






ORDERING INFORMATION

FSA-441B (Page 2) (09-05-12)

This form is available electronically.		Form Approved - OMB No. 0560-0176	
FSA-441B U.S. DEPARTMENT OF AGRICULTURE (09-05-12) Farm Service Agency CUSTOM DIGITAL PRINT FORM			
See Page 2 for Privacy Act and Public Burden Statements.		INSTRUCTIONS	
1. NAME		ORDERING - Products are made to order. Don't know what to order? See Page 2 for additional information. Faxing your order? Include your Credit Card number. Confirmation copies are not necessary, but if you do - mark it "CONFIRMATION ONLY." Otherwise we'll handle it as a new order. PAYMENT - Prepayment is required. We accept Credit Cards. Make your check or money order payable to USDA FSA. Purchase orders are accepted from tax-supported agencies. Please do not send cash or blank checks. SHIPMENT - We ship the most economical method. No COD's, shipping costs are included in the price of the product.	
2. ADDRESS (STREET ADDRESS)			
3. ADDRESS (PO BOX)			
4. CITY, STATE, ZIP+4			
5. CONTACT NAME			
6. TELEPHONE NUMBER	7. FAX NUMBER		
8. E-MAIL ADDRESS			
A. CUSTOMER CODE	B. AGENCY CODE		
9. IF KNOWN: C. PURCHASE ORDER (PO) NUMBER			
10. CREDIT CARD NUMBER	11. EXP. DATE (MM/YY)		
12. TOTAL REPRODUCTIONS	13. AMOUNT REMITTED / PO AMOUNT		
IMAGERY DATA SECTION (See Page 2 for Ordering Information)			
14. Description of your Area of Interest (AOI): Include state, county, and year(s) desired. Provide quarter quad (QQ) name(s), shapefiles in NAD83 projection, latitude and longitude coordinates, township/section(s), or a detailed map outlining your AOI boundaries.			
15. What type of layer(s) would you like on your image? <input type="checkbox"/> Topography <input type="checkbox"/> Hydrography <input type="checkbox"/> Transportation <input type="checkbox"/> Public Land Survey <input type="checkbox"/> None <input type="checkbox"/> Other (specify):			
16. Select your desired paper size: <input type="checkbox"/> 20"x20" Metallic Photo Paper (\$50.00) <input type="checkbox"/> 24"x24" Metallic Photo Paper (\$60.00) <input type="checkbox"/> 30"x30" Metallic Photo Paper (\$70.00) <input type="checkbox"/> 20"x20" Semi-Matte Photo Paper (\$36.00) <input type="checkbox"/> 24"x24" Semi-Matte Photo Paper (\$44.00) <input type="checkbox"/> 30"x30" Semi-Matte Photo Paper (\$7.00) <small>*Semi-matte photo paper requires additional labor charge typically between \$6.25 and \$15.00 depending on custom work involved.</small>			
17. Do you want the APFO template on your image? <input type="checkbox"/> YES. Enter the 3 text box color option number in A & B below. Standard color options indicated above each template sample. <input type="checkbox"/> NO			
Standard Black & White Image Border Color No. 4 - Text Box Color No. 3 		Standard Natural Color Image Border Color No. 7 - Text Box Color No. 1 	
Standard Color Infrared Image Border Color No. 9 - Text Box Color No. 2 		A. Border Color Option No. _____ B. Text Box Color Option No. _____ 	
Note: Visit our website at http://www.apfo.usda.gov for Custom Digital Print and Template Color samples.			
18. Would you like a white border around your template? <input type="checkbox"/> YES <input type="checkbox"/> NO			
Address Order for: CUSTOMER SERVICE SECTION Photography or Information: USDA FSA AERIAL PHOTOGRAPHY FIELD OFFICE 2212 WEST 23RD SOUTH SALT LAKE CITY, UT 84119-3020		TELEPHONE: 801-844-2022 FAX: 801-865-3053 E-MAIL: apfo_sales@usda.gov WEBSITE: http://www.apfo.usda.gov	

- A** Your customer information - please include your street address (Item 2) and telephone number (Item 6). If you are a tax-supported organization and want to be billed, place your purchase order number here (Item 9C).
- B** Total reproductions (Item 12) - in this area indicate the total number of reproductions by product (i.e. 1-24x24)

Amount remitted/PO amount (Item 13) - by check, money order or Credit Card (Item 10).
- C** Area of Interest or AOI (item 14) – provide state, county, year(s), and description of your area or location here.

Layer(s) available on your image (Item 15) – select option(s) listed or specify other if you want to provide your own.

Paper Size and Type (Item 16) – select your desired paper size and type.

APFO Template (Item 17) – indicate if you would like a template around your image. If YES, select available color options for border and text box in A and B. You may visit our website at <http://www.apfo.usda.gov> to view Custom Digital Prints and use our interactive Template Color sampler.

Template Border (Item 18) – Indicate if you would like a white border.
- D** Instructions - these are brief instructions related to your order. See "HOW TO ORDER CUSTOM DIGITAL PRINTS" below.
- E** U.S. Government Agency Use Only - this may substitute for your purchase order. For FSA orders, your signature is required.
- F** Available color options for template border and text box areas.

*** HOW TO ORDER CUSTOM DIGITAL PRINTS**

Fill out items 14 through 18 on the FSA-441B, Custom Digital Print form. Furnish one or more of the following forms of information and we will make a print selection for you:

- Latitude and Longitude coordinates (point and radius or four corner points.)
- Legal description of your area of interest in township, range, and section number.
- A topographic, county, or city map outlining your area of interest as accurately as possible.
- Electronic shapefiles in NAD83 projection.

Products are made after an order and payment is received. You may order over the telephone using a major credit card if you have a complete description of your area of interest using any form of information listed above. We may require you to send us a written request.

*** APFO CUSTOM DIGITAL PRODUCTS AND SERVICES**

Depending on the original film scale or digital resolution, custom print scales will vary depending on coverage area, paper size, and printer limitations. Custom digital prints are defined as a single image requiring geospatial layer(s) or a mosaic of multiple images that may or may not require geospatial layer(s). Digital film scans are available in TIF format and may require geospatial services to provide a custom digital print of historical imagery. APFO utilizes Quarter Quad (QQ) and Compressed County Mosaic (CCM) products from the National Agriculture Imagery Program (NAIP). For special needs not covered elsewhere on this form, contact us directly. Additional fees may apply.

*** OTHER IMAGERY**

Imagery secured for the Forest Service (FS) and National Resource Conservation Service (NRCS) can be purchased from us by the same procedures outlined for FSA photography. The negative scales vary from 1:6,000 to 1:80,000, depending on the project area. Most FS photography has been flown in natural color, some in black and white and color infrared. Most NRCS photography has been flown in black and white, some in natural color and color infrared.

NOTE: The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a - as amended). The authority for requesting the information identified on this form is the Agricultural Adjustment Act of 1938 (7 U.S.C. 1387). The information will be used to process an order for aerial photography. The information collected on this form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDA/FSA-2, Farm Records File (Automated). Providing the requested information is voluntary. However, failure to furnish the requested information will result in an inability on the part of the Aerial Photography Field Office to process the order for aerial photography.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0560-0176. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. **RETURN THIS COMPLETED FORM TO THE USDA FSA AERIAL PHOTOGRAPHY FIELD OFFICE AT THE ADDRESS LISTED ON PAGE 1.**