OMB Clearance # 0584-XXXX Expiration Date: XX/XX/20XX

Community Eligibility Option Evaluation LEA Meal Counting and Claiming Form—Non-CEO Schools

Section I. LEA Meal Count Verification—Target Day for Sampled School(s)

LEA Name:	LEA ID:
Date Data Collected: MM / DD / YYYY	Data Collector:
	the respondent. Remind them of the reason for your visit (refer to consent paragraph from the advance letter; and give them a copy of
Instructions: For each school sampled in th total meal counts <u>as recorded by the LEA</u> .	e LEA, complete the information below. Fill in the school reported
School 1	
School Name:	School ID:
	rget Day is the same day that the interviewer collected meal unt verification data in the school.
Meal Count Totals: Reported to LEA by sch	nool
Breakfast: Free: Reduced: Paid: Total:	Lunch: Free: Reduced: Paid: Total:
Collect the most recent enrollment and average d	dent Information for School aily attendance and indicate what period of time it covers. Reference Month/Week/Day:
Average daily attendance:	Reference Month/Week/Day:
Students approved for Free meals:	Reference Month/Week/Day:
Students approved for reduced price meals:	Reference Month/Week/Day:
School 2	
School Name:	School ID:
	rget Day is the same day that the interviewer collected meal unt verification data in the school.
Meal Count Totals: Reported to LEA by sch	<u>ool</u>
Breakfast: Free:	Lunch: Free: Reduced: Paid: Total:
	dent Information for School ally attendance and indicate what period of time it covers.
Total enrolled students:	Reference Month/Week/Day:
Average daily attendance:	Reference Month/Week/Day:
Students approved for Free meals:	Reference Month/Week/Day:
Students approved for reduced price meals:	Reference Month/Week/Day:

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB number. The valid OMB control number for this information collection is 0584-XXXX. The time required to complete this information collection is estimated to average 60 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing

and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Food and Nutrition Service, Office of Research and Analysis, 3101 Park Center Drive, Alexandria, Virginia 22302.

CEO C_13 LEA Meal Counting and Claiming Form_Non-CEO $\,$

School 3

School Name:	School ID:				
Target Day:////	Target Day is the same day that the interviewer collected meal count verification data in the school.				
Meal Count Totals: Reported to LEA by	<u>school</u>				
Breakfast: Free: Reduced: Paid: Total:	Lunch: Free: Reduced: Paid: Total:				
	lent Information for School				
	ge daily attendance and indicate what period of time it covers Reference Month/Week/Day:				
	Reference Month/Week/Day:				
	Reference Month/Week/Day:				
Students approved for reduced price mea	als: Reference Month/Week/Day:				
School 4					
School Name:	School ID:				
Target Day:////	Target Day://				
Meal Count Totals: Reported to LEA by	school				
Breakfast: Free:	Lunch: Free: Reduced: Paid: Total:				
Student Information for School					
	ge daily attendance and indicate what period of time it covers.				
	Reference Month/Week/Day:				
	Reference Month/Week/Day:				
Students approved for Free meals: Reference Month/Week/Day:					
Students approved for reduced price mea	als: Reference Month/Week/Day:				

School 5

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CEO C_13 LEA Meal Counting and Claiming Form_Non-CEO

Section II. LEA Reimbursement Claim Verification

B. Recording Meals Reported to LEA and Claimed by LEA

Which schools?

- IF LEA submits consolidated claim to State (i.e. all schools combined), complete table for all schools in LEA. If more than 15 schools in LEA, photocopy necessary records and complete table off site
- IF LEA submits claims by individual school to the State, complete table for only sampled schools.

What's recorded?

- Write in school names in column 1. Enter meal counts in columns 2 and 4 as reported to the LEA by the school.
- If the LEA submits claims to the State per individual schools, record what the LEA claimed in columns 3 and 5 for each individual school.
- If the LEA submits consolidated claims to the states, record this consolidated claim in columns 3 and 5 in the last row of the table.

Comparing counts/claims:

- For LEAs that submit claims for individual schools: Compare column 2 to column 3 and column 4 to column 5 for each school.
- For LEAs that submit consolidated claims, compare columns 2 to column 3 and column 4 to column 5 for the totals only (last row of table).

If you find any discrepancies, check the box in column 6, and include any explanations or comments from the LEA in section C.

1	2	3	4	5	6
SCHOOL NAME	BREAKFASTS Reported to LEA by School	BREAKFASTS Claimed by LEA	LUNCHES Reported to LEA by School	LUNCHES Claimed by LEA	DISCREPANCY (Comment in section C)
School #1					
	Free	Free	Free	Free	
	Reduced	Reduced	Reduced	Reduced	
	Paid	Paid	Paid	Paid	
	Total	Total	Total	Total	
School #2					
	Free	Free	Free	Free	
	Reduced	Reduced	Reduced	Reduced	
	Paid Paid	Paid	Paid	Paid	
	Total	Total	Total	Total	
School #3					
	Free	Free	Free	Free	
	Reduced	Reduced	Reduced	Reduced	
	Paid Paid	Paid	Paid	Paid	
	Total	Total	Total	Total	
School #4					
	Free	Free	Free	Free	
	Reduced	Reduced	Reduced	Reduced	
	Paid Paid	Paid	Paid	Paid	
	Total	Total	Total	Total	

1	2	3	4	5	6
SCHOOL NAME	BREAKFASTS Reported to LEA by School	BREAKFASTS Claimed by LEA	LUNCHES Reported to LEA by School	LUNCHES Claimed by LEA	DISCREPANCY (Comment in section C)
School #5					
	-				
	Free	Free	Free	Free	
	Reduced	Reduced	Reduced	Reduced	
	Paid	Paid	Paid	Paid	
_	Total	Total	Total	Total	
School #6					
	Free	Free	Free	Free	
	Reduced	Reduced	Reduced	Reduced	
	Paid	Paid	Paid	Paid	
	Total	Total	Total	Total	
School #7	_				
	Free	Free	Free	Free	
	Reduced	Reduced	Reduced	Reduced	
	Paid	Paid	Paid	Paid	
	Total	Total	Total	Total	
School #8	_				
	Free	Free	Free	Free	
	Reduced	Reduced	Reduced	Reduced	
	Paid	Paid	Paid	Paid	
	Total	Total	Total	Total	

1	. 2	3	4	5	6
SCHOOL NAME	BREAKFASTS Reported to LEA by School	BREAKFASTS Claimed by LEA	LUNCHES Reported to LEA by School	LUNCHES Claimed by LEA	DISCREPANCY (Comment in section C)
School #9					
	Free	Free	Free	Free	
	Reduced	Reduced	Reduced	Reduced	
	Paid	Paid	Paid	Paid	
	Total	Total	Total	Total	
School #10	_				
	Free	Free	Free	Free	
	Reduced	Reduced	Reduced	Reduced	
	- Paid	Paid	Paid	Paid	
	Total	Total	Total	Total	
School #11					
	Free	Free	Free	Free	
,	Reduced	Reduced	Reduced	Reduced	
	Paid Paid	Paid	Paid	Paid	
-	- Total	Total	Total	Total	
School #12					
	Free	Free	Free	Free	
	Reduced	Reduced	Reduced	Reduced	
	Paid	Paid	Paid	Paid	
	Total	Total	Total	Total	

1	2	3	4	5	6
SCHOOL NAME	BREAKFASTS Reported to LEA by School	BREAKFASTS Claimed by LEA	LUNCHES Reported to LEA by School	LUNCHES Claimed by LEA	DISCREPANCY (Comment in section C)
School #13					
	Free	Free	Free	Free	
	Reduced	Reduced	Reduced	Reduced	
	— Paid	Paid	Paid	Paid	
	Total	Total	Total	Total	
School #14					
	Free	Free	Free	Free	
	Reduced	Reduced	Reduced	Reduced	
	Paid	Paid	Paid	Paid	
	Total	Total	Total	Total	
School #15	_				
	Free	Free	Free	Free	
	Reduced	Reduced	Reduced	Reduced	
	Paid Paid	Paid	Paid	Paid	
	Total	Total	Total	Total	
School #16					
	Free	Free	Free	Free	
	Reduced	Reduced	Reduced	Reduced	
	Paid Paid	Paid	Paid	Paid	
	Total	Total	Total	Total	

1	2	3	4	5	6	
SCHOOL NAME	BREAKFASTS Reported to LEA by School	BREAKFASTS Claimed by LEA	LUNCHES Reported to LEA by School	LUNCHES Claimed by LEA	DISCREPANCY (Comment in section C)	
School #17						
	Free	Free	Free	Free		
	Reduced	Reduced	Reduced	Reduced		
	Paid	Paid	Paid	Paid		
	Total	Total	Total	Total		
School #18						
	Free	Free	Free	Free		
	Reduced	Reduced	Reduced	Reduced		
	Paid	Paid	Paid	Paid		
	Total	Total	Total	Total		
Rec	Record/calculate totals in rows below for LEAs with consolidated claims only					
TOTALS						
(For <u>LEAs with consolidated claims</u> ,	Free	Free	Free	Free		
add meal counts for all schools in column 2 and record meals claimed	Reduced	Reduced	Reduced	Reduced		
by the LEA in column 3)	Paid	Paid	Paid	Paid		
	Total	Total	Total	Total		

C. Discrepancies

Record <u>any</u> discrepancies between counts provided by the school vs. claimed by the LEA. Ask LEA about the discrepancy and record any explanations. There may be differences because of an LEA error, or because the LEA is correcting an error made by the school. Ask to see the LEA's records/notes regarding the correction or claim. Record notes or comments below.

SCHOOL	Describe the discrepancy	LEA notes, comments, or explanation
School #	□ breakfast □ lunch	LEA notes, comments, or explanation
School #	□ breakfast □ lunch	
School #	□ breakfast □ lunch	
School #	□ breakfast □ lunch	

SCHOOL		Describe the discrepancy	LEA notes, comments, or explanation
School #	☐ breakfast	□ lunch	
School #	☐ breakfast	□ lunch	
3011001 #			
School #	☐ breakfast	□ lunch	
SCHOOL#			
	☐ breakfast	□ lunch	
School #		_ ·····	
	☐ breakfast	□ lunoh	
School #	□ bieakiasi		