



ELS Reminder Email 1

Dear (ELS),

This is a reminder to complete our survey on the English Language Specialist Program. Your perspectives on the program are especially important to us, and will assist the U.S. Department of State in assessing the diverse effects of the English Language Specialist Program.

If you have not yet completed the survey, please visit the link below:

[\[insert Vovici link\]](#)

We would also like to remind those who started but did not complete the survey to answer any remaining questions. The survey link above will take you to the place where you left off.

The survey takes approximately 40 minutes to complete. As a reminder, the survey will close on [\[insert closing date\]](#), so we ask that you share your responses with us as soon as possible.

Please do not hesitate to contact me with any questions. We look forward to hearing your thoughts and insights on the English Language Specialist Program!

Sincerely,

Melissa Moreland/Nitara Dandapani
English Language Specialist Survey Manager
EurekaFacts, LLC





ELS Reminder Email 2 (Final)

Dear (ELS),

This is the final reminder to complete our survey on the English Language Specialist Program. The survey will permanently close on [\[insert closing date\]](#). This will be your final opportunity to participate in this important evaluation for the U.S. Department of State! We hope you will take the time to share your perspectives and experiences in the English Language Specialist Program with us.

Please click on the link below to complete the survey:

[\[insert Vovici link\]](#)

The survey takes approximately 40 minutes to complete. We would also like to remind those who started but did not complete the survey to answer any remaining questions. The survey link above will take you to the place where you left off.

Please do not hesitate to contact me with any questions. Thank you for your assistance with this important evaluation of the English Language Specialist Program!

Sincerely,

Melissa Moreland/Nitara Dandapani
English Language Specialist Survey Manager
EurekaFacts, LLC

