

Information Collection Screenshots

Small Vessel Reporting System (SVRS)





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- The production URL is https://svrs.cbp.dhs.gov
- Input fields marked with an asterisk (*) indicate that the field is a required entry.
- Non-updatable date and time data (such as page headers) is U.S. Eastern time.
- Hyperlinks <u>typically</u> open in a new window.
- The participant's browser must have cookies, scripting and TLS 1.0 enabled.
- The web site is fully tested to work in Internet Explorer. It <u>should</u> work satisfactorily in FireFox, Safari, Chrome and Opera.
- The web site is <u>not</u> mobile device ready.
- This release describes a security question and answer prompt. This feature has been temporarily disabled but will be available in the next release.







- Example of the page displayed when an applicant or participant fails to interact with the application for a set period of minutes.
- Most pages in the participant web application will automatically end ("timeout") if there is no activity.
- Per DHS policy the "timeout" period is 20 minutes of inactivity.
- Any page that can "timeout" displays a countdown timer at the bottom of the page.
- Any page that does "timeout" will lose any un-saved entries.



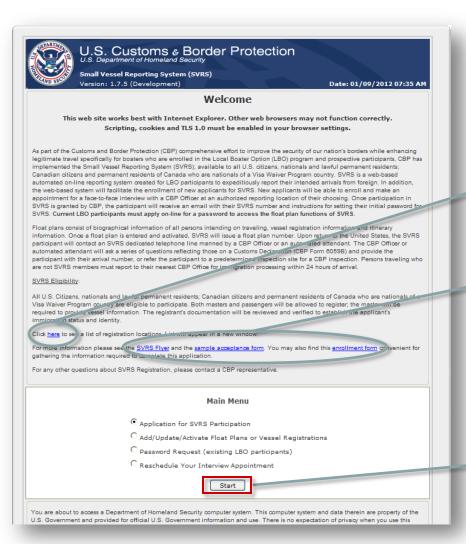
Apply for SVRS participation

- Schedule/Reschedule Interview Appointment
- Set Initial Password and Security Question
- Request Password (prior PBRS participants)
- Add/Update/Activate Float Plans
- Register Vessels
- Forgot Your Password
- Change Password



Apply for SVRS Participation - Front Page





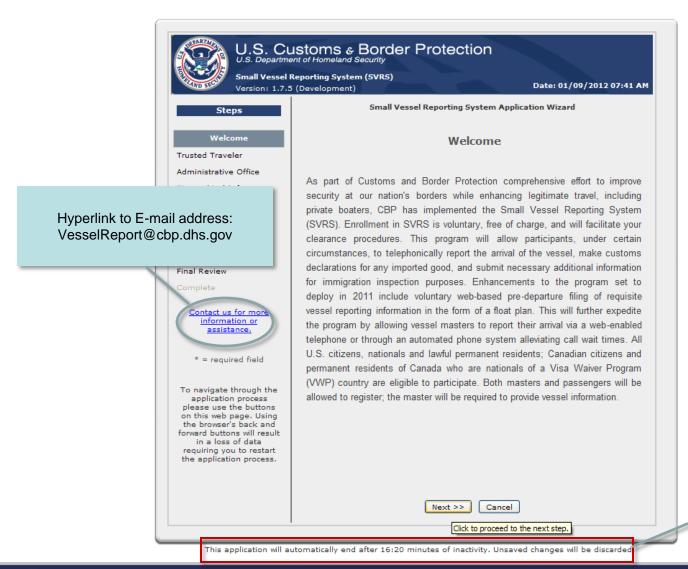
Hyperlinks to list of registration locations

Hyperlinks to PDF versions of relevant documents.

- 1. Select "Application for SVRS Participation"
- 2. Click "Start" button

Apply for SVRS Participation - Welcome Page



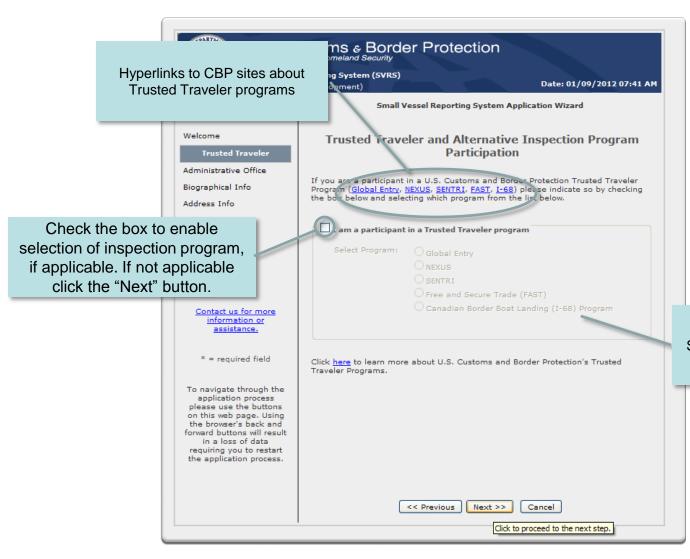


Session Clock: set to 20 minutes. Resets after each action.



Apply for SVRS Participation - Trusted Traveler



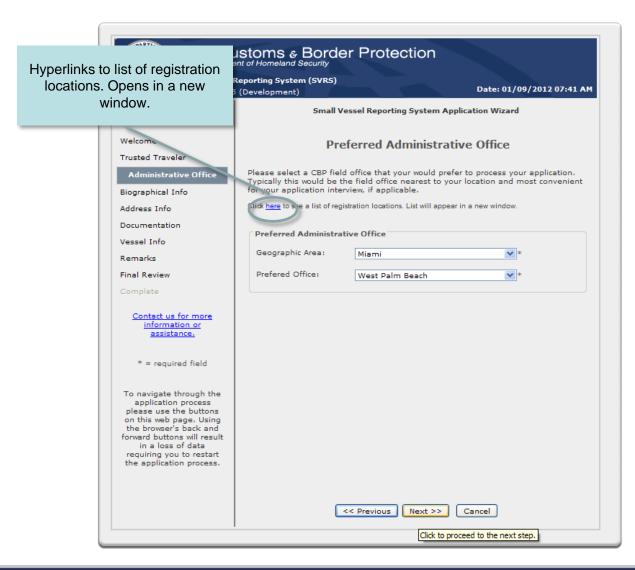


- Indicate participation in a Trusted Traveler or alternative inspection program
- Requirement to report for face-to-face interview is waived

Select which program from the list

Apply for SVRS Participation - Preferred Admin Office





- Indicate desired CBP location for processing the application
- Appointment location will default to this location but they do not have to be the same.

Apply for SVRS Participation - Boater Biographical Information





 Enter person information.
 Required fields are marked by "*" next to the input box.

Apply for SVRS Participation - Boater Address Information

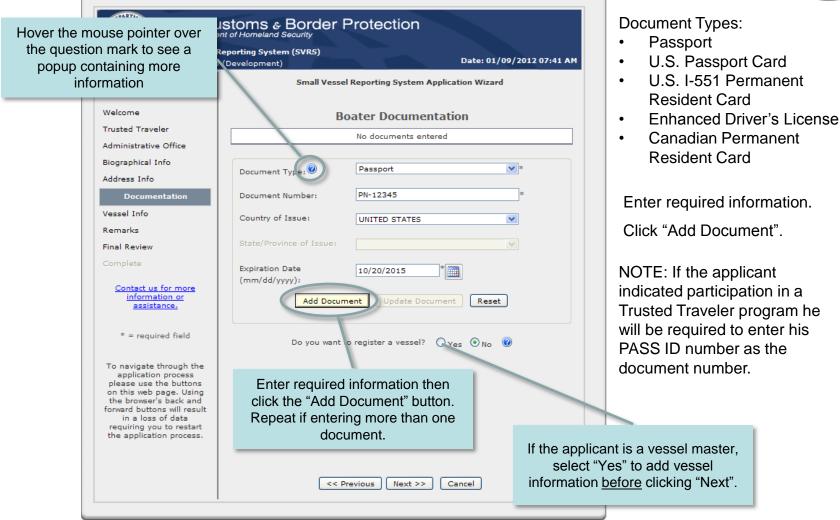




- Enter address and contact information. If the applicant selects a non-US country, then "State" dropdown list will be disabled.
- E-mail address can be used across multiple applicants in support of family boaters.

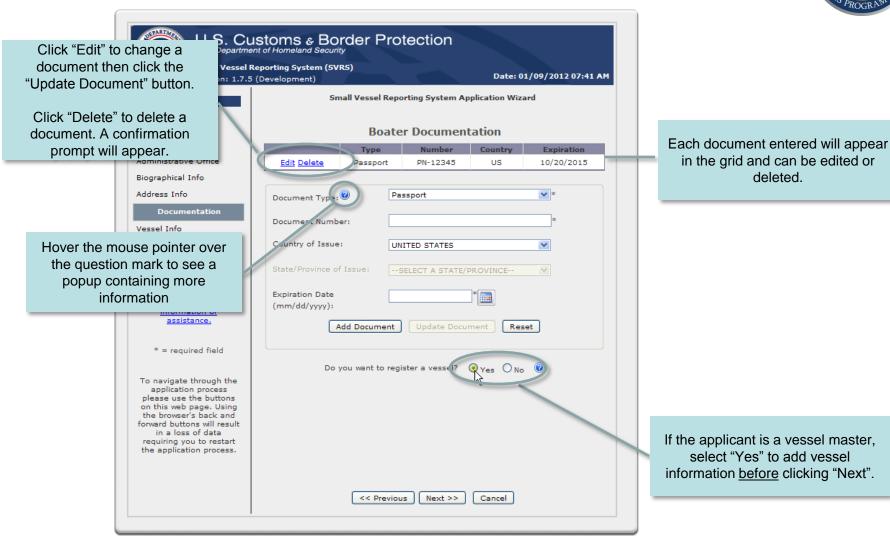
Apply for SVRS Participation - Boater Documentation (slide 1 of 2)





Apply for SVRS Participation - Boater Documentation (slide 2 of 2)

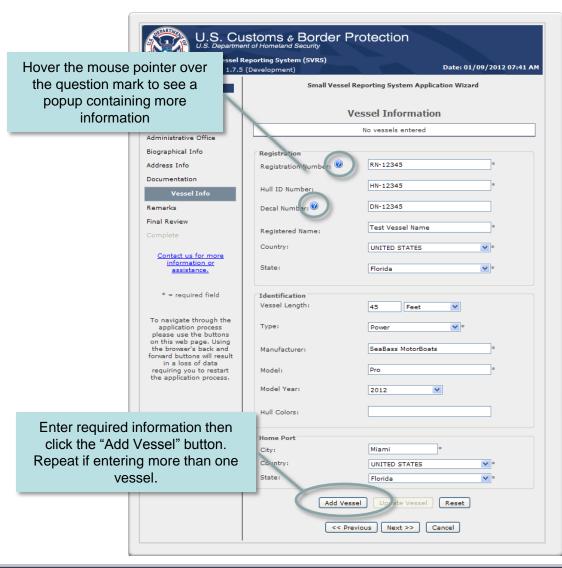






Apply for SVRS Participation - Vessel Registration (slide 1 of 2)





- This page will not be displayed if the applicant did not select "Vessel Master" on the Boater Documentation page.
- Applicant must enter information for at least one vessel.

Apply for SVRS Participation - Vessel Registration (slide 2 of 2)

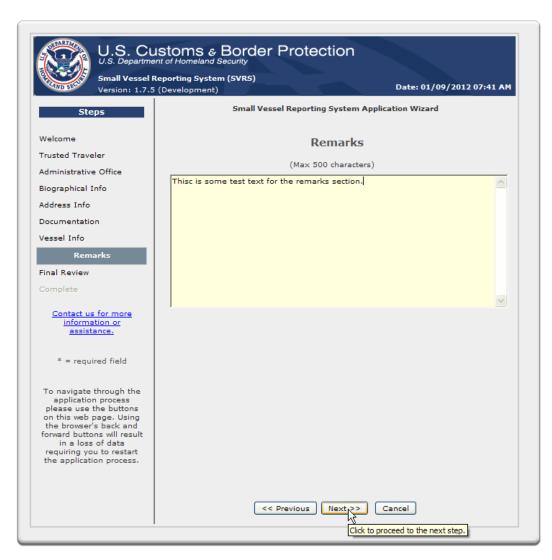


	U.S. Cu	stoms & Border Pr	otectio	n			
Click "Edit" to chang then click the "Upda	je a vessei _{vessel Ri}	eporting System (SVRS) (Development)			01/09/2012 07:41 AM		
button.	Small Vessel Reporting System Application Wizard						
Click "Delete" to delete a		Vessel Information Name Registration State Country					
vessel. A confirmati will appear		Edit Delete Test Vess	sel Name	RN-12345	FL US		
wiii appear	Documentation	Registration Registration Number:			*		
	Vessel Info	Hull ID Number:			*		
	Remarks Final Review	Decal Number:					
	Complete	Registered Name:			de .		
	Contact us for more information or assistance.	Country:	UNITED S	TATES	*		
	* = required field	State:	SELECT	A STATE	*		
		Identification Vessel Length:		Feet			
	To navigate through the application process please use the buttons	Type:	Power	v *	,		
	on this web page. Using the browser's back and forward buttons will result in a loss of data	Manufacturer:			*		
	requiring you to restart the application process.	Model:			ajis		
		Model Year:	2012	~			
		Hull Colors:					
		Home Port		7.			
		City: Country:	UNITED S	TATES	*		
		State:	SELECT	A STATE	*		
		Add Vesse	Update	Vessel Reset			
		<< Previous Next >> Cancel					

Each vessel entered will appear in the grid and can be edited or deleted.

Apply for SVRS Participation - Remarks

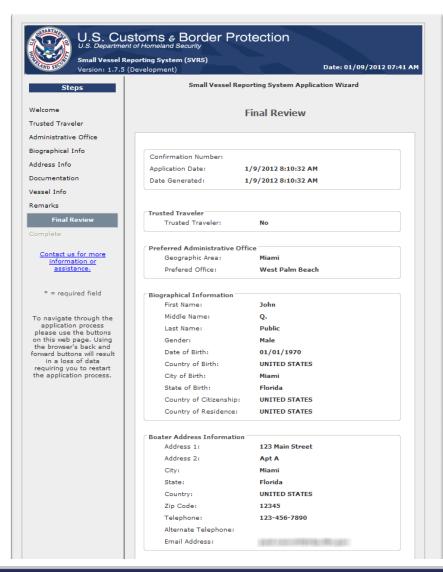




 Applicant can enter remarks up to 500 characters.

Apply for SVRS Participation - Final Review (slide 1 of 2)

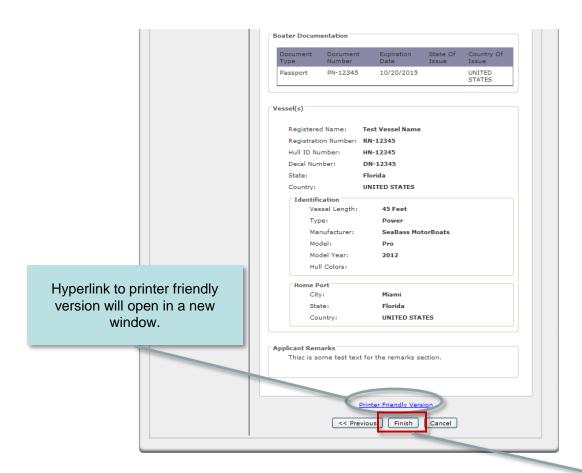




- Provides an at-a-glance recap of the application
- Application is not submitted for review until the applicant clicks the "Finish" button (see next slide).

Apply for SVRS Participation - Final Review (slide 2 of 2)



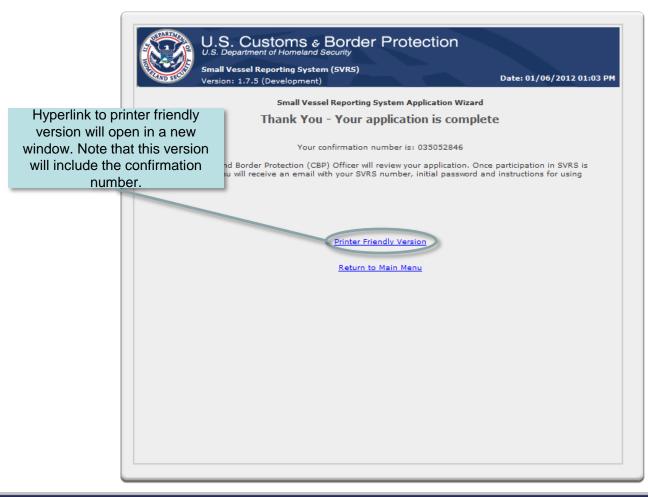


- Provides an at-a-glance recap of the application
- Application is not submitted for review until the applicant clicks the "Finish" button.

Applicant <u>must</u> click the "Finish" button.



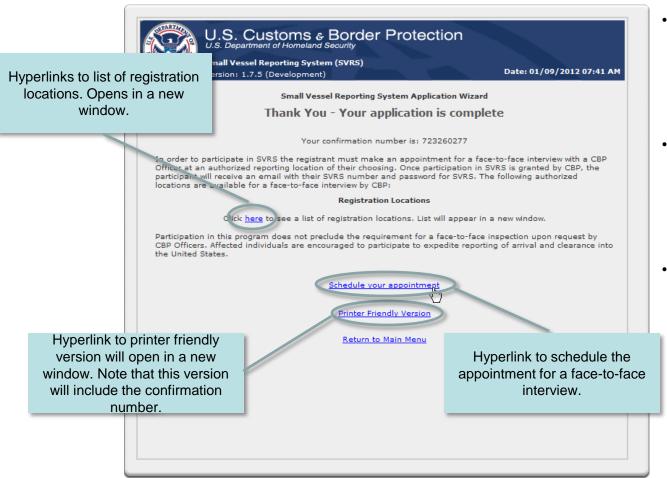
Trusted Traveler Version



- If the applicant indicated that he participates in a Trusted Traveler program this page will <u>not</u> have a hyperlink to schedule their appointment for an interview.
- At this point the application process is complete.
- Applicant will receive an email message confirming receipt of the application. It will include the confirmation number.



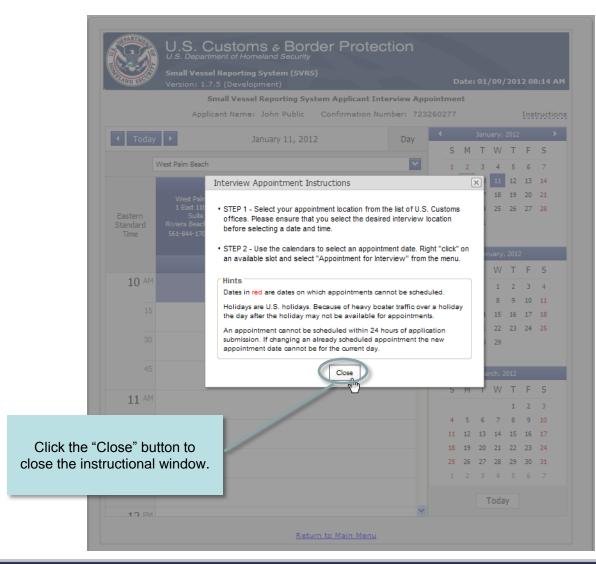
Non-Trusted Traveler Version



- If the applicant indicated that he does <u>not</u> participate in a Trusted Traveler program this page will have a hyperlink to schedule their appointment for an interview.
- Applicant will receive an email message confirming receipt of the application. It will include the confirmation number and a hyperlink to schedule their appointment.
- Applicant should schedule their appointment for a faceto-face interview at this time.
 If the applicant chooses not to do so he may schedule it later but that will delay processing.

Apply for SVRS Participation - Schedule Appointment (slide 1 of 5)





 Instructional window is displayed to help minimize confusion.

Apply for SVRS Participation - Schedule Appointment (slide 2 of 5)



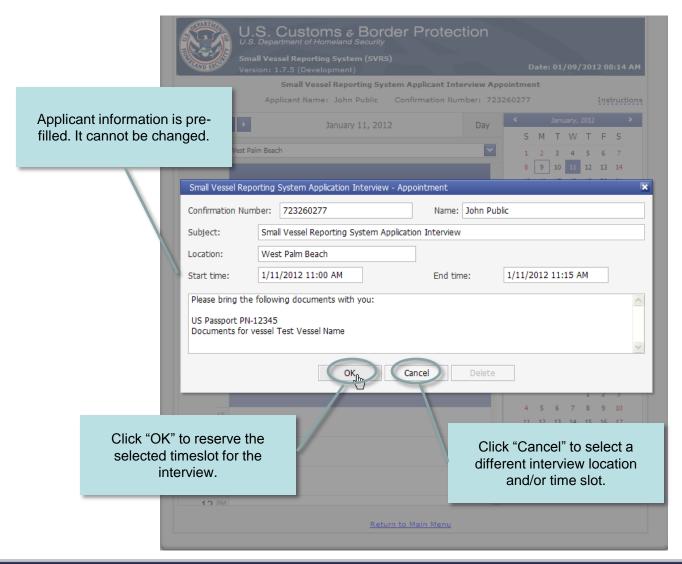
Select a location for the U.S. Customs & Border Protection
U.S. Department of Homeland Security interview. This will default to the preferred administration Small Vessel Reporting System (SVRS) Date: 01/09/2012 08:14 AM location which was selected Version: 1.7.5 (Development) Small Vessel Reporting System Applicant Interview Appointment during the application process Applicant Name: John Public Confirmation Number: 723260277 Instructions but it can be changed. January 11, 2012 TWTFS West Palm Beach 1 East 11th Street 10:00 AM - 03:30 PM Eastern Riviera Beach, FL 33404 Monday, Tuesday, Wednesday, Thursday, Friday 29 30 31 Standard Allow 15 minutes February, 2012 Wednesday, January 11 SMTWTFS Scheduling details for the 1 2 3 4 selected location. This will vary by location. 21 22 23 24 25 26 27 28 29 March, 2012 SMTWTFS 11 AM 1 2 3 Appointment for Interview 15 Go to Today 29 30 31 Right-click or double-click in a time-slot to display the Today appointment menu then click on "Appointment for Interview". Return to Main Menu

Click to re-open the instructional window.

Use the calendar to quickly move forward in time. Days in red cannot have appointments scheduled. Days in black bold have at least 1 appointment scheduled

Apply for SVRS Participation - Schedule Appointment (slide 3 of 5)





 Information pop-up appears after clicking "Appointment for Interview" in the selected timeslot.

Apply for SVRS Participation - Schedule Appointment (slide 4 of 5)





Confirmation of Appointment for Small Vessel Reporting System Print a copy for your records Please remember to bring the documents listed below Confirmation Number: 723260277 Application Date: 1/9/2012 8:13:49 AM Date Generated: 1/9/2012 8:22:16 AM Interview Appointment West Palm Beach 1 East 11th Street Suite 220 Address Riviera Beach, FL 33404 Telephone: 561-844-1703 Ext. 249 01/11/2012 11:00 AM Comments Please bring the following documents with you: US Passport PN-12345 Documents for vessel Test Vessel Name Trusted Traveler Trusted Traveler: Preferred Administrative Office Geographic Area: Miami Prefered Office: West Palm Beach

Country of Citizenship:	UNITED STATES
Country of Residence:	UNITED STATES
Boater Address Information	
Address 1:	123 Main Street
Address 2:	Apt A
City:	Miami
State:	Florida
Country:	UNITED STATES
Zip Code:	12345
Telephone:	123-456-7890
Alternate Telephone:	
Email Address:	CREATE A SECURITION OF THE SAME

John

Public

Male

Miami

Florida

01/01/1970 UNITED STATES

ο.



- Confirmation page will display after scheduling appointment. This include the application information as well as the appointment information.
- At this point the application process is complete.
- Applicant will receive an email message confirming the appointment. It will also include a link and instruction for rescheduling the appointment if necessary.

Biographical Information

First Name:

Last Name:

Gender

Middle Name:

Date of Birth:

City of Birth:

State of Birth:

Apply for SVRS Participation - Schedule Appointment (slide 5 of 5)





U.S. Customs and Border Protection

Dear SVRS Applicant

Thank you for scheduling your appointment for your interview with a U.S. Customs and Border Protection (CBP) Officer.

Your application confirmation number is <u>514520744</u> and your interview appointment is scheduled for <u>Thursday</u>, <u>09/08/2011 at 09:00 AM</u>. You have selected the following CBP location for the interview:

Jacksonville 2831 Talleyrand Ave Jacksonville, FL 32206 Phone: 555-555-5555

Please allow 15 minutes for the interview process.

Please bring the following documents with you:

US Enhanced Drivers License EDL-12345 US Passport PN-12345

If you have any questions or you need to update your application please contact the CBP administrative office listed above. If you need to change your appointment time you may do so by clicking here or by contacting the CBP administrative office.

Thank you for voluntarily participating in the Small Vessel Reporting System (SVRS).

- Sample e-mail message sent to confirm appointment for interview.
- Clicking the link to reschedule the appointment takes the applicant <u>directly</u> to the appointment calendar. The old appointment will be automatically deleted after a new appointment is scheduled.

Hyperlink to reschedule interview appointment



Reschedule Appointment for Interview

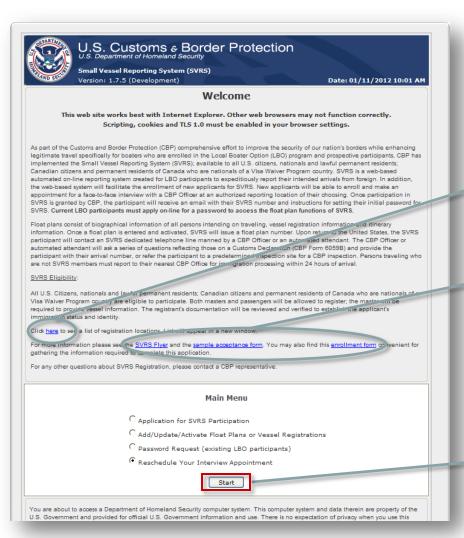


- Apply for SVRS participation
- Schedule/Reschedule Interview Appointment
- Set Initial Password and Security Question
- Request Password (prior PBRS participants)
- Add/Update/Activate Float Plans
- Register Vessels
- Forgot Your Password
- Change Password



Reschedule Appointment for Interview - Front Page





Hyperlinks to list of registration locations

Hyperlinks to PDF versions of relevant documents.

- 1. Select "Reschedule Your Interview Appointment"
- 2. Click "Start" button

Reschedule Appointment for Interview - Request Reschedule



	Small Vessel Report Version: 1.7.5 (Dev	rting System (SVRS) velopment)		Date: 01/11/2012 10:48 AM
Hover the mouse pointer o he dotted lines to see a po containing more informati	ver submitted your application, date and time to if you failed to so eschedule an appoinm will then be immediage will be a link that	Schedule/Reschedule Intervi- ation for participation in the SVR for your interview with a U.S. Cus hedule your appoinment when s hent by completing the informati tely verified and further instructi	S program your w stoms Officer. If y ubmitting your ap on below and click ons will be sent to edule your appoin	ou wish to change that plication you can
	Confirmation Number: E-Mail Address: Confirm E-Mail Address:	723260277	*	
	Birth Date:	Month 01 * Day 01 * Year 1970 *		
		* = required fie	ıld	
Click "Submit" to instructions for the appoin	rescheduling	Submit Can	cel	

- Enter the requested information.
- All fields <u>must</u> match what was entered on the application for participation.
- An e-mail message containing instructions will be sent to the e-mail address provided.

Session Clock: set to 20 minutes. Resets after each action.

Reschedule Appointment for Interview - E-Mail Response





U.S. Customs and Border Protection

Dear SVRS Applicant

Thank you for voluntarily participating in the Small Vessel Reporting System (SVRS).

Your application confirmation number is 547026077

Please click the link below to schedule or reschedule your interview appointment. This link will be available for 24 hours and will expire after 09/07/2011 12:38 PM (U.S. Eastern Time). If you are rescheduling an appointment the existing appointment will be automatically deleted when you complete scheduling the new appointment date.

Schedule or Reschedule SVRS Interview Appointment.

Optionally you can copy the link below and paste it into your browser window

http://localhost:1520/Application/Appointment.aspx?cn=547026077

If you experience problems changing the appointment location or the appointment date please use your browser to refresh the page.

For more detailed information about the CBP requirements for pleasure boaters, please visit our website at www.cbp.gov.

Thank you for voluntarily participating in the Small Vessel Reporting System (SVRS).

HAVE A SAFE AND ENJOYABLE BOATING SEASON!

- Sample e-mail message sent to provide instructions for rescheduling the interview appointment.
- Clicking the link to reschedule the appointment takes the applicant directly to the appointment calendar. The old appointment will be automatically deleted after a new appointment is scheduled.

Hyperlink to reschedule interview appointment



Please see the section

"Apply for SVRS Participation - Schedule Appointment"

which presents the process for using the appointment

calendar/scheduler.

Set Initial Password and Security Question

External facing - for SVRS Participants



- Apply for SVRS participation
- Schedule/Reschedule Interview Appointment

Set Initial Password and Security Question

- Request Password (prior PBRS participants)
- Add/Update/Activate Float Plans
- Register Vessels
- Forgot Your Password
- Change Password



Set Initial Password and Security Question - SVRS Approval E-Mail





U.S. Customs and Border Protection

Dear Participant,

Thank you for voluntarily participating in the Small Vessel Reporting System (SVRS).

Your SVRS Number is BR547026077

Please click the link below to confirm your e-mail address and to setup your password.

SVRS Password Setup.

Optionally you can copy the link below and paste it into your browser window.

http://localhost:1520/Application/SetInitialApplicantPassword.aspx?id=f14808fa-1b24-4c54-9996-c9b171b63416

We would like to provide some information about Customs and Border Protection (CBP) requirements for pleasure boaters and the SVRS.

The master of a pleasure boat arriving from foreign is required to contact CBP via telephone immediately upon arrival (pursuant to 19 CFR 4.2 and 8 CFR 235.1) and make an oral declaration for themselves and all passengers on the boat concerning any goods purchased or acquired while abroad (19 CFR 148.11 and 148.12). The master is also required to report in-person at the nearest port-of-entry (POE) within 24 hours to submit the necessary documentation to verify identity and lawful immigration status (pursuant to 8 USC 1321 and 1323). For more detailed information about the CBP requirements for pleasure boaters, please visit our website at www.cbp.gov.

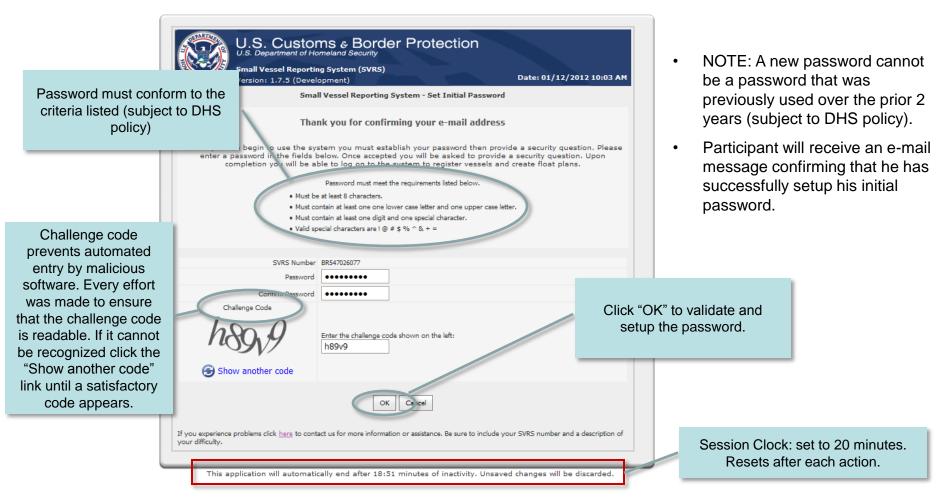
The SVRS will allow you as a participant, *under certain circumstances*, to telephonically report the arrival of your vessel, make customs declarations, and submit any necessary additional information and may be cleared without a face-to-face inspection. Please note that the immigration status and citizenship must be valid and participants must possess appropriate valid immigration and identity documents at all times.

- Sample portion of the e-mail message sent to applicants notifying them that their application for participation in SVRS has been approved.
- A Float Plan Guide (in PDF format) is attached to the message. Future release of SVRS will include link to download it instead.

Hyperlink to setup initial SVRS password

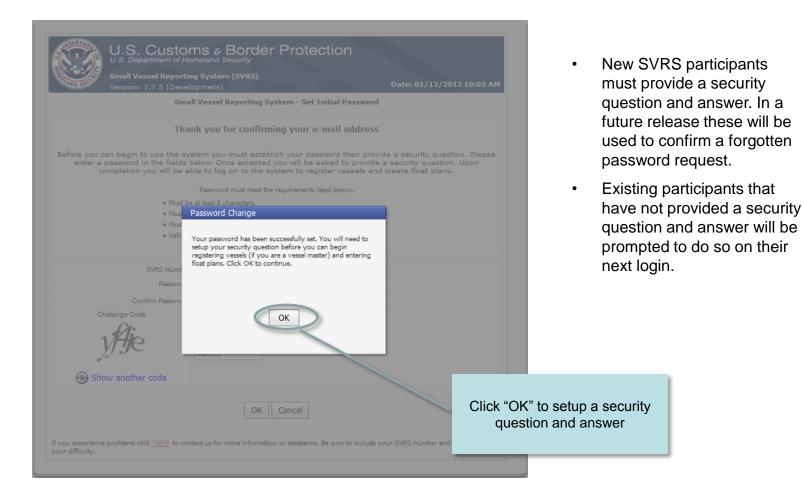
Set Initial Password and Security Question - Set Initial Password (slide 1 of 3)





Set Initial Password and Security Question - Set Initial Password (slide 2 of 3)





Set Initial Password and Security Question - Set Initial Password (slide 3 of 3)



Sample e-mail message confirming that participant

has successfully setup his

initial password.



U.S. Customs and Border Protection

Dear Participant

You have successfully set your password for SVRS Number: BR547026077

You can click here to begin filing float plans and updating vessel information or, optionally, you can copy the link below and paste it into your browser window.

http://localhost:1520//default.aspx

Thank you for voluntarily participating in the Small Vessel Repor

Hyperlink to SVRS participant login page

HAVE A SAFE AND ENJOYABLE



Set Initial Password and Security Question - Set Security Question (slide 1 of 2)

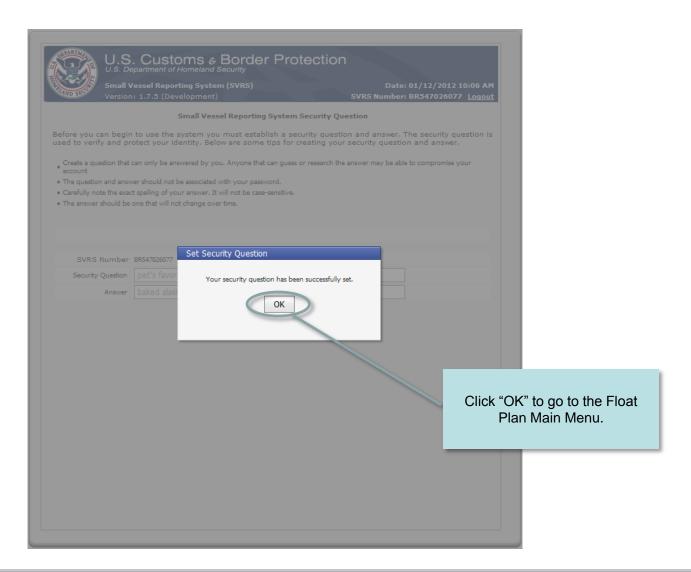


U.S. Customs & Border Protection U.S. Department of Homeland Security A security question and answer should follow these guidelines Small Vessel Reporting System (SVRS) Date: 01/11/2012 02:21 PM Version: 1.7.5 (Development) SVRS Number: BR1234567 Logout New SVRS participants Small Vessel Reporting System Security Question must provide a security Before you can begin to use the system you must establish a cosmity question and answer. The security question is used to verify and protect your identity. Below are some tips for creating your security question and answer. question and answer. In a Create a question that can only be answered by you. Anyone that can quess or research the answer may be able to compromise you future release these will be The question and answer should not be associated with your password. used to confirm a forgotten Carefully note the exact spelling of your answer. It will not be case-sensitive. password request. The answer should be one that will not change over time. Existing participants that have not provided a security SVRS Number BR1234567 question and answer will be Security Question | my pet's favorite food prompted to do so on their Answer dog food next login. Click "OK" to validate and save the security question and answer Session Clock: set to 20 minutes. Resets after each action. This application will automatically end after 18:45 minutes of inactivity. Unsaved changes will be discarded



Set Initial Password and Security Question - Set Security Question (slide 2 of 2)





Request Password (prior PBRS participants)

External facing - for SVRS Participants



- Apply for SVRS participation
- Schedule/Reschedule Interview Appointment
- Set Initial Password and Security Question/Answer

Request Password (prior PBRS participants)

- Add/Update/Activate Float Plans
- Register Vessels
- Forgot Your Password
- Change Password



Request Password (prior PBRS participants) - Front Page





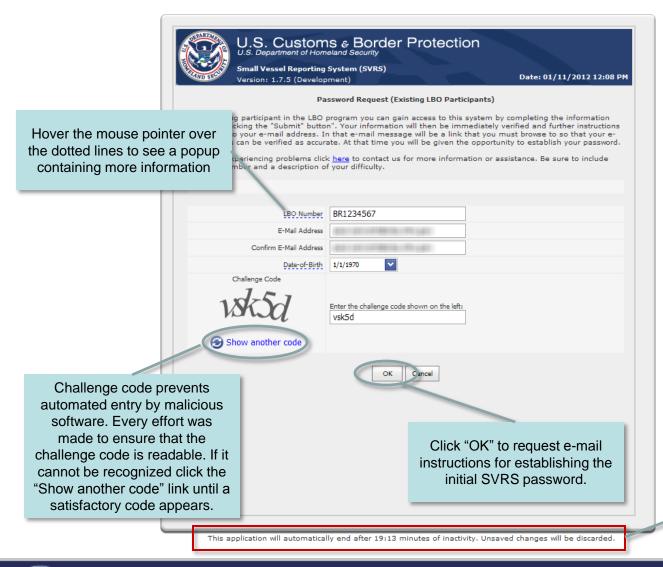
Hyperlinks to list of registration locations

Hyperlinks to PDF versions of relevant documents.

- 1. Select "Password Request"
- 2. Click "Start" button

Request Password (prior PBRS participants) - Enter PBRS Information





- The Request Password feature is intended to allow SVRS access, without having to submit an application, to Pleasure Boat Reporting System (PBRS) participants.
- Enter the requested information.
- LBO number and date-of-birth <u>must</u> be found in the database provided by the Miami field office. There is no interface between SVRS and PBRS at this time.
- An e-mail message containing instructions will be sent to the email address provided.
- Request Password can be used only one time per LBO number.

Session Clock: set to 20 minutes.
Resets after each action.



Request Password (prior PBRS participants) - E-Mail Response





U.S. Customs and Border Protection

Dear Participant

Thank you for voluntarily participating in the Small Vessel Reporting System (SVRS).

Your SVRS Number is **BR0092029**

Please click here to confirm your e-mail address and to setup your password. Optionally, you can copy the link below and paste it into your browser window.

http://localhost:1\(\frac{1}{20}\)/Application/SetInitialPassword.aspx?id=1b17f406-7dec-4b03-8295-000bb83ce39e

For more detailed information about the CBP requirements for pleasure boaters, please visit our website at www.cbp.gov.

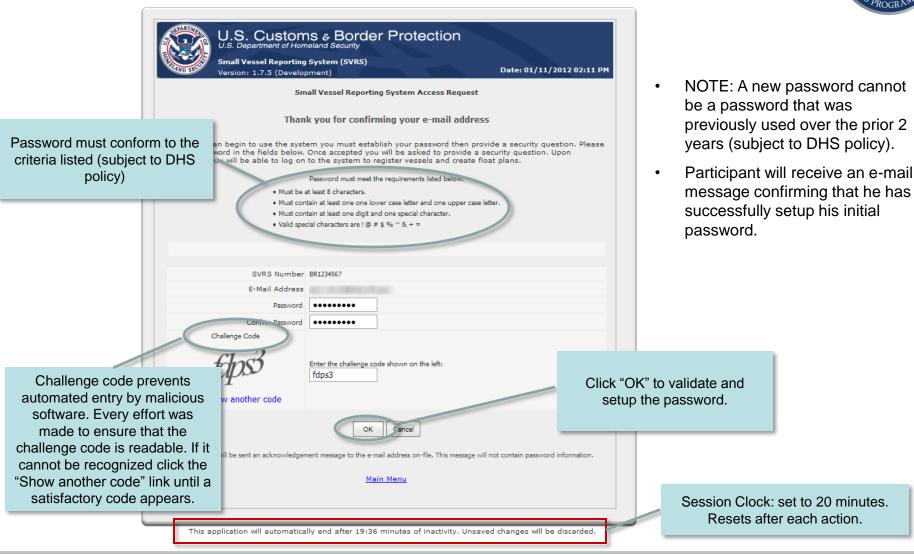
HAVE A SAFE AND ENJOYABLE BOATING SEASON!

Hyperlink to setup initial SVRS password

 Sample e-mail message sent to provide instructions for setting the initial SVRS password.

Request Password (prior PBRS participants) - Set Initial Password (slide 1 of 3)

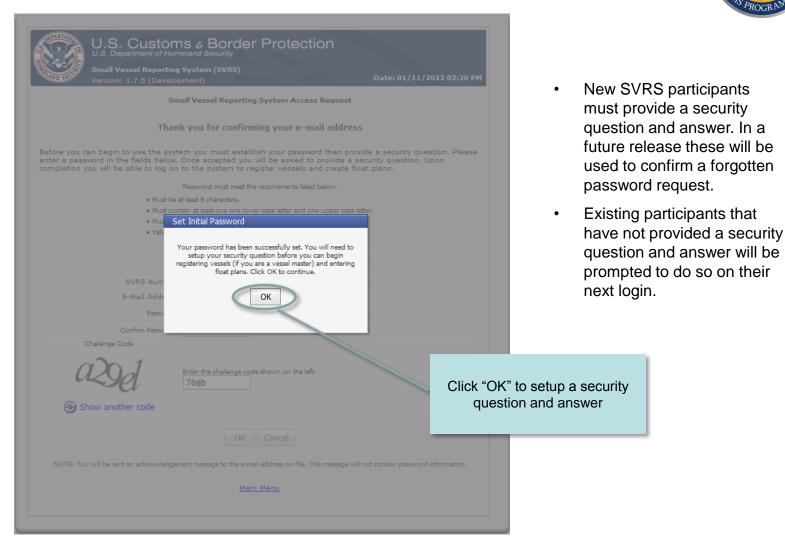






Request Password (prior PBRS participants) - Set Initial Password (slide 2 of 3)

Request Password - Set Initial Password (slide 2 of 3)





Request Password (prior PBRS participants) - Set Initial Password (slide 3 of 3)



Sample e-mail message confirming that participant

has successfully setup his

initial password.



U.S. Customs and Border Protection

Dear Participant

You have successfully set your password for SVRS Number: BR547026077

You can click here to begin filing float plans and updating vessel information or, optionally, you can copy the link below and paste it into your browser window.

http://localhost:1520//default.aspx

Thank you for voluntarily participating in the Small Vessel Repor

Hyperlink to SVRS participant login page

HAVE A SAFE AND ENJOYABLE



Request Password (prior PBRS participants) - Set Security Question (slide 1 of 2)

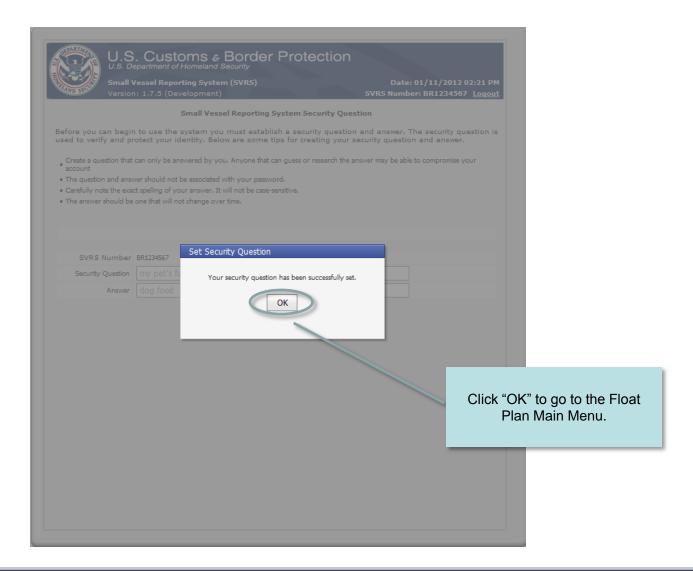


U.S. Customs & Border Protection
U.S. Department of Homeland Security A security question and answer should follow these guidelines Small Vessel Reporting System (SVRS) Date: 01/11/2012 02:21 PM Version: 1.7.5 (Development) SVRS Number: BR1234567 Logout New SVRS participants Small Vessel Reporting System Security Question must provide a security Before you can begin to use the system you must establish a cosmity question and answer. The security question is used to verify and protect your identity. Below are some tips for creating your security question and answer. question and answer. In a Create a question that can only be answered by you. Anyone that can quess or research the answer may be able to compromise you future release these will be The question and answer should not be associated with your password. used to confirm a forgotten Carefully note the exact spelling of your answer. It will not be case-sensitive. password request. The answer should be one that will not change over time. Existing participants that have not provided a security SVRS Number BR1234567 question and answer will be Security Question | my pet's favorite food prompted to do so on their Answer dog food next login. Click "OK" to validate and save the security question and answer Session Clock: set to 20 minutes. Resets after each action.



Request Password (prior PBRS participants) - Set Security Question (slide 2 of 2)





Add/Update/Activate Float Plans

External facing - for SVRS Participants



- Apply for SVRS participation
- Schedule/Reschedule Interview Appointment
- Set Initial Password and Security Question/Answer
- Request Password (prior PBRS participants)

Add/Update/Activate Float Plans

- Register Vessels
- Forgot Your Password
- · Change Password



Add/Update/Activate Float Plans - Front Page





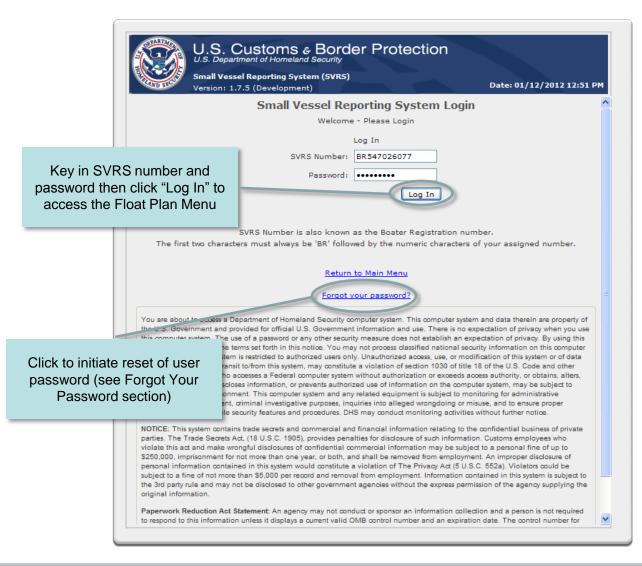
Hyperlinks to list of registration locations

Hyperlinks to PDF versions of relevant documents.

- 1. Select "Add/Update/Activate Float Plans or Vessel Registrations"
- 2. Click "Start" button

Add/Update/Activate Float Plans - Login Page

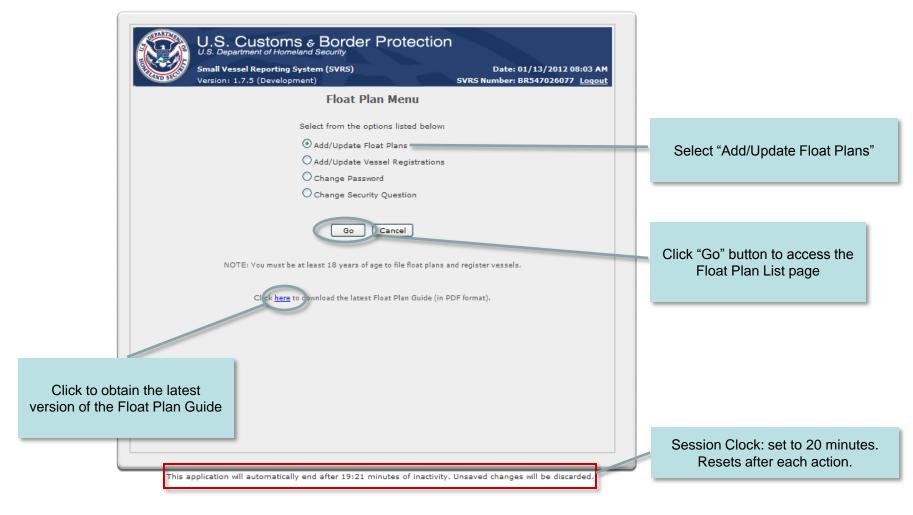




- After 3 consecutive invalid login attempts, due to an incorrect password, the participant's account will be locked.
- After 30 minutes the account will automatically unlock enabling the participant to try again or to use the "Forgot your Password" feature.

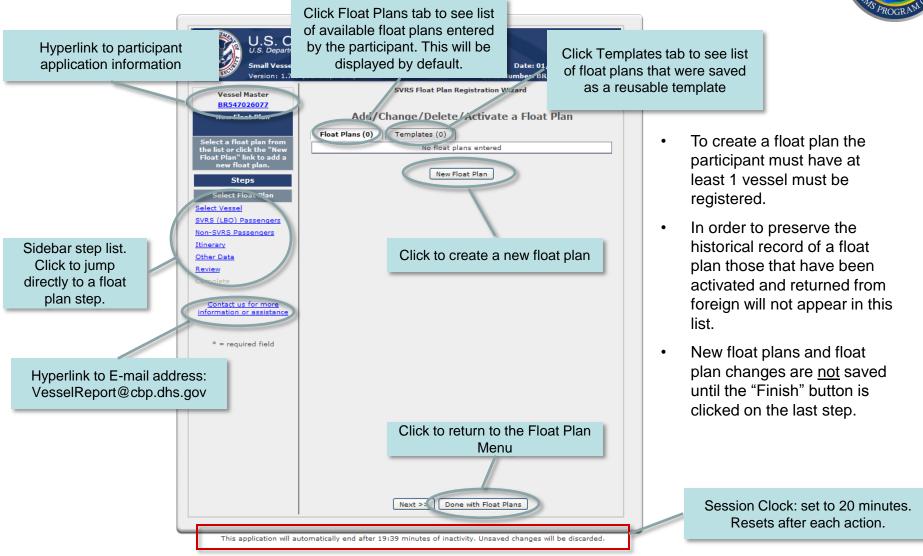
Add/Update/Activate Float Plans - Float Plan Menu





Add/Update/Activate Float Plans - Float Plan List

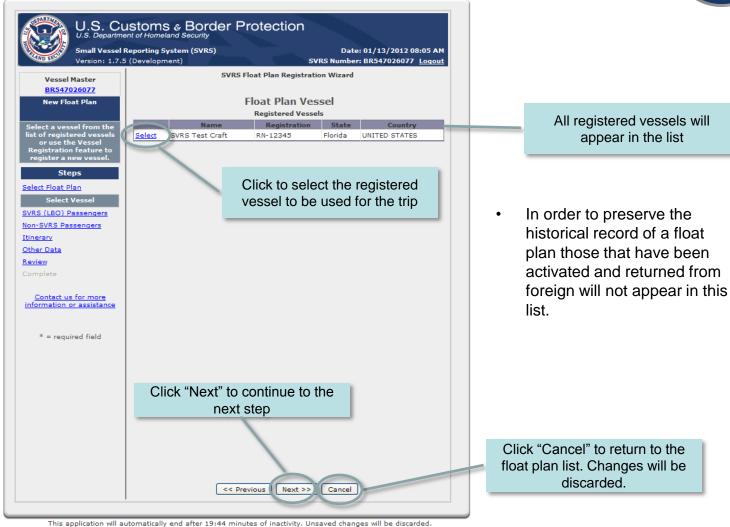






Add/Update/Activate Float Plans - Select Vessel

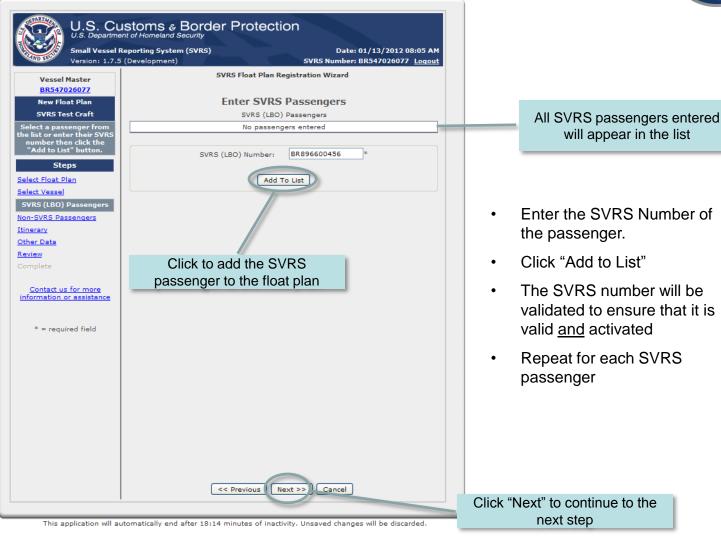






Add/Update/Activate Float Plans - Enter SVRS Passengers (slide 1 of 2)







Add/Update/Activate Float Plans - Enter SVRS Passengers (slide 2 of 2)





Add/Update/Activate Float Plans - Enter Non-SVRS Passengers (slide 1 of 5)



	(1) (1) (1) (1) (1) (1) (1) (1) (1) (1)	ustoms & Border P			
		Reporting System (SVRS) 5 (Development)	Date: 01/13/2012 08:25 AM SVRS Number: BR547026077 Logout		
	Vessel Master	SVRS Float Plan Registration Wizard			
	BR547026077				
	New Float Plan	Enter	Non-SVRS Passengers		
	SVRS Test Craft	Non-SVRS Passengers			
	Select a passenger from the list or key in the data		No passengers entered		
	for a new passenger that does not have an SVRS	Biographical Information			
	Number. If adding only one passenger you can	Gendan	○ Male		
	enter the data and click the "Next" button.	First Name:	Jane *		
	Steps	Middle Name:			
	Select Float Plan	Last Name:	Doe *		
	Select Vessel	Date-of-Birth:	10/25/1975 *		
	SVRS (LBO) Passengers Non-SVRS Passengers	Country of Citizenship:	UNITED STATES **		
	Itinerary		(Max 500 characters)		
	Other Data				
	Review	Remarks:			
	Complete		<u>~</u>		
	Contact us for more	Documentation	Documentation No documents entered		
	information or assistance		no documents entered		
	Click <u>here</u> for an	Document Type:	FAST Card *		
	important change in International Land and	Document Number:	FC-33333 *		
	Sea Travel Document Procedures	Country of Issue:	UNITED STATES *		
		State of Issue:	V		
Click to add	a document to the	Expiration Date:	02/25/2014		
list			Document Update Document		
		Add Passenger Update Passenger			
			Reset		
		<< Pr	evious Next >> Cancel		

1. Enter the biographical information.

2. For each document enter the information then click "Add Document"

This application will automatically end after 19:27 minutes of inactivity. Unsaved changes will be discarded



Add/Update/Activate Float Plans - Enter Non-SVRS Passengers (slide 2 of 5)



	Small Vessel	ustoms & Border Pro ent of Homeland Security Reporting System (SVRS)	Date:	01/13/2012 08:25 AM
	Version: 1./.	5 (Development)		BR547026077 <u>Loqout</u>
	Vessel Master BR547026077 New Float Plan SVRS Test Craft Select a passenger from the list or key in the data for a new passenger that does not have an SVRS Number. If adding only one passenger you can enter the data and click the "Next" button. Steps	Enter No	on-SVRS Passengers on-SVRS Passengers on-SVRS Passengers passengers entered Male © Female Jane	*
Click "Edit" to chang	70.2	Last Name:	Doe	*
		Date-of-Birth:	10/25/1975 *	
document then click		Country of Citizenship:	UNITED STATES	*
"Update Document" b	outton.		:)	
Click "Delete" to dele	ation	Remarks:		
prompt will appea	ar. for more rassistance	Type Edit Delete FAST Card	Number Country FC-33333 US	02/25/2014
	eli I I I	Edit Delete FAST Card	FC-33333 US	02/25/2014
	Click <u>here</u> for an important change in	Document Type:	Passport	*
	International Land and Sea Travel Document	Document Number:		*
	Procedures	Country of Issue:	UNITED STATES	*
	* = required field	State of Issue;		~
	- required field	Expiration Date:		
		Add Pass	Reset	
	This section is 10	uutomatically end after 19:52 minutes	-f:	vill by dissended

Enter the biographical information.

All documents entered will appear in the list

- 2. For each document enter the information then click "Add Document"
- When done adding documents click "Add Passenger"



Add/Update/Activate Float Plans - Enter Non-SVRS Passengers (slide 3 of 5)



2		toms & Border F	Protection			
	Contract of the contract of th	etoms & Border F of Homeland Security porting System (SVRS) Development)			01/13/2012 08:25 AM BR547026077 <u>Loqou</u> t	
	Vessel Master BR547026077	SVRS Float Plan Registration Wizard				
	New Float Plan SVRS Test Craft	Enter	Non-SVRS Pas			
t t	Select a passenger from he list or key in the data		Non-SVRS Passenge No passengers ente			
	or a new passenger that does not have an SVRS Number. If adding only one passenger you can enter the data and click the "Next" button.	Biographical Information Gender:	○ Male	nale		
	the "Next" button. Steps	First Name: Jane		*		
<u>S</u>	elect Float Plan	Middle Name: Last Name: Doe		*		
_	elect Vessel	Date-of-Birth:	10/25/1975 *	10/25/1975 *		
	VRS (LBO) Passengers Non-SVRS Passengers	Country of Citizenship:	UNITED STATES		*	
_	inerary ther Data		(Max 50	0 characters)		
R	eview omplete	Remarks:			~	
<u>u</u>	Contact us for more nformation or assistance	Documentation Type Edit Delete FAST C		Country US	Expiration 02/25/2014	
	Click here for an	<u> </u>			02,23,2011	
	important change in International Land and	Document Type:	Passport		*	
	Sea Travel Document Procedures	Document Number: Country of Issue:	UNITED STATES		*	
	* = required field	State of Issue:			~	
	· - required field	Expiration Date:	Occument Update	Document		
		(Space Stament)				
the float plai		Add P	assenger Update Reset	Passenger		
, ,	ument must be e passenger.	<< Previous Next >> Cancel				

Enter the biographical information.

- 2. For each document enter the information then click "Add Document"
- 3. When done adding documents click "Add Passenger"



Add/Update/Activate Float Plans - Enter Non-SVRS Passengers (slide 4 of 5)



Click "Edit" to change a passenger then click the "Update Passenger" button.

Click "Delete" to delete a passenger. A confirmation prompt will appear.

U.S. Customs & Border Protection Small Vessel Reporting System (SVRS) Date: 01/13/2012 08:25 AM Version: 1.7.5 (Development) SVRS Number: BR547026077 Logoui SVRS Float Plan Registration Wizard loat Plan Enter Non-SVRS Passengers est Craft Non-SVRS Passengers Edit Delete Doe 1 **Biographical Information** Male O Female First Name: Middle Name: Select Float Plan Last Name: SVRS (LBO) Passengers Date-of-Births Non-SVRS Passengers Country of Citizenship: UNITED STATES <u>Itinerary</u> (Max 500 characters) Other Data Review Remarks: Contact us for more information or assistance No documents entered Click here for an important change in Passport Document Type: International Land and Sea Travel Document Document Number Country of Issue: UNITED STATES * = required field Expiration Date: Add Document Add Passenger Click to add a passenger to the float plan. At least 1 Reset qualifying document must be << Previous Next >> entered for the passenger.

All Non-SVRS passengers entered will appear in the list

- Enter the biographical information.
- For each document enter the information then click "Add Document"
- 3. When done adding documents click "Add Passenger"
- Repeat steps 1 3 for each non-SVRS passenger.

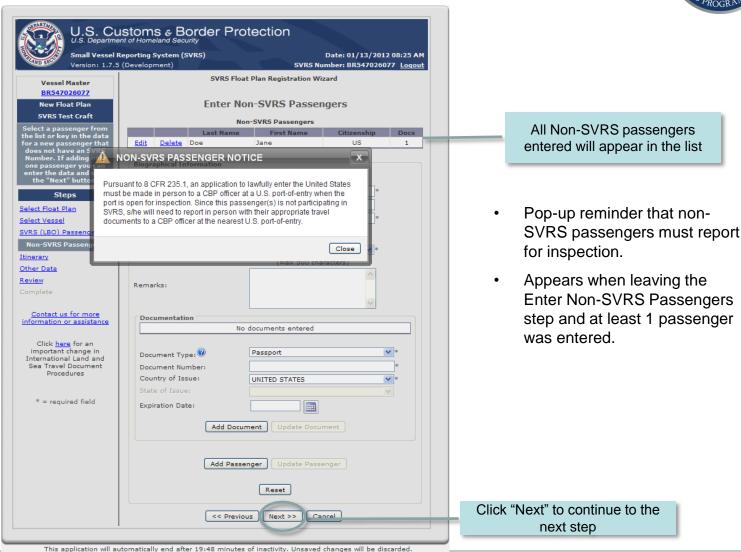
Click "Next" to continue to the next step

This application will automatically end after 19:43 minutes of inactivity. Unsaved changes will be discarded.



Add/Update/Activate Float Plans - Enter Non-SVRS Passengers (slide 5 of 5)

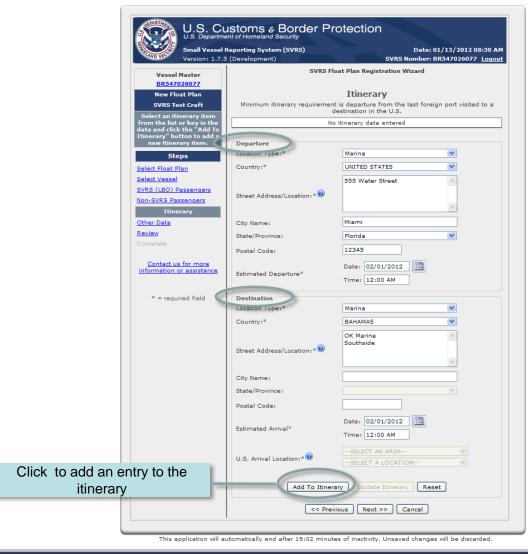






Add/Update/Activate Float Plans - Enter Itinerary (slide 1 of 3)





- Enter the departure location and estimated departure date.
- Enter the destination location and estimated arrival date.
- 3. Click "Add to Itinerary".
- U.S. locations require a street address.

Add/Update/Activate Float Plans - Enter Itinerary (slide 2 of 3)



U.S. Customs & Border Protection Click "Edit" to change an itinerary entry then click the Small Vessel Reporting System (SVRS) Date: 01/13/2012 08:30 AM mber: BR547026077 <u>Logou</u> "Update Itinerary" button. SVRS Float Plan Registration Wizard R547026077 Itinerary Click "Delete" to delete an m itinerary requirement is departure from the last foreign port visited to a itinerary entry. A confirmation prompt will appear. Location Type: Marina Country:* BAHAMAS OK Marina Southside Non-SVRS Passengers Street Address/Location:** Other Data State/Province: Postal Code: Contact us for more Date: 02/05/2012 Estimated Departure* Time: 12:00 AM * = required field Destination Country:* UNITED STATES Joes Marina Street Address/Location:* Tampa City Name: Florida State/Province: 33333 Postal Code: Date: 12/05/2012 Estimated Arrival* Time: 12:00 AM Tampa U.S. Arrival Location:* St. Petersburg Click to add an entry to the itinerary << Previous Next >> Cancel This application will automatically end after 19:37 minutes of inactivity. Unsaved changes will be discarded.

All itinerary entries will appear in the list

 The last itinerary entry should be the return from foreign.

Add/Update/Activate Float Plans - Enter Itinerary (slide 3 of 3)



U.S. Customs & Border Protection Click "Edit" to change an itinerary entry then click the Small Vessel Reporting System (SVRS) Date: 01/13/2012 08:30 AM "Update Itinerary" button. SVRS Float Plan Registration Wizard BR547026077 Click "Delete" to delete an est Craft Minimum itinerary requirement is departure from the last foreign port visited to a destination in the U.S. itinerary entry. A confirmation prompt will appear. Edit Delete 555 Water Street 02/01/2012 OK Marina Southside 02/05/2012 Joes Marina 678 Bayside 12/05/2012 Edit Delete Select Float Plan Departure Select Vessel Marina SVRS (LBO) Passengers UNITED STATES Non-SVRS Passengers Other Data Street Address/Location:* City Name: Contact us for more State/Province: -- SELECT A STATE-Postal Code: * = required field Estimated Departure* Time: 12:00 AM Location Type:1 Marina UNITED STATES Street Address/Location:* State/Province: --SELECT A STATE-Postal Code: Estimated Arrival* Time: 12:00 AM -- SELECT AN AREA--U.S. Arrival Location:* --SELECT A LOCATION-Click to add an entry to the itinerary Reset Next >> This application will automatically end after 19:48 minutes of inactivity. Unsayed changes will be discarded.

All itinerary entries will appear in the list

 Before leaving the itinerary step the itinerary will be validated for consistency.

Click "Next" to continue to the next step

Add/Update/Activate Float Plans - Cruising License Number





 If the vessel has a cruising license number enter it here.

Click "Next" to continue to the next step

This application will automatically end after 19:45 minutes of inactivity. Unsaved changes will be discarded.



Add/Update/Activate Float Plans - Final Review (slide 1 of 2)

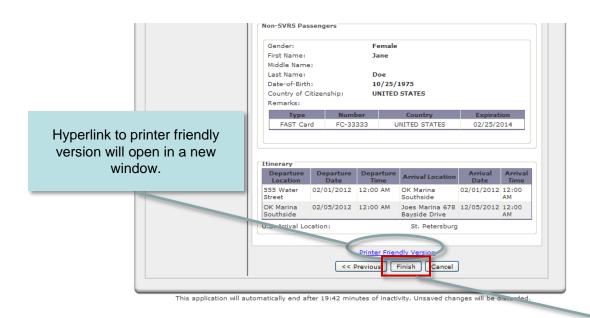




- Provides an at-a-glance recap of the float plan
- Float plan is not saved until the participant clicks the "Finish" button (see next slide).

Add/Update/Activate Float Plans - Final Review (slide 2 of 2)





- Provides an at-a-glance recap of the float plan
- Float plan is not saved until the participant clicks the "Finish" button.

Participant <u>must</u> click the "Finish" button.

Add/Update/Activate Float Plans – Complete (slide 1 of 6)





Float plan number automatically assigned

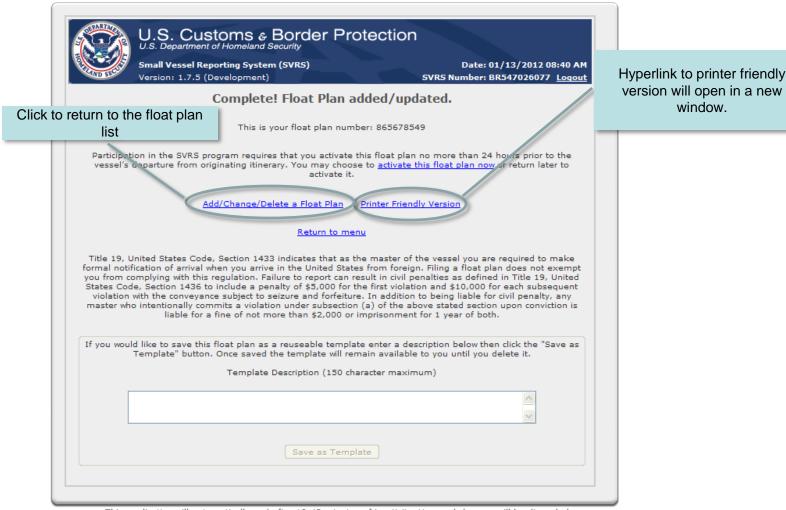
- Float plan entry is complete.
- A pop-up appears reminding the participant that they activate the float plan before departure.

Click "Close" to hide the pop-up window

Add/Update/Activate Float Plans – Complete (slide 2 of 6)



window.



This application will automatically end after 19:43 minutes of inactivity. Unsaved changes will be discarded.



Add/Update/Activate Float Plans – Complete (slide 3 of 6)





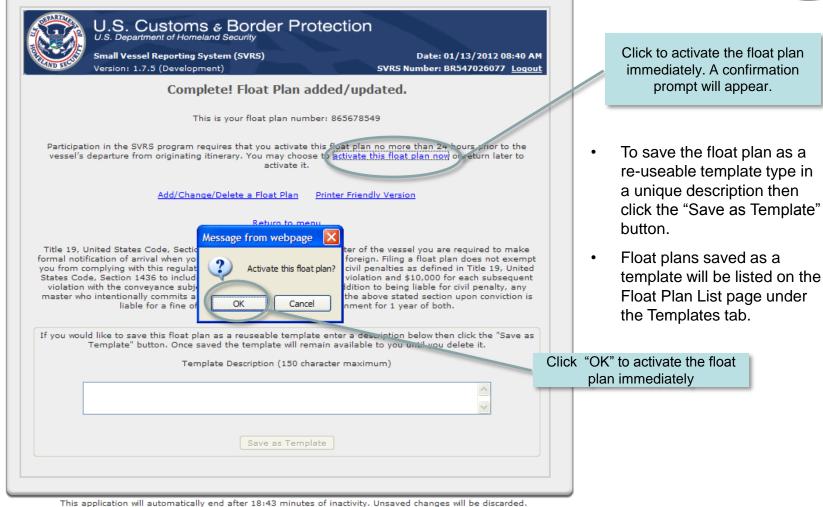
- To save the float plan as a re-useable template type in a unique description then click the "Save as Template" button.
- Float plans saved as a template will be listed on the Float Plan List page under the Templates tab.

Click to save the float plan as a template

This application will automatically end after 19:30 minutes of inactivity. Unsaved changes will be discarded.

Add/Update/Activate Float Plans – Complete (slide 4 of 6)

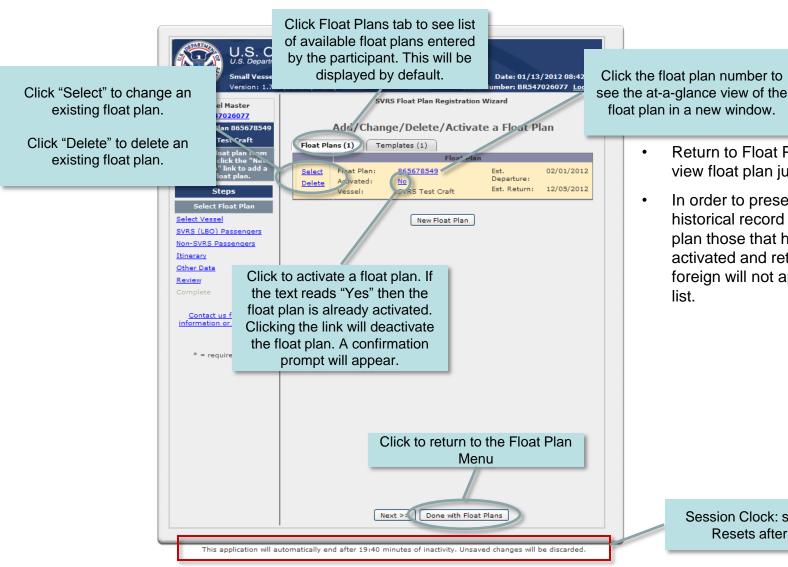






Add/Update/Activate Float Plans – Complete (slide 5 of 6)





float plan in a new window.

- Return to Float Plan List to view float plan just added.
- In order to preserve the historical record of a float plan those that have been activated and returned from foreign will not appear in this list.

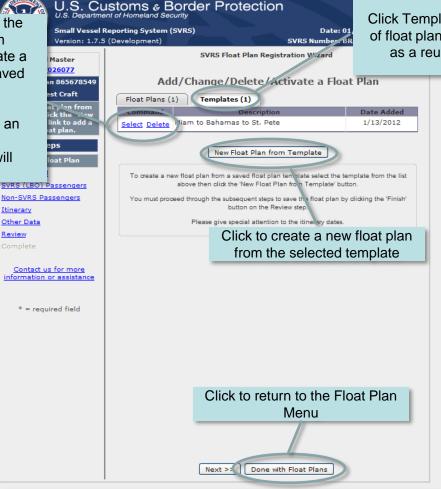
Session Clock: set to 20 minutes. Resets after each action.

Add/Update/Activate Float Plans – Complete (slide 6 of 6)



Click "Select" then click the
"New Float Plan from
Template" button to create a
new float plan from a saved
template.

Click "Delete" to delete an existing template. A confirmation prompt will appear.



This application will automatically end after 18:32 minutes of inactivity. Unsayed changes will be discarded

Click Templates tab to see list of float plans that were saved as a reusable template

- To create a new float plan from a saved template first "Select" the template to use from the list. Then click the "New Float Plan from Template" button.
- New float plans created from a template will use all the settings from the original float plan. Special attention should be made to ensure that the itinerary dates are correct.

Session Clock: set to 20 minutes. Resets after each action.



Register Vessels

External facing - for SVRS Participants



- Apply for SVRS participation
- Schedule/Reschedule Interview Appointment
- Set Initial Password and Security Question/Answer
- Request Password (prior PBRS participants)
- Add/Update/Activate Float Plans

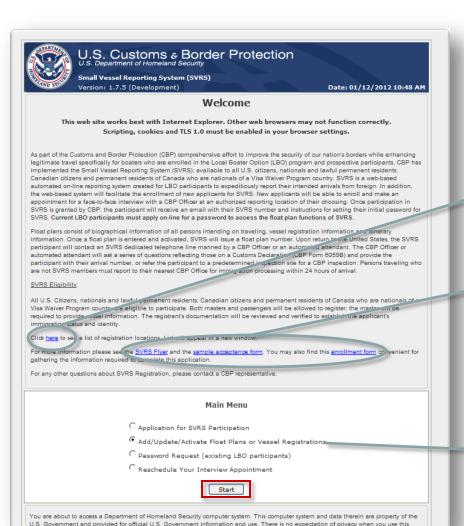
Register Vessels

- Forgot Your Password
- Change Password



Register Vessels - Front Page



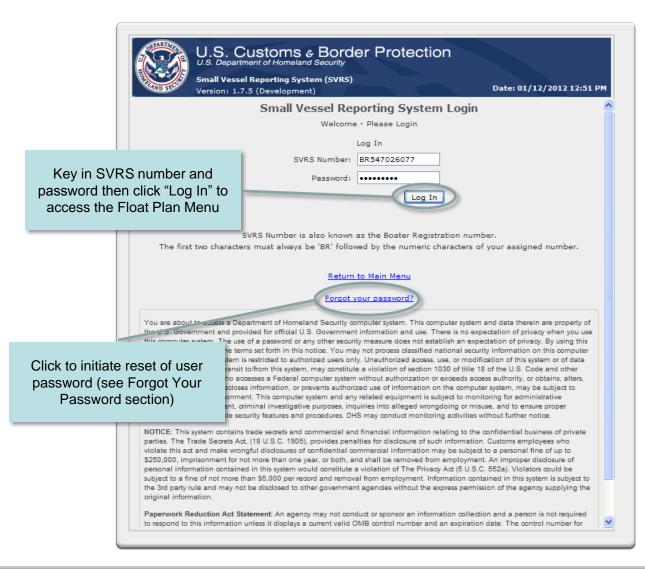


Hyperlinks to list of registration locations

Hyperlinks to PDF versions of relevant documents.

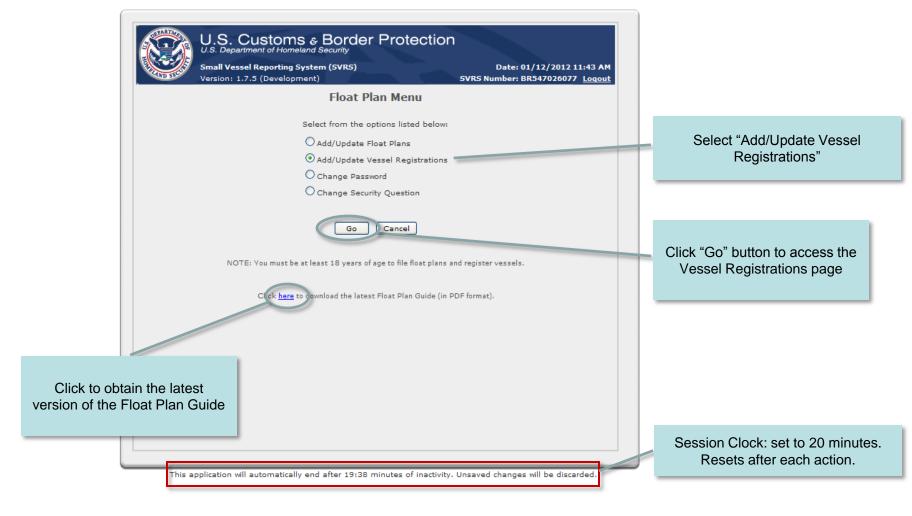
- 1. Select "Add/Update/Activate Float Plans or Vessel Registrations"
- 2. Click "Start" button





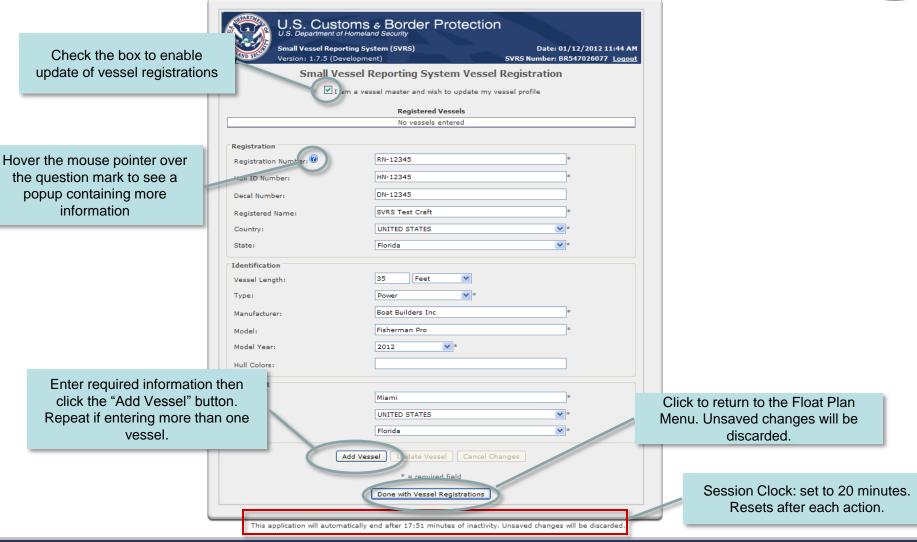
- After 3 consecutive invalid login attempts, due to an incorrect password, the participant's account will be locked.
- After 30 minutes the account will automatically unlock enabling the participant to try again or to use the "Forgot your Password" feature.





Register Vessels – Vessel Registration Page (Slide 1 of 2)





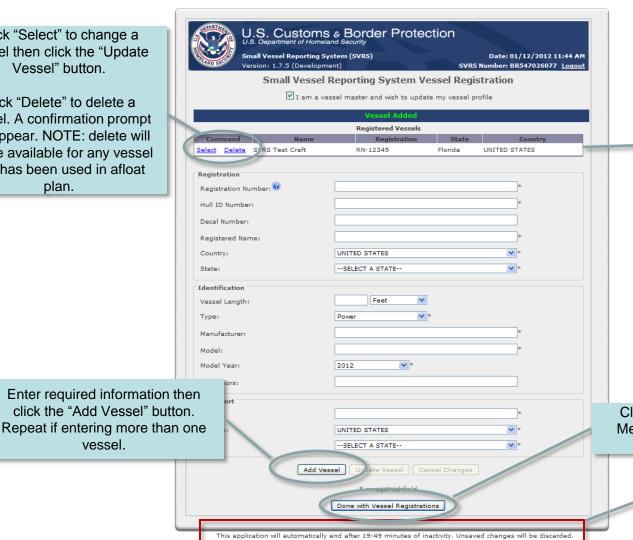


Register Vessels – Vessel Registration Page (Slide 2 of 2)



Click "Select" to change a vessel then click the "Update Vessel" button.

Click "Delete" to delete a vessel. A confirmation prompt will appear. NOTE: delete will not be available for any vessel that has been used in afloat plan.



Each vessel entered will appear in the grid and can be edited or deleted.

Click to return to the Float Plan Menu. Unsaved changes will be discarded.

> Session Clock: set to 20 minutes. Resets after each action.



vessel.

Forgot Your Password

External facing - for SVRS Participants



- Apply for SVRS participation
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- Set Initial Password and Security Question/Answer
- Request Password (prior PBRS participants)
- Add/Update/Activate Float Plans
- Register Vessels

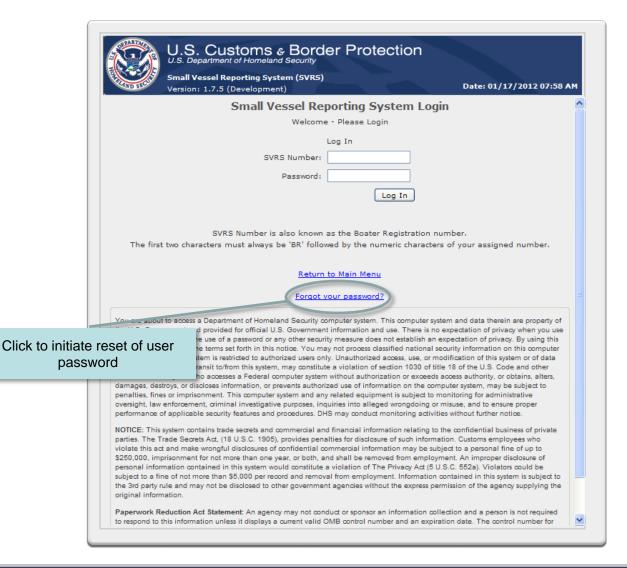
Forgot Your Password

Change Password



Forgot Your Password - Login Page

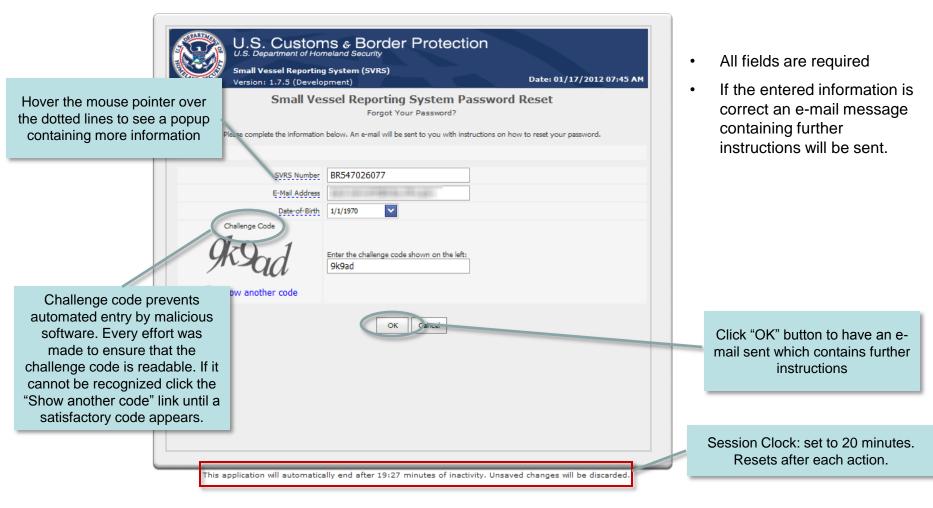






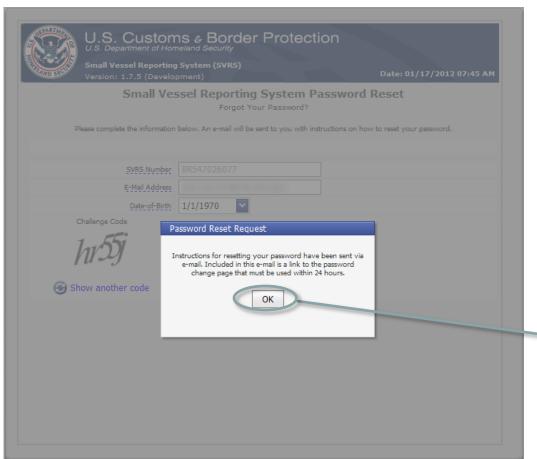
Forgot Your Password - Provide Account Information (slide 1 of 2)





Forgot Your Password - Provide Account Information (slide 2 of 2)





 An e-mail message containing further instructions will be sent.

Click "OK" button to return to the login page

Forgot Your Password - E-Mail Instructions





U.S. Customs and Border Protection

Dear Participant

You have requested a password reset for your SVRS Number: BR547026077

Please click here to reset your SVRS password or, optionally, you can copy the link below and paste it into your browser window. This link will be available for 24 hours and will expire after 01/18/2012 07:47 AM (U.S. Eastern Time).

http://taxa21a66-197.atsdev.cbp.dhs.gov.8083/FloatPlan/PasswordRoot.com/2--fo14a-2a-0471-40b0-036a-20005b-6e968

Thank you for voluntarily participating in the Small Vessel Reporting

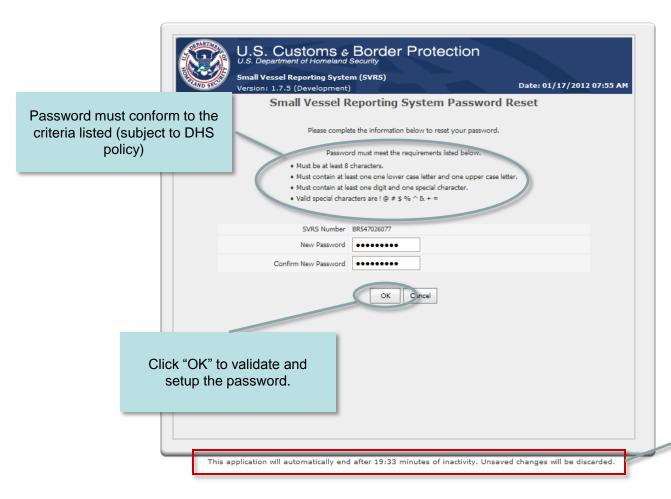
HAVE A SAFE AND ENJOYA

Hyperlink to SVRS password reset page

- Sample e-mail message containing link to password reset page.
- NOTE: the link to the password reset page expires after 24 hours

Forgot Your Password - Reset Password (slide 1 of 2)



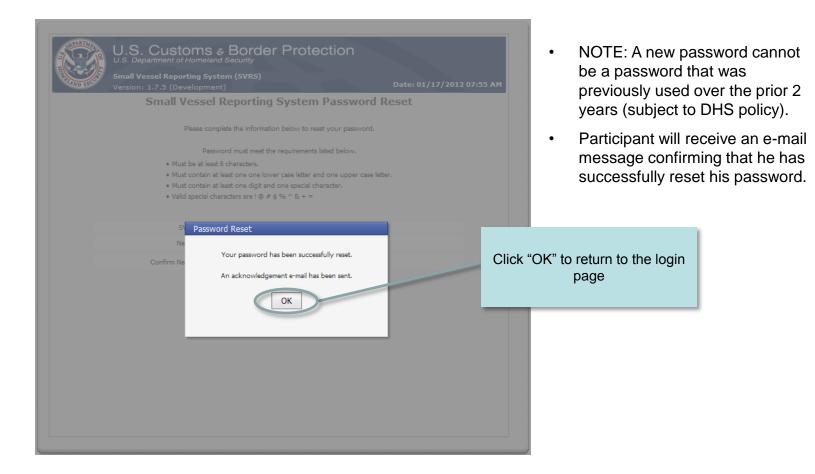


- NOTE: If the participant's account is locked out due to multiple invalid login attempts the participant must wait for the account to auto-unlock. This is currently set to 30 minutes.
- NOTE: A new password cannot be a password that was previously used over the prior 2 years (subject to DHS policy).
- Participant will receive an e-mail message confirming that he has successfully reset his password.

Session Clock: set to 20 minutes. Resets after each action.

Forgot Your Password - Reset Password (slide 2 of 2)





Forgot Your Password - E-Mail Confirmation





U.S. Customs and Border Protection

Dear Participant

You have successfully reset the password for SVRS Number: BR547026077

Thank you for voluntarily participating in the Small Vessel Reporting System (SVRS).

HAVE A SAFE AND ENJOYABLE BOATING SEASON!

- Sample e-mail message confirming that the password was successfully reset.
- NOTE: the hyperlink to the password reset page (in the instructional e-mail) is now expired and cannot be used again.

Change Password

External facing - for SVRS Participants



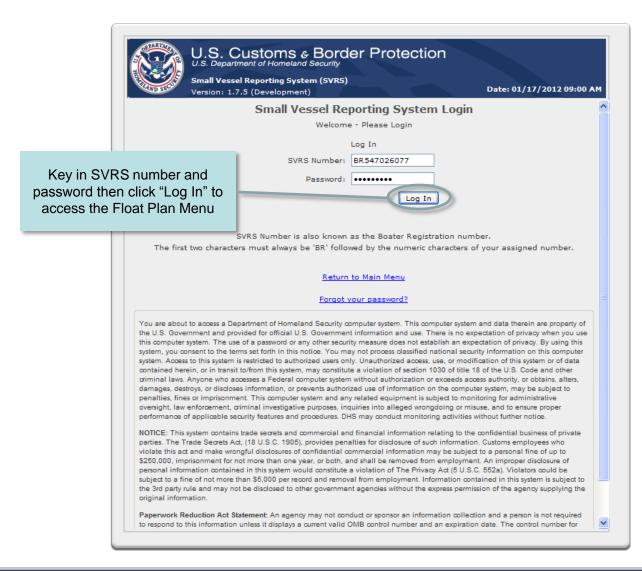
- Apply for SVRS participation
- Schedule/Reschedule Interview Appointment
- Set Initial Password and Security Question/Answer
- Request Password (prior PBRS participants)
- Add/Update/Activate Float Plans
- Register Vessels
- · Forgot Your Password

Change Password



Change Password - Login Page

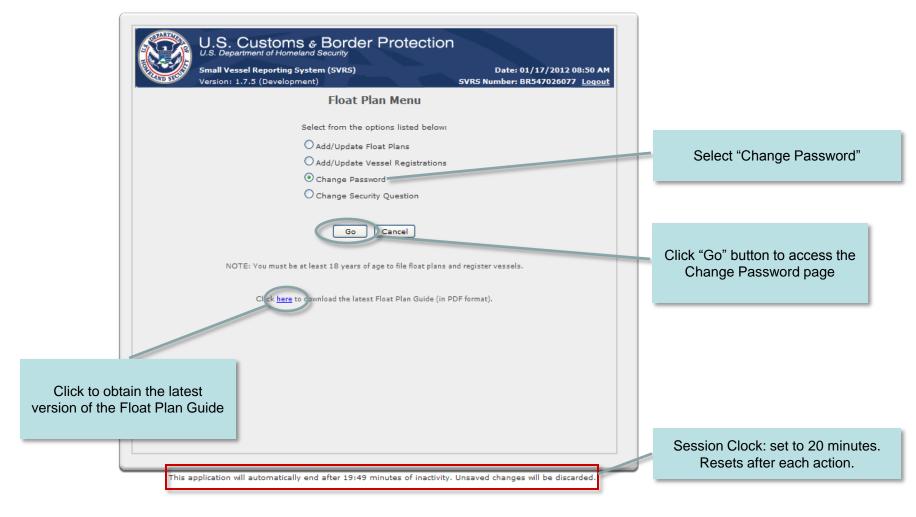




- After 3 consecutive invalid login attempts, due to an incorrect password, the participant's account will be locked.
- After 30 minutes the account will automatically unlock enabling the participant to try again or to use the "Forgot your Password" feature.

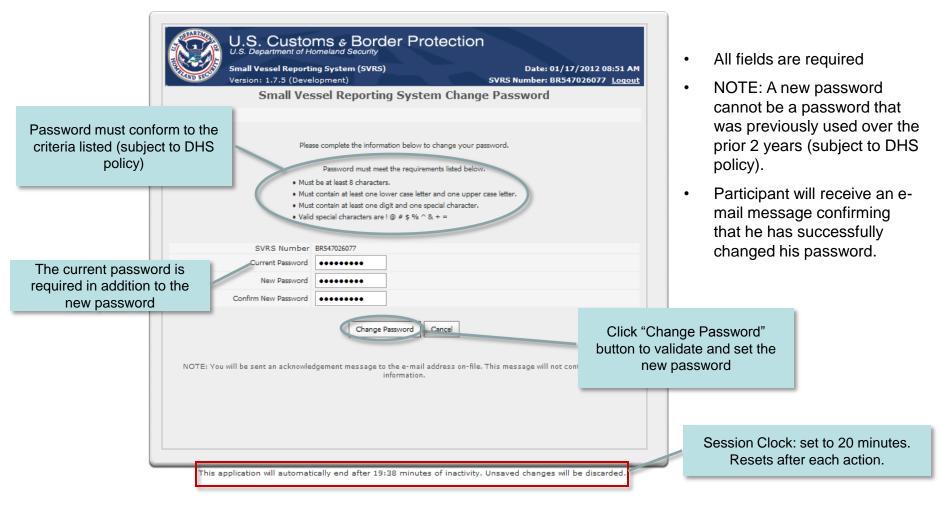
Change Password - Float Plan Menu





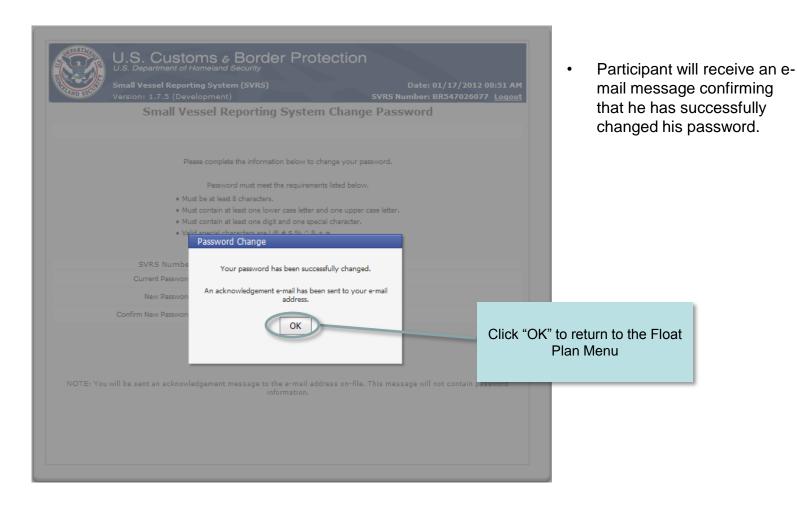
Change Password - Change Password Page (slide 1 of 2)





Change Password - Change Password Page (slide 2 of 2)





Change Password - E-Mail Confirmation





U.S. Customs and Border Protection

Dear Participant

This is to confirm that the password for SVRS Number BR547026077 has been changed.

Thank you for voluntarily participating in the Small Vessel Reporting System (SVRS).

HAVE A SAFE AND ENJOYABLE BOATING SEASON!

 Sample e-mail message confirming that the password was successfully changed.

Change Password - Return to Float Plan Menu





This application will automatically end after 19:47 minutes of inactivity. Unsaved changes will be discarded.