# **Project Staff Interview Protocol**

## **Personal Background**

- 1) Please tell me about yourself.
  - a. What is your current role? How long have you had this position?
  - b. How long have you been involved with this ITEST project?

### **Project Background**

- 2) Where you involved in the planning of the project?
  - a. If so, please tell me a little bit about the planning process?
    - i. What external/contextual factors had an influence on the design of the project? Probe for:
      - 1. Resources (or lack thereof) in the local community or schools
      - 2. Local school district initiatives
      - 3. Priorities of your institution
      - 4. Priorities of other local institutions
  - b. If not, how were the project's key goals communicated to you?
    - i. Have those goals changed since the beginning of the project?

# **Project Participants**

- 3) Who participates in the program? Probe for:
  - a. Special characteristics of participants
  - b. Numbers of participants
- 4) Do most participants persist through the entire program?

#### **Project Activities**

- 5) Briefly describe what your project does.
  - a. Include activities and number of contact hours.
  - b. Is there any variation in the experience of the participants?
  - c. What technologies are used (or learned) by participants or by the project at large?
  - d. How are technologies used (e.g., as a learning tool, for data collection, for data sharing, to disseminate findings)
- 6) Which strategies have been implemented well and what has facilitated implementation?
- 7) Which strategies have been the most difficult to implement?
  - a. What is being/has been done to address these challenges?
- 8) How has the project evolved over time?
  - a. What changes were made? Why?

- b. Have these changes been effective?
- c. What changes do you see (if any) going forward?

#### **Evaluation and Outcomes**

- 9) What have been the key short-term and long-term outcomes for the teachers involved in your project?
  - a. How do you know?
  - b. Do outcomes vary based on group (e.g., cohort, grade level, school)
- 10) What have been the key outcomes for the students involved in your project?
  - a. How do you know?
  - b. Do outcomes vary based on group (e.g., cohort, grade level, school)?
- 11) What have been the key contributions and benefits to the host institution (e.g., increased capacity, shifts in mission, etc.)?

# Sustainability and Scale-up

- 12) What are the current plans for the project when the grant period ends?
  - a. What resources are needed to continue the project?
  - b. If you plan to continue in some way, what is the plan for providing the resources to support the project?

## **The ITEST Community**

- 13) To what extent does your project interact with the LRC?
  - a. What do you see the most important role or roles of the LRC?
  - b. How would you describe your interactions with the LRC?
  - c. What have you gained, if anything, from the LRC?