|  |
| --- |
| **This form is available electronically.** |
| **FSA-85-1 U.S. Department of Agriculture**(03-26-03) Farm Service Agency**Reporting and Recordkeeping Requirements** | 1. OMB No. | 0560-NEW | 2. Title of Clearance | Direct Loan Making Page 1- Microloan Program |
|  |  |  |  |  |
| 3. | 4. | 5. | 6. | 7. | Annual Burden on the Public(Col. 8 x 9=10 and Col. 10 x 11=12) |
| Description(Title of Form, Report or Record) | Report | Record | Form No. | RegulationPart/Sec. | 8. | 9. | 10. | 11. | 12.Total Burden Hours |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | No. of Respondents | No. of ReportsFiled Per Person | Total AnnualResponses | Average Time to Respond | Exempt | Non-Exempt |
| Request for loan making assist. /LM individuals & married app. |   |   | FSA-2330 (Farmer) | 764.51(c) | 5,017\*17(e)\* | .751 | 3,781 | 90 |       | 5,672 |
| Request for loan making assist. /LM - entity |   |   | FSA-2330 (Farmer) | 764.51(c) | < 10\* | .333 | < 10 | 120 |       | 0 |
| Three-Year Financial History - new and existing applicants |   |   | FSA-2002 (Farmer) | 764.51 (b)(4) | 1,742 | 1 | 1742 | 20 |       | 581 |
| Three-Year Production History - new and existing applicants |   |   | FSA-2003 (Farmer) | 764.51 (b)(5) | 1,742 | 1 | 1742 | 20 |       | 581 |
| Authorization to release information - LM application |   |   | FSA-2004 (Farmer) | 764.51(b) | <10 | 1 | <10 | 10 |       | 0 |
| Statement required by the Privacy Act |  |  | FSA-2007 (Farmer) | 764.402 | <10\* | 1 | <10 | 15 |  | 0 |
| Verification of income - loan making (only if additional info required). |   |   | FSA-2014 (Business?) | 764.51 (b)(8) | <10\* | 1 | <10 | 15 |       | 0 |
| Verification of debts and assets - loan making - OL (only if add info required)  |   |   | FSA-2015 (Business?) | 764.51 (b)(12) | <10\* | 3 | <10 | 20 |       | 0 |
| Promissory note - individual  |   |   | FSA-2026 (Farmer) | 764.402 (a)(1) | 2920 | 1 | 2920 | 20 |       | 973 |
| Promissory note - entity members |   |   | FSA-2026 (Farmer) | 764.402 (a)(1) | <10 | 1 | <10 | 20 |       | 0 |
| Supplemental payment agreement |   |   | FSA-2027 (Farmer) | 764.254 766.109 | < 10 | 1 | <10 | 15 |       | 0 |
| Security agreement - OL lien on property financed |   |   | FSA-2028 (Farmer) | 764.255 (b) | 2,920 | 1 | 2920 | 20 |       | 973 |
| RE mortgage/deed of trust  |   |   | FSA-2029M/2029D (Farmer) | 764.103  | <10 | 1 | <10 | 30 |       | 0 |
| Assignment of proceeds & consent to payment - applicant |   |   | FSA-2041, FSA-2042 (Farmer) | 764.402 765.303 | <10 | 1 | <10 | 20 |       | 0 |
| Assignment of proceeds & consent to payment - purchaser |   |   | FSA-2041, FSA-2042 (Business) | 764.402 765.303 | <10\* | 3 | <10 | 20 |       | 0 |
| **SUBTOTALS ** | 5,034\* |       | 13,105 |  |       | 8,780 |

|  |
| --- |
| **This form is available electronically.** |
| **FSA-85-1 U.S. Department of Agriculture**(03-26-03) Farm Service Agency**Reporting and Recordkeeping Requirements** | 1. OMB No. | 0560-NEW | 2. Title of Clearance | Direct Loan Making Page 2Revised 05/07/12 |
|  |  |  |  |  |
| 3. | 4. | 5. | 6. | 7. | Annual Burden on the Public(Col. 8 x 9=10 and Col. 10 x 11=12) |
| Description(Title of Form, Report or Record) | Report | Record | Form No. | RegulationPart/Sec. | 8. | 9. | 10. | 11. | 12.Total Burden Hours |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | No. of Respondents | No. of ReportsFiled Per Person | Total AnnualResponses | Average Time to Respond | Exempt | Non-Exempt |
| Assignment of dairy proceeds- applicant |   |   | FSA-2043 (Farmer) | 764.402 | <10 | 1 | <10 | 20 |       | 0 |
| Assignment of dairy proceeds - purchaser |   |   | FSA-2043 (Business) | 764.402 | <10\* | 3 | <10 | 20 |       | 0 |
| Notification of loan approval and conditions |   |   | FSA-2313 (Farmer) | 764.401 (a) | 2,920 | 1 | 2,920 | 20 |       | 973 |
| Report of lien search |   |   | FSA-2360 (Business) | 764.402 | 108\* | 1 | 108 | 30 |       | 54 |
| Request for waiver of borrower training requirements |   |   | FSA-2370 (Farmer) | 764.453 | 5,034 | 1 | 5,034 | 30 |       | 2,517 |
| Agreement to complete training |   |   | FSA-2371 (Farmer) | 764.452 | 1,660 | 1 | 1,660 | 15 |       | 415 |
| Borrower training course evaluation - borrower |   |   | FSA-2376 (Farmer) | 764.454 | 801 | 1 | 801 | 23 |       | 307 |
| Entity information – loan application |  |  | Non-form (Farmer) | 764.51(b)(2) | <10 | 1 | <10 | 15 |  | 0 |
| Documentation other credit is not available – applicant |  |  | Non-form (Farmer) | 764.51(b)(6) | <10 | 1 | <10 | 60 |  | 0 |
| Copy of legal description of RE to purchase, leases, agreements |  |  | Non-form (Farmer) | 764.51(b)(10) | 2,517 | 1 | 2,517 | 15 |  | 629 |
| Information needed to evaluate application |  |  | Non-form (Farmer) | 764.51(b)(13) | 146 | 1 | 146 | 15 |  | 37 |
| Citizenship status documentation |  |  | Non-form (Farmer) | 764.101 (c) | <10 | 1 | <10 | 15 |  | 0 |
| Evidence of hazard insurance |   |   | Non-form (Farmer) | 764.108 | 1,238 | 1 | 1,238 | 15 |       | 310 |
| Evidence of crop insurance |   |   | Non-form (Farmer) | 764.108 | 1,765 | 1 | 1,765 | 15 |       | 441 |
| Circumstances beyond borrower’s control for not completing BT |   |   | Non-form (Farmer) | 764.454 (a)(2) | 78 | 1 | 78 | 15 |       | 20 |
| **SUBTOTALS ** | 108\* |  | 16,267 |  |       | 5,703 |

|  |
| --- |
| **This form is available electronically.** |
| **FSA-85-1 U.S. Department of Agriculture**(03-26-03) Farm Service Agency**Reporting and Recordkeeping Requirements** | 1. OMB No. | 0560-NEW | 2. Title of Clearance | Direct Loan MakingPage 3Revised 05/07/12 |
|  |  |
| 3. | 4. | 5. | 6. | 7. | Annual Burden on the Public(Col. 8 x 9=10 and Col. 10 x 11=12) |
| Description(Title of Form, Report or Record) | Report | Record | Form No. | RegulationPart/Sec. | 8. | 9. | 10. | 11. | 12.Total Burden Hours |
|
|  |  |  |  |  | No. of Respondents | No. of ReportsFiled Per Person | Total AnnualResponses | Average Time to Respond | Exempt | Non-Exempt |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| Travel time      |   |   |       |       |       |      |       |       |       | 7,562 |
|  |  |  |  |  |  |  |  |  |  |  |
| \* Denotes unduplicated respondents |   |   |       |       |       |      |       |       |       |       |
| (e) denotes electronic submission of collection |   |   |       |       |  |  |       |       |       |       |
|       |   |   |       |       |       |      |       |       |       |       |
| **SUBTOTALS** | 0\* |       | 0 |  |       | 7,562 |
| **TOTALS ** | 5,142\* |  | 29,372 |  |  | 22,045 |