

## EMAIL INSTRUCTIONS FOR PARTICIPATING IN CPSC 2012

Send from Confirmit Survey Software to all contacts at 1 AM EST on scheduled day of launch

Dear [Name],

In recent years, problem-solving court programs have proliferated rapidly in volume and variety. The National Center for State Courts ([NCSC](#)), in collaboration with the National Drug Court Institute ([NDCI](#)) and a committee of national experts, are undertaking a much-needed national census of problem-solving courts.

The ***Census of Problem-Solving Courts***, funded by the Bureau of Justice Statistics ([BJS](#)) seeks to accomplish two critical goals:

- (1) Compile an accurate count of the number and types of all state problem-solving court programs across the nation, and
- (2) Develop a clearer national understanding of what constitutes a “problem-solving court.”

To realize these goals, we need your help. We hope you will accept this invitation to participate.

To begin the *Census*, simply click on the web link below or copy the address and paste it in your Internet browser. You will be prompted to type in your User ID and 5-digit Access Code, listed below.

Web Link:     [\[confirmit web address\]](#)  
User ID:        [\[e.g., nominee’s email address\]](#)  
Access  
Code:            [\[5-digit numeric password\]](#)

**Please complete the survey and share your feedback no later than MONTH, DATE.** Your participation in the *Census* is voluntary. If you have questions about the *Census* or experience any difficulties accessing it on the Internet, please contact Anne Gallegos ([agallegos@ncsc.org](mailto:agallegos@ncsc.org) or 800-616-6109).

We greatly appreciate your time in completing this *Census*.

Many thanks,

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