

Green Jobs and Healthcare Implementation Study

Grantee Survey



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Questionnaire for Green Jobs and Healthcare Grantee Survey

Intro Screen 1: Welcome to the Green Jobs and Healthcare Grantee Survey. Click continue to proceed.

Note: *This is the first screen that the participant will see after clicking on the link in the email invitation.*

Intro Screen 2: Your organization is the recipient of a [PRE-FILL BASED ON RESPONDENT ID NUMBER: Healthcare and High Growth/State Energy Sector Partnership/Energy Training Partnership/Pathways Out of Poverty] grant through the Employment and Training Administration of the U.S. Department of Labor (DOL/ETA).

The purpose of the study is to understand how grant programs such as yours are being implemented. We hope to identify best practices and lessons learned that may be helpful to future grant administrators.

The survey includes questions about your grant program's goals, design, operations, outcomes, and partnerships. There are no right and wrong answers, and your opinions and experiences are extremely important. The information that you and others provide will be used to improve other DOL/ETA grant programs in the future.

Your responses are private and will not be shared with DOL/ETA, staff within your organization, or any other agency except as required by law.

Please use the navigation buttons at the bottom of each page to move between pages within the survey. Using the web browser navigation buttons will direct you out of the survey.

If you have Questions at this time, choose "Yes" below to be directed to the Frequently Asked Questions and Answers.

- Yes
- No, begin survey

Click continue to begin the survey.

Note: *OMB statement must appear at the bottom of the intro screen:*

The OMB Control Number for this information collection is 1205-0487 and the expiration date is 03/31/2015.

Public reporting burden for this collection of information is estimated to average XX minutes per response, the estimated time required to complete the survey. An agency may not conduct or sponsor and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information including suggestions for reducing this burden to: the U.S. Department of Labor, Office of Policy Development and Research, Room N-5641, Washington, D.C. 20210.

Frequently Asked Questions and Answers

“What is the purpose of the study?”

The purpose of the study is to understand how grant programs such as yours are being implemented. We hope to identify best practices and lessons learned that may be helpful to future grant administrators.

“What information do you intend to collect?”

The survey will ask questions about your grant program's goals, design, operations, outcomes, and partnerships.

“How did you get my name?”

We are contacting individuals who administer American Reinvestment and Recovery Act (ARRA)-funded Green Jobs and Healthcare grant programs. Your name was provided to us by DOL, or the grantee organization for which you work.

“What happens if I don't participate?”

Your participation is voluntary and will not affect your organization's eligibility to receive future grant funding. However, your experiences and opinions are very important to the successful implementation of future grant programs.

“What if I don't have the time?”

The survey is brief and should only take 20 minutes of your time. You can complete the survey at a time that is convenient for you. The information that you provide is critical to the success of the study.

“What if I'm not interested?”

We are interested in your opinions and experiences. The information you provide will help future grantees successfully implement similar grant programs. There are no right or wrong answers. Any information you provide will be held private.

“Are my answers confidential?”

Any information you provide will be held in the strictest privacy and will be used only for the purposes of the study. Your answers will be combined with those of others and your name will never be used in reporting the results of the study. All personally identifiable data will be kept private except as required by law. Your answers to questions will not affect your organization's eligibility to receive future grant funding.

“How long will this take?”

The length of the survey is different for different people, but it usually takes about 20 minutes total.

Green Jobs and Healthcare Grantee Survey

1. Program Context			
#	Research Question Related to	Survey Question	Potential Answers
1	1.a – Program Context	What is the name of the grant program you are supporting? Please provide the name recognized by DOL/ETA, for example the program name on the grant award document.	_____
2	1.a – Program Context	What is the name of your organization?	_____
3	1.a – Program Context	What is your position at your organization?	_____
4	1.c – Program Structure	What is the primary responsibility of your organization as related to the grant? <i>(Select all that apply.)</i>	<ul style="list-style-type: none"> ▪ Grant administration ▪ Program administration ▪ Sub-grant administration ▪ Sub-grant program administration ▪ Delivery of training services ▪ Don't know
5	1.a – Program Context	Did your organization use Labor Market Information (LMI) in developing and designing the grant program?	<ul style="list-style-type: none"> ▪ Yes ▪ No ▪ Don't know
6	1.a – Program Context	Did your organization use other sources of information about the local/regional labor market needs? If "No" or "Don't know", Skip to Q8	<ul style="list-style-type: none"> ▪ Yes ▪ No ▪ Don't know
7	1.a – Program Context	What methods did you use? <i>(Select all that apply.)</i>	<ul style="list-style-type: none"> ▪ Information from local employers and/or employer associations ▪ Information from state or local workforce agency ▪ Information from local economic development organizations ▪ Information from unions ▪ Other (Please specify)
8	1.a – Program Context	Has demand for trained workers in any of the areas in which training is provided decreased since the grant program began?	<ul style="list-style-type: none"> ▪ Yes ▪ No ▪ Don't know
9	1.b – Grant Timeframe	Is the original timeframe for this grant program (as stated in grant application) sufficient for implementing the program to enable achievement of its intended outcomes? If "Yes" or "Don't know", Skip to Q11	<ul style="list-style-type: none"> ▪ Yes ▪ No ▪ Don't know
10	1.b – Grant Timeframe	How much additional time would be needed?	<ul style="list-style-type: none"> ▪ 0-6 months ▪ 7 – 12 months ▪ 13 – 24 months ▪ More than 24 months
11	1.c – Program	Is this a new training program or an	<ul style="list-style-type: none"> ▪ New program

	Structure	expansion of a previously existing program?	<ul style="list-style-type: none">▪ Expansion of an existing program▪ Both a new program and an expansion of an existing program▪ Other (Please specify)
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1. Program Context			
#	Research Question Related to	Survey Question	Potential Answers
12a	1.d - Policy Context	Does the grant program incorporate or support any local, state, or Federal policies or programs (e.g., supporting the green economy)?	Local Policies/Programs
12b			<ul style="list-style-type: none"> ▪ Yes ▪ No
12c			State Policies/Programs <ul style="list-style-type: none"> ▪ Yes ▪ No
		If "No" to Q12a, Q12b, and Q12c, Skip to Q14	Federal Policies/Programs <ul style="list-style-type: none"> ▪ Yes ▪ No
13	1.d - Policy Context	What policies or programs does the grant incorporate or support? <i>(Open-ended)</i>	<hr/> <hr/> <hr/> <hr/>

2. Program Components and Service Delivery Strategy

#	Research Question Related to	Survey Question	Potential Answers
14	2.a – Program Components	What types of training does the program offer? <i>(Select all that apply.)</i>	<ul style="list-style-type: none"> ▪ On-the-job training ▪ Classroom-based training ▪ Hands-on skills training (e.g., installing solar panels in a solar installation training program) ▪ Apprenticeship training ▪ Basic work skills training (e.g., getting to work on time, wearing appropriate attire, conflict resolution) ▪ Adult basic education/ESL ▪ Internships ▪ Mentorships ▪ Transitional jobs ▪ Other (Please specify)
15	2.a – Program Components & 2.d – Support Services	What types of supportive services does the grant program offer? <i>(Select all that apply.)</i> If “None”, Skip to Q17	<ul style="list-style-type: none"> ▪ Child care ▪ Transportation ▪ Housing ▪ Clothing ▪ Financial counseling (e.g., household budgeting, establishing a checking account, credit repair) ▪ Emergency assistance ▪ Other (Please specify) ▪ None
16	2.a – Program Components & 2.d – Support Services	When are the support services offered? <i>(Select all that apply.)</i>	<ul style="list-style-type: none"> ▪ After the participants enrolled in the training program, but before training begins ▪ While participants are receiving the training ▪ After participants have completed the training program
17	2.a – Program Components	What types of credentials are earned by participants in this grant program? <i>(Select all that apply.)</i>	<ul style="list-style-type: none"> ▪ Work readiness certification ▪ Industry recognized/specific certification ▪ Associates Degree ▪ BA/BS Degree ▪ MA/MS Degree ▪ Don’t Know ▪ Other (Please specify)
18	2.a – Program Components	Does the training provided by this grant program focus on skills required in a growing industry where job growth is expected?	<ul style="list-style-type: none"> ▪ Yes ▪ No ▪ Don’t Know

#	Research Question Related to	Survey Question	Potential Answers
19	2.a - Program Components	Please identify the industry for which the grant program is providing skills training. <i>(Select all that apply.)</i>	<ul style="list-style-type: none"> ▪ Health Information Technology ▪ Other High Growth and Emerging Industries (e.g., information technology, advanced manufacturing, wireless and broadband deployment, transportation and warehousing, biotechnology) ▪ Energy-efficient building, construction, and retrofit industries ▪ Renewable electric power industry ▪ Energy efficient and advanced drive train vehicle industry ▪ Biofuels industry ▪ Deconstruction and materials use industries ▪ Energy efficiency assessment industry serving residential, commercial, or industrial sectors ▪ Manufacturers that produce sustainable products using environmentally sustainable processes and materials ▪ Other (Please specify)
20	2.a - Program Components	Does the grant proactively target participants that have not worked in the occupations being trained for in the past (e.g., training women for non-traditional occupations)?	<ul style="list-style-type: none"> ▪ Yes ▪ No
21	2.a - Program Components	Please identify which types of individuals or groups are being targeted by the training: <i>(Select all that apply.)</i>	<ul style="list-style-type: none"> ▪ Dislocated workers ▪ Unemployed individuals ▪ Incumbent workers ▪ Low income individuals ▪ Persons with disabilities ▪ Women ▪ Minorities ▪ Auto workers ▪ Ex-offenders ▪ High school dropouts ▪ Veterans/active duty/military spouses ▪ Other (Please specify) ▪ Don't know
22	2.b - Assessment and Case Management Services	Does the grant conduct a formal or written assessment as part of the participant selection process? If the grant program involves multiple training programs, do the majority of	<ul style="list-style-type: none"> ▪ Yes ▪ No

		the training programs conduct a formal or written assessment as part of the participant selection process?	
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#	Research Question Related to	Survey Question	Potential Answers
23	2.b – Assessment and Case Management Services	Does your grant program provide career guidance?	<ul style="list-style-type: none"> ▪ Yes ▪ No
24	2.c – Participant Recruitment and Targeting	<p>What methods were used to recruit participants?</p> <p><i>(Select all that apply).</i></p>	<ul style="list-style-type: none"> ▪ Referrals from the One-Stop Career Center/WIB ▪ Referrals from union(s) ▪ Referrals from employer(s) ▪ Mailings ▪ Emails ▪ Newsletters ▪ Career fairs ▪ Local news, radio, newspapers ▪ Social media ▪ Other (Please specify)
25	2.e – Training Design & Delivery	<p>If the grant program involves a single training program: were existing curricula used in developing the training program? If the grant program involves multiple training programs: were existing curricula used in developing the majority of the training programs?</p> <p>If “No”, Skip to Q27</p>	<ul style="list-style-type: none"> ▪ Yes ▪ No
26	2.e – Training Design & Delivery	<p>From what source(s) was the training curricula obtained?</p> <p><i>(Select all that apply).</i></p>	<ul style="list-style-type: none"> ▪ Grantee or Sub-grantee developed the training ▪ Partner developed the training ▪ Obtained the training from another source (please specify)
27	2.e – Training Design & Delivery	<p>How long did it take to develop a new curriculum? If the grant program involves multiple training programs, how long did it take to develop each new curriculum?</p>	<p>_____ (Specify)</p> <ul style="list-style-type: none"> ▪ Weeks ▪ Months
28	2.e – Training Design & Delivery	<p>Does the training program accommodate different participant schedules? (e.g., offered in the evenings, on weekends, or on different days of the week?) If the grant program involves multiple training programs, do the majority of the training programs accommodate different participant schedules?</p>	<ul style="list-style-type: none"> ▪ Yes ▪ No ▪ Don’t Know
29	2.e – Training Design & Delivery	<p>Is the training offered at facilities that are accessible by public transportation? If the grant program involves multiple training programs, are the majority of the training programs accessible by public transportation?</p>	<ul style="list-style-type: none"> ▪ Yes ▪ No ▪ Don’t Know
30	2.e – Training Design & Delivery	<p>What training modalities are used to deliver the training?</p>	<ul style="list-style-type: none"> ▪ Classroom ▪ On-line

#	Research Question Related to	Survey Question	Potential Answers
		<i>(Select all that apply).</i>	<ul style="list-style-type: none"> ▪ Other (Please specify)
31	2.e - Training Design & Delivery	Does the training program offer multiple entry/exit points to accommodate participants of different skill levels? If the grant program involves multiple training programs, do the majority of the training programs offer multiple entry/exit points to accommodate participants of different skill levels?	<ul style="list-style-type: none"> ▪ Yes ▪ No

3. Partnerships			
#	Research Question Related to	Survey Question	Potential Answers
32	3.a - Partner Relationships and Selection	<p>Prior to this grant, to what extent did your organization or your sub-grantees work on other grants or programs with any of the following types of partner organizations?</p> <ul style="list-style-type: none"> - Local Workforce Agency - Education/Training provider - Employers - Labor Unions - Community Based Organizations - Local/State Government 	<ul style="list-style-type: none"> ▪ None/Very Little ▪ Some ▪ A lot ▪ <p>(Response options for each type of partner organization)</p>
33	3.a - Partner Relationships and Selection	<p>Do any of the following types of partner organizations have a clearly defined role in the grant?</p> <ul style="list-style-type: none"> - Local Workforce Agency - Education/Training provider - Employers - Labor Unions - Community Based Organizations - Local/State Government 	<ul style="list-style-type: none"> ▪ Yes ▪ No ▪ Some do, but others do not ▪ Don't know ▪ Not applicable <p>(Response options for each type of partner organization)</p>
34	3.a - Partner Relationships and Selection	<p>Did any of the following types of partner organizations sign a Memorandum of Understanding (MOU) or other formal partnering agreement with the grant program?</p> <ul style="list-style-type: none"> - Local Workforce Agency - Education/Training provider - Employers - Labor Unions - Community Based Organizations - Local/State Government 	<ul style="list-style-type: none"> ▪ Yes ▪ No ▪ Don't know ▪ Not applicable <p>(Response options for each type of partner organization)</p>

#	Research Question Related to	Survey Question	Potential Answers
35	3.a - Partner Relationships and Selection	Which of the following organizations have <u>not been</u> involved in the grant, but would have been useful to include as a part of the grant planning and/or implementation process? (Select all that apply).	<ul style="list-style-type: none"> ▪ One-Stop Career Center ▪ Local or state government agency ▪ Faith-based organization ▪ Community-based organization ▪ Private training provider ▪ Employer group ▪ Community College ▪ University ▪ Union ▪ Other (Please specify) ▪ All of the organizations were involved
36	3.b - Partner Roles and Responsibilities	How involved were each of the following partners in program design : <ul style="list-style-type: none"> - WIB/Local Workforce Agency - Education/Training provider - Employers - Labor Unions - Community Based Organizations - Local/State Government 	<ul style="list-style-type: none"> ▪ Very involved ▪ Somewhat involved ▪ Not involved at all ▪ Not applicable ▪ Don't know
37	3.b - Partner Roles and Responsibilities	How involved were each of the following partners in developing the curriculum : <ul style="list-style-type: none"> - WIB/Local Workforce Agency - Education/Training provider - Employers - Labor Unions - Community Based Organizations - Local/State Government 	<ul style="list-style-type: none"> ▪ Very involved ▪ Somewhat involved ▪ Not involved at all ▪ Not applicable ▪ Don't know
38	3.b - Partner Roles and Responsibilities	How involved were each of the following partners in recruiting participants : <ul style="list-style-type: none"> - WIB/Local Workforce Agency - Education/Training provider - Employers - Labor Unions - Community Based Organizations - Local/State Government 	<ul style="list-style-type: none"> ▪ Very involved ▪ Somewhat involved ▪ Not involved at all ▪ Not applicable ▪ Don't know

#	Research Question Related to	Survey Question	Potential Answers
39	3.b - Partner Roles and Responsibilities	How involved were each of the following partners in training delivery : <ul style="list-style-type: none"> - WIB/Local Workforce Agency - Education/Training provider - Employers - Labor Unions - Community Based Organizations - Local/State Government 	<ul style="list-style-type: none"> ▪ Very involved ▪ Somewhat involved ▪ Not involved at all ▪ Not applicable ▪ Don't know
40	3.b - Partner Roles and Responsibilities	How involved were each of the following partners in job placement : <ul style="list-style-type: none"> - WIB/Local Workforce Agency - Education/Training provider - Employers - Labor Unions - Community Based Organizations - Local/State Government 	<ul style="list-style-type: none"> ▪ Very involved ▪ Somewhat involved ▪ Not involved at all ▪ Not applicable ▪ Don't know
41	3.b - Partner Roles and Responsibilities	How involved were each of the following partners in managing the grant program : <ul style="list-style-type: none"> - WIB/Local Workforce Agency - Education/Training provider - Employers - Labor Unions - Community Based Organizations - Local/State Government 	<ul style="list-style-type: none"> ▪ Very involved ▪ Somewhat involved ▪ Not involved at all ▪ Not applicable ▪ Don't know
42	3.b - Partner Roles and Responsibilities	How involved were each of the following partners in developing a sustainability plan for after the grant has expired: <ul style="list-style-type: none"> - WIB/Local Workforce Agency - Education/Training provider - Employers - Labor Unions - Community Based Organizations - Local/State Government 	<ul style="list-style-type: none"> ▪ Very involved ▪ Somewhat involved ▪ Not involved at all ▪ Not applicable ▪ Don't know

4. Program Management, Funding, and Sustainability

#	Research Question Related to	Survey Question	Potential Answers
43	4.a - Leveraged Resources	What kinds of leveraged resources have partners brought to the grant? <i>(Select all that apply).</i>	<ul style="list-style-type: none"> ▪ Provided instructors/trainers ▪ Provided the training curriculum ▪ Provided a location to conduct the training at ▪ Provided training equipment ▪ Provided supportive services ▪ Provided funding ▪ None of the above ▪ Other (please specify)
44	4.b - Use of Program Data	How does the grant program collect outcomes data (e.g., employment, occupation, job retention) for program participants?	<ul style="list-style-type: none"> ▪ Survey of participants ▪ Follow-up calls/ meetings with participants ▪ State data/UI Wage Records ▪ Other (please specify)
45	4.b - Use of Program Data	How does the grant program solicit feedback from <i>program participants</i> to make adjustments and improve the program?	<ul style="list-style-type: none"> ▪ Program participant exit survey ▪ Focus groups ▪ Suggestion box ▪ Phone calls to participants ▪ Grant does not solicit feedback from participants ▪ Other (Please specify)
46	4.b - Use of Program Data	How does the grant solicit feedback from <i>employers</i> to make adjustments and improve the program?	<ul style="list-style-type: none"> ▪ Employer survey ▪ Focus groups ▪ Grant does not solicit feedback from employers ▪ Other (Please specify)
47	4.c - Sustainability	Is there a written sustainability plan for the program once the grant has expired? If “No” or “Currently being developed”, Skip to Q49	<ul style="list-style-type: none"> ▪ Yes ▪ No ▪ A written sustainability plan is currently being developed.
48	4.c - Sustainability	When was the sustainability plan developed?	<ul style="list-style-type: none"> ▪ During the planning period immediately following grant award ▪ Later in the first year of the grant ▪ During the second year of the grant ▪ Other (Please specify)
49	4.c - Sustainability	What components of the program will be sustained? <i>(Select all that apply).</i>	<ul style="list-style-type: none"> ▪ Job training ▪ Job placement ▪ Supportive services ▪ Participant recruitment ▪ None of them ▪ Don't know ▪ Other (Please specify)
50	4.c - Sustainability	Once ARRA funding has been exhausted, what funding source(s) will sustain the program?	<ul style="list-style-type: none"> ▪ Federal funding ▪ State or local government funding ▪ Employer funding ▪ Union funding ▪ Foundation funding (Please specify)

			<ul style="list-style-type: none">▪ There are currently no funding sources to sustain the program once ARRA funding has been exhausted.▪ Other (Please specify)▪ Do not know
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#	Research Question Related to	Survey Question	Potential Answers
51	4.d - Grant and Funding Administration	Please choose the option that best describes the experience of your grant program. The process for the approval of grant expenditures:	<ul style="list-style-type: none"> ▪ Facilitated grant implementation ▪ Impeded grant implementation ▪ Neither facilitated nor impeded grant implementation
52	4.d - Grant and Funding Administration	Please indicate the type(s) of technical assistance on grant administration provided to you by DOL: <i>(Select all that apply).</i>	<ul style="list-style-type: none"> ▪ Training workshops ▪ All-grantee conferences ▪ On-site technical assistance ▪ Telephone technical assistance ▪ Did not receive technical assistance from DOL on grant administration

5. Program Outcomes			
#	Research Question Related to	Survey Question	Potential Answers
53	5.a – Outcomes Achieved	In addition to the outcome goals/performance requirements outlined in the SGA, were any additional goals established for this grant program? If “No” or “Don’t know”, Skip to Q55	<ul style="list-style-type: none"> ▪ Yes ▪ No ▪ Don’t know
54	5.a – Outcomes Achieved	Please list the additional goals established for this grant program. (open-ended)	<hr/> <hr/> <hr/>
55	5.a – Outcomes Achieved	Based on the data your grant program collected, in what outcome areas has the grant program been most effective in meeting its goals? <i>(Select all that apply).</i>	<ul style="list-style-type: none"> ▪ Training completion ▪ Certifications earned ▪ Job placement ▪ Job retention ▪ Participant earnings
56	5.a – Outcomes Achieved	In what outcome areas has the grant program been least effective in meeting its goals? <i>(Select all that apply).</i>	<ul style="list-style-type: none"> ▪ Training completion ▪ Certifications earned ▪ Job placement ▪ Job retention ▪ Participant earnings
57	5.b – Career Pathways and Certifications	Does the training help participants get onto a career pathway that allows for future advancement? If the grant program involves multiple training programs, do the majority of the training programs help participants get onto a career pathway that allows for future advancement?	<ul style="list-style-type: none"> ▪ Yes ▪ No
58	5.b – Career Pathways and Certifications	Does the training result in industry-recognized certifications or credentials? If the grant program involves multiple training programs, do the majority of the training programs result in industry-recognized certifications or credentials?	<ul style="list-style-type: none"> ▪ Yes ▪ No
59	5.b – Career Pathways and Certifications	Does the training result in stackable certifications/credentials? If the grant program involves multiple training programs, do the majority of the training programs result in stackable certifications/credentials?	<ul style="list-style-type: none"> ▪ Yes ▪ No
60	5.b – Career Pathways and Certifications	Does the training result in portable certifications/credentials? If the grant program involves multiple training programs, do the majority of	<ul style="list-style-type: none"> ▪ Yes ▪ No

		the training programs result in portable certifications/credentials?	
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6. Program Replicability and Lessons Learned			
#	Research Question Related to	Survey Question	Potential Answers
61	5.a – Outcomes Achieved	<p>Would you agree or disagree with the following statement:</p> <p>The local economic conditions created challenges in achieving program goals.</p>	<ul style="list-style-type: none"> ▪ Strongly disagree ▪ Disagree ▪ Neither agree nor disagree ▪ Agree ▪ Strongly agree
62	6.b – Lessons Learned	<p>In which of the following areas has the program faced challenges in implementation?</p> <p><i>(Select all that apply).</i></p> <p>If “None of the Above”, do not answer Q63 or Q64.</p>	<ul style="list-style-type: none"> ▪ Grant administration ▪ Participant recruitment ▪ Participant retention in training ▪ Job placement ▪ Strategic partnerships ▪ Other (Please specify) ▪ None of the above
63	6.b – Lessons Learned	<p>To address these challenges, have changes been made to the way in which services are delivered to program participants?</p> <p>If “No”, do not answer Q64.</p>	<ul style="list-style-type: none"> ▪ Yes ▪ No
64	6.b – Lessons Learned	<p>Please describe the changes made.</p> <p><i>(Open-ended)</i></p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>