Table A-1. Green Power Partnership Private Sector Respondent Burden for Year 1

		ı	Hours and	Costs Per Re	espondent P	er Activity			Total	Hours and Cos	its
	Lgl.* \$58.44	Mgr.* \$56.94	Tech.* \$44.11	Cler.* \$23.01	Respon. Hours/	Labor Cost/	Capital/ Startup	O & M	Number of	Total	Total
INFORMATION COLLECTION ACTIVITY	per Hour	per Hour	per Hour	per Hour	Activity	Year	Cost	Cost	Respondents f	Hours/Year	Cost/Year
Partnership Agreement <sup>a</sup>											
Partners											
Review and complete PA	0.17	0.69		0.00	1.88		\$0	\$0	220	413.6	\$20,727
Submit PA to EPA and file copy	0.00	0.00	0.00	0.08	0.08	\$1.84	\$0	\$3	220	17.6	\$1,065
SUBTOTAL										431	\$21,792
Annual Information Reporting Forms b											
Verify and update pre-populated form	0.03	0.66	0.67	0.00	1.36	\$68.89	\$0	\$0	1,172	1,593.9	\$80,736
Submit form to EPA and file a copy	0.00	0.00	0.00	0.03	0.03	\$0.69	\$0	\$3	1,172	35.2	\$4,325
SUBTOTAL										1,629.1	\$85,061
Information Updates and Follow-ups											
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.00	0.50	0.00	0.50	\$22.06	\$0	\$0	278	139.2	\$6,140
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.00	0.30	0.00	0.30	\$13.23	\$0	\$0	579	173.6	\$7,659
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.00	0.15	0.00	0.15	\$6.62	\$0	\$0	100	15.0	\$662
SUBTOTAL										327.8	\$14,461
TOTAL					4.30	\$ 207.54			1,392	2,388.1	\$121,314

<sup>\*</sup> Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with four current GPP partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations include benefits and overhead.

<sup>&</sup>lt;sup>a</sup> Partners only complete this form when joining. Assumes 220 partners joined in 2012.

<sup>&</sup>lt;sup>c</sup> An estimated 20% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>&</sup>lt;sup>d</sup> 50% of new partners will require a follow-up call for filling out the PA and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 10 minutes.

<sup>&</sup>lt;sup>e</sup> 100 GPP partners are expected to provide additional technical information to the Agency in 2012.

<sup>&</sup>lt;sup>f</sup> The total number of unique respondents submitting information in 2012 is 1392, including 1172 existing partners who submit annual forms and 220 new partners who submit PAs.

Table A-2. Green Power Partnership Private Sector Respondent Burden for Year 2

		Н	ours and Co	sts Per Res	ondent Pe	er Activity			Total	Hours and Co	sts
INFORMATION COLLECTION ACTIVITY	Lgl.* \$58.44 per Hour	Mgr.* \$56.94	Tech.* \$44.11 per Hour	Cler.* \$23.01 per Hour	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of Respondents f	Total Hours/Year	Total Cost/Year
Partnership Agreement <sup>a</sup>	permoun	per mour	permen	per mour	Accivity	. ca.	COST	COST	Respondents	110415/1041	COSt, I cai
Partners											
Review and complete PA	0.17	0.69	1.02	0.00	1.88	\$94.22	\$0	\$0	220	413.6	\$20,727
Submit PA to EPA and file copy	0.00	0.00	0.00	0.08	0.08	\$1.84	\$0	\$3	220	17.6	\$1,065
SUBTOTAL										431	\$21,792
Annual Information Reporting Forms b			-								
Verify and update pre-populated form	0.03	0.66	0.67	0.00	1.36	\$68.89	\$0	\$0	1,291	1,755.8	\$88,934
Submit form to EPA and file a copy	0.00	0.00	0.00	0.03	0.03	\$0.69	\$0	\$3	1,291	38.7	\$4,764
SUBTOTAL										1,794.5	\$93,698
Information Updates and Follow-ups											
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.00	0.50	0.00	0.50	\$22.06	\$0	\$0	302	151.1	\$6,665
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.00	0.30	0.00	0.30	\$13.23	\$0	\$0	626	187.9	\$8,289
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.00	0.15	0.00	0.15	\$6.62	\$0	\$0	100	15.0	\$662
SUBTOTAL					•			·		354.0	\$15,616
TOTAL					4.30	\$ 207.54			1,511	2,579.7	\$131,106

<sup>\*</sup> Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with four current GPP partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations include benefits and overhead.

<sup>&</sup>lt;sup>a</sup> Partners only complete this form when joining. Assumes 220 partners joined in 2013.

<sup>&</sup>lt;sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 1272 existing partners in 2013.

c An estimated 20% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>&</sup>lt;sup>d</sup> 50% of new partners will require a follow-up call for filling out the PA and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 10 r

e 100 GPP partners are expected to provide additional technical information to the Agency in 2013.

<sup>&</sup>lt;sup>f</sup> The total number of unique respondents submitting information in 2013 is 1511, including 1291 existing partners who submit annual forms and 220 new partners who submit PAs.

Table A-3. Green Power Partnership Private Sector Respondent Burden for Year 3

		H	ours and C	osts Per Re	spondent P	er Activity			Total I	lours and Cos	ts
	Lgl.* \$58.44	Mgr.* \$56.94	Tech.* \$44.11	Cler.* \$23.01	Respon. Hours/	Labor Cost/	Capital/ Startup	O & M	Number of	Total	Total
INFORMATION COLLECTION ACTIVITY	per Hour	per Hour	per Hour	per Hour	Activity	Year	Cost	Cost	Respondents f	Hours/Year	Cost/Year
Partnership Agreement <sup>a</sup>											
Partners											
Review and complete PA	0.17	0.69	1.02	0.00	1.88			\$0	220	413.6	
Submit PA to EPA and file copy	0.00	0.00	0.00	0.08	0.08	\$1.84	\$0	\$3	220	17.6	
SUBTOTAL		·			·					431	\$21,792
Annual Information Reporting Forms b											
Verify and update pre-populated form	0.03	0.66	0.67	0.00	1.36	\$68.89	\$0	\$0	1,410	1,917.6	\$97,131
Submit form to EPA and file a copy	0.00	0.00	0.00	0.03	0.03	\$0.69	\$0	\$3	1,410	42.3	\$5,203
SUBTOTAL										1,959.9	\$102,334
Information Updates and Follow-ups											
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.00	0.50	0.00	0.50	\$22.06	\$0	\$0	326	163.0	\$7,190
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.00	0.30	0.00	0.30	\$13.23	\$0	\$0	674	202.2	\$8,919
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.00	0.15	0.00	0.15	\$6.62	\$0	\$0	100	15.0	\$662
SUBTOTAL										380.2	\$16,771
TOTAL					4.30	\$ 207.54			1,630	2,771.3	\$140,897

<sup>\*</sup> Labor rates for the respondent tables are derived from national average hourly labor rate from Bureau of Labor Statistics and consultations with four current GPP partners. Each partner offered a base hourly wage rate for legal, managerial, technical and clerical occupations. These consultations include benefits and overhead.

<sup>&</sup>lt;sup>a</sup> Partners only complete this form when joining. Assumes 220 partners joined in 2014.

<sup>&</sup>lt;sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 1545 existing partners in 2014.

<sup>&</sup>lt;sup>c</sup> An estimated 20% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>&</sup>lt;sup>d</sup> 50% of new partners will require a follow-up call for filling out the PA and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 10 minutes.

e 100 GPP partners are expected to provide additional technical information to the Agency in 2014.

<sup>†</sup> The total number of unique respondents submitting information in 2014 is 1630, including 1410 existing partners who submit annual forms and 220 new partners who submit PAs.

Table A-4. Green Power Partnership Local State Government Respondent Burden for Year 1

		Hours a	nd Costs P	er Respond	dent Per Ac	tivity		Total H	ours and Co	sts
	Mgr.* \$56.94	Tech.* \$44.11	Cler.* \$23.01	Respon. Hours/	Labor Cost/	Capital/ Startup	0 & M	Number of	Total	Total
INFORMATION COLLECTION ACTIVITY	per Hour	per Hour	per Hour	Activity	Year	Cost	Cost	Respondents f	Hours/Year	Cost/Year
Partnership Agreement <sup>a</sup>										
Partners										
Review and complete PA	0.69	1.02	0.00	1.71	\$84.28	\$0	\$0	28	47.9	\$2,360
Submit PA to EPA and file copy	0.00	0.00	0.08	0.08	\$1.84	\$0	\$3	28	2.2	\$136
SUBTOTAL									50	\$2,495
Annual Information Reporting Forms b										
Verify and update pre-populated form	0.66	0.67	0.00	1.33	\$67.13	\$0	\$0	148	196.8	\$9,936
Submit form to EPA and file a copy	0.00	0.00	0.03	0.03	\$0.69	\$0	\$3	148	4.4	\$546
SUBTOTAL									201.3	\$10,482
Information Updates and Follow-ups										
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.50	0.00	0.50	\$22.06	\$0	\$0	35	17.6	\$776
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.30	0.00	0.30	\$13.23	\$0	\$0	73	22.0	\$969
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.15	0.00	0.15	\$6.62	\$0	\$0	10	1.5	\$66
SUBTOTAL									41.1	\$1,811
TOTAL				4.10	\$ 195.85			176	292.5	\$14,789

benefits and overhead.

<sup>&</sup>lt;sup>a</sup> Partners only complete this form when joining. Assumes 28 local and state government partners joined in 2012.

<sup>&</sup>lt;sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 148 existing local and state partners in 2012.

<sup>&</sup>lt;sup>c</sup> An estimated 20% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>&</sup>lt;sup>d</sup> 50% of new partners will require a follow-up call for filling out the PA and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 10 minutes.

<sup>&</sup>lt;sup>e</sup> 10 GPP partners are expected to provide additional technical information to the Agency in 2012.

<sup>†</sup> The total number of unique respondents submitting information in 2012 is 176, including 148 existing partners who submit annual forms and 28 new partners who submit PAs.

Table A-5. Green Power Partnership Local State Government Respondent Burden for Year 2

		Hours	and Costs I	Per Respon	dent Per A	ctivity		Total F	lours and Cos	ts
	Mgr.* \$56.94	Tech.* \$44.11	Cler.* \$23.01	Respon. Hours/	Labor Cost/	Capital/ Startup	O & M	Number of	Total	Total
INFORMATION COLLECTION ACTIVITY	per Hour	per Hour	per Hour	Activity	Year	Cost	Cost	Respondents f	Hours/Year	Cost/Year
Partnership Agreement <sup>a</sup>										
Partners										
Review and complete PA	0.69	1.02	0.00	1.71	\$84.28	\$0	\$0	28	47.9	\$2,360
Submit PA to EPA and file copy	0.00	0.00	0.08	0.08	\$1.84	\$0	\$3	28	2.2	\$136
SUBTOTAL									50	\$2,495
Annual Information Reporting Forms b										
Verify and update pre-populated form	0.66	0.67	0.00	1.33	\$67.13	\$0	\$0	163	216.8	\$10,943
Submit form to EPA and file a copy	0.00	0.00	0.03	0.03	\$0.69	\$0	\$3	163	4.9	\$602
SUBTOTAL									221.7	\$11,544
Information Updates and Follow-ups										
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.50	0.00	0.50	\$22.06	\$0	\$0	38	19.1	\$843
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.30	0.00	0.30	\$13.23	\$0	\$0	79	23.8	\$1,048
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.15	0.00	0.15	\$6.62	\$0	\$0	10	1.5	\$66
SUBTOTAL									44.4	\$1,957
TOTAL				4.10	\$ 195.85			191	316.2	\$15,997

Labor rates for the respondent tables are derived from average flourly labor rates for state and local government employees from bureau or Labor Statistics. These rates include benefits and overhead.

<sup>&</sup>lt;sup>a</sup> Partners only complete this form when joining. Assumes 28 local and state government partners joined in 2013.

<sup>&</sup>lt;sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 163 existing local and state partners in 2013.

<sup>&</sup>lt;sup>c</sup> An estimated 20% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>&</sup>lt;sup>d</sup> 50% of new partners will require a follow-up call for filling out the PA and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 10 minutes.

 $<sup>^{\</sup>rm e}\,$  10 GPP partners are expected to provide additional technical information to the Agency in 2013.

<sup>&</sup>lt;sup>†</sup> The total number of unique respondents submitting information in 2013 is 191, including 163 existing partners who submit annual forms and 28 new partners who submit PAs.

Table A-6. Green Power Partnership Local State Government Respondent Burden for Year 3

	_	Hours a	nd Costs P	er Respon	dent Per Ac	tivity		Total H	ours and Co	sts
	Mgr.* \$56.94	Tech.* \$44.11	Cler.* \$23.01	Respon. Hours/	Labor Cost/	Capital/ Startup	O & M	Number of	Total	Total
INFORMATION COLLECTION ACTIVITY	per Hour	per Hour	per Hour	Activity	Year	Cost	Cost	Respondents f	Hours/Year	Cost/Year
Partnership Agreement <sup>a</sup>										
Partners										
Review and complete PA	0.69	1.02	0.00	1.71	\$84.28	\$0	\$0	28	47.9	\$2,360
Submit PA to EPA and file copy	0.00	0.00	0.08	0.08	\$1.84	\$0	\$3	28	2.2	\$136
SUBTOTAL									50	\$2,495
Annual Information Reporting Forms b										
Verify and update pre-populated form	0.66	0.67	0.00	1.33	\$67.13	\$0	\$0	178	236.7	\$11,950
Submit form to EPA and file a copy	0.00	0.00	0.03	0.03	\$0.69	\$0	\$3	178	5.3	\$657
SUBTOTAL									242.1	\$12,607
Information Updates and Follow-ups										
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.50	0.00	0.50	\$22.06	\$0	\$0	41	20.6	\$909
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.30	0.00	0.30	\$13.23	\$0	\$0	85	25.6	\$1,127
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.15	0.00	0.15	\$6.62	\$0	\$0	10	1.5	\$66
SUBTOTAL									47.7	\$2,102
TOTAL				4.10	\$ 195.85			206	339.9	\$17,204

<sup>·</sup> Labor rates for the respondent tables are derived from average noung labor rates for state and local government employees from bureau or Labor Statistics. These rates include benefits and overhead.

<sup>&</sup>lt;sup>a</sup> Partners only complete this form when joining. Assumes 28 local and state government partners joined in 2014.

<sup>&</sup>lt;sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 178 existing local and state partners in 2014.

<sup>&</sup>lt;sup>c</sup> An estimated 20% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>&</sup>lt;sup>d</sup> 50% of new partners will require a follow-up call for filling out the PA and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 10 minutes.

<sup>&</sup>lt;sup>e</sup> 10 GPP partners are expected to provide additional technical information to the Agency in 2014.

<sup>&</sup>lt;sup>†</sup> The total number of unique respondents submitting information in 2014 is 206, including 178 existing partners who submit annual forms and 28 new partners who submit PAs.

Table A-7. Green Power Partnership Federal Government Respondent Burden for Year 1

		Hours a	nd Costs F	er Respon	dent Per Ac	tivity		Total	Hours and Co	sts
INFORMATION COLLECTION ACTIVITY	Mgr.* \$86.86 per Hour	Tech.* \$55.13 per Hour	Cler.* \$21.10	Respon. Hours/ Activity	Labor Cost/ Year	Capital/ Startup Cost	O & M Cost	Number of Respondents <sup>f</sup>	Total Hours/Year	Total Cost/Year
Partnership Agreement <sup>a</sup>	po: 110a.	pee	pee	Accuracy			5551	i i i i i i i i i i i i i i i i i i i	110415/1041	0000,1001
Contractors										
Review and complete PA	0.69	1.02	0.00	1.71	\$116.17	\$0	\$0	2	3.4	\$232
Submit PA to EPA and file copy	0.00	0.00	0.08	0.08	\$1.69	\$0	\$3	2	0.2	\$9
SUBTOTAL									4	\$242
Annual Information Reporting Forms b										
Verify and update pre-populated form	0.66	0.67	0.00	1.33	\$94.26	\$0	\$0	15	20.0	\$1,414
Submit form to EPA and file a copy	0.00	0.00	0.03	0.03	\$0.63	\$0	\$3	15	0.5	\$54
SUBTOTAL									20.4	\$1,468
Information Updates and Follow-ups										
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.50	0.00	0.50	\$27.57	\$0	\$0	3	1.7	\$94
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.30	0.00	0.30	\$16.54	\$0	\$0	7	2.1	\$116
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.15	0.00	0.15	\$8.27	\$0	\$0	1	0.2	\$8
SUBTOTAL									4.0	\$218
TOTAL				4.10	\$ 265.13			17	27.9	\$1,928

assumed a GS level 15 step 5; technical rates assumed a GS level 13 step 1; clerical rates assumed a GS level 5 step 1. A loaded hourly wage to account for benefits and overhead was calculated from the annual rates given in the table according to the instructions in the ICR Handbook, p A-31. GS Hourly wage = [GS annual salary(\$)/2080 (hours/year)]\*1.6

<sup>&</sup>lt;sup>a</sup> Partners only complete this form when joining. Assumes 2 federal government partners joined in 2012.

<sup>&</sup>lt;sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 15 existing federal partners in 2012.

<sup>&</sup>lt;sup>c</sup> An estimated 20% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>&</sup>lt;sup>d</sup> 50% of new partners will require a follow-up call for filling out the PA and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 10 minutes.

<sup>&</sup>lt;sup>e</sup> 1 GPP partner is expected to provide additional technical information to the Agency in 2012.

<sup>&</sup>lt;sup>†</sup> The total number of unique respondents submitting information in 2012 is 17, including 15 existing partners who submit annual forms and 2 new partners who submit PAs.

Table A-8. Green Power Partnership Federal Government Respondent Burden for Year 2

		Hours a	nd Costs P	er Respond	lent Per Ac	tivity		Total H	ours and Co	sts
	Mgr.* \$86.86	Tech.* \$55.13	Cler.* \$21.10	Respon. Hours/	Labor Cost/	Capital/ Startup	O & M	Number of	Total	Total
INFORMATION COLLECTION ACTIVITY	per Hour	per Hour	per Hour	Activity	Year	Cost	Cost	Respondents f	Hours/Year	Cost/Year
Partnership Agreement a										
Partners										
Review and complete PA	0.69	1.02	0.00	1.71	\$116.17	\$0	\$0	2	3.4	\$232
Submit PA to EPA and file copy	0.00	0.00	0.08	0.08	\$1.69	\$0	\$3	2	0.2	\$9
SUBTOTAL									4	\$242
Annual Information Reporting Forms b										
Verify and update pre-populated form	0.66	0.67	0.00	1.33	\$94.26	\$0	\$0	16	21.3	\$1,508
Submit form to EPA and file a copy	0.00	0.00	0.03	0.03	\$0.63	\$0	\$3	16	0.5	\$58
SUBTOTAL									21.8	\$1,566
Information Updates and Follow-ups										
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.50	0.00	0.50	\$27.57	\$0	\$0	4	1.8	\$99
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.30	0.00	0.30	\$16.54	\$0	\$0	7	2.2	\$122
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.15	0.00	0.15	\$8.27	\$0	\$0	1	0.2	\$8
SUBTOTAL									4.2	\$230
TOTAL				4.10	\$ 265.13			18	29.5	\$2,038

The Labor rates were taken from the source table: 2011 GS Salary Table of Annual Rates by Grade and Step from the Office of Personnel Management. Manager rates assumed a GS level 15 step 5; technical rates assumed a GS level 13 step 1; clerical rates assumed a GS level 5 step 1. A loaded hourly wage to account for benefits and overhead was calculated from the annual rates given in the table according to the instructions in the ICR Handbook, p A-31. GS Hourly wage = [GS annual salary(\$)/2080 (hours/year)]\*1.6

<sup>&</sup>lt;sup>a</sup> Partners only complete this form when joining. Assumes 2 federal government partners joined in 2013.

<sup>&</sup>lt;sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 16 existing federal partners in 2013.

<sup>&</sup>lt;sup>c</sup> An estimated 20% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>&</sup>lt;sup>d</sup> 50% of new partners will require a follow-up call for filling out the PA and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 10 minutes.

<sup>&</sup>lt;sup>e</sup> 1 GPP partner is expected to provide additional technical information to the Agency in 2013.

<sup>&</sup>lt;sup>†</sup> The total number of unique respondents submitting information in 2013 is 18, including 16 existing partners who submit annual forms and 2 new partners who submit PAs.

Table A-9. Green Power Partnership Federal Government Respondent Burden for Year 3

		Hours a	nd Costs P	er Respond	lent Per Ac	tivity		Total F	lours and Co	sts
	Mgr.* \$86.86	Tech.* \$55.13	Cler.* \$21.10	Respon. Hours/	Labor Cost/	Capital/ Startup	0 & M	Number of	Total	Total
INFORMATION COLLECTION ACTIVITY	per Hour	per Hour	per Hour	Activity	Year	Cost	Cost	Respondents f	Hours/Year	Cost/Year
Partnership Agreement <sup>a</sup>										
Partners										
Review and complete PA	0.69	1.02	0.00	1.71	\$116.17	\$0	\$0	2	3.4	\$232
Submit PA to EPA and file copy	0.00	0.00	0.08	0.08	\$1.69	\$0	\$3	2	0.2	\$9
SUBTOTAL									4	\$242
Annual Information Reporting Forms b										
Verify and update pre-populated form	0.66	0.67	0.00	1.33	\$94.26	\$0	\$0	17	22.6	\$1,602
Submit form to EPA and file a copy	0.00	0.00	0.03	0.03	\$0.63	\$0	\$3	17	0.5	\$62
SUBTOTAL									23.1	\$1,664
Information Updates and Follow-ups								_		
Submit contact or profile information updates via Web <sup>c</sup>	0.00	0.50	0.00	0.50	\$27.57	\$0	\$0	4	1.9	\$105
Clarify PA or annual information via email or telephone interview <sup>d</sup>	0.00	0.30	0.00	0.30	\$16.54	\$0	\$0	8	2.3	\$129
Provide additional technical information via email or telephone interview <sup>e</sup>	0.00	0.15	0.00	0.15	\$8.27	\$0	\$0	1	0.2	\$8
SUBTOTAL									4.4	\$242
TOTAL				4.10	\$ 265.13			19	31.1	\$2,148

assumed a GS level 15 step 5; technical rates assumed a GS level 13 step 1; clerical rates assumed a GS level 5 step 1. A loaded hourly wage to account for benefits and overhead was calculated from the annual rates given in the table according to the instructions in the ICR Handbook, p A-31. GS Hourly wage = [GS annual salary(\$)/2080 (hours/year)]\*1.6

<sup>&</sup>lt;sup>a</sup> Partners only complete this form when joining. Assumes 2 federal government partners joined in 2014.

<sup>&</sup>lt;sup>b</sup> Only existing Partners who have been in Program for at least one year complete this form. Assumes 17 existing federal partners in 2014.

<sup>&</sup>lt;sup>c</sup> An estimated 20% of all GPP partners are likely to make web updates because there is a promotional GPP Partner Profile on each individual partner page.

<sup>&</sup>lt;sup>d</sup> 50% of new partners will require a follow-up call for filling out the PA and 40% of existing partners will require follow-up to the yearly report. Each follow-up call is estimated to take 10 minutes.

<sup>&</sup>lt;sup>e</sup> 1 GPP partner is expected to provide additional technical information to the Agency in 2014.

<sup>&</sup>lt;sup>f</sup> The total number of unique respondents submitting information in 2014 is 19, including 17 existing partners who submit annual forms and 2 new partners who submit PAs.