

**GUIDANCE for Collection of Individual Data Elements for
 Demonstration Participants
 Treatment Group (Demonstration Participants)
 and the Control Group (Non-Participants)¹**

Below are data elements that demonstration states are expected to collect and retain on participants to support the state’s and the Department of Labor’s evaluation of the demonstrations. States are not required to report individual data to the Department as part of the regular quarterly report submission. The data elements below are marked required if the data elements are not demonstration specific. Data elements that are dependent on the demonstration design will be negotiated with each demonstration state.

Baseline Characteristics (Required)

1. Background Characteristics
 - Age, Gender, Race/Ethnicity
 - State, County, Zip Code of Residence
 - Highest Educational Attainment
2. Pre-Program Labor Market Experience
 - Date of Employment Separation
 - UC Eligibility/Status
 - O*NET Code for Most Recent Employment
 - FEIN of Most Recent Employment

Participant Information (Required)

1. Participation Information
 - Date of Eligibility Decision/Referral to Program
 - First Date of Participation
 - Date of Exit
2. Benefits and Services Information – UC Payments
 - Date of First UC Payment
 - Duration/Amount of UC Paid

**Services Delivery Information (To Be Customized Depending on the State’s
 Approved Demonstration)**

1. Benefits and Services Information – Training *(if applicable to the approved*

¹ *Element Definitions and Code Values Mapped to
 Either the WIASRD or TAPR Data Reporting Systems*

<p><i>demonstration project</i>)</p> <ul style="list-style-type: none">• Date Entered Training• Date Completed Training• Date Withdrew from Training• O*NET Code of Training• Credential Attainment• Training Expenditures• Duration/Amount of Subsistence Provided While in Training <p>2. Benefits and Services Information – Direct Employer Disbursements (<i>if applicable to the approved demonstration project</i>)</p> <ul style="list-style-type: none">• Date of First Direct Employer Disbursement• Duration/Amount of Direct Employer Disbursement <p>3. Benefits and Services Information – Wage Subsidy (<i>if applicable to the approved demonstration project</i>)</p> <ul style="list-style-type: none">• Date of First Wage Subsidy Payment• Duration/Amount of Wage Subsidy Paid
<p>Individual Participant Outcomes (required)</p>
<p>1. Outcomes - Employment</p> <ul style="list-style-type: none">• Employed in 1st, 2nd, 3rd, and 4th Quarter After Exit• Occupational/Industry Code of Employment <p>2. Outcomes - Wages</p> <ul style="list-style-type: none">• Wages 1st and 3rd Quarter Prior to Participation• Wages 1st, 2nd, 3rd, and 4th Quarter after Exit <p>3. Outcomes - Retention</p> <ul style="list-style-type: none">• Of those Employed in the 1st Quarter after Exit, still employed in 2nd, 3rd, and 4th Quarter• Occupational/Industry Code of Employment