# Attachment A Federal Wide Assurance

New Search

Return to: Search Results

## **IRB** Organization Information

IORG0000380 - Research Triangle Inst (RTI International) (Active)

Located at: Research Triangle Park, NORTH CAROLINA

**Expires**: 01/31/2014

#### IRBs for this Organization: 3

**Agency Only Access** 

IRB#	IRB Name	City	State/Country	<u>Status</u>	IRB Type
IRB00000653	Research Triangle Inst IRB #1	Research Triangle Park	NORTH CAROLINA	Active	OHRP/FDA
IRB00000654	Research Triangle Inst IRB #2	Research Triangle Park	NORTH CAROLINA	Active	OHRP/FDA
IRB00000655	Research Triangle Inst IRB #3	Research Triangle Park	NORTH CAROLINA	Active	OHRP/FDA

Department of Health and Human Services (DHHS) | Office for Human Research Protections (OHRP)

# Attachment C Quality Control Form\_QFT\_2012

NOTICE: Public reporting burden (or time) for this collection of information is estimated to average 2 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to SAMHSA Reports Clearance Officer, Paperwork Reduction Project (0930-0110); Room 8-1099; 1 Choke Cherry Road, Rockville, MD 20857. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this project is 0930-0110.

OMB No.: 0930-0110 OMB Expiration Date: 08-31-14

#### QUALITY CONTROL FORM

As part of our quality control program, we plan to contact a portion of the survey participants to make sure that the interviewer has followed the study procedures. We only ask general questions—no specific information is required. We sincerely appreciate your cooperation.

Please fill in the boxes below. (PLEASE PRINT CLEARLY.) Thank you.

[Your phone number will be kept confidential and will not be released to anyone other than our quality control representatives.]								
TELEPHON NUMBER	E							
(Area Code) (Telephone Number)								
YOUR ADDRESS								
CITY			ST	ATE		ZIP CODE		
BOXES BELOW MUST FIRST BE COMPLETED [IN INK] BY INTERVIEWER.								
TODAY'S DATE	M	M -	D D	- 1	2	TIME		AM PM
FI NAME					FI ID#			
CASE ID #								Include A or B!
IF respondent is 12 - 17 years old, which adult granted permission for the interview? →  (Examples: father, mother, etc.)  [Print Parent/Guardian's relationship to the child in this box.]								

**Attachment D** 

**QFT Lead Letter** 

#### UNITED STATES DEPARTMENT OF HEALTH & HUMAN SERVICES

ROCKVILLE, MD 20857

[NAME County/Parish/District] Resident at: 1234 Main Street Anywhere, XX 12345



Dear [NAME County/Parish/District] Resident:

The U.S. Department of Health and Human Services is conducting a study called the National Survey on Drug Use and Health. This study asks questions about use or non-use of alcohol, tobacco and other substances. The study also asks about mental health and other health-related topics relevant for all people. Since 1971, this information has been used by local, state and national agencies for planning and providing treatment and prevention programs.

Your address was randomly chosen, through scientific methods, along with more than 200,000 others across the country. RTI International, a nonprofit organization, was selected to conduct this study. Soon, an RTI interviewer will be in your neighborhood to give you more information. The interviewer will carry an identification card like the example shown below.

First, the interviewer will ask a few general questions. Then the interviewer may ask one or two members of your household to complete the full interview. It is possible no one will be chosen to be interviewed. If anyone is chosen and completes the full interview, he or she will receive \$30 in cash.

By Federal law\*, the answers you give will be kept confidential and will be used only for statistical purposes.

Please share this information with any others in your household. Feel free to ask the interviewer any questions you have about this study. More information is also available on the study website at: http://nsduhweb.rti.org or you may contact us at 1-800-848-4079.

Your help is very important to this study's success. Thank you for your cooperation.

Sincerely,

Joel Kennet, Ph.D.

National Study Director, DHHS

Ilona S. Johnson

National Field Director, RTI

Ilona S. Gohns



You will be contacted by:	
•	Interviewer Name

\*Confidentiality protected by the Confidential Information Protection and Statistical Efficiency Act of 2002 (PL 107-347) Authorized by the U.S. Congress as part of Section 505 of the Public Health Service Act (42 USC 290aa4) Approved by Office of Management and Budget (OMB Approval No. 0930-0110)

# Attachment E QFT Contact Cards





Research Triangle Park, NC 27709-2194



# Sorry I Missed You...

Sorry I
Missed You...

# **Dear Resident: Dear Resident:** I stopped by today to talk to you about an I stopped by today to talk to you about an important research study being conducted by RTI. important research study being conducted by RTI. I am sorry that I did not find you at home. I will I am sorry that I did not find you at home. I will return to talk with you in the next few days. return to talk with you in the next few days. Thank you in advance for your participation. Thank you in advance for your participation. Sincerely,\_\_\_\_\_ Sincerely,\_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

# **Interview Appointment**





v. QFT 9.12

# **Interview Appointment**





v. QFT 9.12

# **Interview Appointment**





v. QFT 9.12

# **Interview Appointment**





v. QFT 9.12

### Interview Appointment

**Just a reminder:** I appreciate you taking time for this important study and look forward to our appointment to complete the interview. You will receive \$30 in cash upon completion of the interview!

I have you scheduled for the following:

Day: Date: Time:

Interviewer:



RTI International Research Triangle Park, NC 27709-2194



### Interview Appointment

**Just a reminder:** I appreciate you taking time for this important study and look forward to our appointment to complete the interview. You will receive \$30 in cash upon completion of the interview!

I have you scheduled for the following:

Day: \_\_\_\_\_ Date: \_\_\_\_ Time: \_\_\_\_

Interviewer:



RTI International
Research Triangle Park, NC 27709-2194



## Interview Appointment

**Just a reminder:** I appreciate you taking time for this important study and look forward to our appointment to complete the interview. You will receive \$30 in cash upon completion of the interview!

I have you scheduled for the following:

Day: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

Interviewer:



RTI International Research Triangle Park, NC 27709-2194



#### Interview Appointment

Just a reminder: I appreciate you taking time for this important study and look forward to our appointment to complete the interview. You will receive \$30 in cash upon completion of the interview!

I have you scheduled for the following:

Day: \_\_\_\_\_ Date: \_\_\_\_ Time: \_\_\_\_

Interviewer:



RTI International Research Triangle Park, NC 27709-2194

