travel** (Include subsistence)

# OF TRAVELERS	FROM	TO	AMOUNT

Total travel \$ \_\_\_\_\_

**3. Direct costs: Other expenses** (Include consultant and artist fees, contractual services, promotion, acquisition fees, rights, evaluation and assessment fees, access accommodations, telephone, photocopying, postage, supplies and materials, publication, distribution, translation, transportation of items other than personnel, rental of space or equipment, and other project-specific costs)

AMOUNT

Total other expenses \$ \_\_\_\_\_

**4. Total direct costs** (1. from Project Budget, Page 1 +2.+3.) \$ \_\_\_\_\_

**5. Indirect costs** (if applicable)

Federal Agency:	Rate (.000 0)	x Base	= \$ _____
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**6. Total project costs** (4.+5.) \$ \_\_\_\_\_  
Must equal total project income (3. From Project Budget, Page 1)