

<b>General Information for NIST Associates</b>			
<b><u>Personal Information</u></b>			
<b>Last Name</b>	<b>First Name</b>	<b>Middle Name</b>	<b>Suffix (Jr. III etc.)</b>
<b><u>Place of Birth</u></b>			
<b>City</b>		<b>State</b>	
<b>County/Province</b>		<b>Country</b>	
<b>Citizenship</b>		<b>Gender</b>	
<b>Date of Birth (MM/DD/YYYY)</b>			
<b>U.S permanent resident status (foreign) (Y/N)</b>			<b>SSN</b>
<b>Employed by Another Federal Agency (Y/N)</b>			
<b><u>Contact Information for NIST Associate (prior to arrival)</u></b>			
<b>Guide:</b> An e-mail address is required for security processing in e-QIP (Electronic Questionnaires for Investigations Processing).			
<b>E-mail Address:</b>			

<b><u>Employer/Home Organization</u></b>			
<p><b>Guide:</b> The NIST associate's employer or home organization can be one of the following: (1) the associate's employer, (2) the educational institution (university or college) that the associate attends when not working at NIST, (3) a business owned by the associate, or (4) "SELF" if associate is self-employed or a retiree, and not associated with any incorporated business. Street address is mandatory for all guest researchers.</p> <p>City, state, and zip code are required for NIST Associates only if the country is U.S. The second line of street address cannot be used for foreign guest researchers.</p>			
<b>Organization Name</b>			
<b>Street Address</b>			
<b>Address Line 2</b>			
<b>Address Line 3</b>			
<b>City</b>		<b>State</b>	
<b>County/Province</b>		<b>Country</b>	<b>Zip</b>

<b><u>Sponsor Information</u></b>				
<b>Guide:</b> The sponsor can be one of the following: (1) employer/home organization, (2) an organization that has signed a CRADA or IPA agreement with NIST, (3) "SELF" for associates who are retirees or self-employed and not associated with any incorporated business, or (4) other organization that sponsors the NIST Associate. Street address is mandatory for all guest researchers. City, state, and zip code are required for NIST Associates only if the country is U.S. The second line of street address cannot be used for foreign guest researchers.				
<b>Sponsor Name</b>				
<b>Street Address</b>				
<b>Address Line 2</b>				
<b>Address Line 3</b>				
<b>City</b>		<b>State</b>		
<b>County/Province</b>		<b>Country</b>		<b>Zip</b>

<b><u>Emergency Personal Contact</u></b>	
<b>Guide:</b> The emergency personal contact information is mandatory for all NIST associates, except off-site collaborators. A phone number must be provided for the contact.	
<b>Last Name</b>	<b>First Name</b>
<b>Phone Number</b>	

<b>Information for NIST Associates</b>	
<b>Guide:</b> If the NIST Associate is at NIST pursuant to an agreement between NIST and another organization or a sole proprietor, enter type of agreement and, if known, enter the agreement number. A CRADA number is mandatory for research associates (RA). Agreement type and agreement number should be provided for facility users.	
<b>Agreement Type</b>	
<b>Agreement Number</b>	

This collection of information contains Paperwork Reduction Act (PRA) requirements approved by the Office of Management and Budget (OMB). Notwithstanding any other provisions of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the PRA unless that collection of information displays a currently valid OMB control number. Public reporting burden for this collection is estimated to be XXXXXXX minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed and completing and reviewing the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing this burden, to the National Institute of Standards and Technology, Attn: XXAdd-Individual-Point-of-Contact\_InformationXX.

OMB Control No. 0693-XXXX

**Expiration Date: XX-XX-XXXX**