

## **Attachment A**

### **Federal Wide Assurance**

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## IRB Organization Information

### IORG0000380 - Research Triangle Inst (RTI International) (Active)

**Located at:** Research Triangle Park, NORTH CAROLINA  
**Expires:** 01/31/2014

IRBs for this Organization: 3

[Agency Only Access](#)

<u>IRB#</u>	<u>IRB Name</u>	<u>City</u>	<u>State/Country</u>	<u>Status</u>	<u>IRB Type</u>
IRB00000653	<a href="#">Research Triangle Inst IRB #1</a>	Research Triangle Park	NORTH CAROLINA	Active	OHRP/FDA
IRB00000654	<a href="#">Research Triangle Inst IRB #2</a>	Research Triangle Park	NORTH CAROLINA	Active	OHRP/FDA
IRB00000655	<a href="#">Research Triangle Inst IRB #3</a>	Research Triangle Park	NORTH CAROLINA	Active	OHRP/FDA

Department of Health and Human Services (DHHS) | Office for Human Research Protections (OHRP)

## **Attachment C**

**Quality Control Form\_QFT\_2012**



## **Attachment D**

### **QFT Lead Letter**

**UNITED STATES DEPARTMENT OF HEALTH & HUMAN SERVICES**

ROCKVILLE, MD 20857



[NAME County/Parish/District] Resident at:  
1234 Main Street  
Anywhere, XX 12345

Dear [NAME County/Parish/District] Resident:

The U.S. Department of Health and Human Services is conducting a study called the National Survey on Drug Use and Health. This study asks questions about use or non-use of alcohol, tobacco and other substances. The study also asks about mental health and other health-related topics relevant for all people. Since 1971, this information has been used by local, state and national agencies for planning and providing treatment and prevention programs.

Your address was randomly chosen, through scientific methods, along with more than 200,000 others across the country. RTI International, a nonprofit organization, was selected to conduct this study. Soon, an RTI interviewer will be in your neighborhood to give you more information. The interviewer will carry an identification card like the example shown below.

First, the interviewer will ask a few general questions. Then the interviewer may ask one or two members of your household to complete the full interview. It is possible no one will be chosen to be interviewed. **If anyone is chosen and completes the full interview, he or she will receive \$30 in cash.**

By Federal law\*, the answers you give will be kept confidential and will be used only for statistical purposes.

Please share this information with any others in your household. Feel free to ask the interviewer any questions you have about this study. More information is also available on the study website at: <http://nsduhweb.rti.org> or you may contact us at 1-800-848-4079.

Your help is very important to this study's success. Thank you for your cooperation.

Sincerely,

Joel Kennet, Ph.D.  
National Study Director, DHHS

Ilona S. Johnson  
National Field Director, RTI



You will be contacted by: \_\_\_\_\_  
Interviewer Name

\*Confidentiality protected by the Confidential Information Protection and Statistical Efficiency Act of 2002 (PL 107-347)  
Authorized by the U.S. Congress as part of Section 505 of the Public Health Service Act (42 USC 290aa4)  
Approved by Office of Management and Budget (OMB Approval No. 0930-0110)

**Attachment E**  
**QFT Contact Cards**



RTI International  
Research Triangle Park, NC 27709-2194

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Research Triangle Park, NC 27709-2194

© 1994



**Sorry I  
Missed You...**

**Sorry I  
Missed You...**



**Dear Resident:**

**I stopped by today to talk to you about an important research study being conducted by RTI.**

**I am sorry that I did not find you at home. I will return to talk with you in the next few days.**

**Thank you in advance for your participation.**

**Sincerely, \_\_\_\_\_**

**Date: \_\_\_\_\_ Time: \_\_\_\_\_**

**Dear Resident:**

**I stopped by today to talk to you about an important research study being conducted by RTI.**

**I am sorry that I did not find you at home. I will return to talk with you in the next few days.**

**Thank you in advance for your participation.**

**Sincerely, \_\_\_\_\_**

**Date: \_\_\_\_\_ Time: \_\_\_\_\_**

# Interview Appointment



v. QFT 9.12

# Interview Appointment



v. QFT 9.12

# Interview Appointment



v. QFT 9.12

# Interview Appointment



v. QFT 9.12

## Interview Appointment

**Just a reminder:** I appreciate you taking time for this important study and look forward to our appointment to complete the interview. You will receive **\$30** in cash upon completion of the interview!

I have you scheduled for the following:

**Day:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Interviewer:** \_\_\_\_\_



RTI International  
Research Triangle Park, NC 27709-2194



## Interview Appointment

**Just a reminder:** I appreciate you taking time for this important study and look forward to our appointment to complete the interview. You will receive **\$30** in cash upon completion of the interview!

I have you scheduled for the following:

**Day:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Interviewer:** \_\_\_\_\_



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## Interview Appointment

**Just a reminder:** I appreciate you taking time for this important study and look forward to our appointment to complete the interview. You will receive **\$30** in cash upon completion of the interview!

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**Interviewer:** \_\_\_\_\_



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## Interview Appointment

**Just a reminder:** I appreciate you taking time for this important study and look forward to our appointment to complete the interview. You will receive **\$30** in cash upon completion of the interview!

I have you scheduled for the following:

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**Interviewer:** \_\_\_\_\_



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