

Screen mock-ups are approximations and may change. Each optional field is outlined by a red text box.

Chemical Information Submission System – 8(a) PAIR

The ‘Chemical Information Submission System’ screen provides a list of Submission Types for the user to choose. Based on the selected Submission Type, the system directs the user to the appropriate application ‘Home’ screen.

The following exhibit shows the screen capture for the ‘Chemical Information Submission System’ screen for 8(a) PAIR submissions:

Exhibit 1-1 Chemical Information Submission System - 8(a) PAIR

The screenshot shows the 'Chemical Information Submission System' interface. At the top left is the 'GSPP' logo. At the top right, it says 'Logged in as: John Doe, Primary Authorized Official' with a 'Log Out' button. The main heading is 'Chemical Information Submission System'. Below this is the instruction 'Please Choose a Submission Type' and a dropdown menu currently showing '8(a) Manufacturer's Report - Preliminary Assessment Information Form'. A paragraph of text explains that TSCA 8(a) gives EPA the authority to require manufacturers and processors to maintain records and report data. An 'OK' button is centered below the text. At the bottom, there is a footer with links: 'CDX Homepage | MyCDX Homepage | EPA Homepage | Terms and Conditions | Privacy Notice | CDX Helpdesk (888) 890-1995'.

Home

The 'Home' screen presents the user with links to access various screens within the 8(a) PAIR application as well as links and tabs to access information regarding the form type, user management, and resources. This screen also displays information relevant to the logged in user's role.

The following exhibit shows the screen capture for the 'Home' screen for 8(a) PAIR submissions:

Exhibit 1-2 8(a) PAIR Home Screen

GSPP Logged in as: John Doe, Primary Authorized Official

Home Forms Resources User Management Log Out

HOME

Forms

The Initial Response Form for Individual Order Recipients is due within 90 days of the Order's Issuance (plus 10 calendar days for processing). The Initial Response Form for Consortium/Task Force is due within 150 days of the Order's Issuance (plus 10 calendar days for processing).

Fill out the FFDC §408(p) Order/FIFRA §(3)(c)(2)(B) DATA CALL-IN (DCI) by clicking the Forms tab.

User Management

Manage the access rights of Support Registrants per order. For every Support Registrant in each order, the Authorized Official may give him/her the ability to edit (but not unlock, create, delete, or submit) the form.

Resources

A helpful guide that describes the EDSP system and provides useful links for further usability instruction.

Authorized Official

A Primary Authorized Official has the ability to create, amend and unlock forms. The Authorized Official may also submit completed forms either electronically or by mail. Finally, the Authorized Official has the ability to assign Support Registrants to individual facilities.

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User Management

The 'User Management' screen allows the Primary Authorized Official to manage the access rights of Support Registrants to the appropriate forms within the 8(a) PAIR application. For every SR, the Authorized Official may give him/her the ability to edit (but not unlock, create, delete, or submit) the form.

The following exhibit shows the screen capture for the 'User Management' screen for 8(a) PAIR submissions:

Exhibit 1-3 User Management Screen

CDX
CENTRAL DATA
EXCHANGE

Logged in as: John Doe, Primary Authorized Official

Home Forms Resources User Management Log Out

USER MANAGEMENT

Select a Federal Register Notice from the dropdown menu to assign and unassign Supports to the 8(a) Manufacturer's Report - Preliminary Assessment Information form.

8(a) Manufacturer's Report - Preliminary Assessment Information Case Number:
Federal Register Notice

8(a) Manufacturer's Report - Preliminary Assessment Information
CASRN:

Assign Users

Unassigned

Assigned

add >>
<< remove

Save

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8(a) Manufacturer’s Report – Preliminary Assessment Information Forms

The ‘8(a) Manufacturer’s Report – Preliminary Assessment Information’ form screen presents the user with a list of forms submitted or started during the current reporting cycle. This screen also allows the user to start a new submission and access previously started submissions.

The following exhibit shows the screen capture for the ‘Forms’ screen for 8(a) PAIR submissions:

Exhibit 1-4 Forms Screen

Logged in as: John Doe, Primary Authorized Official

Home Forms Resources User Management Log Out

8(a) Manufacturer’s Report - Preliminary Assessment Information

Federal Register Notice	CASRN	Status	Modify Date	Submission Date	Copy of Record	Action
Citation 3	3425-22-1	Submitted	09/17/2010	09/17/2010	Download	Lock

Start New Submission

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Create Passphrase

The ‘Create Passphrase’ screen allows a user with the AO role to start a new submission and associate a passphrase with the submission. The screen also provides instruction about selecting a valid passphrase.

The following exhibit shows the screen capture for the ‘Create Passphrase’ screen for 8(a) PAIR submissions:

Exhibit 1-5 Create Passphrase Screen

CREATE PASSPHRASE

Please create a passphrase that is at least 10 characters in length. To better protect your account, your passphrase should contain a combination of letters and numbers. Your passphrase may include spaces, but should not contain special characters (for example, +, ?, and *).

New Passphrase:

Confirm New Passphrase:

A passphrase can only be created by an Authorized Official for a reporting site. Your passphrase will be used as an encryption key to protect the contents of your data. As an Authorized Official, you are responsible for remembering your passphrase and distributing it to only Authorized Support Registrants for your site.

Note: If you lose or forget your passphrase, you will not be able to access your Initial Response Form to print, submit, or make changes. You will need to complete a new Initial Response Form and create a new passphrase for the reportable chemical substance(s) at your site. For security reasons, the system administrator will not have access to your passphrase and will not be able to retrieve it or reset it to a new one.

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Submitting Official Information

The 'Section A – Submitting Official Information' screen allows the user to confirm their contact information. The screen is pre-populated with the information previously entered by the user during CDX registration.

The following exhibit shows the screen capture for the 'Submitting Official Information' screen for 8(a) PAIR submissions:

Exhibit 1-6 Submitting Official Information Screen

GSPP Logged in as: John Doe, Primary Authorized Official

Home Forms Resources User Management Log Out

8(a) Manufacturer's Report Preliminary Assessment Information > Submitting Official Information (A)

SECTION A - SUBMITTING OFFICIAL INFORMATION

Primary Authorized Official

- Submitter Information
 - Submitting Official Information (A)
 - Submitting on Behalf of (A.1)
- Chemical Report
 - Technical Contact (A.2)
 - Chemical Identification (B)
 - Plant Site Physical Location (C)
 - Mailing Address (D)
 - Preliminary Assessment Information (E) Part A
 - Preliminary Assessment Information (E) Part B

Remove

Prefix: Mr.
 First Name: John
 Middle Initial: D
 Last Name: Doe
 Suffix:
 Company Name: CGI Federal
 Telephone: (888) 890-1995
 Email Address: cgifederal@cgifederal.com
 Mailing Address 1: 12601 Fair Lakes Circle
 Mailing Address 2:
 City: Fairfax
 State: Virginia
 Zip: 22033

Previous Next

Add Chemical Report

Validate Save Preview Submit

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Submitting on Behalf of

The ‘Section A.1 – Submitting on Behalf of’ screen allows the user to submit forms on behalf of another company covered under the reporting requirement. The screen displays a list of text fields that allows the user to input contact information of the manufacturing or processing establishment on whose behalf the submission is made.

The following exhibit shows the screen capture for the ‘Submitting on Behalf of’ screen for 8(a) PAIR submissions:

Exhibit 1-7 Submitting on Behalf Of Screen

The screenshot displays the GSPP (Global Site Performance) web application interface. At the top, the user is logged in as 'John Doe, Primary Authorized Official'. The navigation menu includes 'Home', 'Forms', 'Resources', and 'User Management', with a 'Log Out' button. The breadcrumb trail shows the path: '8(a) Manufacturer's Report Preliminary Assessment Information > Submitting on Behalf of (A.1)'. The main heading is 'SECTION A.1 - SUBMITTING ON BEHALF OF'. Below this, a instruction reads: 'Fill out the fields below for the manufacturing or processing establishment on whose behalf this submission is being made.' The form contains the following fields: Prefix (dropdown), First Name (text), Middle Initial (text), Last Name (text), Suffix (dropdown), Company Name (text), Telephone (text), Email Address (text), Mailing Address 1 (text), Mailing Address 2 (text), City (text), State (dropdown), and Zip (text). The 'Prefix', 'Middle Initial', and 'Mailing Address 2' fields are highlighted with red boxes. At the bottom of the form are 'Previous' and 'Next' buttons. The footer contains a 'Validate' button with a green checkmark, and 'Save', 'Preview', and 'Submit' buttons with their respective icons. The footer also includes a navigation bar with links to 'CDX Homepage', 'MyCDX Homepage', 'EPA Homepage', 'Terms and Conditions', 'Privacy Notice', and 'CDX Helpdesk: (888) 890-1995'.

Technical Contact

The ‘Technical Contact’ screen allows the user to add multiple technical contacts, if needed. The system will provide a virtual rolodex address book dropdown menu listing all added technical contacts.

The following exhibit shows the screen capture for the ‘Technical Contact’ screen for 8(a) PAIR submissions:

Exhibit 1-8 Technical Contact Screen

GSPP Logged in as: John Doe, Primary Authorized Official

Home Forms Resources User Management Log Out

8(a) Manufacturer's Report Preliminary Assessment Information

8(a) Manufacturer's Report Preliminary Assessment Information > Technical Contact (A.2)

SECTION A.2 - TECHNICAL CONTACT

Select a technical contact from the drop-down menu or enter information for a new contact after clicking Create New Contact. You can select the default button to assign the same technical contact to all your chemical substances or enter a different technical contact for each chemical substance at this site.

Select OR [Create New Contact](#)

CBI:

Prefix: Mr. Default Contact:

First Name: David

Middle Initial: W

Last Name: Duval

Suffix:

Company Name: ABC Company

Telephone: 555-555-5555

Email Address: David.Duval@gmail.com

Mailing Address 1: 324 Powers Road

Mailing Address 2:

City: Springfield

State: Rhode Island

Zip: 98565

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Plant Site Physical Location

The 'Plant Site/Physical Location' screen displays information pertaining to the physical location of a test site. Its information is populated and displayed based on the information currently housed in CDX.

The following exhibit shows the screen capture for the 'Plant Site Physical Location' screen for 8(a) PAIR submissions:

Exhibit 1-9 Plant Site Physical Location Screen

GSPP Logged in as: John Doe, Primary Authorized Official

Home Forms Resources User Management Log Out

8(a) Manufacturer's Report Preliminary Assessment Information

8(a) Manufacturer's Report Preliminary Assessment Information > Plant Site Physical Location (C)

SECTION B - PLANT SITE PHYSICAL LOCATION

Enter the name, physical location address, and Dun & Bradstreet Number of the plant site for which the data are reported.

Plant Site:

CBI:

Company: CGI Federal

Address 1: 12601 Fair Lakes Circle

Address 2:

City: Fairfax

State: VA

Zip Code: 22033

Email: cgifederal@cgifederal.com

Telephone: (888) 890-1995

Dun & Bradstreet:

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Mailing Address

The ‘Section C – Mailing Address’ screen allows the user to manually enter mailing address information for the plant site or corporate headquarters.

The following exhibit shows the screen capture for the ‘Mailing Address’ screen for 8(a) PAIR submissions:

Exhibit 1-10 Mailing Address Screen

Logged in as: John Doe, Primary Authorized Official

Home Forms Resources User Management Log Out

8(a) Manufacturer's Report Preliminary Assessment Information

Primary Authorized Official

8(a) Manufacturer's Report Preliminary Assessment Information > Mailing Address (D)

SECTION C - MAILING ADDRESS

Mark the appropriate box to show whether the plant site or corporate headquarters is submitting this form. Enter the corresponding name and mailing address.

Plant Site
 Corporate Headquarters

CBI:

Company:

Address 1:

Address 2:

City:

State:

Zip Code:

Email:

Telephone:

Dun & Bradstreet:

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Plant Site Activities

The ‘Section D - Plant Site Activities’ screen allows the user to manually enter activity information for the plant site detailed in the submission.

The following exhibits show the screen captures for the ‘Plant Site Activities’ screen for 8(a) PAIR submissions:

Exhibit 1-11 Plant Site Activities Screen (Scroll 1)

8(a) Manufacturer's Report Preliminary Assessment Information > Preliminary Assessment Information (E) Part A

SECTION D - PRELIMINARY ASSESSMENT INFORMATION

Part A – Plant Site Activities

Please complete all fields below. Information in part A must be your best estimate from readily obtainable data.

This company is not involved in any manufacturing activity and imports a chemical at one site and processes it at another facility.

1. Total Quantity Imported kg

2. Quantity manufactured for sale or use kg

3a. Quantity lost to the environment kg ± %

3b. Quantity in wastes treated to destroy the chemical kg ± %

3c. Quantity in wastes not treated to destroy the chemical kg ± %

3d. Quantity lost during manufacture kg

Activity	Process Category	Quantity (kg)	Total Quantity (kg)	Total Works	Total Worker-Hours	CBI
4. Manufacture of the	Enclosed	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>

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Exhibit 1-12 Plant Site Activities Screen (Scroll 2)

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Log Out

Home | Forms | Resources | User Management

8(a) Manufacturer's Report Preliminary Assessment Information

Primary Authorized Official

Submitter Information

- Submitting Official Information (A)
- Submitting on Behalf of (A.1)

Chemical Report

- Technical Contact (A.2)
- Chemical Identification (B)
- Plant Site Physical Location (C)
- Mailing Address (D)
- Preliminary Assessment Information (E) Part A
- Preliminary Assessment Information (E) Part B
- Remove

	Open	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Enclosed	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6. On-site Nonreactant Use of the Chemical Substance	Controlled Release	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Open	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Enclosed	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7. On-site Preparation of Products	Controlled Release	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Open	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

CBI:

8. Manufacturer's Products

g. Products for Export kg

Domestic Industrial Products	Domestic Consumer Products
Chemical or Mixture a. <input type="text"/> kg	d. <input type="text"/> kg
Article with Some Release b. <input type="text"/> kg	e. <input type="text"/> kg
Article with No Release c. <input type="text"/> kg	f. <input type="text"/> kg

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Chemical Substance Processing by Customers

The ‘Section E – Chemical Substance Processing by Customers’ screen allows the user to manually enter consumer use and processing information for the plant site detailed in the submission.

The following exhibits show the screen captures for the ‘Chemical Substance Processing by Customers’ screen for 8(a) PAIR submissions:

Exhibit 1-13 Chemical Substance Processing by Customers (Scroll 1)

CDX GSPPP | Logged in as: John Doe, Primary Authorized Official | Home | Forms | Resources | User Management | Log Out

8(a) Manufacturer's Report Preliminary Assessment Information > Preliminary Assessment Information (E) Part B

SECTION E - PRELIMINARY ASSESSMENT INFORMATION
Part B - Chemical Substance Processing by Customers

Please complete all fields below. Information in part B must be accurate within ±50%.

CBI:

9. Customer Uses and Products

g. Products for Export kg
 h. Quantity of Chemical Consumed as Reactant kg

	Domestic Industrial Products	Domestic Consumer Products
Chemical or Mixture	a. <input type="text"/> kg	d. <input type="text"/> kg
Article with Some Release	b. <input type="text"/> kg	e. <input type="text"/> kg
Article with No Release	c. <input type="text"/> kg	f. <input type="text"/> kg

Specify Unknown if you do not know within ±50%

i. Unknown Customer Uses 70 kg

CBI:

10. Market Names

Name	Actions
<input type="text"/>	+

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Exhibit 1-14 Chemical Substance Processing by Customers (Scroll 2)

Logged in as: John Doe, Primary Authorized Official
Log Out

Home
Forms
Resources
User Management

8(a) Manufacturer's Report Preliminary Assessment Information

Primary Authorized Official

Submitter Information

- Submitting Official Information (A)
- Submitting on Behalf of (A.1)

Chemical Report

- Technical Contact (A.2)
- Chemical Identification (B)
- Plant Site Physical Location (C)
- Mailing Address (D)
- Preliminary Assessment Information (E) Part A
- Preliminary Assessment Information (E) Part B**

Remove

Chemical Substance: _____ kg

Article with Some Release: b. _____ kg

Article with No Release: c. _____ kg

u. _____ kg

e. _____ kg

f. _____ kg

Specify Unknown if you do not know within $\pm 50\%$

i. Unknown Customer Uses: 70 _____ kg

CBI:

10. Market Names

Name	Actions
	+

CBI:

11. Customer Process Categories

a. Enclosed Processes: _____ kg

b. Controlled Release Processes: _____ kg

c. Open Processes: _____ kg

d. Unknown: _____ kg

Previous

Add Chemical Report

 Validate

 Save

 Preview

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