|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **This form is available electronically.** | | | | | | | | | | | | | | |
| **FSA-85-1 U.S. Department of Agriculture**  (03-26-03) Farm Service Agency  **Reporting and Recordkeeping Requirements** | | | | | | 1. OMB No. | | 0560-NEW | | 2. Title of Clearance | | Direct Loan Making  Page 1- Microloan Program | | |
|  | | | | | |  | |  | |  | |  | | |
| 3. | 4. | 5. | 6. | 7. | Annual Burden on the Public  (Col. 8 x 9=10 and Col. 10 x 11=12) | | | | | | | | | |
| Description  (Title of Form, Report or Record) | Report | Record | Form No. | Regulation  Part/Sec. | 8. | | 9. | | 10. | | 11. | | 12.  Total Burden Hours | |
|  |  |  |  |  |  | |  | |  | |  | |  | |
|  |  |  |  |  | No. of Respondents | | No. of Reports  Filed Per Person | | Total Annual  Responses | | Average Time  to Respond | | Exempt | Non-Exempt |
| Request for loan making assist. /LM individuals & married app. |  |  | FSA-2330 (Farmer) | 764.51(c) | 5,017\*  17(e)\* | | .751 | | 3,781 | | 90 | |  | 5,672 |
| Request for loan making assist. /LM - entity |  |  | FSA-2330 (Farmer) | 764.51(c) | < 10\* | | .333 | | < 10 | | 120 | |  | 0 |
| Three-Year Financial History - new and existing applicants |  |  | FSA-2002 (Farmer) | 764.51 (b)(4) | 1,742 | | 1 | | 1742 | | 20 | |  | 581 |
| Three-Year Production History - new and existing applicants |  |  | FSA-2003 (Farmer) | 764.51 (b)(5) | 1,742 | | 1 | | 1742 | | 20 | |  | 581 |
| Authorization to release information - LM application |  |  | FSA-2004 (Farmer) | 764.51(b) | <10 | | 1 | | <10 | | 10 | |  | 0 |
| Statement required by the Privacy Act |  |  | FSA-2007 (Farmer) | 764.402 | <10\* | | 1 | | <10 | | 15 | |  | 0 |
| Verification of income - loan making (only if additional info required). |  |  | FSA-2014 (Business?) | 764.51 (b)(8) | <10\* | | 1 | | <10 | | 15 | |  | 0 |
| Verification of debts and assets - loan making - OL (only if add info required) |  |  | FSA-2015 (Business?) | 764.51 (b)(12) | <10\* | | 3 | | <10 | | 20 | |  | 0 |
| Promissory note - individual |  |  | FSA-2026 (Farmer) | 764.402 (a)(1) | 2920 | | 1 | | 2920 | | 20 | |  | 973 |
| Promissory note - entity members |  |  | FSA-2026 (Farmer) | 764.402 (a)(1) | <10 | | 1 | | <10 | | 20 | |  | 0 |
| Supplemental payment agreement |  |  | FSA-2027 (Farmer) | 764.254 766.109 | < 10 | | 1 | | <10 | | 15 | |  | 0 |
| Security agreement - OL lien on property financed |  |  | FSA-2028 (Farmer) | 764.255 (b) | 2,920 | | 1 | | 2920 | | 20 | |  | 973 |
| RE mortgage/deed of trust |  |  | FSA-2029M/2029D (Farmer) | 764.103 | <10 | | 1 | | <10 | | 30 | |  | 0 |
| Assignment of proceeds & consent to payment - applicant |  |  | FSA-2041, FSA-2042 (Farmer) | 764.402 765.303 | <10 | | 1 | | <10 | | 20 | |  | 0 |
| Assignment of proceeds & consent to payment - purchaser |  |  | FSA-2041, FSA-2042 (Business) | 764.402 765.303 | <10\* | | 3 | | <10 | | 20 | |  | 0 |
| **SUBTOTALS ** | | | | | 5,034\* | |  | | 13,105 | |  | |  | 8,780 |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **This form is available electronically.** | | | | | | | | | | | | | | |
| **FSA-85-1 U.S. Department of Agriculture**  (03-26-03) Farm Service Agency  **Reporting and Recordkeeping Requirements** | | | | | | 1. OMB No. | | 0560-NEW | | 2. Title of Clearance | | Direct Loan Making Page 2  Revised 05/07/12 | | |
|  | | | | | |  | |  | |  | |  | | |
| 3. | 4. | 5. | 6. | 7. | Annual Burden on the Public  (Col. 8 x 9=10 and Col. 10 x 11=12) | | | | | | | | | |
| Description  (Title of Form, Report or Record) | Report | Record | Form No. | Regulation  Part/Sec. | 8. | | 9. | | 10. | | 11. | | 12.  Total Burden Hours | |
|  |  |  |  |  |  | |  | |  | |  | |  | |
|  |  |  |  |  | No. of Respondents | | No. of Reports  Filed Per Person | | Total Annual  Responses | | Average Time  to Respond | | Exempt | Non-Exempt |
| Assignment of dairy proceeds- applicant |  |  | FSA-2043 (Farmer) | 764.402 | <10 | | 1 | | <10 | | 20 | |  | 0 |
| Assignment of dairy proceeds - purchaser |  |  | FSA-2043 (Business) | 764.402 | <10\* | | 3 | | <10 | | 20 | |  | 0 |
| Notification of loan approval and conditions |  |  | FSA-2313 (Farmer) | 764.401 (a) | 2,920 | | 1 | | 2,920 | | 20 | |  | 973 |
| Report of lien search |  |  | FSA-2360 (Business) | 764.402 | 108\* | | 1 | | 108 | | 30 | |  | 54 |
| Request for waiver of borrower training requirements |  |  | FSA-2370 (Farmer) | 764.453 | 5,034 | | 1 | | 5,034 | | 30 | |  | 2,517 |
| Agreement to complete training |  |  | FSA-2371 (Farmer) | 764.452 | 1,660 | | 1 | | 1,660 | | 15 | |  | 415 |
| Borrower training course evaluation - borrower |  |  | FSA-2376 (Farmer) | 764.454 | 801 | | 1 | | 801 | | 23 | |  | 307 |
| Entity information – loan application |  |  | Non-form (Farmer) | 764.51(b)(2) | <10 | | 1 | | <10 | | 15 | |  | 0 |
| Documentation other credit is not available – applicant |  |  | Non-form (Farmer) | 764.51(b)(6) | <10 | | 1 | | <10 | | 60 | |  | 0 |
| Copy of legal description of RE to purchase, leases, agreements |  |  | Non-form (Farmer) | 764.51(b)(10) | 2,517 | | 1 | | 2,517 | | 15 | |  | 629 |
| Information needed to evaluate application |  |  | Non-form (Farmer) | 764.51(b)(13) | 146 | | 1 | | 146 | | 15 | |  | 37 |
| Citizenship status documentation |  |  | Non-form (Farmer) | 764.101 (c) | <10 | | 1 | | <10 | | 15 | |  | 0 |
| Evidence of hazard insurance |  |  | Non-form (Farmer) | 764.108 | 1,238 | | 1 | | 1,238 | | 15 | |  | 310 |
| Evidence of crop insurance |  |  | Non-form (Farmer) | 764.108 | 1,765 | | 1 | | 1,765 | | 15 | |  | 441 |
| Circumstances beyond borrower’s control for not completing BT |  |  | Non-form (Farmer) | 764.454 (a)(2) | 78 | | 1 | | 78 | | 15 | |  | 20 |
| **SUBTOTALS ** | | | | | 108\* | |  | | 16,267 | |  | |  | 5,703 |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **This form is available electronically.** | | | | | | | | | | | | | | |
| **FSA-85-1 U.S. Department of Agriculture**  (03-26-03) Farm Service Agency  **Reporting and Recordkeeping Requirements** | | | | | | 1. OMB No. | | 0560-NEW | | 2. Title of Clearance | | Direct Loan Making  Page 3  Revised 05/07/12 | | |
|  | |  | |
| 3. | 4. | 5. | 6. | 7. | Annual Burden on the Public  (Col. 8 x 9=10 and Col. 10 x 11=12) | | | | | | | | | |
| Description  (Title of Form, Report or Record) | Report | Record | Form No. | Regulation  Part/Sec. | 8. | | 9. | | 10. | | 11. | | 12.  Total Burden Hours | |
|
|  |  |  |  |  | No. of Respondents | | No. of Reports  Filed Per Person | | Total Annual  Responses | | Average Time  to Respond | | Exempt | Non-Exempt |
|  |  |  |  |  |  | |  | |  | |  | |  |  |
|  |  |  |  |  |  | |  | |  | |  | |  |  |
|  |  |  |  |  |  | |  | |  | |  | |  |  |
|  |  |  |  |  |  | |  | |  | |  | |  |  |
|  |  |  |  |  |  | |  | |  | |  | |  |  |
|  |  |  |  |  |  | |  | |  | |  | |  |  |
|  |  |  |  |  |  | |  | |  | |  | |  |  |
|  |  |  |  |  |  | |  | |  | |  | |  |  |
| Travel time |  |  |  |  |  | |  | |  | |  | |  | 7,562 |
|  |  |  |  |  |  | |  | |  | |  | |  |  |
| \* Denotes unduplicated respondents |  |  |  |  |  | |  | |  | |  | |  |  |
| (e) denotes electronic submission of collection |  |  |  |  |  | |  | |  | |  | |  |  |
|  |  |  |  |  |  | |  | |  | |  | |  |  |
| **SUBTOTALS** | | | | | 0\* | |  | | 0 | |  | |  | 7,562 |
| **TOTALS ** | | | | | 5,142\* | |  | | 29,372 | |  | |  | 22,045 |