

General Information for Domestic Guest Researchers

Personal Information

Last Name	First Name	Middle Name	Suffix (Jr. III etc.)

Home Address

Street		City	
County/Province		State	
Country		Zip/Postal Code	

Place of Birth

City		State	
County/Province		Country	
Citizenship		Gender	
Date of Birth (MM/DD/YYYY)		SSN	
Mother's Maiden Name			
Emeritus Status (Y/N)			
Employed by Another Federal Agency (Y/N)			

Other Names Used And Dates When Used

Guide: Give other names you used and the period of time you used them (for example: your maiden name, name[s] by a former marriage, former name[s], alias[es], or nickname[s]). If the other name is your maiden name, put "nee" in front of it. Only required for security forms.

Last Name	First Name	Middle Name
Dates Used	From	To
Last Name	First Name	Middle Name
Dates Used	From	To
Last Name	First Name	Middle Name
Dates Used	From	To

Contact Information for NIST Associate (prior to arrival)

Guide: An e-mail address is required for security processing in e-QIP (Electronic Questionnaires for Investigations Processing).

E-mail Address:

Employer/Home Organization

Guide: The NIST associate's employer or home organization can be one of the following: (1) the associate's employer, (2) the educational institution (university or college) that the associate attends when not working at NIST, (3) a business owned by the associate, or (4) "SELF" if associate is self-employed or a retiree, and not associated with any incorporated business. Street address is mandatory for all guest researchers.

City, state, and zip code are required for NIST Associates only if the country is U.S. The second line of street address cannot be used for foreign guest researchers.

Organization Name					
Street Address					
Address Line 2					
Address Line 3					
City		State			
County/Province		Country		Zip	

Sponsor Information

Guide: The sponsor can be one of the following: (1) employer/home organization, (2) an organization that has signed a CRADA or IPA agreement with NIST, (3) "SELF" for associates who are retirees or self-employed and not associated with any incorporated business, or (4) other organization that sponsors the NIST Associate. Street address is mandatory for all guest researchers. City, state, and zip code are required for NIST Associates only if the country is U.S. The second line of street address cannot be used for foreign guest researchers.

Sponsor Name					
Street Address					
Address Line 2					
Address Line 3					
City		State			
County/Province		Country		Zip	

Emergency Personal Contact

Guide: A phone number must be provided for the contact.

Last Name	First Name
Phone Number	

Information for Domestic Guest Researchers					
<u>Employer/Home Organization Contact</u>					
Last Name		First Name		Phone Number	
<u>Education Information</u>					
<p>Guide: The street address of the educational institution is not mandatory. City and state are required for NIST Associates only if the country is U.S.</p> <p>Tip: The correct format for entering dates attended is "MM/01/YYYY." An exact day of the month is not required.</p>					
<u>Educational Institution – I</u>					
School Name					
Street Address					
Address Line 2					
Address Line 3					
City				State	
County/Province				Country	Zip
Subjects Studied					
Dates Attended		From		To	
Highest Degree(s) Awarded					
<u>Security</u>					
Has the United States Government ever investigated your background and/or granted a security clearance?				Yes	No
If Yes, provide Agency Security Officer name & phone number.					
Have you worked at NIST in the past?				Yes	No

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