U.S. DEPARTMENT OF HOMELAND SECURITY TRANSPORTATION SECURITY ADMINISTRATION	Reporting Guidelines for Air Cargo Screening Populations	OMB No. 1652-0053 Exp: 04/30/2012

Who must comply?	Certified Cargo Screening Program (CCSP) participants
What is this collection about?	This information collection requires a CCSP participant to collect, report and submit information on the volume of cargo screened for transport on passenger aircraft.
Where do I find the requirements for this information?	The cargo reporting requirements can be found in the Certified Cargo Screening Security Program/Order per 49 CFR 1549.5 (a) and 74 Fed. Reg. 47697 (September 16, 2009)
When must information be submitted to the TSA?	The information must be reported to TSA on a monthly basis and is due no later than the 10th day of the month following the cargo screening date (e.g., February data must be reported by March 10th).
How is the information submitted?	The information must be submitted using the Cargo Reporting Tool at https://fas.tsa.dhs.gov/. Whenever the Cargo Reporting Tool is not available, a CCSP participant may submit the report template in an electronic format to Cargoreporting@dhs.gov
	Each CCSP participant should use the following e-mail subject header when submitting reports:
	Submission_Cargo Reporting_Applicable CCSF-Shipper Name_Month_Year
	(e.g., Submission_Cargo Reporting_CCSF-Shipper Name_02_2009)
What happens when complete information is received?	Once TSA receives all required screened cargo data, TSA must submit a report, on a quarterly basis, to Congress detailing the volume of screened cargo transported on passenger aircraft.
For additional information, contact--	CCSP participant are asked to direct policy-related questions regarding cargo screening reporting to the CCSP participant's assigned Principal Cargo Security Analyst. Technical questions about the cargo reporting process should be forwarded to Cargoreporting@dhs.gov with the subject header "Technical Question.