General Information for NIST Associates

Personal Information

Last Name	First Name	Middle Name	Suffix (Jr. III etc.)

Home Address

Street		City	
County/Province		State	
Country		Zip/Postal Code	

Place of Birth

City		State	
County/Province		Country	
Citizenship		Gender	

Date of Birth (MM/DD/YYYY)			
Passport Number (foreign NIST Associates)		SSN	
Mother's Maiden Name			
Emeritus Status (Y/N)			
Employed by Another Federal Agency (Y/N)			

Other Names Used And Dates When Used

Guide: Give other names you used and the period of time you used them (for example: your maiden name, name[s] by a former marriage, former name[s], alias[es], or nickname[s]). If the other name is your maiden name, put "nee" in front of it. Only required for security forms.

Last Name	First Name	Middle Name
Dates Used	From	To
Last Name	First Name	Middle Name
Dates Used	From	To
Last Name	First Name	Middle Name
Dates Used	From	To

Contact Information for NIST Associate (prior to arrival)
Guide: An e-mail address is required for security processing in e-QIP (Electronic Questionnaires for Investigations Processing).
E-mail Address:

Employer/Home Organization

Guide: The NIST associate's employer or home organization can be one of the following: (1) the associate's employer, (2) the educational institution (university or college) that the associate attends when not working at NIST, (3) a business owned by the associate, or (4) "SELF" if associate is self-employed or a retiree, and not associated with any incorporated business. Street address is mandatory for all guest researchers.
City, state, and zip code are required for NIST Associates only if the country is U.S. The second line of street address cannot be used for foreign guest researchers.

Organization Name					
Street Address					
Address Line 2					
Address Line 3					
City		**State**			
County/Province		**Country**		**Zip**	

Sponsor Information

Guide: The sponsor can be one of the following: (1) employer/home organization, (2) an organization that has signed a CRADA or IPA agreement with NIST, (3) "SELF" for associates who are retirees or self-employed and not associated with any incorporated business, or (4) other organization that sponsors the NIST Associate. Street address is mandatory for all guest researchers. City, state, and zip code are required for NIST Associates only if the country is U.S. The second line of street address cannot be used for foreign guest researchers.

Sponsor Name					
Street Address					
Address Line 2					
Address Line 3					
City		**State**			
County/Province		**Country**		**Zip**	

Emergency Personal Contact	
Guide: The emergency personal contact information is mandatory for all NIST associates, except off-site collaborators. A phone number must be provided for the contact.	
Last Name	**First Name**
Phone Number	

Information for NIST Associates

Guide: If the NIST Associate is at NIST pursuant to an agreement between NIST and another organization or a sole proprietor, enter type of agreement and, if known, enter the agreement number. A CRADA number is mandatory for research associates (RA). Agreement type and agreement number should be provided for facility users.

Agreement Type	
Agreement Number	

Security

Has the United States Government ever investigated your background and/or granted a security clearance?	**Yes**	**No**
If Yes, provide Agency Security Officer name & phone number.		
Have you worked at NIST in the past?	**Yes**	**No**

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