

U.S. DEPARTMENT OF HOMELAND SECURITY TRANSPORTATION SECURITY ADMINISTRATION	Reporting Guidelines for Air Cargo Screening Populations US	OMB No. 1652-0040 Exp: 04/30/2012
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Who must comply?	Air carriers and aircraft operators operating flights within the United States must submit monthly reports on screened cargo carried on passenger aircraft.
What is this collection about?	This information collection requires an air carrier or aircraft operator to collect, report, and submit information on the volume of cargo screened for transport on passenger aircraft.
Where do I find the requirements for this information?	The cargo reporting requirements can be found in the Aircraft Operator Screening Standard Security Program for Aircraft Operators or the Model Security Program for Air Carriers.
When must information be submitted to the TSA?	The information must be reported to TSA on a monthly basis and is due no later than the 10th day of the month following the cargo screening date (e.g., February data must be reported by March 10th).
How is the information submitted?	<p>The information must be submitted using the Cargo Reporting Tool at https://fas.tsa.dhs.gov/. Whenever the Cargo Reporting Tool is not available, an Air Carrier or Aircraft Operator may submit the report template in an electronic format to Cargoreporting@dhs.gov</p> <p>Each air carrier or aircraft operator should use the following e-mail subject header when submitting reports:</p> <p>Submission_Cargo Reporting_Applicable Airline Name_Month_Year <i>(e.g., Submission_Cargo Reporting_Sample Airline Name_XX_20XX)</i></p>
What happens when complete information is received?	Once TSA receives all required screened cargo data, TSA must submit a report, on a quarterly basis, to Congress detailing the volume of screened cargo transported on passenger aircraft.
For additional information, contact--	Air Carriers and Aircraft Operators are asked to direct policy-related questions regarding cargo screening reporting to the carrier's assigned TSA Principle Security Inspector (PSI). Technical questions about the cargo reporting process should be forwarded to Cargoreporting@dhs.gov with the subject header "Technical Question."

PAPERWORK REDUCTION ACT BURDEN STATEMENT:

An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number.

Transportation Security Administration estimates that the average burden for reporting is 52 hours per year. You may submit any comments concerning the accuracy of this burden estimate or any suggestions for reducing the burden to:

TSA-11, Attention: PRA 1652-0053 601 South 12th Street, Arlington, VA 20598