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Securing America's Borders

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Letter of Intent (LOI) Form - Commodity Data (SED)



A Letter of Intent is required to participate in the Automated Export System (AES). The Letter of Intent (LOI) is a written statement of a company's desire to participate in the AES, and implies the development or purchase of a software solution by your company, which conforms to the AES data formats.

Upon receipt of your LOI, a Customs Client Representative and a Census Client Representative will be assigned to serve as your technical advisors during development, testing and implementation of the AES.

Interconnection Security Agreement

In accordance with implementation of the Customs and Border Protection (CBP) Information Systems Security Policy, all participants that transmit electronic data directly to the AES or the Automated Commercial System (ACS) are required to have a signed Interconnection Security Agreement (ISA) on file with CBP.

For information to identify those participants that are required to file an ISA and instructions on how to complete and forward the ISA to CBP, see the CBP ISA in the related links column on the right side of this page.

LOI Registration

To register on-line, please complete and submit the form below. Please be sure to complete the form in its entirety, as missing information will cause a delay in processing the form. Acceptance of this form by the AES satisfies the requirement for a written Letter of Intent.

If you have any questions, please call 1-800-549-0595 or FAX: (301) 763-8835.

To register for AESDirect, please go to www.aesdirect.gov and begin the registration process there. Do not fill out the LOI form below.

Letter of Intent Form

Company Name:

Company Address

Street Line 1:	
Street Line 2:	
City:	
State/Province:	
Zip/Postal Code:	

see also:

☐ in Letter of Intent:

[How to Register for AES](#)

[Letter of Intent \(LOI\) Form - Vessel Transportation Data](#)

☐ on cbp.gov:

[CBP Interconnection Security Agreement \(ISA\)](#)

☐ on the web:

[AES Direct](#)

Contact Information

Contact Name:	
Phone:	
FAX:	
Email:	

Technical Contact Information

Name:	
Phone:	
FAX:	
Email:	

Corporate Office information

Street Line 1:	
Street Line 2:	
City:	
State/Province:	
Zip/Postal Code:	

Computer Site Location

Street Line 1:	
Street Line 2:	
City:	
State/Province:	
Zip/Postal Code:	

Type of Business(Check all that apply)

☐ Carrier	☐ Exporter (US Principal Party in Interest)
☐ Freight Forwarder/Broker	☐ NVOCC ☐ Port Authority
☐ Service Bureau	☐ Software Vendor
Other	

Freight Forwarder/Brokers

Indicate the number of exporters (US Principal Party in Interest) for whom you file export information (SEDs)	
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U.S. Ports of Export Currently Utilized (for multiple ports, hold control key and click on each port of load)	Aberdeen, WA - 3003 ☐ Aguadilla, PR - 4901 ☐ Alameda, CA - 2813 ☐ Albany, NY - 1002 ☐
Average Monthly Paper SEDs submitted	
Average Monthly Value of Export Shipments (US\$)	
Filer Code: EIN, DUNS, SSN, or SCAC (indicate all that apply)	
Software Vendor Name: Contact and Phone Number (if using vendor provided software)	

Modes of Transportation used for export shipments	
☐ Air	☐ Vessel
☐ Rail	☐ Truck
Other:	

Types of Merchandise Exported:	
Types of Licenses or Permits:	
Anticipated Implementation Date:	MM/DD/YYYY

The following self-certification statement, signed by an officer of the company must be included in this electronic letter of intent

Name of Company Official:	
Title of Company Official:	
E-Mail Address of Company Official:	
☐ We (at the COMPANY NAME entered above) certify that all statements made and all information provided herein are true and correct. I understand that civil and criminal penalties, including forfeiture and sale, may be imposed for making false or fraudulent statements herein, failing to provide the requested information or for violation of U.S. laws on exportation (13 U.S.C. Sec. 305; 22 U.S.C. Sec 401; 18 U.S.C. Sec. 1001; 50 U.S.C. App. 2410)	

For additional information write, fax, or call us at the address below:

Chief, Foreign Trade Division
 Bureau of the Census
 Suitland and Silver Hills Road
 Washington, DC 20233
 Fax: 301-763-8835
 Phone: 1-800-549-0595

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