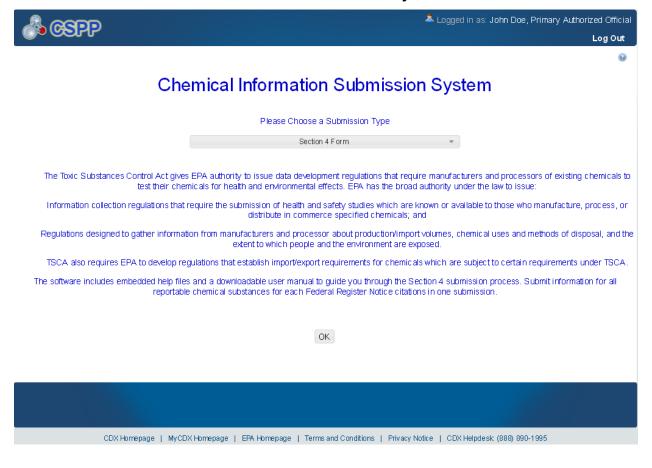


# Chemical Information Submission System – Section 4

The 'Chemical Information Submission System' screen provides a list of submission types from which the user can choose. Based on the selected submission type, the system directs the user to the appropriate application 'Home' screen.

The following exhibit shows a screen capture of the 'Chemical Information Submission System' screen:

Exhibit 1-1 Chemical Information Submission System Screen - Section 4



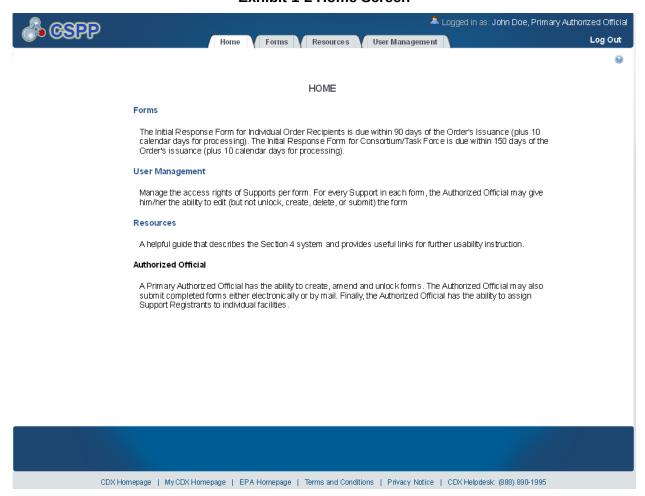


#### Home

The 'Home' screen provides the user with links and tabs to access information for the form type, user management, and resources. Additionally, the system provides the user with information relevant to the logged in user's role.

The following exhibit shows a screen capture of the 'Home' screen:

**Exhibit 1-2 Home Screen** 

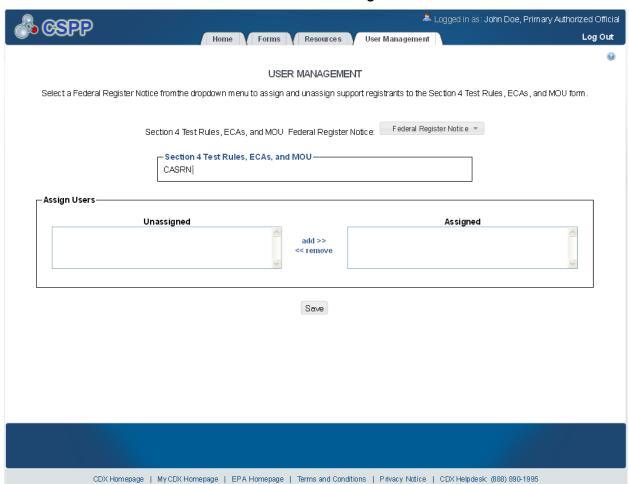




## User Management

The 'User Management' screen allows the Authorized Official to manage the access rights of Supports to the appropriate forms within the Section 4 Reporting application. For every Support, the Authorized Official may give him/her the ability to edit (but not unlock, create, delete, or submit) the form.

The following exhibit shows a screen capture of the 'User Management' screen:



**Exhibit 1-3 User Management** 

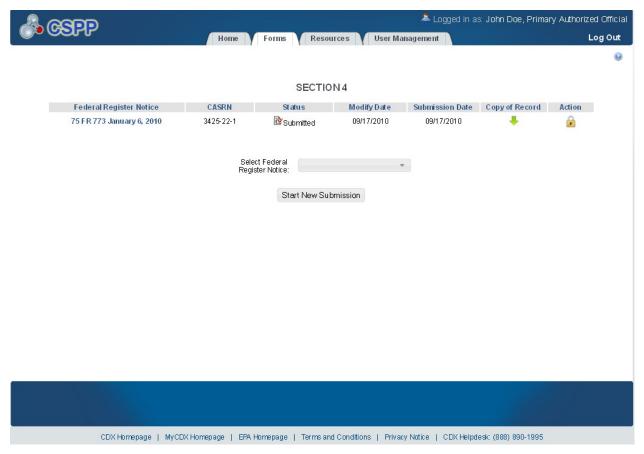


#### Section 4 Forms

The 'Section 4' form screen presents the user with a list of forms submitted or started by the AO during the current reporting cycle. Additionally, AOs may begin a new submission from this screen.

The following exhibit shows a screen capture of the 'Section 4' Forms screen:

**Exhibit 1-4 Forms Screen** 

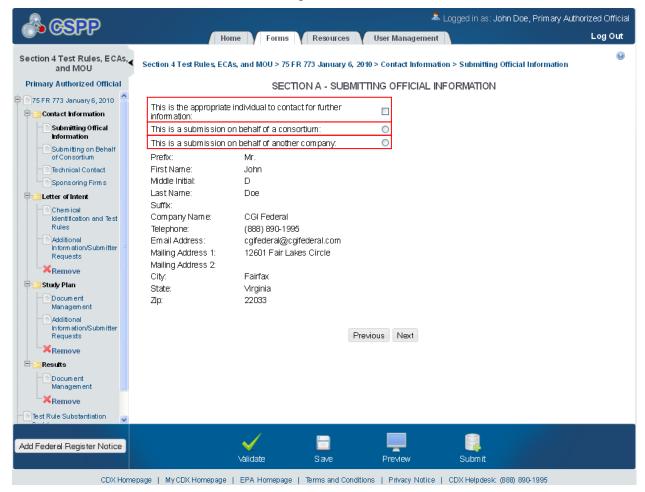




### **Submitting Official Information**

The 'Section A – Submitting Official Information' allows the user to confirm their contact information. The screen is pre-populated with the information entered by the user during CDX registration.

The following exhibit shows a screen capture of the 'Submitting Official Information' screen:



**Exhibit 1-5 Submitting Official Information Screen** 



### Submitting on Behalf of Consortium

The 'Section A.1.1 – Submitting on Behalf of Consortium' screen allows users to submit Section 4 forms on behalf of a consortium covered under the reporting requirement. The screen presents a list of text fields that allows the user to input contact information for each consortia member.

The following exhibit shows a screen capture of the 'Submitting on Behalf of Consortium' screen:

🏝 Logged in as: John Doe, Primary Authorized Official Log Out Home Y Forms Y Resources Y User Management 0 Section 4 Test Rules, ECAs, ✓ Section 4 Test Rules, ECAs, and MOU > 75 FR 773 January 6, 2010 > Contact Information > Submitting on Behalf of (A.1) and MOU **Primary Authorized Official** SECTION A.1.1 - SUBMITTING ON BEHALF OF CONSORTIUM 75 FR 773 January 6, 2010 Fill out the fields below for each industry consortia member. Click the Save & Add Sponsor button to add each member Contact Information Consortium Name: Submitting Offical Prefix: In form ation Sponsor Name Contact Action First Name: Submitting on Behalf of Consortium Company 1 Middle Initial: × Company 2 Technical Contact Last Name: × Sponsoring Firms Company 3 Suffix: Letter of Intent Company 4 Sponsor Name: Chemical Identification and Test Telephone: Rules Email Address: Additional In form ation/Submitter Mailing Address 1: Requests Mailing Address 2: **X**Remo∨e City: Study Plan State: Docum ent Managem ent Additional In form ation/Submitter Requests Save & Add Sponsor **≭**Remove Results Previous Next Document Management **X**Remo∨e Add Federal Register Notice CDX Homepage | My CDX Homepage | EPA Homepage | Terms and Conditions | Privacy Notice | CDX Helpdesk: (888) 890-1995

**Exhibit 1-6 Submitting on Behalf of Consortium Screen** 



### Submitting on Behalf of

The 'Section A.1 – Submitting on Behalf of' screen allows users to submit Section 4 forms on behalf of another company covered under the reporting requirement. The screen presents a list of text fields that allows the user to input contact information of the manufacturing or processing establishment on whose behalf the submission is made.

The following exhibit shows a screen capture of the 'Submitting on Behalf of' screen:

🚨 Logged in as: John Doe, Primary Authorized Official Log Out Resources User Management 0 Section 4 Test Rules, ECAs, and MOU > 75 FR 773 January 6, 2010 > Contact Information > Submitting on Behalf of (A.1) and MOU Primary Authorized Official SECTION A.1 - SUBMITTING ON BEHALF OF 75 FR 773 January 6, 2010 Fill out the fields below for the manufacturing or processing establishment on whose behalf this submission is being made. ☐ ☐ Contact Information This is the appropriate individual to contact for further Submitting Offical In form ation information: Submitting on Behalf of Information Prefix: w First Name: Submitting on Behalf Middle Initial: Technical Contact Last Name: Sponsoring Firms Suffix: Letter of Intent Company Name: Chemical Identification and Test Telephone: Rules Email Address: Additional In form ation/Submitter Requests Mailing Address 1 Mailing Address 2: **≭**Remove City: Study Plan State: Document Management Ζір: Additional In form ation/Submitter Requests Previous Next **≭**Remove Results Document Add Federal Register Notice Validate Save Submit CDX Homepage | My CDX Homepage | EPA Homepage | Terms and Conditions | Privacy Notice | CDX Helpdesk: (888) 890-1995

**Exhibit 1-7 Submitting on Behalf of Screen** 

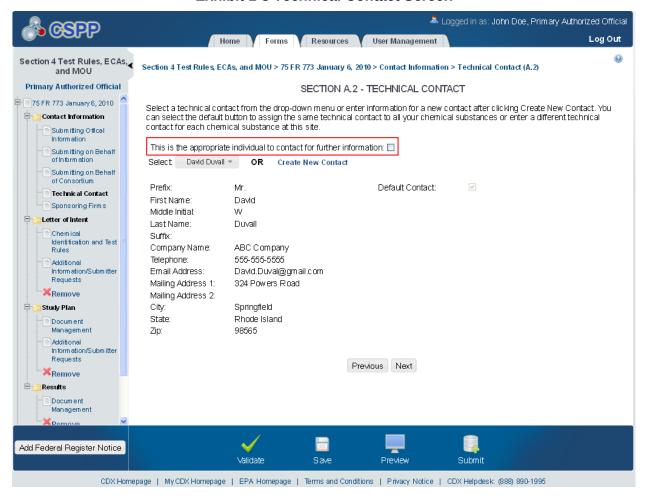


### **Technical Contact**

The 'Technical Contact' screen allows the user to add multiple technical contacts, if needed. The system will provide a virtual rolodex address book dropdown menu listing all added technical contacts.

The following exhibit shows a screen capture of the 'Technical Contact' screen:

**Exhibit 1-8 Technical Contact Screen** 



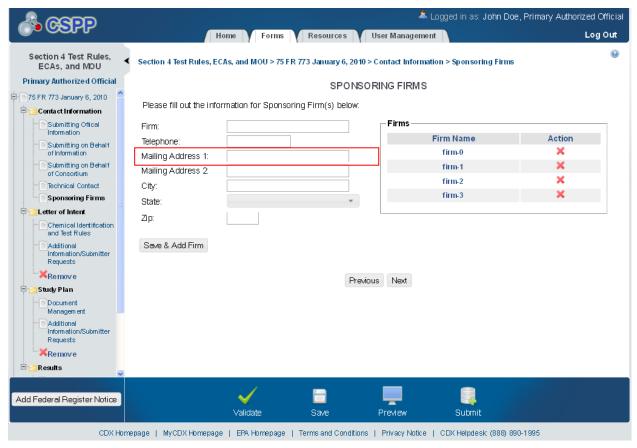


### **Sponsoring Firms**

The 'Sponsoring Firms' screen allows the user to input the contact information for the firm(s) which will be sponsoring the tests. The user is required to report the sponsoring firms when submitting a Letter of Intent.

The following exhibit shows a screen capture of the 'Sponsoring Firms' screen:

**Exhibit 1-9 Sponsoring Firms Screen** 



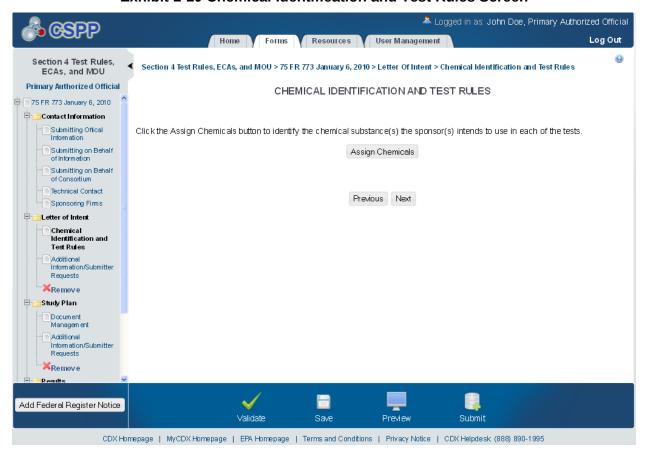


#### Chemical Identification and Test Rules

The 'Chemical Identification and Test Rules' screen gives the user the opportunity to assign chemicals to the sponsors which intend to use them for testing. The user should click the 'Assign Chemicals' button to complete this task.

The following exhibit shows a screen capture of the 'Chemical Identification and Test Rules' screen:

**Exhibit 1-10 Chemical Identification and Test Rules Screen** 



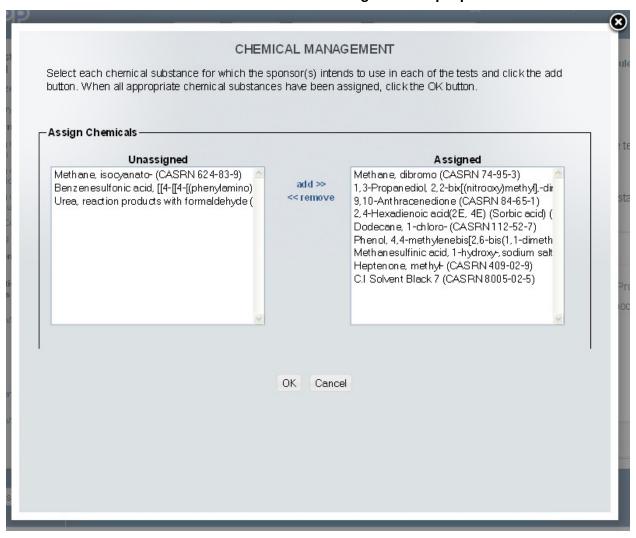


### **Chemical Management**

The 'Chemical Management' pop-up displays all chemicals associated with the submission and allows them to be assigned to a specific sponsor for testing. Once assigned, the chemicals will display on the 'Chemical Identification and Test Rules' screen.

The following exhibit shows a screen capture of the 'Chemical Management' pop-up screen:

**Exhibit 1-11 Chemical Management Pop-Up** 





#### Chemical Identification and Test Rules

The 'Chemical Identification and Test Rules' screen gives the user the opportunity to assign chemicals to the sponsors which intend to use them for testing. The user should click the 'Assign Chemicals' button to complete this task.

The following exhibits show screen captures of the 'Chemical Identification and Test Rules' screen after it is populated:

Exhibit 1-12 Chemical Identification and Test Rules Screen (populated) Scroll 1

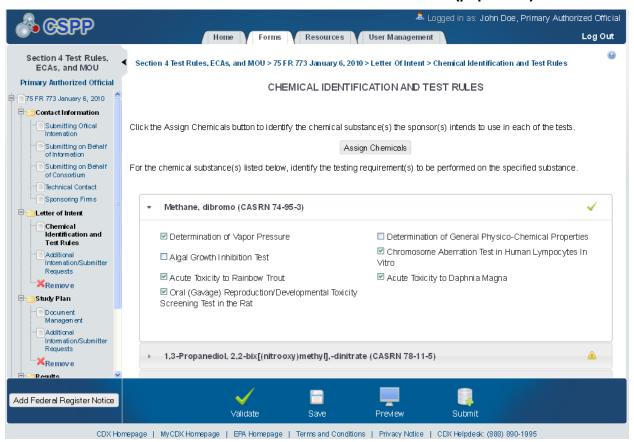
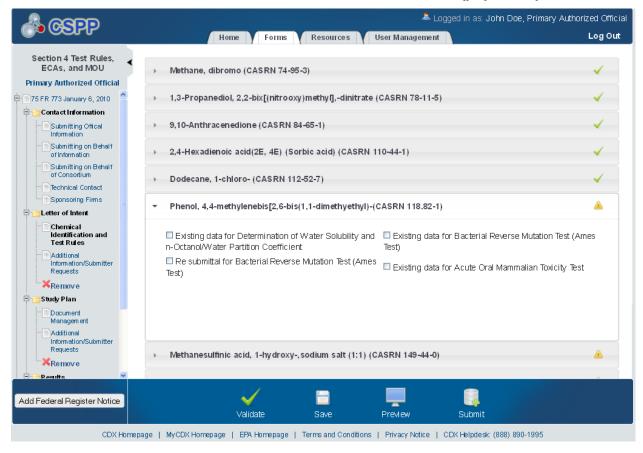


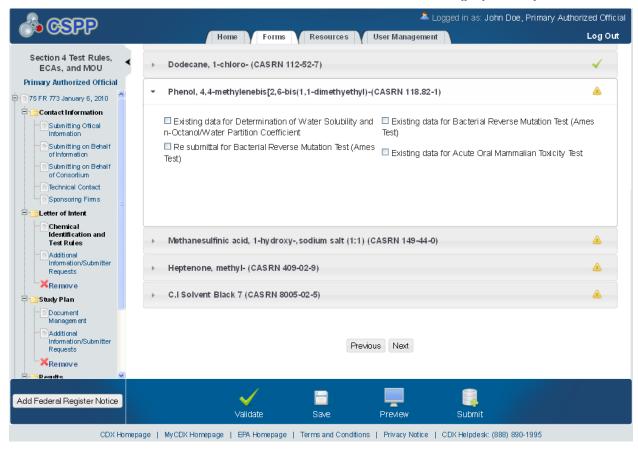


Exhibit 1-13 Chemical Identification and Test Rules Screen (populated) Scroll 2





### Exhibit 1-14 Chemical Identification and Test Rules Screen (populated) Scroll 3





# Additional Information / User Requests

The 'Additional Information/User Requests' screen allows user to input additional information and documents to address issues such as exemptions, exemption appeals, time extensions, etc.

The following exhibit shows a screen capture of the 'Additional Information / User Requests' screen:

Exhibit 1-15 Additional Information/User Requests Screen 🚨 Logged in as: John Doe, Primary Authorized Official **CSPP** Forms Resources User Management 0 Section 4 Test Rules, Section 4 Test Rules, ECAs, and MOU > 75 FR 773 January 6, 2010 > Letter Of Intent > Additional Information/User Requests (D) ECAs, and MOU Primary Authorized Official SECTION D - ADDITIONAL INFORMATION/USER REQUESTS ₱ ₱ 75 FR 773 January 6, 2010 Add New Document Contact Information Submitting Offical Document Type File Name Actions Submitting on Behalf of Information Submitting on Behalf of Consortium Previous Next Technical Contact Sponsoring Firms Letter of Intent Chemical Identification and Test Rules Additional Information/Submitte <sup>™</sup>Remove Study Plan Document Managem ent Additional Information/Submitter Requests <sup>™</sup>Remove Ē \_\_Results Add Federal Register Notice Validate Preview

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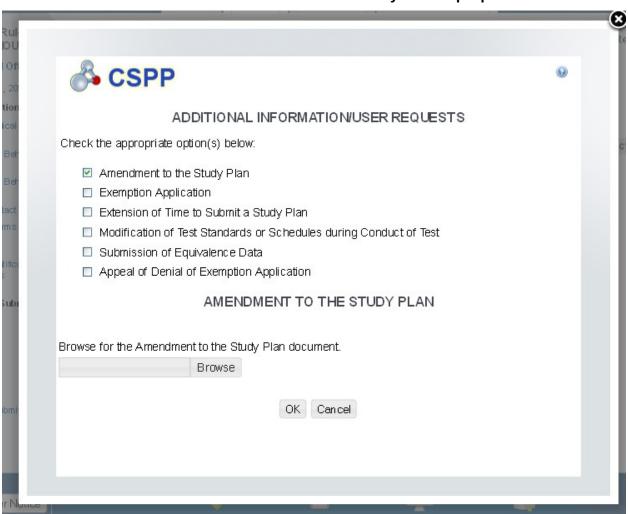


## Amendment to the Study Plan

The 'Amendment to the Study Plan' pop-up allows the user to provide additional information about a study plan. The user can upload and document and identify the type of document through this pop-up.

The following exhibit shows a screen capture of the 'Amendment to the Study Plan' pop-up screen:

Exhibit 1-16 Amendment to the Study Plan Pop-Up



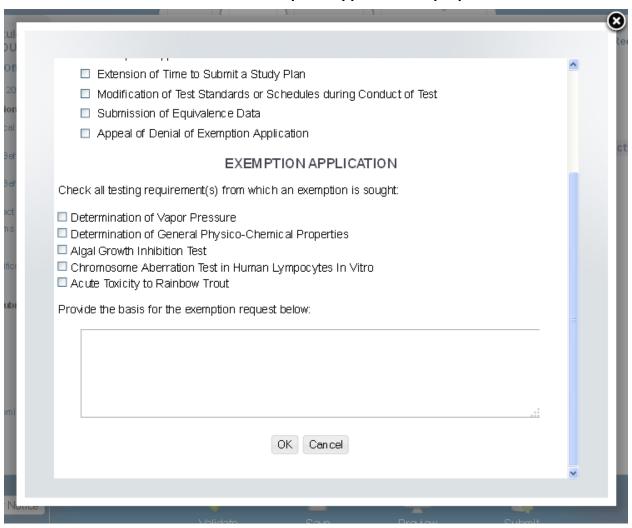


## **Exemption Application**

The 'Exemption Application' pop-up allows users to request exemptions from certain study requirements. The user should select the appropriate exemption checkboxes and provide reasoning for why the exemption is warranted.

The following exhibit shows a screen capture of the 'Exemption Application' pop-up screen:

**Exhibit 1-17 Exemption Application Pop-Up** 



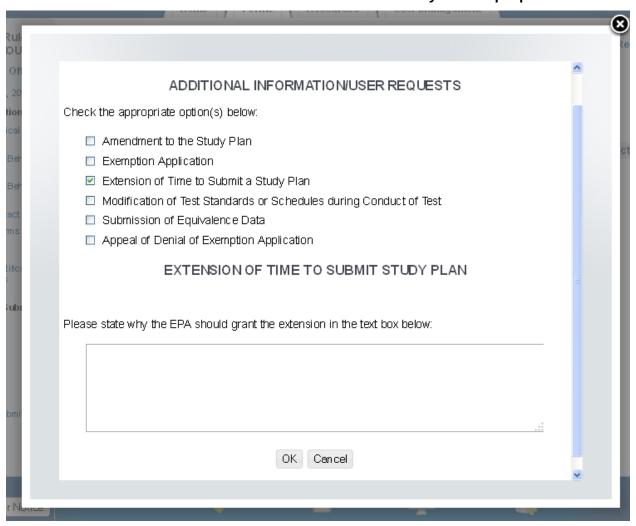


### Extension of Time to Submit Study Plan

The 'Extension of Time to Submit Study Plan' pop-up allows the user to request a time extension to submit their study information. The user should select the appropriate extension checkboxes and provide reasoning for why the extension is warranted.

The following exhibit shows a screen capture of the 'Extension of Time to Submit Study Plan' pop-up screen:

Exhibit 1-18 Extension of Time to Submit Study Plan Pop-Up



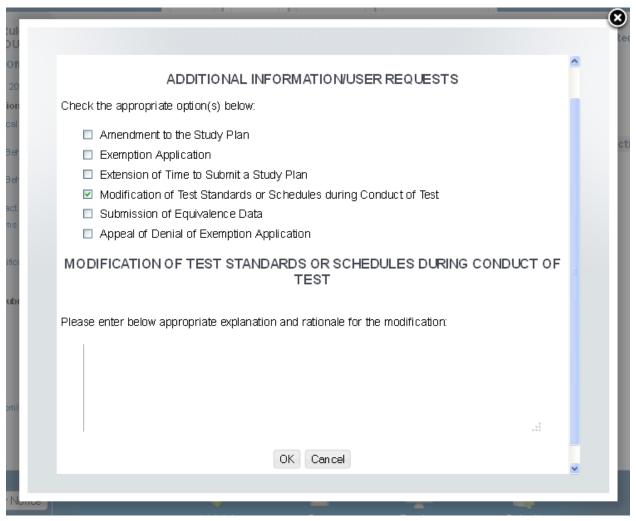


### Modification of Test Standards or Schedule during Conduct of Test

The 'Modification of Test Standards or Schedule during Conduct of Test' pop-up allows the user to request a modification of testing standards. The user should select the appropriate modification checkboxes and provide reasoning for why the extension is warranted.

The following exhibit shows a screen capture of the 'Modification of Test Standards or Schedule during Conduct of Test' pop-up screen:

Exhibit 1-19 Modification of Test Standards or Schedule during Conduct of Test Pop-Up



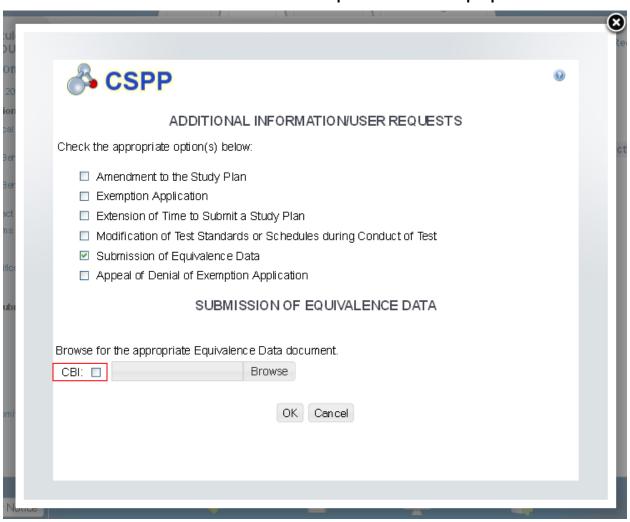


### Submission of Equivalence Data

The 'Submission of Equivalence Data' pop-up allows users filing for exemption to submit for equivalency when a test rule promulgated under section 4 requires the testing of two or more test substances which are forms of the same chemical.

The following exhibit shows a screen capture of the 'Submission of Equivalence Data' pop-up screen:

Exhibit 1-20 Submission of Equivalence Data Pop-Up



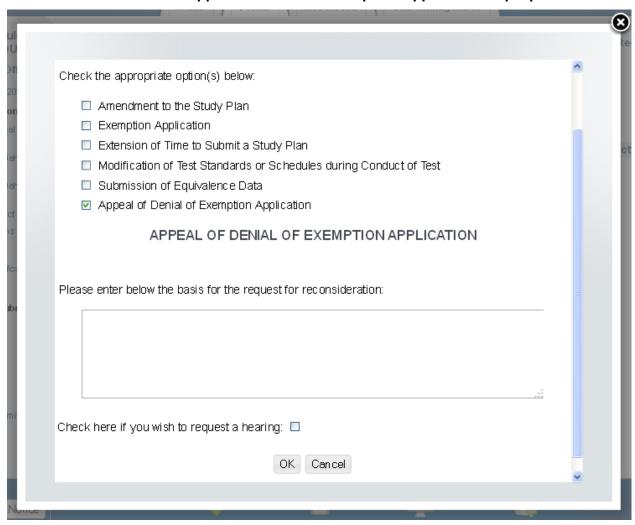


### Appeal of Denial of Exemption Application

The 'Appeal of Denial of Exemption Application' pop-up allows the user to request an appeal of a previous EPA exemption decision. The user should select the appropriate appeal checkboxes and provide reasoning for why the exemption should be reconsidered.

The following exhibit shows a screen capture of the 'Appeal of Denial of Exemption Application' pop-up screen:

**Exhibit 1-21 Appeal of Denial of Exemption Application Pop-Up** 



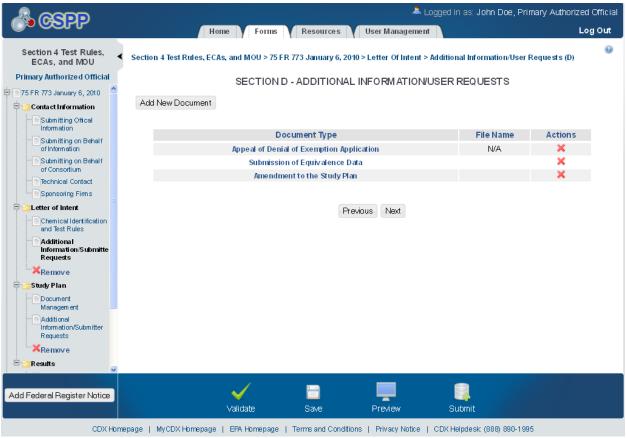


# Additional Information / User Requests (populated)

The 'Additional Information/User Requests' screen allows user to input additional information and documents to address issues such as exemptions, exemption appeals, time extensions, etc. This screen capture displays how a submitted 'Appeal of Denial of Exemption Application,' 'Submission of Equivalence Data,' and 'Amendment to the Study Plan' will display.

The following exhibit shows a screen capture of the 'Additional Information / User Requests' pop-up screen after it is populated:

Exhibit 1-22 Additional Information/User Requests (populated)



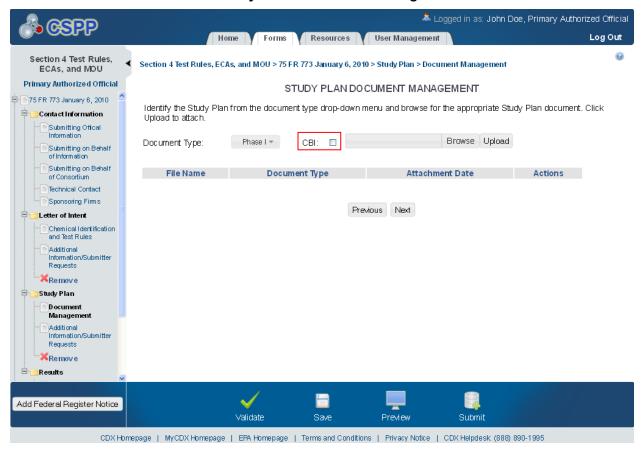


### Study Plan Document Management

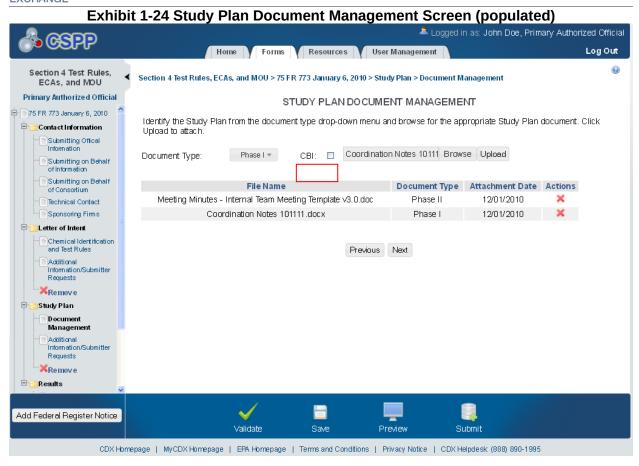
The 'Study Plan Document Management' screen allows users to upload and identify study plans.

The following exhibits show screen captures of the 'Study Plan Document Management' screen:

**Exhibit 1-23 Study Plan Document Management Screen** 







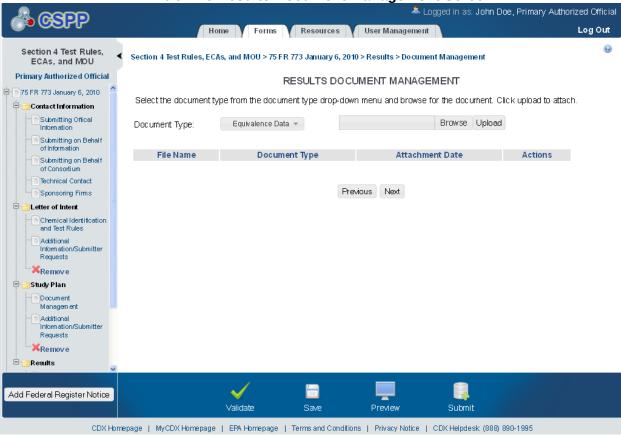
### **Results Document Management**

The 'Results Document Management' screen allows users to submit the results of a study. Users may identify and upload documents to perform this task.



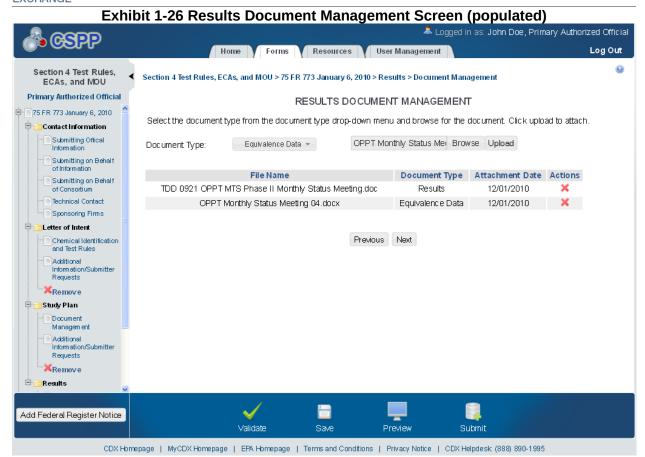
The following exhibits show screen captures of the 'Results Document Management' screen:

**Exhibit 1-25 Results Document Management Screen** 



This screen capture displays how submitted 'Results and 'Equivalence' information will display:







#### Test Rule Substantiation Part 1

The 'Test Rules Substantiation Part 1' screen allows users that have asserted claims of confidentiality for certain information submitted to EPA to provide the appropriate substantiation for those claims.

The following exhibit shows the screen capture of the 'Test Rule Substantiation Part 1' screen:

各 Logged in as: John Doe, Primary Authorized Official Log Out Resources User Management 0 Section 4 Test Rules, Section 4 Test Rules, ECAs, and MOU > 75 FR 773 January 6, 2010 > Test Rule Substantiation Part 1 ECAs, and MOU Primary Authorized Official **TEST RULE SUBSTANTIATION PART 1** 9-75 FR 773 January 6, 2010 1. Has the information been disclosed in a patent? Contact Information Yes 💿 No 🔾 Submitting Offical Submitting on Behalf of 2. Would disclosure of the study plan information disclose processes used in the manufacture or processing of a chemical substance or mixture? Submitting on Behalf of Yes 💿 No 🔾 Describe how this would occur Technical Contact Sponsoring Firms E Letter of Intent Chemical Identification and Test Rules 3. Would disclosure of the study plan information disclose the portion of a mixture comprised by any of Additional the substances in the mixture? Information/Submitter Yes 💿 No 🔾 Describe how this would occur <sup>™</sup>Remove Study Plan Management Information/Submitter 4. Has this information been disclosed to the public in any forms? Yes 💿 Nn 🔘 ™**X**Remove Describe the circumstances Management <sup>™</sup>XRemove Previous Next Test Rule Substantiation Test Rule Substantiation Part Add Federal Register Notice

Exhibit 1-27 Test Rule Substantiation Part 1 Screen

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#### Test Rule Substantiation Part 2

The 'Test Rules Substantiation Part 2' screen allows users that have asserted claims of confidentiality for certain information submitted to EPA to provide the appropriate substantiation for those claims.

The following exhibits shows the screen captures of the 'Test Rule Substantiation Part 2' screen:

Exhibit 1-28 Test Rule Substantiation Part 2 - Scroll 1

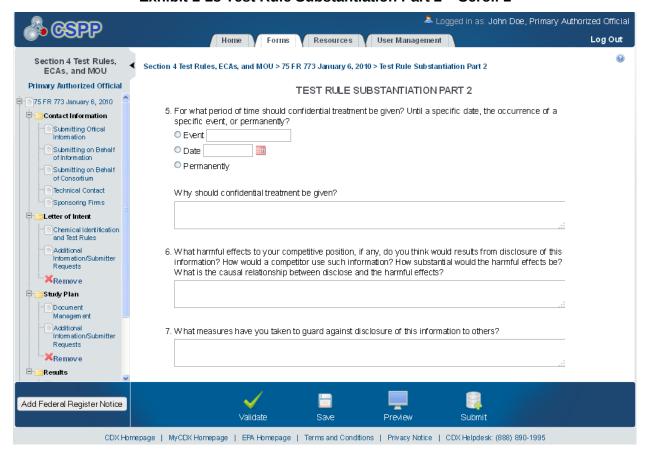




Exhibit 1-29 Test Rules Substantiation Part 2 - Scroll 2

